



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

June 26, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. May 22, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the May 22, 2018 Board of Supervisors meeting minutes as presented.
 - b. May 23, 2018 Board of Supervisors Special Meeting Minutes.

MOTION: I make a motion to approve the May 23, 2018 Board of Supervisors Special meeting minutes as presented.
 - c. June 12, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the June 12, 2018 Board of Supervisors meeting minutes as presented.
3. CITIZENS BY REQUEST
 - a. Paula Davis – 2215 Strasburg Road.
 - b. Diana McLimans - Red Raider Marching Band Vendor Fair.
4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. May Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. May Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. May Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - d. May Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. May Modena Fire Company EMS Report submitted for Board and resident review.
5. TREASURER'S REPORT
 - a. May 31, 2018 Treasurer's Report.

MOTION: I make a motion to approve the May 31, 2018 Treasurer's Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations for the period of May 23, 2018 through June 26, 2018 in the total amount of \$ _____ as presented.
 - c. Credit Card Rewards – Cashed Out – Cash Back.
 - d. Resolution for Disposition of Records.

PROPOSED MOTION: I make a motion to approve Resolution 2018-18 approving the destruction of Township records per the provided list per the PA Municipal Records Manual Retention Schedule.



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- e. Temporary Office Help Extension - Record Retention / Filing Project.

PROPOSED MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$23 per hour to work up to 30 hours per week max through July 25, 2018.

- f. New Business.

6. MANAGER'S REPORT

- a. New Business.

7. LEGAL

- a. Ordinances.

PROPOSED MOTION: I move that the Township authorize the advertisement of public hearings for July 24, 2018, for the Flagpole Ordinance Amendments, the Blighted Property Ordinance and the Zoning Ordinance Amendments related to Day Care Center/Day Care Homes Ordinance Amendments, shooting ranges, and flagpoles.

- b. Personnel – Clarification to Manager Agreement.

PROPOSED MOTION: I move that the Township amend the letter agreement with the Township Manager to memorialize and clarify that sick and personal time accrues on a calendar basis, effective 1/1/19.

- c. SALDO – Ridgecrest.

PROPOSED MOTION: I move that the Township authorize the execution of the On Lot Sewage Management Agreement for the Ridgecrest Development in the form as presented.

8. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

9. POLICE DEPARTMENT

- a. May Police report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

- a. May Road Department monthly reports submitted for Board and resident review.
- b. 2018 Road Paving Project.

PROPOSED MOTION: I move that the Township award the bids for the 2018 paving project to Long's Asphalt, Inc. in the amount of \$241,302.20.

11. PARK & RECREATION COMMITTEE

- a. First meeting on Tuesday, July 17, 2018 at 6:30 PM at the Park Pavilion.
- b. No report submitted.



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12. HISTORICAL COMMISSION

- a. No Report Submitted. June 6, 2018 Historical Commission meeting was cancelled.

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.