



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda November 18, 2025 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL:  
<https://www.youtube.com/@eastfallowfieldtownship>

1. Call to order, silent meditation and pledge of allegiance.

### 2. APPROVAL OF MINUTES

a. October 28, 2025 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 28, 2025 Board of Supervisors Meeting Minutes.

### 3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. October Modena Fire Company EMS Report submitted for Board and resident review.

### 4. TREASURER'S REPORT

a. October 31, 2025 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the October 31, 2025 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of October 29, 2025 through November 18, 2025 in the total amount of \$ \_\_\_\_\_ as presented.

### 5. TOWNSHIP MANAGER'S REPORT

a. Second Presentation of Proposed 2026 Budget

b. Advertisement of 2026 Budget.

PROPOSED MOTION: I move that the Township authorize the advertisement of the availability of the 2026 budget.

c. Resolution for DCED Statewide Local Share Assessment Grant

PROPOSED MOTION: I make a motion approving the submission of Resolution 2025-18 authorizing the submission of a grant application to DCED's Statewide Local Share Assessment



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Grant in the amount of \$39,461.25 for an emergency standby generator and authorizing the Township Manager to execute all documents.

- d. Single Use Plastics Survey to End on November 30, 2025 (Informational)
- e. New Business.

### 6. LEGAL

- a. 2026 Independent Auditor Appointment, 2026 Reorganizational Meeting and Elected Auditors Meeting.

PROPOSED MOTION: I move that the Township authorize the advertisement of the intent to appoint CliftonLarsonAllen (formerly Withum) as its Auditor, to be considered at the Board meeting on January 5, 2026, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 5, 2026, and notice of the elected Township Auditor's meeting on January 6, 2025 at 6:00 p.m.

- b. Consider Implementation of Act 94 of 2024-Supervisor Compensation
- c. Update on Act 72 Volunteer EMS Tax Credit Ordinance (Informational)

### 7. PLANNING COMMISSION

- a. No Report Submitted

### 8. POLICE DEPARTMENT

- a. October Police Report submitted for Board and resident review.

### 9. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.
- b. Appointment of Jordan Thomas as Part-Time Permanent Laborer

PROPOSED MOTION: I make a motion to hire Jordan Thomas as a part-time permanent laborer in the public works department at an hourly rate of \$25.22 subject to a satisfactory criminal background check and pre-employment physical.

### 10. HISTORICAL COMMISSION

- a. Report Submitted
- b. Appointment of Jack Alvarez to the Historical Commission

PROPOSED MOTION: I make a motion to appoint Jack Alvarez to the Historical Commission for the term ending December 31, 2026.

|                   |           |              |             |
|-------------------|-----------|--------------|-------------|
| Joe McCormick     | Chairman  | 2025 to 2029 | 5 year term |
| Sue Monaghan      | Secretary | 2022 to 2026 | 5 year term |
| Connie McLaughlin | Member    | 2025 to 2029 | 5 year term |
| Jennifer Carling  | Member    | 2022 to 2026 | 5 year term |



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|                       |               |                     |                    |
|-----------------------|---------------|---------------------|--------------------|
| Clarence Rhoades, III | Member        | 2022 to 2026        | 5 year term        |
| Chad Peterson         | Member        | 2022 to 2026        | 5 year term        |
| Vacant                | Member        | 2024 to 2028        | 5 year term        |
| <i>Vacant</i>         | <i>Member</i> | <i>2022 to 2026</i> | <i>5 year term</i> |
| Vacant                | Member        | 2024 to 2028        | 5 year term        |

### c. Appointment of Rania Larsen to the Historical Commission

PROPOSED MOTION: I make a motion to appoint Rania Larsen to the Historical Commission for the term ending December 31, 2028.

|                       |               |                     |                    |
|-----------------------|---------------|---------------------|--------------------|
| Joe McCormick         | Chairman      | 2025 to 2029        | 5 year term        |
| Sue Monaghan          | Secretary     | 2022 to 2026        | 5 year term        |
| Connie McLaughlin     | Member        | 2025 to 2029        | 5 year term        |
| Jennifer Carling      | Member        | 2022 to 2026        | 5 year term        |
| Clarence Rhoades, III | Member        | 2022 to 2026        | 5 year term        |
| Chad Peterson         | Member        | 2022 to 2026        | 5 year term        |
| <i>Vacant</i>         | <i>Member</i> | <i>2024 to 2028</i> | <i>5 year term</i> |
| Vacant                | Member        | 2022 to 2026        | 5 year term        |
| Vacant                | Member        | 2024 to 2028        | 5 year term        |

### d. Appointment of Pam Jaccard to the Historical Commission

PROPOSED MOTION: I make a motion to appoint Pam Jaccard to the Historical Commission for the term ending December 31, 2028.

|                       |               |                     |                    |
|-----------------------|---------------|---------------------|--------------------|
| Joe McCormick         | Chairman      | 2025 to 2029        | 5 year term        |
| Sue Monaghan          | Secretary     | 2022 to 2026        | 5 year term        |
| Connie McLaughlin     | Member        | 2025 to 2029        | 5 year term        |
| Jennifer Carling      | Member        | 2022 to 2026        | 5 year term        |
| Clarence Rhoades, III | Member        | 2022 to 2026        | 5 year term        |
| Chad Peterson         | Member        | 2022 to 2026        | 5 year term        |
| Vacant                | Member        | 2024 to 2028        | 5 year term        |
| Vacant                | Member        | 2022 to 2026        | 5 year term        |
| <i>Vacant</i>         | <i>Member</i> | <i>2024 to 2028</i> | <i>5 year term</i> |

## 11. PARK AND RECREATION BOARD

### a. No Report Submitted.

### b. Resignation of Robin Barnes Burdick from Park and Recreation Committee

PROPOSED MOTION: I make a motion to accept the resignation of Robin Barnes Burdick from the Park and Recreation Committee for the term ending December 31, 2027.

|                             |               |                  |
|-----------------------------|---------------|------------------|
| Teri Dickinson              | Chairperson   | 2021-2025        |
| Clare Small-McEvoy          | Vice Chair    | 2024-2028        |
| Fred Weiss                  | Member        | 2022-2026        |
| Joyce Madding               | Member        | 2022-2026        |
| <i>Robin Barnes Burdick</i> | <i>Member</i> | <i>2023-2027</i> |
| Stephanie Scotton           | Member        | 2021-2025        |
| Jennifer Wright             | Member        | 2025-2029        |



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### c. Resignation of Jennifer Wright from Park and Recreation Committee

PROPOSED MOTION: I make a motion to accept the resignation of Jennifer Wright from the Park and Recreation Committee for the term ending December 31, 2029.

|                        |               |                  |
|------------------------|---------------|------------------|
| Teri Dickinson         | Chairperson   | 2021-2025        |
| Clare Small-McEvoy     | Vice Chair    | 2024-2028        |
| Fred Weiss             | Member        | 2022-2026        |
| Joyce Madding          | Member        | 2022-2026        |
| Robin Barnes Burdick   | Member        | 2023-2027        |
| Stephanie Scotton      | Member        | 2021-2025        |
| <i>Jennifer Wright</i> | <i>Member</i> | <i>2025-2029</i> |

### 12. OLD BUSINESS

### 13. NEW BUSINESS

### 14. PUBLIC PARTICIPATION - 20 minutes

### 15. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.