

**East Fallowfield Township
Planning Commission Meeting
Approved May 4, 2020 Minutes
6:32 p.m.**

Attendees:

Scott Swichar – Township Manager

Michael Domboski, Chairman

Sue Monaghan, Vice Chairman

Alfred Wright, Member

Dennis Crook, Member

Joe Perzan, Member

Not Present:

Matthew Burns, Member

Edmund Davis, Member

John Schwab (Alternate Member)

John Nielsen (Alternate Member)

Chairman Michael Domboski called the meeting to order at 6:32 p.m.

Discussion on Order of Agenda Items.

There was a discussion about the order of agenda items for the meeting. The Planning Commission members decided to proceed with the meeting in the order below.

Approval of February 3, 2020 Meeting Minutes

There was a general discussion by the Planning Commission members about the level of detail needed in the meeting minutes. Dennis Crook stated he is not happy with the minutes as meetings should be recorded and transcribed. Al Wright stated that Municipal minutes do not need to be transcribed verbatim in order to accomplish the goals of the municipal planning code. Michael Domboski said he did not have a recorder available for the February 3, 2020 meeting however he had the recorder available for the March 2, 2020 meeting. He stated the Planning Commission needs to find someone to take recordings and produce detailed meeting minutes. Township Manager Scott Swichar stated that the Township is looking for someone to take the meeting minutes. Sue Monaghan stated she supports Dennis Crook's position of having detailed meeting minutes, however she questioned a compromise. Joe Perzan stated it is beneficial to have more detailed information available, however, cost is a consideration. Michael Domboski stated that he would prefer that the minutes are similar to the existing style of detail and would prefer that the Township hire someone to take meeting minutes.

Chairman Domboski stated there was no recording of the February 3 meeting. Dennis Crook stated that "transportation" was spelled incorrectly. Sue Monaghan stated that there was a number error as 2020 was listed more than once. Michael Domboski stated he made the corrections and emailed them to Township Manager Swichar to post.

MOTION: Chairman Michael Domboski made a motion to approve the February 3, 2020 Planning Commission meeting minutes with corrections as presented. Vice Chairman Sue Monaghan seconded.

VOTE: Motion PASSED 4-0, Joe Perzan Abstained.

Approval of March 2, 2020 Meeting Minutes

Chairman Domboski stated that the Planning Commission should defer approval of the March 2, 2020 meeting minutes so that they could be produced at a higher level of detail. Al Wright stated that he prepared the March 2, 2020 meeting minutes and that the public should have access to up-to-date meeting minutes on the Township's website. He stated that the Planning Commission could later make a motion to amend and replace the meeting minutes if needed Sue Monaghan stated that she agrees with Al Wright that the meeting minutes could be replaced at a later point. Joe Perzan stated that the Planning Commission should approve the existing

meeting minutes. Dennis Crook stated that approval of the meeting minutes should be deferred to a later date so that they can be more adequately produced. Michael Domboski stated he agrees with Dennis about producing detailed meeting minutes, however the Township also needs to keep the meeting minutes up to date.

There was a general discussion and comments by Planning Commission members about whether modifications are needed for the March 2, 2020 meeting minutes.

Approval of March 2, 2020 Meeting Minutes

Chairman Michael Domboski made a motion to approve March 2, 2020 Planning Commission meeting as modified and presented. Vice-Chairman Sue Monaghan seconded.

VOTE: Motion PASSED 3-1 (Joe Perzan Abstained, Dennis Crook voted No)

Status of 2015 Comprehensive Plan Review.

Housing Needs

Dennis Crook stated there are a lack of mother-in-law suites in the Township. This should be dealt with in rental section. Dennis Crook asked about redoing comprehensive plan to reflect the change.

Chester Valley Trails

Michael Domboski stated there is no way for the Township to tie into Chester Valley trails. Dennis Crook stated it is possible to tie into the Chester Valley trail. There is also funding for trails for the section between Downingtown and Lancaster.

Michael Domboski said Brandywine Creek Greenway has no action items.

Michael Domboski mentioned alternative uses for preservation of historic resources. Dennis Crook questioned a bus traveling through the Township. Michael Domboski agrees that a bus line would be helpful.

Status of Newlinville Task Force

Mike Domboski stated he has nothing to present on Newlinville. Scott Swichar said the Newlinville Task Force project slowed down due to the pandemic. The Task Force Meeting originally scheduled in February and the site walk scheduled for March were canceled. The Task Force is scheduled to meet on May 27 in order to identify areas of improvement. The Public workshop is scheduled for June 24. Scott Swichar stated that the Newlinville Mennonite Church is not for sale; The pastor is not operating church now, church politics in play and nothing happening for at least a year.

Old Business

Michael Domboski notes no old business to discuss.

New Business

Al Wright says Penn State webinar was cancelled due to the pandemic.

Adjournment.

Motion: Michael Domboski made a motion for the May 4, 2020 Planning Commission meeting to adjourn at 7:39 pm. Sue Monaghan seconded.

Vote: All in favor.

Respectfully submitted,

Scott Swichar

