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EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 9, 2025 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. November 18, 2025 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 18, 2025 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. November Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. November Westwood Fire Company EMS Report submitted for Board and resident review.
- c. November Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. November Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. November Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

- a. Certificate for Recognition of Service Presented to Clare Small-McEvoy

5. SUMMARY BY APPLICABLE BOARD LIAISON

Township Office – Supervisor Wright
Police Department – Supervisor DiRado
Public Works Department – Chairwoman McEvoy
Emergency Services and Fire Marshal – Vice Chairman Domboski
Planning Commission – Vice Chairman Domboski
Historical Commission – Supervisor Lambert
Park and Recreation – Chairwoman McEvoy
Environmental Advisory Committee (EAC) – Supervisor DiRado

6. TREASURER'S REPORT

- a. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 19, 2025 through December 9, 2025 in the total amount of \$ _____ as presented.

7. TOWNSHIP MANAGER'S REPORT

- a. Adoption of 2026 Township Budget.

PROPOSED MOTION: I make a motion to adopt the 2026 budget as advertised.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 9, 2025 at 6:30 PM

b. 2026 Tax Resolution Establishing Real Estate Millage.

PROPOSED MOTION: I move that the Township approve Resolution 2025-19, establishing the Township property tax rates for 2026 as follows: 2.00 mills general millage; 0.5 mills emergency services millage; and 1.25 mills fire tax millage.

a. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve Resolution no. 2025-20 authorizing the transfer of unencumbered monies in the amount of \$1,000,000 from the General Fund to the Capital Fund to fund capital and infrastructure projects.

b. Approval of Bid for Saw Mill Road Culvert Replacement Project

PROPOSED MOTION: I make a motion to approve the low bid for the base bid plus the alternate bid, submitted by G&B Construction, for the Saw Mill Road Culvert Replacement Project in the amount of \$242,309.70, per the recommendation of Traffic, Planning and Design (TPD).

c. Community Donation for 2025

PROPOSED MOTION: I move that the Township make a 2025 donation of \$ _____ from the Township's General Fund to the Coatesville Area Public Library.

d. Referral to the Planning Commission for Review

PROPOSED MOTION: I move that the Board of Supervisors refer the matter of a Model Holding Tank Ordinance and Sewage Management Program as required in the Act 537 Plan to the Township's Planning Commission for review and recommendation.

e. Approval of Teamsters Health & Welfare Fund Interim Agreement

PROPOSED MOTION: I make a motion to approve an interim Health and Welfare fund agreement between the Teamsters Health and Welfare Fund and East Fallowfield Township.

f. Federal Surplus Property Program

PROPOSED MOTION: I make a motion authorizing the Township Manager to submit an application for the Federal Surplus Property program.

g. New Business

8. LEGAL

a. Consider Implementation of a Brake Retarder Ordinance

b. Police Collective Bargaining Agreement 2025-2027.

PROPOSED MOTION: I make a motion to approve the 2025-2027 Police Collective Bargaining Agreement as presented.

c. Police Association Grievance Dated November 3, 2025



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 9, 2025 at 6:30 PM

PROPOSED MOTION: I make a motion granting/denying the grievance submitted by the Police Association dated November 3, 2025.

d. Consider Implementation of Act 72 Volunteer EMS Tax Credit Ordinance

PROPOSED MOTION: I make a motion to direct the Township Solicitor to prepare a draft ordinance to enact a tax rebate (earned income taxes and property tax relief) for volunteer members of the fire companies (Modena Fire Company and Westwood Fire Company) and to advertise the ordinance for consideration at the January 27, 2026 Board of Supervisors meeting.

9. PLANNING COMMISSION

a. No Report Submitted

10. POLICE DEPARTMENT

a. November Police Report submitted for Board and resident review.

b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policy for the Police Department: Selection

11. PUBLIC WORKS DEPARTMENT

a. November Road Department Report submitted for Board and resident review.

12. HISTORICAL COMMISSION

a. Report Submitted

13. PARK AND RECREATION BOARD

a. No Report Submitted.

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 18, 2025 **UNApproved Minutes**
6:30 p.m.

Members Present

Clare McEvoy, Chairwoman
Mike Domboski, Vice Chairman
Wilson Lambert, Member
Katja DiRado, Member
Al Wright, Member

Township Staff Present

Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief
Township Solicitor
Eric Brown

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairwoman McEvoy called the meeting to order at 6:30 PM.

2. DISCUSSION

B. APPROVAL OF MINUTES

OCTOBER 28, 2025 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Chairwoman McEvoy made a motion to approve the October 28, 2025 Board of Supervisors meeting minutes as presented. Supervisor DiRado seconded.

VOTE: 5-0.

C. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- 1) October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- 2) October Westwood Fire Company EMS Report submitted for Board and resident review.
- 3) October Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- 4) October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- 5) October Modena Fire Company EMS Report submitted for Board and resident review.

A. TREASURER'S REPORT

1) October 31, 2025 Treasurer's Report

MOTION: Chairwoman McEvoy made a motion to approve the October 31, 2025 Treasurer's Report as presented. Supervisor DiRado seconded.

VOTE: 5-0.

2) Payment Authorizations.

MOTION: Chairwoman McEvoy made a motion to approve the Payment Authorizations for the period of October 29, 2025 through November 18, 2025 in the total amount of \$319,089.60 as presented. Vice Chairman Domboski seconded.

VOTE: 5-0.

B. TOWNSHIP MANAGER'S REPORT

1) Second Presentation of Proposed 2026 Budget

Mr. Swichar stated that tonight is the second budget presentation and that this is another opportunity for the public to provide comment on the township budget. He stated that the board could authorize the advertisement of the budget tonight. Per second class township code, the township is required to advertise the budget for at least 20 days before the final budget is adopted. Once the board authorizes advertisement, the budget would then be available for public inspection. The budget would be placed on the township website and hard copies would also be available at the township building.

Mr. Swichar reviewed budget highlights and stated there is no real estate tax increase proposed in the General Fund or Fire/EMS fund. He also stated there is no increase proposed for annual trash fee of \$450. All Township Budgets are balanced per Second Class Township Code. \$231,677 is being designated from the general fund reserve balance to balance the 2026 General Fund Budget. Deficit spending is budgeted in 2026. Mr. Swichar stated the 2026 General Fund revenue Budget total is \$4,503,000. 2026 budgeted general fund revenue total is \$425,967 greater than 2025 budgeted general fund revenue total of \$4,077,033. Mr. Swichar stated that the 2025 General Fund Budget reflects a \$1 million transfer to the Capital Fund and the 2026 General Fund Revenue Budget total includes \$1 million transfer to Municipal Building Fund and \$231,677 is designated from the general fund balance which increases the overall revenue making revenue appear higher than it actually is. Mr. Swichar stated when you remove the \$231,677, which is use of fund balance in 2026, and remove the \$1 million transfers, the 2026 General Fund Revenue is only \$61,555 or 1.9% higher than the 2025 General Fund Revenue. The increase is revenue in the 2026 General Fund revenue budget largely attributed to a modest increase in earned income taxes (EIT).

Mr. Swichar stated the 2026 General Fund Expenditure Budget is \$4,503,000, and that the 2026 General Fund Expenditure Budget is \$425,967 more than 2025 General Fund Expenditure Budget of \$4,077,033. He also stated both the 2026 General Fund Budget includes a \$1 million transfer from the General Fund to the Municipal Building Fund and the 2025 General Fund Budget includes a proposed \$1 million transfer from the General Fund to the Capital Fund to pay for capital expenses. Mr. Swichar stated the adjusted 2025 expenditure budget, removing the \$1 million transfer, is \$3,077,033 and the adjusted 2026 expenditure budget, removing the \$1 million transfer, is \$3,503,000. The 2026 expenditure budget is 13.8% higher than 2025 expenditure budget. Mr. Swichar discussed infrastructure improvements, such as road paving budgeted at \$401,962, Mortonville Road bridge reconstruction budgeted at \$765,380, and \$1 million transferred to Municipal Building Fund.

Mr. Swichar discussed the comparison between the 2025 adopted budget and the 2026 proposed budget. Mr. Swichar also discussed questions that were asked at the October 21, 2025 town hall meeting. Mr. Swichar stated that budget adoption is scheduled for December 9, 2025 and that the meeting will be another opportunity for public comment. Mr. Swichar stated that if residents are not able to attend meetings in person were also encouraged to email the township manager if they have any specific questions or wish to provide comments.

2) Advertisement of 2026 Budget.

MOTION: Supervisor Wright moved that the Township authorize the advertisement of the availability of the 2026 budget. Supervisor DiRado seconded.

Supervisor Wright stated all the money is being spent properly.

Shane Cloyd, Township resident, commented on right to know requests and township secretary in the budget.

Philip Roomet, township resident, questioned expenses for a township administrative assistant and time card use for the manager.

Vice Chairman Domboski asked that Manager Swichar review the current administrative staff and stated that the Township Secretary position is not limited to only Right to Know requests.

Kevin Di Girolamo, township resident, commented that budget questions be directed to the board and discussed public input into the budget process.

VOTE: 5-0.

3) Resolution for DCED Statewide Local Share Assessment Grant

Township Manager Swichar stated that he is recommending that the township submit a grant application for a new generator at the township building. The existing one is 24 years old and parts are no longer available. The proposed resolution will authorize the township manager to submit the grant application and execute all documents.

MOTION: Vice Chairman Domboski make a motion approving the submission of Resolution 2025-18 authorizing the submission of a grant application to DCED's Statewide Local Share Assessment Grant in the amount of \$39,461.25 for an emergency standby generator and authorizing the Township Manager to execute all documents. Supervisor Wright seconded.

Supervisor DiRado questioned what is currently being used and whether there is a warranty.

Township Manager Swichar stated the request is only to submit the grant application they have not made a decision on the purchase. The township is still using its existing generator, but it is past its useful life.

VOTE: 5-0.

- 4) Township Manager Swichar stated that the Single Use Plastics Survey will end on November 30, 2025 (Informational). The survey is on the township's website and residents will be notified that the survey is being closed.

Supervisor DiRado questioned if the survey could be extended.

Mr. Swichar stated the survey was active since last summer and was extensively advertised.

C. LEGAL

- 1) 2026 Independent Auditor Appointment, 2026 Reorganizational Meeting and Elected Auditors Meeting.

MOTION: Supervisor Wright moved that the Township authorize the advertisement of the intent to appoint CliftonLarsonAllen (formerly Withum) as its Auditor, to be considered at the Board meeting on January 5, 2026, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 5, 2026, and notice of the elected Township Auditor's meeting on January 6, 2026 at 6:00 p.m. seconded. Vice Chairman Domboski seconded.

Supervisor Wright questioned if late audits would be a problem in the future.

VOTE: 5-0.

- 2) Consider Implementation of Act 94 of 2024-Supervisor Compensation

Solicitor Brown stated that Act 94 allows supervisors to statutorily increase their compensation. The increase would need to be done by ordinance for new supervisors and must be made effective in the next term.

Township Manager Swichar stated that the board discussed this at the 2025 reorganizational meeting.

There was a board discussion.

MOTION: Supervisor Lambert made a motion to authorize the board to draft an ordinance. Supervisor DiRado seconded.

There was a board discussion.

Shane Cloyd, township resident, commented on the proposed ordinance.

Pam Jaccard, township resident, commented on the proposed ordinance.

Mike Petro, township resident, commented on the proposed ordinance.

Supervisor Wright stated that the township needs a professional manager.

VOTE: 2-3. Supervisor Wright voted nay, Chairwoman McEvoy voted nay, Vice Chairman Domboski voted nay.

3) Update on Act 72 Volunteer EMS Tax Credit Ordinance (Informational)

Solicitor Brown stated the township is still waiting on county metrics on establishing tax credits before preparing an ordinance. However, he understands the board is supportive of an ordinance.

Mr. Swichar stated that the county is meeting in November to discuss any changes to the tax credit ordinance and the township is waiting to see what changes are made at the county level.

There was a board discussion on the topic.

PLANNING COMMISSION

1) No Report Submitted

D. POLICE DEPARTMENT

1) September Police Report submitted for Board and resident review.

2) Appointment of Jordan Thomas as Part-Time Permanent Laborer

MOTION: Chairwoman McEvoy made a motion to hire Jordan Thomas as a part-time permanent laborer in the public works department at an hourly rate of \$25.22 subject to a satisfactory criminal background check and pre-employment physical. Supervisor DiRado seconded.

Manager Swichar stated that Jordan has been a seasonal laborer in the department for several years.

Philip Roomet, township resident, asked a question about the definition of a satisfactory background check.

VOTE: 5-0.

E. HISTORICAL COMMISSION

- 1) Report Submitted
- 2) Appointment of Jack Alvarez to the Historical Commission

MOTION: Supervisor DiRado made a motion to appoint Jack Alvarez to the Historical Commission for the term ending December 31, 2026. Vice Chairman Domboski seconded.

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term
Jack Alvarez	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

VOTE: 5-0.

- 3) Appointment of Rania Larsen to the Historical Commission

MOTION: Chairwoman McEvoy made a motion to appoint Rania Larsen to the Historical Commission for the term ending December 31, 2028. Supervisor Wright seconded

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Rania Larsen	Member	2024 to 2028	5 year term
Jack Alvarez	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

VOTE: 5-0.

- 4) Appointment of Pam Jaccard to the Historical Commission

MOTION: Chairwoman McEvoy made a motion to appoint Pam Jaccard to the Historical Commission for the term ending December 31, 2028. Supervisor DiRado seconded.

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Rania Larsen	Member	2024 to 2028	5 year term
Jack Alvarez	Member	2022 to 2026	5 year term
Pam Jaccard	Member	2024 to 2028	5 year term

VOTE: 5-0.

F. PARK AND RECREATION BOARD

- a. No Report Submitted.
- b. Resignation of Robin Barnes Burdick from Park and Recreation Committee

PROPOSED MOTION: Vice Chairman Domboski made a motion to accept the resignation of Robin Barnes Burdick from the Park and Recreation Committee for the term ending December 31, 2027. Chairwoman McEvoy seconded.

Teri Dickinson	Chairperson	2021-2025
Clare Small-McEvoy	Vice Chair	2024-2028
Fred Weiss	Member	2022-2026
Joyce Madding	Member	2022-2026
Vacant	Member	2023-2027
Stephanie Scotton	Member	2021-2025
Jennifer Wright	Member	2025-2029

VOTE: 5-0.

- c. Resignation of Jennifer Wright from Park and Recreation Committee

PROPOSED MOTION: Supervisor Wright made a motion to accept the resignation of Jennifer Wright from the Park and Recreation Committee for the term ending December 31, 2029. Vice Chairman Domboski seconded

Teri Dickinson	Chairperson	2021-2025
Clare Small-McEvoy	Vice Chair	2024-2028
Fred Weiss	Member	2022-2026
Joyce Madding	Member	2022-2026
Vacant	Member	2023-2027
Stephanie Scotton	Member	2021-2025
Vacant	Member	2025-2029

VOTE: 5-0.

G. OLD BUSINESS: None

H. NEW BUSINESS: Supervisor Wright discussed traffic issues that are being worked on by the police.

I. PUBLIC PARTICIPATION:

Kevin Di Girolamo, township resident, requested that commission meetings be placed on YouTube and commented on the manager salary.

There was a board discussion on digital participation.

Philip Roomet, township resident, asked various questions.

Connie McLaughlin, township resident, asked questions about Newlinville Road, businesses in Newlinville and the bag ban.

There was a board discussion.

Shane Cloyd, township resident, commented on digital participation and work of the board and administration and asked various questions about the sale of the elementary school.

J. ADJOURNMENT

MOTION: Chairwoman McEvoy made a motion to adjourn the November 18, 2025, of Supervisors Meeting at 7:53 pm. Supervisor Wright seconded.

VOTE: 5-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary



**November
2025**

MONTHLY STATISTICAL REPORT

Proudly Serving

The Townships of

Valley • East Fallowfield • West Caln • West Brandywine • Wallace • Salisbury
Highland • West Sadsbury • Sadsbury Township in Chester & Lancaster Counties

The Boroughs of

Atglen • Christiana • Modena • South Coatesville • Parkesburg

The City of Coatesville

WESTWOOD FIRE COMPANY

EMS Report – November 2025 East Fallowfield Township

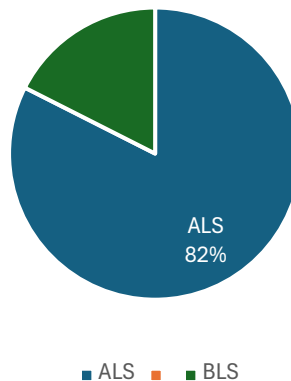
38 Total Responses, East Fallowfield Township

33 Responses; Westwood Division
5 Responses; Wagontown Division

Call Types – East Fallowfield Township

Medical	27
Fall	4
Injured Person	1
Fire Standby	1
Cardiac Arrest	5

ALS vs BLS incidents
East Fallowfield Township, November 2025



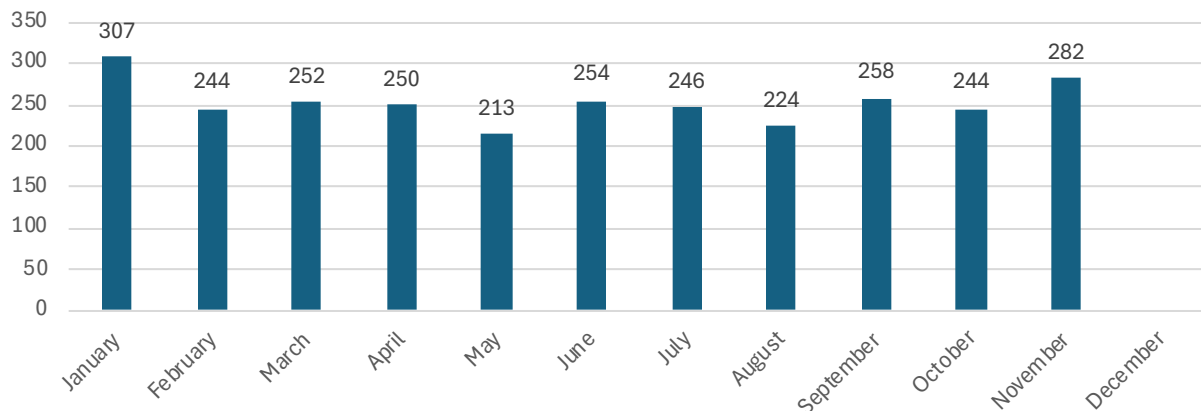
Westwood EMS Total Calls in October: 282

John Sly – Director of EMS

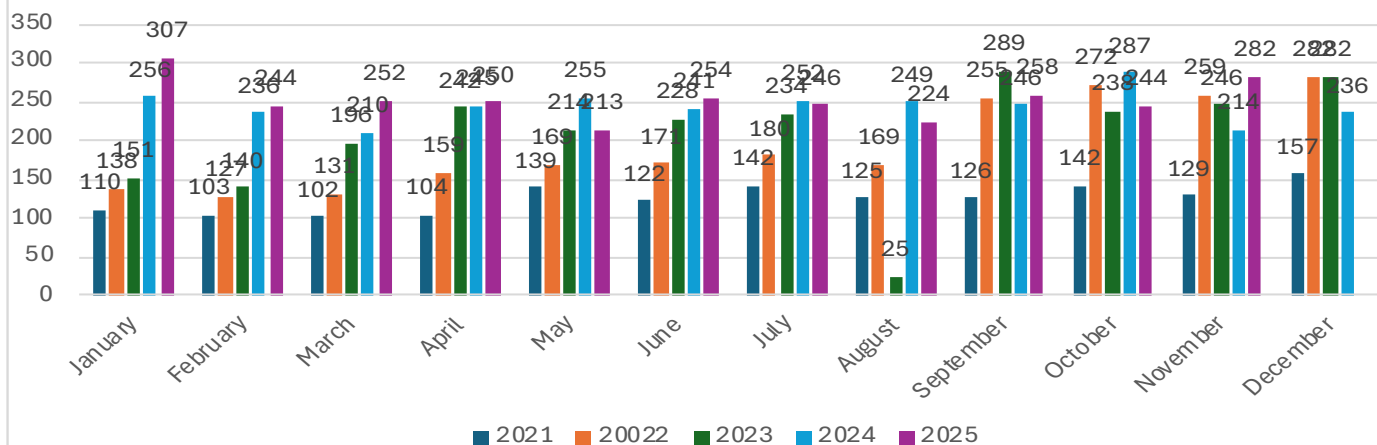
Westwood EMS – 2025

Westwood Division

Westwood EMS - 2025
Westwood EMS
Total Calls YTD - 2774



2021 Through 2025 Trend





Westwood Fire Company

Fire Chief's Report

November, 2025



Total Calls For November

33

Total Calls For August – East Fallowfield Township

4

Call Types – East Fallowfield Township

Assist EMS	2
Vehicle Accident	1
House Fire	1

Total Time in Service: 18 *hours, 16 minutes*

Total Manpower: 112 (*average 4 per call*)

Michael McWilliams – Fire Chief



Fire Chief's Report
October 2025
East Fallowfield Only
14 Calls

Incident Types

1 Fire Alarms	6 Ambulance Assist	1 House
1 Wires	2 Chiefs Notifications	3 Cardiac Arrest

Area's Covered

14 East Fallowfield

Time In Service and Man Hours

Time In Service, 7 Hours and 16 Minutes
86 people answering the calls
Total Man Hours, 49 Hours and 6 Minutes

Property and Contents at Risk and Lost

Property at risk \$2,000,000 Lost \$50,000
Contents at risk \$800,000 Lost \$50,000

Respectfully Submitted,
Frank Dowlin
Fire Chief



Fire Chief's Report

November 2025

25 Calls

Incident Types

4 Relocate	8 EMS Assist	1 House
2 Fire Assist	2 Chiefs Notifications	1 Wires
2 Fire Alarms	1 Brush	4 Cardiac Arrest

Area's Covered

2 South Coatesville	14 East Fallowfield	1 London Grove
1 West Marlborough	2 Coatesville	2 West Grove
1 Highland	1 West Chester	1 West Fallowfield

Time In Service and Man Hours

Time In Service, 35 Hours and 38 Minute
 137 people answering the calls
 Total Man Hours, 164 Hours and 28 Minutes

Property and Contents at Risk and Lost

Property at risk \$2,500,000 Lost \$50,000
 Contents at risk \$950,000 Lost \$50,000

Units Ran and Mileage

Command 37 ran 110 miles
 Brush 37 ran 27 miles
 Utility 37 ran 130 miles
 Squad ran 98 miles
 Engine 37 ran 50 miles
 Tanker ran 47 miles

Respectfully Submitted,
Chris Corle
Fire Chief

TOWNSHIP of EAST FALLOWFIELD



FINANCIAL REPORT

December 9, 2025



Township of East Fallowfield
Bank Account Balances
as of November 30, 2025



<u>Fund Name</u>	<u>Bank Account Name</u>	<u>Bank</u>	<u>Trial Balance</u>	<u>Bank Balance</u>
<u>Capital Projects Fund</u>				
	Capital Projects Fund	Meridian Bank	\$703,993	\$703,993
	Capital Projects Fund	PLGIT	\$547,731	\$547,731
	<u>Total Capital Projects Fund Account</u>		<u>\$1,251,724</u>	<u>\$1,251,724</u>
<u>General Fund</u>				
	Fire/EMS	Meridian Bank	\$838,115	\$838,115
	General Fund (incl sweep acct balance)	Meridian Bank	\$4,270,570	\$4,319,254
	General Fund - Cash Dep Only	Fulton Bank	\$3,368	\$3,368
	<u>Total General Fund Accounts</u>		<u>\$5,112,053</u>	<u>\$5,160,737</u>
<u>Liquid Fuels Fund</u>				
	Liquid Fuels Fund	Meridian	\$74,077	\$74,077
	<u>Total Liquid Fuels Account</u>		<u>\$74,077</u>	<u>\$74,077</u>
<u>Park & Recreation Fund</u>				
	Parks & Recreation Fund	Meridian	\$235,038	\$235,038
	<u>Total Park & Recreation Account</u>		<u>\$235,038</u>	<u>\$235,038</u>
<u>Rebill Fund</u>				
	Rebill/Escrow	Meridian	\$61,953	\$61,953
	<u>Total Rebill Account</u>		<u>\$61,953</u>	<u>\$61,953</u>
<u>Trash Fund</u>				
	Trash	Meridian	\$1,004,503	\$1,004,503
	<u>Total Trash Account</u>		<u>\$1,004,503</u>	<u>\$1,004,503</u>
East Fallowfield Township Bank Accounts- Meridian Bank			\$7,188,249	\$7,236,933
East Fallowfield Township Bank Accounts- PLGIT			\$547,731	\$547,731
East Fallowfield Township Bank Accounts- Fulton Bank			\$3,368	\$3,368
Total of all East Fallowfield Township Bank Accounts			<u>\$7,739,349</u>	<u>\$7,788,032</u>

East Fallowfield Township
Detailed Budget vs Actual
November 30, 2025

	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	813,846.83	818,211.00	99%	820,132.20	820,816.00	100%
301.11 · Real Property Taxes - Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
301.20 · Real Property Taxes - Prior Yea	77,947.63	80,000.00	97%	76,356.78	80,000.00	95%
301.24 · Real Property Taxes - Collect F	-11,313.63	-10,000.00	113%	-12,472.69	-10,000.00	125%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	880,480.83	888,211.00	99%	884,016.29	890,816.00	99%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	176,985.66	145,000.00	122%	178,027.94	140,000.00	127%
310.20 · Earned Income Tax—Current	1,612,414.10	1,550,000.00	104%	1,637,649.43	1,674,000.00	98%
310.24 · Earned Income Tax—Collector Fee	-19,749.03	-19,220.00	103%	-19,989.97	-20,758.00	96%
310.25 · ChesCo. Tax Collection Comm.Fee	-232.79	0.00	0%	-3,560.51	0.00	0%
310.50 · Local Services Tax—Current	31,182.45	25,000.00	125%	34,245.82	27,500.00	125%
310.54 · Local Services Tax-CollectorFee	-381.93	-310.00	123%	-417.93	-341.00	123%
Total 310 · Local Tax Enabling Act Taxes	1,800,218.46	1,700,470.00	106%	1,825,954.78	1,820,401.00	100%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	390.00	0.00	0%	300.00	0.00	0%
321.801 · Comcast Franchise Fee	59,448.20	65,000.00	91%	54,662.30	60,000.00	91%
321.802 · Verizon Franchise Fee	75,917.99	80,000.00	95%	73,150.96	72,000.00	102%
321.90 · Cable Tower Fee	300.00	400.00	75%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	136,056.19	145,400.00	94%	128,413.26	132,300.00	97%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	5,145.70	2,000.00	257%	7,083.00	4,000.00	177%
322.90 · Miscellaneous Permits	10.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	5,155.70	2,000.00	258%	7,083.00	4,000.00	177%
331 · Fines						
331.11 · Vehicle Code Violations	1,084.09	11,000.00	10%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	10,323.33	1,750.00	590%	14,398.53	12,000.00	120%
331.13 · State Police Fines	2,061.51	0.00	0%	1,664.49	4,000.00	42%
Total 331 · Fines	13,468.93	12,750.00	106%	16,063.02	16,000.00	100%
341 · Interest Earnings						
341.01 · Interest on Checking	157,706.84	7,500.00	2103%	138,012.32	80,000.00	173%
Total 341 · Interest Earnings	157,706.84	7,500.00	2103%	138,012.32	80,000.00	173%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	44,698.16	50,000.00	89%	49,199.48	50,000.00	98%
342 · Rents & Royalties - Other	0.00	0.00	0%	0.00	0.00	0%
Total 342 · Rents & Royalties	44,698.16	50,000.00	89%	49,199.48	50,000.00	98%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	2,284.66	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	2,284.66	0.00	0%	0.00	0.00	0%

East Fallowfield Township
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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	2,019.04	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	2,019.04	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	2,906.12	2,000.00	145%	3,172.20	2,000.00	159%
355.05 · General Municipal Pension Syste	104,826.58	80,000.00	131%	111,655.28	80,000.00	140%
Total 355 · State Shared Revenue & Entitle	107,732.70	82,000.00	131%	114,827.48	82,000.00	140%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	776.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	1,500.00	3,000.00	50%	9,000.00	1,500.00	600%
361.74 · Postage	0.00	0.00	0%	8.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	0.00	0.00	0%	240.00	0.00	0%
Total 361 · Charges for Services	2,276.00	3,000.00	76%	9,248.00	1,500.00	617%
362 · Public Safety						
362.100 · Police Services	208.40	500.00	42%	900.60	500.00	180%
362.105 · Special Police Services	2,520.00	500.00	504%	550.00	500.00	110%
362.11 · Police Reports - Copies	1,320.00	500.00	264%	0.00	500.00	0%
362.41 · Building Permits	137,809.45	97,500.00	141%	435,959.40	120,000.00	363%
362.42 · Stormwater Management Permits	4,237.10	0.00	0%	2,047.75	2,000.00	102%
362.50 · Burning Permit	470.00	300.00	157%	490.00	400.00	123%
Total 362 · Public Safety	146,564.95	99,300.00	148%	439,947.75	123,900.00	355%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	101.00	0.00	0%	-6.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	1,350.36	1,425.00	95%	1,350.36	1,350.00	100%
Total 364 · Sanitation	1,451.36	1,425.00	102%	1,344.36	1,350.00	100%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	2,748.81	2,500.00	110%	46,144.96	2,500.00	1846%
389.10 · Insurance Refund	4,691.92	20,000.00	23%	55,602.75	5,000.00	1112%
389 · Misc Revenue - Other	380.99	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	7,821.72	22,500.00	35%	101,747.71	7,500.00	1357%
391.10 · Sale of Fixed Assets	6,369.00	0.00	0%	9,801.00	0.00	0%
395 · Refunds of Prior Year Expend	0.00	0.00	0%	506.00	0.00	0%
Total Revenue	3,314,304.54	3,014,556.00	110%	3,726,164.45	3,209,767.00	116%

East Fallowfield Township
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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	9,375.00	12,500.00	75%	9,215.28	12,500.00	74%
400.192 · FICA/Medicare	717.15	956.00	75%	704.99	956.00	74%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	1,106.57	1,000.00	111%	517.09	1,000.00	52%
Total 400 · Supervisors	11,198.72	14,456.00	77%	10,437.36	14,456.00	72%
401 · Township Manager						
401.110 · Manager - Salary	124,038.51	123,600.00	100%	124,200.00	140,400.00	88%
401.197 · 457 Plan	2,619.32	0.00	0%	2,484.00	2,808.00	88%
401.315 · Employee Medical Contribution	-1,829.28	-1,900.00	96%	-1,753.06	-1,900.00	92%
401.317 · Other Costs	1,042.51	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	125,871.06	121,700.00	103%	124,930.94	141,308.00	88%
402 · Auditing Services						
402.311 · Annual Audit Fee	10,000.00	11,000.00	91%	10,920.00	11,000.00	99%
Total 402 · Auditing Services	10,000.00	11,000.00	91%	10,920.00	11,000.00	99%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	91,600.61	55,000.00	167%	80,140.28	120,000.00	67%
404.314 · Special Legal - Unions	84.00	15,000.00	1%	299.00	30,000.00	1%
Total 404 · Legal	91,684.61	70,000.00	131%	80,439.28	150,000.00	54%
405 · Office Administration						
405.110 · Secretary - Wages	25,135.18	34,900.00	72%	28,680.43	33,034.00	87%
405.112 · Treasurer - Salary	89,218.74	92,700.00	96%	84,449.07	96,408.00	88%
405.115 · FT Admin - Wages	49,743.82	97,240.00	51%	45,832.24	108,150.00	42%
405.182 · Admin Salaries for Trash	0.00	-27,023.00	0%	0.00	-38,884.00	0%
405.187 · Admin Medical Opt Out 50%	8,579.00	9,698.00	88%	0.00	9,698.00	0%
405.192 · FICA/Medicare	22,421.98	27,398.00	82%	21,372.01	29,658.00	72%
405.194 · Unemployment Compensation	2,474.96	1,925.00	129%	1,081.60	1,000.00	108%
405.195 · Workers' Compensation	824.49	500.00	165%	1,305.00	1,000.00	131%
405.196 · Health/Dental Insurance	59,643.98	84,462.00	71%	106,594.78	98,685.00	108%
405.197 · Pension	17,469.47	19,394.00	90%	4,288.41	21,279.00	20%
405.198 · Life / AD&D	596.23	760.00	78%	608.16	798.00	76%
405.199 · STD/LTD	1,436.38	1,020.00	141%	1,496.76	1,019.00	147%
405.315 · Employee Medical Contrib	-1,790.40	-4,223.00	42%	-5,440.10	-9,102.00	60%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	368.00	4,000.00	9%	9,695.00	4,000.00	242%
405 · Office Administration - Other	0.00	0.00	0%	0.00	0.00	0%
Total 405 · Office Administration	276,121.83	342,751.00	81%	299,963.36	356,743.00	84%
406 · General Government						
406.210 · Office Supplies	2,186.33	3,500.00	62%	2,768.47	3,000.00	92%
406.215 · Postage	2,526.34	4,000.00	63%	2,477.18	1,500.00	165%
406.310 · Payroll Service	4,038.00	7,000.00	58%	4,198.72	6,500.00	65%
406.311 · Consultant/Bookkeeping Help	5,950.00	0.00	0%	7,500.00	5,000.00	150%

East Fallowfield Township
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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
406.317 · Other Services/Charges	1,424.06	4,000.00	36%	3,375.33	2,000.00	169%
406.321 · Telephone	2,648.25	3,000.00	88%	2,123.55	2,500.00	85%
406.324 · Mobile Phone	1,076.22	1,100.00	98%	924.09	1,500.00	62%
406.341 · Advertising	2,614.81	8,000.00	33%	3,664.53	5,000.00	73%
406.342 · Printing/Newsletter	985.53	3,000.00	33%	983.00	3,000.00	33%
406.352 · Liability Insurance	5,844.91	7,000.00	83%	6,382.97	7,350.00	87%
406.384 · Rent - Copier/Postage Meter	2,632.55	2,892.00	91%	2,435.00	3,000.00	81%
406.391 · Credit Card Processing Fees	1,305.05	1,000.00	131%	754.36	1,200.00	63%
406.392 · Bank Fees	25.00	150.00	17%	315.84	100.00	316%
406.393 · Late Fees	55.00	0.00	0%	0.00	0.00	0%
406.420 · Dues/Memberships/Subscriptions	4,331.38	5,000.00	87%	5,349.00	5,000.00	107%
406.450 · Codification/Transparency	2,705.00	1,800.00	150%	995.00	15,000.00	7%
406.454 · Document Digitization	0.00	2,000.00	0%	650.00	2,000.00	33%
406.460 · Meetings and Education	10,437.02	6,000.00	174%	6,158.55	12,000.00	51%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	50,785.45	68,442.00	74%	51,055.59	84,650.00	60%
407 · IT						
407.325 · Internet Fees	4,111.66	3,649.00	113%	3,858.61	4,000.00	96%
407.452 · Contracted IT Service	13,529.07	12,000.00	113%	15,257.25	14,000.00	109%
407.453 · Computer Repairs/Maint/Equip	339.22	1,000.00	34%	848.71	1,000.00	85%
407.454 · Website	2.26	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	23.44	0.00	0%	23.44	0.00	0%
407.456 · Software/Web Applications	1,071.41	4,000.00	27%	1,366.29	2,000.00	68%
Total 407 · IT	19,077.06	20,649.00	92%	21,354.30	21,000.00	102%
408 · Engineering						
408.313 · Engineering Services	21,017.25	35,000.00	60%	17,918.88	19,000.00	94%
Total 408 · Engineering	21,017.25	35,000.00	60%	17,918.88	19,000.00	94%
409 · General Govt Buildings						
409.236 · Building Supplies	1,526.43	1,000.00	153%	779.80	1,500.00	52%
409.351 · Property Insurance	1,490.06	1,000.00	149%	2,125.68	1,500.00	142%
409.361 · Electricity	4,461.74	5,000.00	89%	6,454.81	4,250.00	152%
409.362 · Gas	3,792.28	6,500.00	58%	5,707.90	7,000.00	82%
409.373 · Building Repair/Maintenance	4,129.79	4,000.00	103%	4,342.60	4,000.00	109%
409.430 · Taxes	7,384.46	8,000.00	92%	7,731.45	8,000.00	97%
Total 409 · General Govt Buildings	22,784.76	25,500.00	89%	27,142.24	26,250.00	103%
410 · Police						
410.110 · Chief - Salary	101,700.28	110,210.00	92%	109,129.47	114,618.00	95%
410.112 · FT Officer - Salaries	409,032.53	433,167.00	94%	381,613.59	441,514.00	86%
410.114 · Admin Assistant - Wages	28,467.42	30,215.00	94%	25,629.17	28,325.00	90%
410.115 · PT Officer - Wages	127,808.22	119,787.00	107%	120,738.64	137,719.00	88%
410.171 · Leave - Vacation	40,202.76	52,238.00	77%	28,399.19	54,957.00	52%
410.172 · Leave - Holiday	44,484.91	37,339.00	119%	65,168.13	41,955.00	155%
410.176 · Leave - Personal	13,939.70	16,972.00	82%	14,353.66	17,481.00	82%
410.177 · Leave - Sick	23,318.48	33,944.00	69%	21,436.13	19,963.00	107%
410.178 · Leave - Chart/Kelly Time	43,131.90	44,128.00	98%	44,766.11	45,452.00	98%
410.180 · Overtime Pay	18,296.52	25,000.00	73%	22,006.51	20,600.00	107%
410.181 · Court Overtime Pay	15,016.93	8,000.00	188%	10,678.73	16,480.00	65%
410.182 · Special Detail - Prof. ERT	3,000.00	3,000.00	100%	3,300.00	3,000.00	110%
410.184 · Sick Pay Buy-Back	16,540.30	6,000.00	276%	0.00	15,000.00	0%
410.187 · Medical Opt Out - 50%	17,904.00	19,396.00	92%	17,672.28	20,000.00	88%
410.188 · 457 Plan (Twp Contribution)				3,312.36	0.00	0%

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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
410.192 · FICA/Medicare	67,951.34	69,692.00	98%	65,022.21	71,838.00	91%
410.194 · Unemployment Compensation	1,813.29	5,005.00	36%	3,329.01	5,000.00	67%
410.195 · Workers' Compensation	37,653.71	38,000.00	99%	38,103.75	39,900.00	95%
410.196 · Health/Dental Insurance	209,321.75	228,351.00	92%	219,853.55	239,769.00	92%
410.197 · Pension	52,940.00	65,000.00	81%	115,348.69	86,969.00	133%
410.198 · Life / AD&D	2,897.51	3,314.00	87%	2,852.86	3,479.00	82%
410.199 · STD/LTD	3,568.18	2,963.00	120%	4,145.50	3,111.00	133%
410.210 · Office Supplies	720.19	2,000.00	36%	1,230.78	2,000.00	62%
410.215 · Postage	0.00	50.00	0%	39.63	50.00	79%
410.220 · Operating Supplies	904.81	2,500.00	36%	1,194.28	2,500.00	48%
410.224 · Medical Supplies	376.73	500.00	75%	801.65	500.00	160%
410.225 · Laboratory / Testing Supplies	1,958.00	2,500.00	78%	2,500.00	2,500.00	100%
410.231 · Vehicle Fuel - Gasoline	12,755.50	17,500.00	73%	13,200.19	17,500.00	75%
410.236 · Building Supplies	588.13	1,000.00	59%	352.53	1,000.00	35%
410.238 · Clothing and Uniforms	3,419.50	6,000.00	57%	6,164.67	7,000.00	88%
410.242 · Ammunition	4,250.19	9,000.00	47%	4,207.37	5,000.00	84%
410.261 · Vehicle Equipment	250.00	2,000.00	13%	1,982.81	2,000.00	99%
410.315 · Health/Dental - Employee Contri	-10,537.30	-11,418.00	92%	-10,517.59	-11,988.00	88%
410.316 · Aflac Insurance	1,779.12	1,927.00	92%	1,779.12	1,927.00	92%
410.317 · Aflac Insurance - Employee Cont	-1,779.12	-1,927.00	92%	-1,704.99	-1,927.00	88%
410.318 · Other Services & Charges	2,650.28	13,000.00	20%	2,238.85	6,000.00	37%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	3,074.45	4,500.00	68%	3,976.90	4,500.00	88%
410.324 · Mobile Phones	705.14	600.00	118%	2,067.19	900.00	230%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	70.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	1,868.73	1,255.00	149%	2,823.20	1,995.00	142%
410.352 · Liability Insurance	19,705.68	23,600.00	83%	20,494.98	23,600.00	87%
410.355 · Auto Insurance	12,679.89	13,000.00	98%	16,736.19	13,650.00	123%
410.361 · Electricity	2,388.49	2,000.00	119%	2,408.44	2,250.00	107%
410.362 · Gas	901.53	3,000.00	30%	1,033.22	1,500.00	69%
410.366 · Water	2,128.15	750.00	284%	461.78	1,000.00	46%
410.373 · Building Repair/Maintenance	1,650.00	500.00	330%	2,279.18	3,000.00	76%
410.374 · Vehicle/Equipment Repair	17,122.34	15,000.00	114%	25,923.82	20,000.00	130%
410.384 · Copier Rent	3,368.71	2,500.00	135%	3,203.97	2,750.00	117%
410.420 · Dues/Memberships/Subscriptions	399.00	2,500.00	16%	4,867.16	2,000.00	243%
410.450 · CODY - Contracted Service	3,291.27	12,000.00	27%	27,002.34	27,835.00	97%
410.452 · Contracted IT	4,112.00	4,000.00	103%	9,073.00	5,000.00	181%
410.454 · Computer Repair/Maint/Equip	2,124.87	2,000.00	106%	2,753.94	3,000.00	92%
410.460 · Meetings and Education	6,236.50	15,000.00	42%	5,185.00	17,000.00	31%
410.461 · Community Relations	41.31	1,000.00	4%	325.52	1,000.00	33%
Total 410 · Police	1,378,193.82	1,499,558.00	92%	1,470,944.67	1,592,172.00	92%

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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	0.00	0.00	0%	19.99	0.00	0%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	0.00	12,500.00	0%
413.310 · Code Enforcement/Zoning Srvcs	68,141.21	45,000.00	151%	260,173.41	80,000.00	325%
413.454 · UCC Permit Fee	1,210.50	0.00	0%	1,395.00	2,500.00	56%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	69,351.71	57,500.00	121%	261,588.40	95,000.00	275%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	500.00	1,800.00	28%	900.00	1,500.00	60%
414.192 · FICA/Medicare	38.25	138.00	28%	68.85	115.00	60%
414.247 · Planning Commission Budget	480.00	3,000.00	16%	0.00	2,500.00	0%
414.248 · Historic Commission Budget	779.12	3,000.00	26%	0.00	2,500.00	0%
414.310 · ZHB Court Reporter	540.25	3,000.00	18%	1,161.50	2,500.00	46%
414.314 · ZHB Legal Service	1,434.97	5,000.00	29%	9,046.02	5,000.00	181%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	2,000.00	0%
414.318 · Other	0.00	300.00	0%	0.00	250.00	0%
414.341 · Advertising	407.78	2,000.00	20%	2,406.28	2,000.00	120%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	1,000.00	0%
414.460 · Meetings and Education	480.00	150.00	320%	320.00	500.00	64%
Total 414 · Planning & Zoning	4,660.37	21,388.00	22%	13,902.65	19,865.00	70%
422 · Animal Control						
422.450 · SPCA	4,242.98	8,000.00	53%	9,818.70	12,000.00	82%
Total 422 · Animal Control	4,242.98	8,000.00	53%	9,818.70	12,000.00	82%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	0.00	0.00	0%	288.00	0.00	0%
427.420 · Recycling Authority Membership	0.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	0.00	0.00	0%	288.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	6,051.61	1,000.00	605%	742.50	5,000.00	15%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	6,051.61	2,000.00	303%	742.50	6,000.00	12%
430 · Public Works						
430.110 · Foreman - Salary	52,626.97	67,808.00	78%	46,008.06	54,318.00	85%
430.112 · FT Road Crew - Salaries	152,960.65	184,794.00	83%	171,827.69	165,667.00	104%
430.116 · PT - Road Crew					37,670.00	0%
430.117 · PT - Snow Plowers	2,214.89	10,000.00	22%	3,341.97	10,000.00	33%
430.118 · PT - Summer Grass Cutters	11,267.94	38,189.00	30%	22,117.51	20,000.00	111%
430.171 · Leave - Vacation	11,354.35	4,370.00	260%	7,864.34	3,570.00	220%
430.172 · Leave - Holiday	8,365.34	7,645.00	109%	7,635.92	8,569.00	89%
430.176 · Leave - Personal	1,068.96	637.00	168%	883.72	714.00	124%
430.177 · Leave - Sick	5,724.33	6,371.00	90%	6,676.35	7,141.00	93%
430.180 · Foreman - Overtime Pay	7,665.18	0.00	0%	5,546.71	6,000.00	92%

East Fallowfield Township
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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	13,786.58	7,430.00	186%	14,007.40	12,000.00	117%
430.182 · PW Salaries for Trash	0.00	-33,373.00	0%	0.00	-63,869.00	0%
430.192 · FICA/Medicare	19,788.66	25,034.00	79%	21,248.18	24,912.00	85%
430.194 · Unemployment Compensation	1,422.30	3,850.00	37%	1,693.27	3,850.00	44%
430.195 · Workers' Compensation	25,398.80	25,000.00	102%	25,068.25	26,250.00	95%
430.196 · Health/Dental Insurance	76,648.85	90,000.00	85%	78,096.84	92,250.00	85%
430.197 · Pension	14,069.04	15,000.00	94%	14,362.10	15,750.00	91%
430.198 · Life / AD&D	236.50	406.00	58%	799.68	427.00	187%
430.199 · STD/LTD	631.22	1,137.00	56%	2,932.41	1,194.00	246%
430.210 · Office/Shop Supplies	2,366.45	1,000.00	237%	4,070.64	2,500.00	163%
430.220 · Operating Supplies	3,123.43	1,500.00	208%	2,401.55	2,500.00	96%
430.224 · Medical Supplies	0.00	0.00	0%	53.21	0.00	0%
430.231 · Vehicle Fuel - Gasoline	9,444.68	12,000.00	79%	10,108.03	10,000.00	101%
430.238 · Clothing/Uniform	1,440.00	1,080.00	133%	1,440.00	1,440.00	100%
430.242 · PA One Call	310.34	500.00	62%	331.62	350.00	95%
430.246 · Street Signs	229.71	1,000.00	23%	2,802.00	500.00	560%
430.250 · Repair/Maintenance Supplies	4,562.71	0.00	0%	1,412.79	2,000.00	71%
430.260 · Small Tools/Minor Equipment	2,406.56	2,000.00	120%	5,043.70	5,505.00	92%
430.315 · Health/Dental - Employee Contri	-7,347.65	-9,001.00	82%	-7,269.51	-9,450.00	77%
430.316 · Aflac Insurance	1,012.32	0.00	0%	1,012.32	1,097.00	92%
430.317 · Aflac Insurance-Employee Contr	-1,012.32	0.00	0%	-886.44	-1,097.00	81%
430.318 · Other Services & Charges	2,980.13	2,000.00	149%	6,784.67	2,000.00	339%
430.324 · Mobile Phones	827.78	1,200.00	69%	834.10	1,200.00	70%
430.351 · Property Insurance	9,678.71	6,500.00	149%	9,658.32	6,825.00	142%
430.352 · Liability Insurance	5,427.41	6,500.00	83%	5,927.05	6,825.00	87%
430.355 · Auto Insurance	14,630.61	15,000.00	98%	19,534.61	15,750.00	124%
430.372 · Vehicle-Repair/Maintenance	10,824.13	17,500.00	62%	11,709.66	12,500.00	94%
430.373 · Building-Repair/Maintenance	1,058.00	1,000.00	106%	974.24	1,000.00	97%
430.374 · Equipment-Repair/Maintenance	3,652.43	12,500.00	29%	31,667.92	7,500.00	422%
430.420 · Dues & Memberships	180.00	200.00	90%	130.00	250.00	52%
430.460 · Meetings and Education	1,293.40	0.00	0%	0.00	1,000.00	0%
Total 430 · Public Works	472,319.39	526,777.00	90%	537,850.88	496,608.00	108%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	2,400.97	0.00	0%	300.48	1,000.00	30%
Total 438 · Maintenance & Repairs of Roads	2,400.97	0.00	0%	300.48	1,000.00	30%
446 · Stormwater Management						
446.313 · MS4 Engineering	9,344.00	25,000.00	37%	5,374.50	20,000.00	27%
446.314 · MS4 Legal	28.36	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	0.00	10,000.00	0%	2,500.00	10,000.00	25%
Total 446 · Stormwater Management	9,372.36	35,000.00	27%	7,874.50	30,000.00	26%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	2,668.93	3,500.00	76%	3,251.22	4,000.00	81%
Total 454 · Parks	2,668.93	3,500.00	76%	3,251.22	4,000.00	81%
491 · Refund of Prior Year Revenues	0.00	100.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
November 30, 2025

	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv					2,917.00	0%
492.18 · Transfer to Capital Funds	0.00	151,235.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	0.00	0.00	0%	1,908.00	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	0.00	151,235.00	0%	1,908.00	1,002,917.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	2,577,802.88	3,014,556.00	86%	2,952,631.95	4,083,969.00	72%
Net Income (Loss)	736,501.66	0.00	0%	773,532.50	-874,202.00	-88%

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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag	350.00		0%			0%
341.01 · Interest on Checking	10,180.60	3,000.00	339%	27,721.81	7,000.00	396%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	0.00	5,000.00	0%	4,702.03	0.00	0%
364.30 · Trash - Current Year	1,244,954.24	1,190,700.00	105%	1,261,751.38	1,234,800.00	102%
364.31 · Trash - Prior Year	3,757.20	0.00	0%	2,801.70	2,000.00	140%
364.32 · Trash - Collections - 2005-2018	1,879.80	0.00	0%	2,201.92	1,500.00	147%
364.34 · Trash - Penalty Fees	149.00	250.00	60%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	1,546.65	1,000.00	155%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	645.00	250.00	258%	463.00	250.00	185%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	0.00	0.00	0%
392.XX · Use of Reserves	0.00	32,789.00	0%	0.00	0.00	0%
Total Revenue	1,263,462.49	1,232,989.00	102%	1,299,641.84	1,245,550.00	104%
Expense						
427.112 · Trash Personnel Costs	0.00	60,396.00	0%		102,753.00	0%
427.310 · Trash Invoicing/Education	0.00	0.00	0%		0.00	0%
427.314 · Collection Notice Expense	594.00	0.00	0%		600.00	0%
427.317 · Hazardous Waste Collection	2,975.83	2,000.00	149%	1,820.50	2,500.00	73%
427.319 · TV/Tire/Dumping Fees - Bulk Trash Events	0.00	0.00	0%	3,805.81	0.00	0%
427.367 · Trash/Recycling Hauling Service	706,033.31	727,176.00	97%	713,568.64	778,256.00	92%
427.368 · Trash Tipping Fees	191,158.28	250,000.00	76%	213,840.86	225,000.00	95%
427.369 · Recycling Processing/Marketing	14,448.10	30,000.00	48%	19,663.53	30,000.00	66%
427.374 · Vehicle Repairs/Fuel	0.00	10,000.00	0%		10,000.00	0%
427.390 · Bank Charges	0.00	0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	2,000.00	2,000.00	100%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves	0.00	118,628.00	0%		97,758.00	0%
492.000 · Transfer to Capital Fund	31,451.84	32,789.00	96%		0.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%		0.00	0%
Total Expense	948,661.36	1,232,989.00	77%	954,699.34	1,248,867.00	76%
Net Income/(Loss)	314,801.13	0.00	0%	344,942.50	-3,317.00	-10399%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
FIRE/EMS FUND						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	711,259.92	715,934.00	99%	718,902.51	748,140.00	96%
341.02 · Interest on Checking	8,374.51	0.00	0%	23,585.79	5,000.00	472%
355.07 · Foreign Fire Insur Tax	53,348.85	51,232.00	104%	57,648.82	51,232.00	113%
Total Revenue	772,983.28	767,166.00	101%	800,137.12	804,372.00	99%
Expense						
411.110 · Salaries/Wages	1,033.26	1,378.00	75%	1,033.26	1,378.00	75%
411.192 · FICA/Medicare	79.08	105.00	75%	79.04	105.00	75%
411.194 · Unemployment Compensation	0.00	20.00	0%	22.23	0.00	0%
411.195 · Workers' Compensation	17,849.40	21,048.00	85%	12,424.82	25,000.00	50%
411.231 · Vehicle Fuel - Gasoline	6,558.63	7,000.00	94%	1,614.69	7,000.00	23%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	0.00	0.00	0%	89.10	0.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	601.26	725.00	83%	603.38	600.00	101%
411.363 · Hydrant Service	29,417.24	30,000.00	98%	32,320.55	31,000.00	104%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	175.00	350.00	50%	225.00	350.00	64%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	300,000.00	300,000.00	100%	300,000.00	300,000.00	100%
411.541 · Subsidy to Fire Relief Assoc.	53,348.85	51,232.00	104%	57,648.82	51,232.00	113%
411.542 · Subsidy to EMS Companies	136,581.00	182,108.00	75%	182,108.00	182,108.00	100%
411.543 · Capital Expenditures - Modena	20,000.00	73,200.00	27%	20,000.00	20,000.00	100%
411.544 · Capital Expenditures - Westwood	0.00			0.00	85,299.00	0%
411.543 · Capital Expenditures - Reserve	0.00			0.00	53,200.00	0%
411.492 · Operating Expenditures Reserve	0.00	100,000.00	0%	0.00	132,398.00	0%
Total Expense	565,643.72	767,166.00	74%	608,168.89	889,670.00	68%
Net Income/(Loss)	207,339.56	-	0%	191,968.23	(85,298.00)	-225%

East Fallowfield Township
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November 30, 2025

	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	0.00	100.00	0%	5,135.29	0.00	0%
354.03 · Winter/Severe Winter Agree	0.00	35,462.00	0%	65,868.63	43,459.00	152%
355.02 · Liquid Fuels Tax	291,388.80	285,545.00	102%	290,409.96	286,070.00	102%
355.03 · State Turnback Allocation	28,120.00	29,440.00	96%	29,440.00	28,120.00	105%
392.02 · Transfer from Capital Fund	0.00	0.00	0%	0.00	75,000.00	0%
392.35 · Use of Fund Balance	0.00	84,053.00	0%	0.00	35,601.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	1,908.00	0.00	0%
Total Revenue	319,508.80	434,600.00	74%	392,761.88	468,250.00	84%
Expense						
430.232 · Diesel Fuel	8,606.59	12,000.00	72%	8,224.15	12,000.00	69%
430.260 · Small Tools/Minor Equipment	684.94	0.00	0%	3,195.00	5,000.00	64%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	0.00	0%	0.00	10,000.00	0%
430.317 · Other	0.00	500.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	0.00	0.00	0%	1,327.62	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	37,244.50	40,000.00	93%	83,206.63	45,000.00	185%
433.220 · Traffic Control Devices/Signs	2,513.92	0.00	0%	1,772.00	0.00	0%
434.361 · Street Lights - Electricity	1,169.66	1,200.00	97%	1,435.19	1,250.00	115%
436.371 · Storm Drain Repairs	2,075.23	0.00	0%	2,157.35	5,000.00	43%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	10,542.96	900.00	1171%	10,772.82	10,000.00	108%
437.374 · Equipment-Repair/Maintenance	12,378.99	0.00	0%	7,035.98	10,000.00	70%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	8,345.55	30,000.00	28%	15,768.42	20,000.00	79%
438.310 · Highway/Shoulder - Maintenance	0.00	0.00	0%	500.00	0.00	0%
439.371 · Road Paving/Improvements	385,161.20	350,000.00	110%	323,626.17	350,000.00	92%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	468,723.54	434,600.00	108%	459,021.33	468,250.00	98%
Net Income/(Loss)	-149,214.74	0.00	0%	-66,259.45	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
November 30, 2025

	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	12,250.00	12,000.00	102%	12,750.00	12,000.00	106%
322.06 · Concert in the Park Vendors	430.00	0.00	0%	90.00	430.00	21%
341.01 · Interest on Checking	2,635.42	2,000.00	132%	5,768.18	1,750.00	330%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	45,000.00	0%	0.00	21,137.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	4,500.00	1,500.00	300%	0.00	700.00	0%
Memorial Park Bench	0.00			0.00	4,000.00	0%
Pavillion Rental	1,100.00	750.00	147%	1,150.00	750.00	153%
Grants	0.00	0.00	0%	34,500.00	40,000.00	86%
Total Revenue	20,915.42	61,250.00	34%	54,258.18	80,767.00	67%
Expense						
Landscaping Shade Trees	2,789.75	1,000.00	279%	81.00	1,500.00	5%
Miscellaneous Expense	2,173.82	1,000.00	217%	8,273.49	0.00	0%
Playground Equipment	0.00	0.00	0%	18,576.00	26,267.00	71%
ECA expenses from Donations	0.00	0.00	0%	0.00	700.00	0%
Park Public Bathroom	0.00	0.00	0%	0.00	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	4,389.90	10,000.00	44%	760.01	1,500.00	51%
454.27 · Park & Rec Commission	0.00	2,000.00	0%	0.00	0.00	0%
Professional Services	15,133.32	30,000.00	50%	6,250.00	0.00	0%
Lighting	4,332.00	5,000.00	87%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	9,868.85	10,000.00	99%	10,308.95	12,000.00	86%
454.49 · Park Events Other	2,360.10	0.00	0%	8,829.32	8,000.00	110%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	202.00	2,250.00	9%	484.24	1,500.00	32%
492.000 · Surplus added to Reserves		0.00	0%	0.00	33,800.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	41,249.74	61,250.00	67%	53,563.01	85,267.00	63%
Net Income/(Loss)	-20,334.32	0.00	0%	695.17	-4,500.00	-15%

East Fallowfield Township
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November 30, 2025

	Actual Nov 2024	2024 Budget	% of Budget	Actual Nov 2025	2025 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions	0.00	0.00	0%		0.00	0%
341.00 · Interest	33,206.78	5,000.00	664%	42,710.43	20,000.00	214%
354.00 · Commonwealth of PA Grant	210,676.92	0.00	0%	5,388.41	0.00	0%
387.00 · Contributions from Private Source	0.00	0.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd	0.00	0.00	0%		891,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump	0.00	56,328.00	0%		0.00	0%
387.00 · Grant - Newlinville Traffic Calming	0.00	250,000.00	0%		250,000.00	0%
Sale of Fixed Assets	0.00	20,000.00	0%		20,000.00	0%
392.XX · Transfer in from Trash Fund	31,451.84	32,789.00	96%		0.00	0%
392.00 · Transfer in from General Fund	0.00	151,235.00	0%		1,000,000.00	0%
392.XX · Use of Reserves	0.00	480,892.00	0%		482,941.00	0%
Total Revenue	275,335.54	996,244.00	28%	48,098.84	2,663,941.00	2%
Expense						
Bank Fees	0.00	0.00	0%	15.00	0.00	0%
Document Digitization	3,100.00	0.00	0%		5,000.00	0%
Surveys and Studies	4,488.46	106,650.00	4%	9,548.50	12,050.00	79%
Township Website	0.00	20,000.00	0%		25,000.00	0%
Computers - revolving schedule		5,000.00	0%		5,200.00	0%
Computers - Server for Admin	0.00	11,000.00	0%		12,000.00	0%
Newlinville Village Master Plan	0.00	0.00	0%			0%
Newlinville Traffic Calming	33,092.00	275,000.00	12%	19,456.13	200,000.00	10%
Printing	0.00	0.00	0%			0%
Software and Services	0.00	0.00	0%			0%
Software and Services - PD Grant	17,262.58	0.00	0%	5,388.41		0%
Software and Services - Code Enforcement	0.00	30,000.00	0%	12,800.00	30,000.00	43%
Fuel Pump Replacement	0.00	80,000.00	0%		0.00	0%
410.74 · Police - Capital Purchase/Lease	11,124.09	82,530.00	13%	81,966.67	174,275.00	47%
430.74 · Capital Purchase - Mach/Equip	72,496.54	250,413.00	29%	297,373.76		0%
439.000 · Repairs & Maint. - Highways	28,735.35	125,000.00	23%	124,517.99	1,245,113.00	10%
454.00 · Capital Projects - Park	0.00	0.00	0%			0%
462.310 Subdivision/Land Development	0.00	0.00	0%			0%
471.00 · Capital Lease Principal Payment	29,979.52	9,958.00	301%	10,107.98	10,159.00	99%
472.00 · Loan interest	538.70	693.00	78%	543.30	493.00	110%
491.000 · Refund of Prior Year Expenditure	-189.00	0.00	0%			0%
Transfer to Liquid Fuels					75,000.00	0%
492.000 · Transfer to Parks & Rec Fund	0.00	0.00	0%			0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%			0%
Total Expense	200,628.24	996,244.00	20%	561,717.74	1,794,290.00	31%
Net Income/(Loss)	74,707.30	0.00	0%	-513,618.90	869,651.00	-59%

**East Fallowfield Township - General Fund
Payment Authorization Detail
November 19 through December 9, 2025**

	Type	Date	Num	Due Date	Aging	Open Balance
21st Century Media						
	Bill	11/19/2025	2774684	11/29/2025	4	163.21
Total 21st Century Media						163.21
Aflac						
	Bill	11/25/2025	092147	12/10/2025		232.62
Total Aflac						232.62
American United Life Insurance Company						
	Bill	11/18/2025	G00620709-11/18/2025	11/28/2025	5	1,084.98
Total American United Life Insurance Company						1,084.98
Chester County Public Safety Training Cam						
	Bill	10/07/2025	10/7/25	10/17/2025	47	400.00
Total Chester County Public Safety Training Cam						400.00
Chris Boyle Law Enforcement Consulting, L						
	Bill	11/10/2025	1676	11/20/2025	13	1,287.00
Total Chris Boyle Law Enforcement Consulting, L						1,287.00
Cleaning for Cures, LLC						
	Bill	11/28/2025	3778	12/08/2025		300.00
Total Cleaning for Cures, LLC						300.00
Colonial Electrical Supply Company, Inc.						
	Bill	11/01/2025	16577812	11/11/2025	22	319.75
	Bill	11/08/2025	16577831	11/18/2025	15	34.70
	Bill	11/13/2025	16598175	11/23/2025	10	462.68
	Bill	11/17/2025	16598306	11/27/2025	6	131.12
	Bill	11/17/2025	16598641	11/27/2025	6	467.20
Total Colonial Electrical Supply Company, Inc.						1,415.45
CompNet, Inc.						
	Bill	11/30/2025	14868	12/30/2025		440.00
	Bill	11/30/2025	14869	12/30/2025		500.25
Total CompNet, Inc.						940.25
David Heiser's Inc.						
	Bill	11/24/2025	30561	12/04/2025		94.00
Total David Heiser's Inc.						94.00
Gap Power						
	Bill	11/25/2025	2070451	12/05/2025		314.03
Total Gap Power						314.03
Hatt's Industrial Supplies, Inc.						
	Bill	11/26/2025	3151994	12/06/2025		49.93
Total Hatt's Industrial Supplies, Inc.						49.93
Herbert E. MacCombie, Jr. P.E.						
	Bill	11/24/2025	2025-11-001	12/04/2025		195.50
Total Herbert E. MacCombie, Jr. P.E.						195.50
John Deere Financial						
	Bill	11/08/2025	10/24/25-AtlanticTra	11/18/2025	15	1,917.79
Total John Deere Financial						1,917.79
Key Business Solutions						
	Bill	12/15/2025	37630	12/25/2025		27.00
Total Key Business Solutions						27.00
NAPA Auto Parts {Coatesville}						
	Bill	11/10/2025	136079	11/20/2025	13	118.79
	Bill	11/12/2025	136244	11/22/2025	11	148.76
Total NAPA Auto Parts {Coatesville}						267.55
Occupational Health Centers						
	Bill	10/30/2025	518554011	11/09/2025	24	200.00
	Bill	11/04/2025	518576637	11/14/2025	19	313.00

**East Fallowfield Township - General Fund
Payment Authorization Detail
November 19 through December 9, 2025**

Total Occupational Health Centers						513.00
PECO {12000} Twp Bldg						
	Bill	11/20/2025	6978912000-11/20/25	11/30/2025	3	938.20
Total PECO {12000} Twp Bldg						938.20
PECO {73000} Police Bldg						
	Bill	11/22/2025	5946073000-11/22/25	12/02/2025	1	177.36
Total PECO {73000} Police Bldg						177.36
PECO {99000} Park						
	Bill	11/22/2025	7417999000-11/22/25	12/02/2025	1	59.40
Total PECO {99000} Park						59.40
Pennonni Associates Inc						
	Bill	11/20/2025	1302335	11/30/2025	3	285.25
	Bill	11/20/2025	1302336	11/30/2025	3	234.75
Total Pennonni Associates Inc						520.00
Pennsylvania American Water						
	Bill	11/06/2025	210029460622-11/6/25	11/16/2025	17	71.39
Total Pennsylvania American Water						71.39
Petroleum Traders Corporation						
	Bill	11/11/2025	2136097	11/21/2025	12	483.63
	Bill	11/17/2025	2137424	11/27/2025	6	197.47
	Bill	11/25/2025	2139855	12/05/2025		484.12
Total Petroleum Traders Corporation						1,165.22
Semperon Corporation						
	Bill	12/01/2025	SEMP-9327	12/11/2025		193.30
	Bill	12/01/2025	SEMP-9153	12/11/2025		362.16
Total Semperon Corporation						555.46
Siana Law, LLP						
	Bill	11/12/2025	103054	11/22/2025	11	54,384.64
	Bill	11/12/2025	103055	11/22/2025	11	713.00
	Bill	11/12/2025	103056	11/22/2025	11	1,732.50
	Bill	11/12/2025	103057	11/22/2025	11	437.00
	Bill	11/12/2025	103058	11/22/2025	11	230.00
	Bill	11/12/2025	103059	11/22/2025	11	46.00
Total Siana Law, LLP						57,543.14
Teamsters Health & Welfare Fund						
	Bill	12/01/2025	02531-001 - Jan 2026	12/11/2025		7,210.04
Total Teamsters Health & Welfare Fund						7,210.04
The Lincoln Center for Family & Youth						
	Bill	12/18/2025	INV-01013	12/28/2025		1,500.00
Total The Lincoln Center for Family & Youth						1,500.00
Triple S Welding & Equipment Repair						
	Bill	11/19/2025	2955	11/29/2025	4	330.00
Total Triple S Welding & Equipment Repair						330.00
Verizon (Park Internet) 756-631-796						
	Bill	11/13/2025	756-631-796-11/13/25	11/23/2025	10	114.90
Total Verizon (Park Internet) 756-631-796						114.90
Verizon {Township Internet} 753-895-532						
	Bill	11/27/2025	753-895-532-11/27/25	12/07/2025		99.00
Total Verizon {Township Internet} 753-895-532						99.00
Verizon {Township Internet} 852-092-828						
	Bill	11/15/2025	852-092-828-11/15/25	11/25/2025	8	163.24
Total Verizon {Township Internet} 852-092-828						163.24
Verizon Wireless {Office-Police}						
	Bill	11/11/2025	6128182874	11/21/2025	12	229.55
Total Verizon Wireless {Office-Police}						229.55
Viking Termite & Pest Control, LLC.						
	Bill	12/01/2025	903535816	12/11/2025		80.00

East Fallowfield Township - General Fund
 Payment Authorization Detail
 November 19 through December 9, 2025

Total Viking Termite & Pest Control, LLC.						80.00
Wolanin Consulting & Assessment Inc						
	Bill	11/17/2025	3674	11/27/2025	6	425.00
Total Wolanin Consulting & Assessment Inc						<u>425.00</u>
TOTAL						<u><u>80,384.21</u></u>

East Fallowfield Township - Fire.EMS Fund
 Payment Authorization Detail
 November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Pennsylvania American Water { Hydrants}						
	Bill	12/02/2025	210029592567-12/2/25	12/12/2025		2,900.02
Total Pennsylvania American Water { Hydrants}						2,900.02
TOTAL						<u><u>2,900.02</u></u>

East Fallowfield Township - Trash Fund
Payment Authorization Detail
November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Chester County Solid Waste Authority						
	Bill	11/15/2025	76746	11/25/2025	18	4,554.57
	Bill	11/22/2025	76831	12/02/2025	11	4,757.56
	Bill	11/30/2025	76913	12/10/2025	3	4,343.39
Total Chester County Solid Waste Authority						<u>13,655.52</u>
Treasurer of Chester County						
	Bill	11/10/2025	Inv 2025-2	11/20/2025	23	2,000.60
Total Treasurer of Chester County						<u>2,000.60</u>
TOTAL						<u><u>15,656.12</u></u>

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
November 19 through December 9, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Allan Myers						
	Bill	11/16/2025	30-00303318	11/26/2025	7	147.22
	Bill	11/25/2025	30-00303794	12/05/2025		295.91
Total Allan Myers						443.13
Anderson Truck & Auto Repair, Inc						
	Bill	11/12/2025	117631	11/22/2025	11	322.63
Total Anderson Truck & Auto Repair, Inc						322.63
ASAP Hydraulics						
	Bill	11/20/2025	4022313	12/20/2025		632.01
Total ASAP Hydraulics						632.01
PECO {21007} NEW75000						
	Bill	11/22/2025	3858675000-11/22/25	12/02/2025	1	64.54
Total PECO {21007} NEW75000						64.54
Pennonni Associates Inc						
	Bill	11/20/2025	1302338	11/30/2025	3	262.88
Total Pennoni Associates Inc						262.88
Petroleum Traders Corporation						
	Bill	11/11/2025	2136006	11/21/2025	12	184.54
	Bill	11/25/2025	2139854	12/05/2025		239.54
Total Petroleum Traders Corporation						424.08
TOTAL						2,149.27

East Fallowfield Township - Park Rec. Fund
Payment Authorization Detail
November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Hatt's Industrial Supply						
	Bill	11/21/2025	3151069	12/06/2025		58.46
Total Hatt's Industrial Supply						58.46
Weaver Mulch						
	Bill	08/29/2025	655406	09/13/2025	81	29.00
Total Weaver Mulch						29.00
TOTAL						87.46

East Fallowfield Township - Capital Fund
Payment Authorization Detail
November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Pennonni Associates, Inc						
	Bill	11/20/2025	1302333	11/30/2025	3	3,791.63
	Bill	11/20/2025	1302337	11/30/2025	3	960.50
Total Pennonni Associates, Inc						<u>4,752.13</u>
Traffic Planning and Design Inc.						
	Bill	11/14/2025	TPD52929	11/24/2025	9	1,095.00
Total Traffic Planning and Design Inc.						<u>1,095.00</u>
TOTAL						<u><u>5,847.13</u></u>

East Fallowfield Township - Rebill Fund
Payment Authorization Detail
November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Herbert E. MacCombie, Jr. P.E.						
	Bill	11/24/2025	2025-11-002	12/09/2025		236.25
Total Herbert E. MacCombie, Jr. P.E.						<u>236.25</u>
Pennonni Associates, Inc						
	Bill	11/20/2025	1302334	12/05/2025		307.75
Total Pennoni Associates, Inc						<u>307.75</u>
TOTAL						<u><u>544.00</u></u>

Interim Payments
PAYMENT AUTHORIZATION DETAIL
November 19 through December 9, 2025

Type	Num	Date	Name	Account	Paid Amount
Check	ONL0074	11/20/2025	Great American Financial Services{Office}	100.01 - Meridian Bank - GF - Checking	214.00
Total					214.00

Total of All Bills Paid November 19 through December 9, 2025

TOTAL ALL BILLS	\$	107,782.21
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East Fallowfield Township
Interfund Transfers
November 19 through December 9, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>	
East Fallowfield Township	Bill	12/01/2025	12/1/2025-DCED Loan	12/11/2025		2,662.82	From Capital To General
East Fallowfield Township	Check	12/09/2025	11111	12/09/2025		1,000,000.00	From General to Capital
East Fallowfield Township	Check	12/09/2025	0648	12/09/2025		102,753.00	From Trash to General
East Fallowfield Township	Check	12/09/2025	Transfer	12/09/2025		3,534.25	From Fire/EMS to General
						<u>1,108,950.07</u>	

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
<i>GENERAL FUND INCOMES</i>							
301.10 · Real Property Taxes - Current	\$ 806,718	\$ 818,211	\$ 818,623	\$ 820,816	\$ 800,198	\$ 820,816	\$ 820,129
301.11 · Real Property Taxes - Fire/EMS	\$ -	\$ -		\$ -	\$ -	\$ -	
301.20 · Real Property Taxes - Prior Year	\$ 84,211	\$ 80,000	\$ 81,368	\$ 80,000	\$ 44,879	\$ 81,320	\$ 80,000
301.24 · Real Property Taxes - Collect Fee	\$ (8,295)	\$ (10,000)	\$ (11,501)	\$ (10,000)	\$ (10,426)	\$ (13,500)	\$ (13,000)
310.10 · Real Estate Transfer Tax	\$ 216,508	\$ 145,000	\$ 194,106	\$ 140,000	\$ 79,129	\$ 179,567	\$ 152,150
310.20 · Earned Income Tax—Current	\$ 1,623,924	\$ 1,550,000	\$ 1,678,790	\$ 1,674,000	\$ 901,831	\$ 1,674,000	\$ 1,700,000
310.24 · Earned Income Tax—Collector Fee	\$ (19,890)	\$ (19,220)	\$ (20,570)	\$ (20,758)	\$ (11,013)	\$ (20,423)	\$ (20,740)
310.25 · ChesCo. Tax Collection Comm.Fee	\$ -	\$ -	\$ (233)	\$ -	\$ (1,583)	\$ (3,200)	\$ (3,043)
310.50 · Local Services Tax—Current	\$ 29,365	\$ 25,000	\$ 31,846	\$ 27,500	\$ 16,694	\$ 34,000	\$ 35,000
310.54 · Local Services Tax-CollectorFee	\$ (360)	\$ (310)	\$ (382)	\$ (341)	\$ (204)	\$ (415)	\$ (427)
321.60 · Contractor Registration	\$ -	\$ -		\$ -	\$ -		
321.61 · Peddler Permit	\$ 360	\$ -	\$ 390	\$ -	\$ 300	\$ 300	\$ -
321.801 · Comcast Franchise Fee	\$ 65,403	\$ 65,000	\$ 59,448	\$ 60,000	\$ 28,087	\$ 55,073	\$ 55,000
321.802 · Verizon Franchise Fee	\$ 79,499	\$ 80,000	\$ 75,918	\$ 72,000	\$ 37,489	\$ 74,978	\$ 73,000
321.90 · Cable Tower Fee	\$ 400	\$ 400	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
322.50 · Street Opening Permit	\$ 2,866	\$ 2,000	\$ 5,146	\$ 4,000	\$ 5,373	\$ 5,963	\$ 3,600
322.90 · Miscellaneous Permits	\$ 300	\$ -	\$ 10	\$ -	\$ -		
331.11 · Vehicle Code Violations	\$ 25	\$ -	\$ 1,084	\$ -	\$ -		
331.12 · Violations Ordin/Statues/Etc	\$ 12,067	\$ 11,000	\$ 10,608	\$ 12,000	\$ 7,039	\$ 14,000	\$ 12,000
331.13 · State Police Fines	\$ 3,853	\$ 1,750	\$ 3,792	\$ 4,000	\$ 1,664	\$ 3,250	\$ 3,000
341.01 · Interest on Checking	\$ 13,796	\$ 7,500	\$ 170,290	\$ 80,000	\$ 72,572	\$ 140,000	\$ 90,000
342.53 · Royalties from Cell Tower	\$ 47,362	\$ 50,000	\$ 48,810	\$ 50,000	\$ 25,041	\$ 50,000	\$ 50,000
351.12 · FEMA Grant-Emerg Disaster Relie	\$ -	\$ -	\$ 2,285	\$ -	\$ -		
354 · State Capital & Operating Grant - Other	\$ 5,751	\$ -	\$ 2,019	\$ -	\$ -		
354.02 · Public Safety	\$ -	\$ -		\$ -	\$ -		
354.03 · PennDot -Winter Services Agree	\$ -	\$ -		\$ -	\$ -		
354.15 · Recycling/Act 101	\$ -	\$ -		\$ -	\$ -		
355.01 · PURTA	\$ 2,791	\$ 2,000	\$ 2,906	\$ 2,000	\$ -	\$ 3,172	\$ 3,009
355.05 · General Municipal Pension Syste	\$ 58,922	\$ 80,000	\$ 104,827	\$ 80,000	\$ -	\$ 111,655	\$ 112,746
355.07 · Foreign Fire Insur Tax	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
357.01 · County Grants	\$ -	\$ -		\$ -	\$ -	\$ -	
361.31 · Prelim/Final SALDO Plan Fees	\$ 1,500	\$ -	\$ 776	\$ -	\$ -	\$ -	
361.34 · Hearing Fees	\$ 1,505	\$ 3,000	\$ 1,500	\$ 1,500	\$ 6,000	\$ 9,000	\$ 1,500
361.50 · Sale of Maps and Publications	\$ -	\$ -		\$ -	\$ -	\$ -	
361.74 · Postage	\$ -	\$ -		\$ -	\$ -	\$ -	
361.80 · Grass Cutting or Chipping Srvc	\$ -	\$ -		\$ -	\$ 240	\$ 240	\$ -
362.100 · Police Services	\$ 69	\$ 500	\$ 283	\$ 500	\$ 466	\$ 826	\$ 500
362.105 · Special Police Services	\$ 640	\$ 500	\$ 2,520	\$ 500	\$ 550	\$ 550	\$ 500
362.11 · Police Reports - Copies	\$ 1,296	\$ 500	\$ 1,320	\$ 500	\$ 90	\$ -	\$ 500
362.41 · Building Permits	\$ 109,999	\$ 97,500	\$ 147,586	\$ 120,000	\$ 365,711	\$ 419,500	\$ 110,000
362.42 · Stormwater Management Permits	\$ -	\$ -	\$ 4,237	\$ 2,000	\$ 641	\$ 2,048	\$ 1,000
362.50 · Burning Permit	\$ 847	\$ 300	\$ 520	\$ 400	\$ 330	\$ 450	\$ 400
363.51 · Contracted Snow Removal	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.30 · Trash - Current Year	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.31 · Trash - Prior Year	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.32 · Trash - Collections - 2005-2018	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.33 · Trash - Next Year	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.34 · Trash - \$5 Late Fees	\$ -	\$ -		\$ - 46	\$ -	\$ -	\$ -

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
364.35 · Trash Certifications	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.36 · Portnoff Notice Fee Collection	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.37 · Interest on Collections	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.50 · Recyclable Sales	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.90 · Trash - Dumpster	\$ -	\$ -	\$ 177	\$ -	\$ (41)	\$ -	\$ -
364.91 · Scrap / TV Disposal	\$ 30	\$ -		\$ -	\$ -	\$ -	\$ -
364.92 · Sale of Trash/Leaf Bags	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
364.93 · Hazardous Waste Rebate	\$ 1,422	\$ 1,425	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,200
389.00 · Miscellaneous Revenue	\$ 12,696	\$ 2,500	\$ 3,551	\$ 2,500	\$ 3,628	\$ 46,145	\$ 1,000
389.10 · Insurance Refund	\$ 63,465	\$ 20,000	\$ 24,286	\$ 5,000	\$ 52,113	\$ 55,603	\$ -
391.10 · Sale of Fixed Assets	\$ 23,700	\$ -	\$ 6,369	\$ -	\$ 9,801	\$ 9,801	\$ 2,000
392.01 · Transfer From GF Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
392.18 · Transfer From Capital Projects	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
395 · Refunds of Prior Year Expend	\$ 4,227	\$ -		\$ -	\$ -	\$ -	\$ -
Revenue from Operations				\$ 3,209,768			\$ 3,271,323
Use of GF Reserves				\$ 867,265			\$ 1,231,677
Total Revenue	\$ 3,246,974	\$ 3,014,556	\$ 3,454,355	\$ 4,077,033	\$ 2,438,251	\$ 3,756,370	\$ 4,503,000
GENERAL FUND EXPENSES							
Administration							
400.105 · Salaries	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 6,090	\$ 12,500	\$ 12,500
400.192 · FICA/Medicare	\$ 947	\$ 956	\$ 956	\$ 956	\$ 466	\$ 956	\$ 956
400.352 · Liability Insurance	\$ 1,841	\$ -		\$ -	\$ -	\$ -	
400.460 · Conferences/Training	\$ 1,407	\$ 1,000	\$ 1,480	\$ 1,000	\$ 449	\$ 1,000	\$ 1,000
401.110 · Manager - Salary	\$ 103,692	\$ 123,600	\$ 139,615	\$ 140,400	\$ 64,800	\$ 140,400	\$ 144,612
401.197 · 457 Plan	\$ 5,226	\$ -	\$ 2,700	\$ 2,808	\$ 1,296	\$ 2,808	\$ 2,892
401.315 · Health/Dental - Employee Contri	\$ (1,836)	\$ (1,900)	\$ (2,058)	\$ (1,900)	\$ (915)	\$ (1,982)	\$ (1,982)
401.317 · Other Costs	\$ 325	\$ -	\$ 1,143	\$ -	\$ -	\$ -	
402.311 · Annual Audit Fee	\$ 10,500	\$ 11,000	\$ 10,000	\$ 11,000	\$ -	\$ 10,920	\$ 11,500
402.315 · Health/Dental - Employee Contri	\$ -	\$ -		\$ -	\$ -		
403.430 · Tax Collection Committee Fee	\$ -	\$ -		\$ -	\$ -	\$ -	
404.310 · Legal Services	\$ 66,606	\$ 55,000	\$ 91,601	\$ 120,000	\$ 38,676	\$ 209,640	\$ 272,000
404.314 · Special Legal - Unions	\$ 7,381	\$ 15,000	\$ 84	\$ 30,000	\$ -	\$ 5,000	\$ 15,000
405.110 · Admin Assistant - Wages	\$ 26,937	\$ 34,900	\$ 28,063	\$ 33,527	\$ 16,870	\$ 32,701	\$ 32,832
405.112 · Treasurer - Salary	\$ 90,000	\$ 92,700	\$ 90,602	\$ 96,408	\$ 43,882	\$ 99,000	\$ 97,850
405.115 · FT Admin - Wages	\$ 45,796	\$ 97,240	\$ 56,331	\$ 108,150	\$ 19,632	\$ 57,200	\$ 128,916
405.182 · Salaries & Benefits for Trash Program	\$ (26,236)	\$ (27,023)	\$ (27,178)	\$ (38,884)	\$ -	\$ (38,884)	\$ (39,827)
405.187 · Admin Medical Opt Out 50%	\$ 8,533	\$ 9,698	\$ 8,579	\$ 9,698	\$ -	\$ -	\$ -
405.192 · FICA/Medicare	\$ 21,560	\$ 27,398	\$ 24,413	\$ 29,696	\$ 10,841	\$ 25,192	\$ 30,922
405.194 · Unemployment Compensation	\$ 1,846	\$ 1,925	\$ 3,144	\$ 1,000	\$ 928	\$ 1,055	\$ 1,075
405.195 · Workers' Compensation	\$ 373	\$ 500	\$ 824	\$ 1,000	\$ 932	\$ 1,305	\$ 1,370
405.196 · Health/Dental Insurance	\$ 60,998	\$ 84,462	\$ 65,346	\$ 98,685	\$ 58,139	\$ 116,286	\$ 193,044
405.197 · Pension	\$ 91,101	\$ 19,394	\$ 15,152	\$ 21,279	\$ 1,670	\$ 17,796	\$ 22,283
405.198 · Life / AD&D	\$ 717	\$ 760	\$ 655	\$ 798	\$ 323	\$ 710	\$ 880
405.199 · STD/LTD	\$ 1,369	\$ 1,020	\$ 1,584	\$ 1,019	\$ 744	\$ 1,871	\$ 2,689
405.315 · Employee Medical Contrib	\$ (1,788)	\$ (4,223)	\$ (2,014)	\$ (9,102)	\$ (2,550)	\$ (6,228)	\$ (13,652)
405.316 · Aflac Insurance	\$ -	\$ -		\$ -	\$ -		
405.317 · Aflac Insurance - Employee Cont	\$ -	\$ -		\$ -	\$ -		
405.353 · Surety & Fidelity - Bonding	\$ -	\$ 4,000	\$ 379	\$ 4,000	\$ 4,824	\$ 4,824	\$ 5,239
406.198 · Transitional Reinsurance Fee	\$ -	\$ -		\$ -	\$ -	\$ -	

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
406.210 · Office Supplies	\$ 2,931	\$ 3,500	\$ 3,640	\$ 3,000	\$ 1,746	\$ 3,212	\$ 3,250
406.215 · Postage	\$ 940	\$ 4,000	\$ 2,526	\$ 1,500	\$ 1,348	\$ 2,696	\$ 2,490
406.310 · Payroll and Check Writing Service	\$ 4,448	\$ 7,000	\$ 4,518	\$ 6,500	\$ 2,343	\$ 4,687	\$ 5,025
406.311 · Consultant/Bookkeeping Help	\$ 1,505	\$ -	\$ 8,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ -
406.317 · Other Services/Charges	\$ 4,043	\$ 4,000	\$ 1,626	\$ 2,000	\$ 2,435	\$ 3,655	\$ 2,615
406.318 · PEMA/FEMA Expenses	\$ -	\$ -		\$ -	\$ -	\$ -	
406.321 · Telephone	\$ 2,405	\$ 3,000	\$ 3,203	\$ 2,500	\$ 1,158	\$ 2,316	\$ 2,400
406.324 · Mobile	\$ 1,514	\$ 1,100	\$ 1,076	\$ 1,500	\$ 485	\$ 970	\$ 1,020
406.341 · Advertising	\$ 4,959	\$ 8,000	\$ 4,206	\$ 5,000	\$ 2,109	\$ 4,219	\$ 4,320
406.342 · Printing/Newsletter	\$ 1,276	\$ 3,000	\$ 1,176	\$ 3,000	\$ 489	\$ 983	\$ 1,000
406.352 · Liability Insurance	\$ 9,492	\$ 7,000	\$ 5,845	\$ 7,350	\$ 6,383	\$ 6,383	\$ 6,702
406.384 · Rent - Copier/Postage Meter	\$ 2,662	\$ 2,892	\$ 2,847	\$ 3,000	\$ 1,338	\$ 2,676	\$ 2,676
406.391 · Credit Card Processing Fees	\$ 1,376	\$ 1,000	\$ 1,391	\$ 1,200	\$ 387	\$ 900	\$ -
406.392 · Bank Fees	\$ 2,334	\$ 150	\$ 25	\$ 100	\$ (1)	\$ 450	\$ 900
406.393 · Late Fees	\$ 214	\$ -	\$ 55	\$ -	\$ -		
406.420 · Dues/Memberships/Subscriptions	\$ 4,356	\$ 5,000	\$ 5,498	\$ 5,000	\$ 5,025	\$ 5,500	\$ 6,005
406.450 · Codification/Transparency	\$ 995	\$ 1,800	\$ 2,705	\$ 15,000	\$ 995	\$ 2,000	\$ 13,000
406.454 · Document Digitization	\$ 5,254	\$ 2,000		\$ 2,000	\$ 650	\$ 650	\$ 5,000
406.460 · Meetings and Education	\$ -	\$ 6,000	\$ 11,937	\$ 12,000	\$ 5,075	\$ 11,000	\$ 11,725
406.520 · Community Donation	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	\$ 9,000	\$ 9,000
407.325 · Internet Fees	\$ 4,250	\$ 3,649	\$ 4,486	\$ 4,000	\$ 2,255	\$ 4,536	\$ 4,763
407.452 · Contracted IT Service	\$ 9,046	\$ 12,000	\$ 14,677	\$ 14,000	\$ 8,667	\$ 20,543	\$ 26,000
407.453 · Computer Repairs/Maint/Equip	\$ 1,635	\$ 1,000	\$ 339	\$ 1,000	\$ 849	\$ 1,000	\$ 1,000
407.454 · Website	\$ -	\$ -	\$ 119	\$ -	\$ -		
407.455 · Email Hosting	\$ -	\$ -	\$ 23	\$ -	\$ 23	\$ 23	\$ 25
407.456 · Software/Web Applications	\$ 1,863	\$ 4,000	\$ 1,071	\$ 2,000	\$ 1,216	\$ 1,400	\$ 1,510
408.313 · Engineering Services	\$ 14,694	\$ 35,000	\$ 26,108	\$ 19,000	\$ 10,792	\$ 18,537	\$ 20,000
409.236 · Building Supplies	\$ 239	\$ 1,000	\$ 1,732	\$ 1,500	\$ 333	\$ 1,000	\$ 1,000
409.351 · Property Insurance	\$ 796	\$ 1,000	\$ 1,573	\$ 1,500	\$ 1,594	\$ 2,126	\$ 2,231
409.361 · Electricity	\$ 4,914	\$ 5,000	\$ 4,462	\$ 4,250	\$ 3,856	\$ 7,215	\$ 6,600
409.362 · Gas	\$ 3,636	\$ 6,500	\$ 3,792	\$ 7,000	\$ 5,394	\$ 7,500	\$ 6,000
409.373 · Building Repair/Maintenance	\$ 2,412	\$ 4,000	\$ 4,330	\$ 4,000	\$ 2,281	\$ 4,500	\$ 4,790
409.430 · Taxes	\$ 7,261	\$ 8,000	\$ 7,384	\$ 8,000	\$ 867	\$ 7,731	\$ 8,102
<i>Total Administration</i>	\$ 640,248	\$ 709,497	\$ 663,271	\$ 824,938	\$ 344,690	\$ 838,977	\$ 1,081,249

<i>Police</i>							
410.110 · Chief - Salary	\$ 102,061	\$ 110,210	\$ 112,828	\$ 114,618	\$ 49,648	\$ 124,934	\$ 134,928
410.112 · FT Officer - Salaries	\$ 436,746	\$ 428,655	\$ 440,606	\$ 441,514	\$ 199,519	\$ 428,088	\$ 463,635
410.114 · Admin Assistant - Wages	\$ 25,563	\$ 30,215	\$ 31,437	\$ 28,325	\$ 13,412	\$ 28,935	\$ 29,744
410.115 · PT Officer - Wages	\$ 89,975	\$ 119,787	\$ 154,489	\$ 137,719	\$ 62,415	\$ 142,131	\$ 161,598
410.171 · Leave - Vacation	\$ 46,683	\$ 53,356	\$ 54,421	\$ 54,957	\$ 3,933	\$ 41,957	\$ 57,710
410.172 · Leave - Holiday	\$ 35,009	\$ 40,733	\$ 56,027	\$ 41,955	\$ 27,158	\$ 59,955	\$ 52,758
410.173 · Leave - Jury Duty	\$ -	\$ -		\$ -			
410.176 · Leave - Personal	\$ 14,672	\$ 16,972	\$ 20,176	\$ 17,481	\$ 4,322	\$ 17,481	\$ 18,357
410.177 · Leave - Sick	\$ 33,005	\$ 33,944	\$ 26,235	\$ 19,963	\$ 14,696	\$ 19,963	\$ 21,714
410.178 · Leave - Kelly Time/Old Contr OT	\$ 41,408	\$ 44,128	\$ 44,902	\$ 45,452	\$ 35,498	\$ 45,452	\$ 47,729
410.180 · Overtime Pay	\$ 33,228	\$ 25,000	\$ 26,493	\$ 20,600	\$ 8,580	\$ 20,600	\$ 21,000
410.181 · Court Overtime Pay	\$ 6,518	\$ 8,000	\$ 16,968	\$ 16,480	\$ 5,739	\$ 12,147	\$ 13,896
410.182 · Special Detail - Prof. ERT	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,300	\$ 3,300	\$ 3,630
410.184 · Sick Pay Buy-Back	\$ -	\$ 6,000	\$ 16,540	\$ 15,000	\$ -	\$ 15,000	\$ 15,000

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
410.187 · Medical Opt Out - 50%	\$ 16,774	\$ 19,396	\$ 20,142	\$ 20,000	\$ 9,220	\$ 20,000	\$ 23,033
410.188 · 457 Plan					\$ -	\$ 3,748	\$ 4,048
410.192 · FICA/Medicare	\$ 66,576	\$ 69,692	\$ 77,314	\$ 71,838	\$ 32,744	\$ 74,713	\$ 81,174
410.194 · Unemployment Compensation	\$ 4,763	\$ 5,005	\$ 1,813	\$ 5,000	\$ 2,583	\$ 3,225	\$ 3,010
410.195 · Workers' Compensation	\$ 34,529	\$ 38,000	\$ 37,654	\$ 39,900	\$ 23,214	\$ 38,077	\$ 39,981
410.196 · Health/Dental Insurance	\$ 214,015	\$ 228,351	\$ 229,332	\$ 239,769	\$ 119,910	\$ 239,864	\$ 282,616
410.197 · Pension	\$ 77,541	\$ 65,000	\$ 52,940	\$ 86,969	\$ 28,380	\$ 115,349	\$ 85,217
410.198 · Life / AD&D	\$ 3,158	\$ 3,314	\$ 3,161	\$ 3,479	\$ 1,580	\$ 3,161	\$ 3,319
410.199 · STD/LTD	\$ 3,357	\$ 2,963	\$ 3,893	\$ 3,111	\$ 2,189	\$ 4,862	\$ 5,105
410.210 · Office Supplies	\$ 2,021	\$ 2,000	\$ 819	\$ 2,000	\$ 522	\$ 2,000	\$ 2,000
410.215 · Postage	\$ -	\$ 50	\$ -	\$ 50	\$ 40	\$ 100	\$ 50
410.220 · Operating Supplies	\$ 1,939	\$ 2,500	\$ 905	\$ 2,500	\$ 918	\$ 2,500	\$ 2,500
410.224 · Medical Supplies	\$ 315	\$ 500	\$ 377	\$ 500	\$ 588	\$ 850	\$ 1,000
410.225 · Laboratory / Testing Supplies	\$ 1,175	\$ 2,500	\$ 1,958	\$ 2,500	\$ 795	\$ 2,120	\$ 2,198
410.231 · Vehicle Fuel - Gasoline	\$ 18,723	\$ 17,500	\$ 13,078	\$ 17,500	\$ 5,503	\$ 16,926	\$ 17,000
410.236 · Building Supplies	\$ 203	\$ 1,000	\$ 588	\$ 1,000	\$ 164	\$ 400	\$ 800
410.238 · Clothing and Uniforms	\$ 4,815	\$ 6,000	\$ 3,488	\$ 7,000	\$ 2,400	\$ 5,250	\$ 6,000
410.242 · Ammunition	\$ 4,548	\$ 9,000	\$ 4,250	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
410.261 · Vehicle Equipment	\$ 1,078	\$ 2,000	\$ 250	\$ 2,000	\$ 27	\$ 2,000	\$ 2,000
410.315 · Health/Dental - Employee Contri	\$ (10,502)	\$ (11,418)	\$ (11,854)	\$ (11,988)	\$ (5,536)	\$ (11,994)	\$ (14,131)
410.316 · Aflac Insurance	\$ 1,927	\$ 1,927	\$ 1,927	\$ 1,927	\$ 964	\$ 1,927	\$ 1,927
410.317 · Aflac Insurance - Employee Cont	\$ (1,927)	\$ (1,927)	\$ (2,002)	\$ (1,927)	\$ (890)	\$ (1,927)	\$ (1,927)
410.318 · Other Services & Charges	\$ 5,404	\$ 13,000	\$ 3,636	\$ 6,000	\$ 1,767	\$ 4,000	\$ 4,000
410.319 · Other	\$ 431	\$ -	\$ -	\$ -	\$ -		\$ -
410.321 · Telephone	\$ 4,482	\$ 4,500	\$ 3,436	\$ 4,500	\$ 2,169	\$ 4,344	\$ 4,500
410.324 · Mobile Phones	\$ 533	\$ 600	\$ 705	\$ 900	\$ 663	\$ 1,711	\$ 1,740
410.325 · Internet	\$ -	\$ -		\$ -	\$ -		\$ -
410.338 · Court Parking	\$ -	\$ -	\$ 70	\$ -	\$ -		\$ -
410.351 · Property Insurance	\$ 1,194	\$ 1,255	\$ 1,869	\$ 1,995	\$ 2,117	\$ 2,823	\$ 2,964
410.352 · Liability Insurance	\$ 22,473	\$ 23,600	\$ 19,706	\$ 23,600	\$ 20,495	\$ 20,495	\$ 21,520
410.355 · Auto Insurance	\$ 12,721	\$ 13,000	\$ 12,680	\$ 13,650	\$ 13,525	\$ 16,736	\$ 16,142
410.361 · Electricity	\$ 2,347	\$ 2,000	\$ 2,583	\$ 2,250	\$ 1,197	\$ 2,709	\$ 2,800
410.362 · Gas	\$ 1,323	\$ 3,000	\$ 902	\$ 1,500	\$ 1,033	\$ 1,600	\$ 1,650
410.366 · Water	\$ 774	\$ 750	\$ 2,197	\$ 1,000	\$ 196	\$ 630	\$ 840
410.373 · Building Repair/Maintenance	\$ 2,657	\$ 500	\$ 1,750	\$ 3,000	\$ 1,419	\$ 3,200	\$ 3,700
410.374 · Vehicle/Equipment Repair	\$ 16,502	\$ 15,000	\$ 19,468	\$ 20,000	\$ 20,671	\$ 27,075	\$ 18,000
410.384 · Copier Rent	\$ 2,729	\$ 2,500	\$ 3,369	\$ 2,750	\$ 1,462	\$ 3,078	\$ 3,250
410.420 · Dues/Memberships/Subscriptions	\$ 2,080	\$ 2,500	\$ 619	\$ 2,000	\$ 4,867	\$ 5,000	\$ 5,100
410.450 · CODY-Contracted Svs/Other Software	\$ 9,134	\$ 12,000	\$ 3,291	\$ 27,835	\$ 21,478	\$ 27,002	\$ 27,750
410.452 · Contracted IT	\$ 3,828	\$ 4,000	\$ 4,647	\$ 5,000	\$ 6,013	\$ 9,000	\$ 8,400
410.454 · Computer Repair/Maint/Equip	\$ 2,280	\$ 2,000	\$ 2,125	\$ 3,000	\$ 2,147	\$ 2,500	\$ 3,000
410.460 · Meetings and Education	\$ 6,263	\$ 15,000	\$ 6,412	\$ 17,000	\$ 3,600	\$ 11,600	\$ 17,000
410.735 · Interest - Vehicles	\$ -	\$ -		\$ -	\$ -		\$ -
410.461 · Comm Relations	\$ 1,967	\$ 1,000	\$ 423	\$ 1,000	\$ 85	\$ 1,000	\$ 1,000
Total Police	\$ 1,412,017	\$ 1,499,558	\$ 1,534,044	\$ 1,592,172	\$ 758,443	\$ 1,632,597	\$ 1,736,976
Planning/Zoning							
413.210 · Office Supplies	\$ 37	\$ -		\$ - 49	\$ 20	\$ 20	\$ 20

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
413.270 · Code Enforcement Software	\$ -	\$ 12,500		\$ 12,500	\$ -	\$ -	\$ 12,500
413.310 · Code Enforcement/Zoning Srvcs	\$ 62,449	\$ 45,000	\$ 68,141	\$ 66,000	\$ 214,644	\$ 242,575	\$ 71,500
413.454 · UCC Permit Fee	\$ -	\$ -	\$ 1,211	\$ 2,500	\$ 837	\$ 2,037	\$ 2,500
414.110 · Zoning Hearing Board Wages	\$ 1,500	\$ 1,800	\$ 500	\$ 1,500	\$ 600	\$ 1,500	\$ 300
414.192 · FICA/Medicare	\$ 115	\$ 138	\$ 38	\$ 115	\$ 46	\$ 115	\$ 23
414.247 · Planning Commission Budget	\$ 850	\$ 3,000	\$ 480	\$ 2,500	\$ -	\$ 2,500	\$ 2,000
414.248 · Historic Commission Budget	\$ 400	\$ 3,000	\$ 779	\$ 2,500	\$ -	\$ 2,500	\$ 2,000
414.310 · ZHB Court Reporter	\$ 1,998	\$ 3,000	\$ 540	\$ 2,500	\$ 870	\$ 2,500	\$ 400
414.314 · Legal Service	\$ 7,124	\$ 5,000	\$ 1,435	\$ 5,000	\$ 6,683	\$ 7,500	\$ 1,500
414.315 · PC Legal Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
414.317 · Court Reporter	\$ -	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -
414.318 · Other	\$ -	\$ 300	\$ -	\$ 250	\$ -	\$ 250	\$ -
414.341 · Advertising	\$ 1,008	\$ 2,000	\$ 408	\$ 2,000	\$ 1,681	\$ 2,000	\$ 550
414.420 · Dues & Memberships	\$ 869	\$ 1,000	\$ 480	\$ 1,000	\$ -	\$ -	\$ 250
414.460 · Meetings and Education	\$ -	\$ 150	\$ -	\$ 500	\$ 320	\$ 500	\$ 500
<u>Total Planning/Zoning</u>	\$ 76,349	\$ 78,888	\$ 74,012	\$ 100,865	\$ 225,701	\$ 263,997	\$ 94,043
<u>Animal Control</u>							
422.450 · SPCA	\$ 8,180	\$ 8,000	\$ 10,364	\$ 12,000	\$ 1,481	\$ 12,324	\$ 17,000
<u>Trash/Recycling</u>							
427.112 · Trash Personnel Costs		\$ -		\$ -	\$ -	\$ -	\$ -
427.227 · Trash Bags for Residents		\$ -		\$ -	\$ -	\$ -	\$ -
427.246 · Reserves for Refuse Contingencies		\$ -		\$ -	\$ -	\$ -	\$ -
427.310 · Trash Invoicing/Education		\$ -		\$ -	\$ -	\$ -	\$ -
427.314 · Collection Notice Expense		\$ -		\$ -	\$ -	\$ -	\$ -
427.317 · Hazardous Waste Collection		\$ -		\$ -	\$ -	\$ -	\$ -
427.319 · TV / Tire / Dumping Fees	\$ 535	\$ -		\$ -	\$ 288	\$ 288	\$ -
427.367 · Trash/Recycling Hauling Service	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
427.368 · Trash Tipping Fees	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
427.369 · Recycling Processing/Marketing	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
427.374 · Vehicle Repairs/Fuel	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
427.420 · Reycling Authority Membership	\$ 1,500	\$ -		\$ -	\$ -	\$ -	\$ -
<u>Total Trash/Recycling</u>	\$ 2,035	\$ -	\$ -	\$ -	\$ 288	\$ 288	\$ -
<u>ACT 537</u>							
429.313 · ACT 537 - Engineering	\$ 1,469	\$ 1,000	\$ 6,052	\$ 5,000	\$ 405	\$ 5,000	\$ 5,000
429.314 · ACT 537 - Legal	\$ 63	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
<u>Total ACT 537</u>	\$ 1,532	\$ 2,000	\$ 6,052	\$ 6,000	\$ 405	\$ 6,000	\$ 6,000

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
<i>Public Works</i>							
430.110 · Foreman - Salary	\$ -	\$ 67,808	\$ 58,343	\$ 54,318	\$ 28,920	\$ 57,841	\$ 56,147
430.112 · FT Road Crew - Salaries	\$ 223,278	\$ 184,794	\$ 172,619	\$ 165,667	\$ 85,885	\$ 202,994	\$ 215,756
430.116 · PT - Road Crew	\$ -	\$ -		\$ 37,670	\$ -	\$ -	
430.117 · PT - Snow Plowers	\$ 40	\$ 10,000	\$ 2,215	\$ 10,000	\$ 3,342	\$ 5,000	\$ 7,500
430.118 · PT - Summer Grass Cutters	\$ 14,022	\$ 38,189	\$ 11,268	\$ 20,000	\$ 3,307	\$ 21,000	\$ 21,000
430.171 · Leave - Vacation	\$ 16,115	\$ 4,370	\$ 13,342	\$ 3,570	\$ 3,448	\$ 11,678	\$ 12,184
430.172 · Leave - Holiday	\$ 8,913	\$ 7,645	\$ 12,093	\$ 8,569	\$ 3,904	\$ 11,812	\$ 12,483
430.176 · Leave - Personal	\$ 590	\$ 637	\$ 1,744	\$ 714	\$ 822	\$ 1,255	\$ 1,320
430.177 · Leave - Sick	\$ 8,450	\$ 6,371	\$ 6,085	\$ 7,141	\$ 3,965	\$ 11,194	\$ 11,799
430.180 · Foreman - Overtime Pay	\$ -	\$ -	\$ 8,035	\$ 6,000	\$ 5,130	\$ 10,259	\$ 10,670
430.181 · FT Road Crew - Overtime Pay	\$ 10,761	\$ 7,430	\$ 15,634	\$ 12,000	\$ 9,815	\$ 19,629	\$ 20,414
430.182 · Salaries & Benfits for Trash Program	\$ (32,401)	\$ (33,373)	\$ (33,218)	\$ (63,869)	\$ -	\$ (63,869)	\$ (81,483)
430.187 · Union Negotiated Retro-Pay	\$ -	\$ -		\$ -	\$ -		
430.192 · FICA/Medicare	\$ 21,419	\$ 25,034	\$ 22,333	\$ 24,912	\$ 11,029	\$ 26,979	\$ 28,249
430.194 · Unemployment Compensation	\$ 2,591	\$ 3,850	\$ 1,422	\$ 3,850	\$ 1,109	\$ 2,150	\$ 2,215
430.195 · Workers' Compensation	\$ 23,264	\$ 25,000	\$ 25,399	\$ 26,250	\$ 15,273	\$ 25,051	\$ 26,303
430.196 · Health/Dental Insurance	\$ 70,876	\$ 90,000	\$ 83,616	\$ 92,250	\$ 41,804	\$ 85,064	\$ 88,035
430.197 · Pension	\$ 12,838	\$ 15,000	\$ 12,935	\$ 15,750	\$ 8,051	\$ 18,422	\$ 20,446
430.198 · Life / AD&D	\$ 387	\$ 406	\$ 258	\$ 427	\$ 129	\$ 872	\$ 542
430.199 · STD/LTD	\$ 1,083	\$ 1,137	\$ 689	\$ 1,194	\$ 403	\$ 3,178	\$ 1,996
430.210 · Office/Shop Supplies	\$ 2,071	\$ 1,000	\$ 4,045	\$ 2,500	\$ 3,215	\$ 4,000	\$ 2,500
430.220 · Operating Supplies	\$ 1,373	\$ 1,500	\$ 3,355	\$ 2,500	\$ 2,376	\$ 2,500	\$ 1,000
430.224 · Medical Supplies	\$ -	\$ -	\$ 40	\$ -	\$ 53	\$ 53	\$ 250
430.231 · Vehicle Fuel - Gasoline	\$ 15,527	\$ 12,000	\$ 10,683	\$ 10,000	\$ 5,855	\$ 11,709	\$ 13,260
430.238 · Clothing/Uniform	\$ 1,080	\$ 1,080	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440	\$ 1,440
430.242 · PA One Call	\$ 156	\$ 500	\$ 354	\$ 350	\$ 80	\$ 320	\$ 480
430.246 · Street Signs	\$ 2,073	\$ 1,000	\$ 230	\$ 500	\$ 27	\$ 2,802	\$ 1,500
430.250 · Repair/Maintenance Supplies	\$ 6,366	\$ -	\$ 4,944	\$ 2,000	\$ 1,125	\$ 2,000	\$ 2,000
430.260 · Small Tools/Minor Equipment	\$ 497	\$ 2,000	\$ 2,407	\$ 5,505	\$ 3,920	\$ 5,505	\$ 6,000
430.315 · Health/Dental - Employee Contri	\$ (5,356)	\$ (9,000)	\$ (8,312)		\$ (3,859)	\$ (8,517)	\$ (8,868)
430.316 · Aflac Insurance	\$ 1,041	\$ -	\$ 1,097	\$ 1,097	\$ 548	\$ 1,097	\$ 1,097
430.317 · Aflac Insurance-Employee Contr	\$ (1,097)	\$ -	\$ (1,139)	\$ (1,097)	\$ (506)	\$ (1,097)	\$ (1,097)
430.318 · Other Services & Charges	\$ 6,240	\$ 2,000	\$ 2,980	\$ 2,000	\$ 4,813	\$ 4,898	\$ 4,373
430.324 · Mobile Phones	\$ 1,039	\$ 1,200	\$ 828	\$ 1,200	\$ 475	\$ 900	\$ 945
430.351 · Property Insurance	\$ 5,970	\$ 6,500	\$ 9,679	\$ 6,825	\$ 7,244	\$ 9,658	\$ 10,141
430.352 · Liability Insurance	\$ 5,986	\$ 6,500	\$ 5,427	\$ 6,825	\$ 5,927	\$ 5,927	\$ 6,223
430.355 · Auto Insurance	\$ 13,403	\$ 15,000	\$ 14,631	\$ 15,750	\$ 14,678	\$ 19,535	\$ 20,512
430.372 · Vehicle-Repair/Maintenance	\$ 30,237	\$ 17,500	\$ 11,741	\$ 12,500	\$ 7,037	\$ 12,500	\$ 12,500
430.373 · Building-Repair/Maintenance	\$ 1,364	\$ 1,000	\$ 1,058	\$ 1,000	\$ 974	\$ 1,000	\$ 1,500
430.374 · Equipment-Repair/Maintenance	\$ 25,823	\$ 12,500	\$ 5,030	\$ 7,500	\$ 10,322	\$ 27,550	\$ 10,000
430.420 · Dues & Memberships	\$ 80	\$ 200	\$ 180	\$ 250	\$ 130	\$ 130	\$ 200
430.460 · Meetings and Education	\$ 79	\$ -	\$ 1,293	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
430.735 · Capital Purchases - Interest	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
430.740 · Capital Purchases	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
<i>Total Public Works</i>	\$ 496,178	\$ 526,778	\$ 486,803	\$ 506,058	\$ 292,208	\$ 555,418	\$ 542,532
<i>Road Maintenance/Repair</i>							
438.372 · Road Improvements	\$ 2,349	\$ -	\$ 2,401	\$ 1,000	\$ 300	\$ 1,000	\$ 1,000
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EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 General Fund Budget

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
<u>MS4</u>							
446.313 · MS4 Engineering	\$ 19,127	\$ 25,000	\$ 9,647	\$ 20,000	\$ 3,185	\$ 6,000	\$ 15,000
446.314 · MS4 Legal	\$ -	\$ -	\$ 28	\$ -	\$ -	\$ -	\$ -
446.317 · MS4 Permit Compliance	\$ 3,756	\$ 10,000	\$ -	\$ 10,000	\$ 2,500	\$ 2,500	\$ 5,000
<u>Total MS4</u>	\$ 22,882	\$ 35,000	\$ 9,675	\$ 30,000	\$ 5,685	\$ 8,500	\$ 20,000
<u>Park & Recreation</u>							
454.247 · Park & Rec Commission Budget	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
454.371 · Park Maintenance	\$ 4,273	\$ 3,500	\$ 2,905	\$ 4,000	\$ 1,820	\$ 3,979	\$ 4,200
<u>Total Park & Recreation</u>	\$ 4,273	\$ 3,500	\$ 2,905	\$ 4,000	\$ 1,820	\$ 3,979	\$ 4,200
<u>Refunds/Transfers</u>							
491 · Refunds of Prior Year Revenues	\$ 362	\$ 100		\$ -	\$ -		
492.01 · Transfer to General Fund-Reserv	\$ -	\$ -		\$ -	\$ -		
492.18 · Transfer to Capital Funds	\$ 473,000	\$ 151,235	\$ 400,000	\$ 1,000,000	\$ -	\$ 1,000,000	
492.XX - Transfer to Building Funds	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,000,000
492.35 · Transfer to Liquid Fuels	\$ -	\$ -		\$ -	\$ -		
<u>Total Refunds/Transfers</u>	\$ 473,362	\$ 151,335	\$ 400,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 1,000,000
<u>Total Expenses</u>	\$ 3,139,404	\$ 3,014,556	\$ 3,189,526	\$ 4,077,033	\$ 1,631,021	\$ 4,323,080	\$ 4,503,000
<u>Excess of Revenues over Expenditures</u>	\$ 107,570	\$ (0)	\$ 264,830	\$ (0)	\$ 807,230	\$ (566,710)	\$ 0

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 Fire/EMS Fund Budget

Approved
1.25 Fire & 0.50 EMS

Account #	2023-Actual	2024-Budget	FY 2024 Actual	2025-Budget	06/30/25 Act	FY 2025-Proj	2026-Budget
Fire/EMS Revenues							
301.11 · Real Property Taxes - Fire/EMS	\$ 403,491	\$ 715,934	\$ 714,459	\$ 748,140	\$ 700,035	\$ 748,140	\$ 747,513
341.02 · Interest on Checking	\$ 6,674	\$ -	\$ 9,067	\$ 5,000	\$ 10,905	\$ 23,788	\$ 20,000
355.07 · Foreign Fire Insur Tax	\$ 52,113	\$ 51,232	\$ 53,349	\$ 51,232	\$ -	\$ 57,649	\$ 57,650
Total Fire/EMS Revenues	\$ 462,279	\$ 767,166	\$ 776,875	\$ 804,372	\$ 710,940	\$ 829,577	\$ 825,163

Fire/EMS Expenditures							
411.110 · Salaries/Wages	\$ 1,378	\$ 1,378	\$ 1,378	\$ 1,378	\$ 689	\$ 1,378	\$ 1,378
411.192 · FICA/Medicare	\$ 105	\$ 105	\$ 105	\$ 105	\$ 53	\$ 105	\$ 105
411.194 · Unemployment Compensation	\$ -	\$ 20		\$ -	\$ 7	\$ 30	\$ 30
411.195 · Workers' Compensation	\$ 19,431	\$ 21,048	\$ 17,849	\$ 25,000	\$ -	\$ 20,000	\$ 20,000
411.231 · Vehicle Fuel - Gasoline	\$ 8,290	\$ 7,000	\$ 7,084	\$ 7,000	\$ 1,615	\$ 1,615	\$ 3,000
411.238 · Clothing and Uniforms		\$ -		\$ -	\$ -		
411.242 · Supplies		\$ -		\$ -	\$ 89	\$ 89	\$ 100
411.317 · Other Services & Charges		\$ -		\$ -	\$ -		
411.324 · Mobile Phones	\$ 294	\$ 725	\$ 601	\$ 600	\$ 329	\$ 658	\$ 660
411.363 · Hydrant Service	\$ 30,292	\$ 30,000	\$ 32,387	\$ 31,000	\$ 17,690	\$ 35,247	\$ 37,009
411.374 · Vehicle Repair	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
411.420 · Dues and Memberships	\$ -	\$ 350	\$ 175	\$ 350	\$ 225	\$ 350	\$ 350
411.460 · Meetings and Education	\$ -	\$ -		\$ -	\$ -		
411.540 · Subsidy to Fire Companies	\$ 100,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 150,000	\$ 300,000	\$ 300,000
411.541 · Subsidy to Volunteer Associatons	\$ 52,113	\$ 51,232	\$ 53,349	\$ 51,232	\$ -	\$ 57,649	\$ 57,650
411.542 · Subsidy to EMS Companies	\$ 182,108	\$ 182,108	\$ 182,108	\$ 182,108	\$ 91,054	\$ 182,108	\$ 182,108
411.543 · Capital Expenditures - Modena	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
411.544 · Capital Expenditures - Westwood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,299
411.545 · Capital Expenditures -Reserve	\$ -	\$ 53,200	\$ -	\$ 53,200	\$ -	\$ 53,200	\$ (32,099)
411.492 · Operating Expenditures - Reserve	\$ -	\$ 100,000	\$ -	\$ 132,398	\$ -	\$ -	\$ 149,573
Total Fire/EMS Expenditures	\$ 414,011	\$ 767,166	\$ 615,037	\$ 804,371	\$ 281,751	\$ 672,428	\$ 825,163

Excess Revenues over Expenditures	\$ 48,267	\$ (0)	\$ 161,837	\$ 0	\$ 429,189	\$ 157,149	\$ 0
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EAST FALLOWFIELD TOWNSHIP							
Fiscal Year 2026 Trash Fund Budget							
	Approved						
Account #	2023-Actual	2024-Bud @ \$450	2024-Actual	2025-Bud @ \$450	6/30/2025- Act	2025-Proj	2026-Bud @ \$450
<u>TRASH INCOME</u>							
341.01 · Interest on Checking	\$ 7,037	\$ 3,000	\$ 10,924	\$ 7,000	\$ 12,630	\$ 27,500	\$ 25,000
354.15 · Recycling/Act 101	\$ 3,168	\$ 5,000	\$ -	\$ -	\$ 4,702	\$ 4,702	\$ 4,500
364.30 · Trash - Current Year	\$ 871,074	\$ 1,190,700	\$ 1,252,053	\$ 1,234,800	\$ 1,225,686	\$ 1,244,000	\$ 1,245,102
364.31 · Trash - Prior Year	\$ -	\$ -	\$ 6,102	\$ 2,000	\$ 2,802	\$ 2,802	\$ 2,500
364.36 · Portnoff Notice Fee Collection	\$ 3,242	\$ 1,000	\$ 1,547	\$ 1,500	\$ 777	\$ 1,167	\$ 750
364.33 · Trash - Next Year	\$ -	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ -
364.34 · Trash - \$5 Late Fees	\$ 310	\$ 250	\$ 149	\$ -	\$ -	\$ -	\$ -
364.35 · Trash Certifications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
364.37 · Interest on Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
364.50 · Recyclable Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
364.90 · Trash - Dumpster	\$ 350	\$ 250	\$ 645	\$ 250	\$ 286	\$ 428	\$ 250
364.91 · Scrap / TV Disposal	\$ (35,462)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
364.92 · Sale of Trash/Leaf Bags	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
364.93 · Hazardous Waste Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
392.XX · Use of Reserves	\$ -	\$ 32,789	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Total Revenue</u>	\$ 849,718	\$ 1,232,989	\$ 1,271,769	\$ 1,245,550	\$ 1,246,883	\$ 1,280,599	\$ 1,278,102
<u>TRASH EXPENSES</u>							
427.112 · Trash Personnel Costs Public Works	\$ 58,637	\$ 60,396	\$ 60,396	\$ 47,244	\$ -	\$ 50,862	\$ 64,888
427.112 · Trash Benefits Costs Public Works			\$ -	\$ 13,308	\$ -	\$ 13,007	\$ 16,594
427.112 · Trash Administration Costs			\$ -	\$ 30,411	\$ -	\$ 30,411	\$ 31,141
427.112 · Trash Admin Benefits Costs			\$ -	\$ 8,473	\$ -	\$ 8,473	\$ 8,686
427.227 · Trash Bags for Residents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
427.246 · Reserves for Refuse Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
427.310 · Trash Invoicing/Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
427.314 · Collection Notice Expense	\$ -	\$ -	\$ 594	\$ 600	\$ -	\$ -	\$ -
427.317 · Hazardous Waste Collection	\$ 3,007	\$ 2,000	\$ 2,976	\$ 2,500	\$ -	\$ 1,821	\$ 3,000
427.319 · TV / Tire / Dumping Fees / Bulk Tras	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 27,410
427.367 · Trash/Recycling Hauling Service	\$ 474,945	\$ 727,176	\$ 766,632	\$ 778,256	\$ 389,287	\$ 778,256	\$ 832,528
427.368 · Trash Tipping Fees	\$ 218,970	\$ 250,000	\$ 204,122	\$ 225,000	\$ 118,669	\$ 246,975	\$ 256,854
427.369 · Recycling Processing/Marketing	\$ 25,925	\$ 30,000	\$ 14,448	\$ 30,000	\$ 9,751	\$ 20,000	\$ 25,000
427.374 · Vehicle Repairs/Fuel	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
427.390 · Bank Charges	\$ 127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
427.420 · Reycling Authority Membership	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
492.000 · Surplus added to Reserves	\$ -	\$ 118,628	\$ -	\$ 97,758	\$ -	\$ -	\$ -
492.XXX · Transfer to Capital	\$ -	\$ 32,789	\$ 31,452	\$ -	\$ -		\$ -
<u>Total Expenses</u>	\$ 781,611	\$ 1,232,989	\$ 1,082,620	\$ 1,245,550	\$ 519,707	\$ 1,159,804	\$ 1,278,102
<u>Excess of Revenues over Expenditures</u>	\$ 68,107	\$ (0)	\$ 189,149	\$ -	\$ 727,175	\$ 120,794	\$ (0)

EAST FALLOWFIELD TOWNSHIP							
Fiscal Year 2026 Liquid Motor Fuels Fund Budget							
<u>Account #</u>	<u>2023-Actual</u>	<u>2024-Budget</u>	<u>2024 Actual</u>	<u>2025-Budget</u>	<u>06/30/25</u>	<u>2025 Projected</u>	<u>2026-Budget</u>
<u>LIQUID FUELS REVENUE</u>							
355.02 · Liquid Fuels Tax	\$ 289,729	\$ 285,545	\$ 291,389	\$ 286,070	\$ 290,410	\$ 290,410	\$ 280,327
355.03 · State Turnback Allocation	\$ 29,440	\$ 29,440	\$ 28,120	\$ 28,120	\$ 29,440	\$ 29,440	\$ 29,440
341.01 · Interest on Checking	\$ 66	\$ 100	\$ -	\$ -	\$ 3,213	\$ 5,025	\$ 4,000
351.12 · FEMA Grant-Emerg Dis. Relief	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
354.03 · Winter/Severe Winter Agree	\$ 76,324	\$ 35,462	\$ 43,149	\$ 43,459	\$ -	\$ 65,316	\$ 40,000
389.00 · Miscellaneous Revenue	\$ (1,404)	\$ -	\$ -	\$ -	\$ -	\$ 1,908	\$ -
392.01 · Transfer from General Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
392.02 Transfer from Capital Fund			\$ -	\$ 75,000	\$ -	\$ -	\$ -
392.35 · Transfer from Liquid Fuels Balance	\$ -	\$ 84,053	\$ -	\$ 25,601	\$ -	\$ -	\$ -
<u>Total Revenue</u>	\$ 394,155	\$ 434,600	\$ 362,657	\$ 458,250	\$ 323,063	\$ 392,099	\$ 353,767
<u>LIQUID FUELS EXPENSES</u>							
430.232 · Diesel Fuel	\$ 7,562	\$ 12,000	\$ 8,889	\$ 12,000	\$ 5,801	\$ 10,500	\$ 11,000
430.260 · Small Tools/Minor Equipment	\$ -	\$ -	\$ 685	\$ 5,000	\$ 3,195	\$ 5,000	\$ -
430.310 · Fuel Pump Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430.317 · Other	\$ 240	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
430.384 · Rental of Machinery /Equipment	\$ -	\$ -	\$ -	\$ -	\$ 1,028	\$ 1,500	\$ -
430.735 · Interest - Capital Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430.740 · Capital Purchases	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
432.221 · Road Salt	\$ 10,660	\$ 40,000	\$ 43,777	\$ 45,000	\$ 83,207	\$ 90,000	\$ 50,000
432.310 · Snow Removal Contractors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
433.220 · Traffic Control Devices/Signs	\$ 176	\$ -	\$ 2,514	\$ -	\$ 1,602	\$ 1,602	\$ -
434.361 · Street Lights - Electricity	\$ 1,123	\$ 1,200	\$ 1,275	\$ 1,250	\$ 736	\$ 1,472	\$ 1,505
436.371 · Storm Drain Repairs	\$ -	\$ -	\$ 2,075	\$ 5,000	\$ 924	\$ 3,000	\$ 3,000
437.245 · Shop Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
437.372 · Vehicle-Repair/Maintenance	\$ -	\$ 900	\$ 10,543	\$ 10,000	\$ 8,285	\$ 8,285	\$ 10,000
437.374 · Equipment-Repair/Maintenance	\$ 1,428	\$ -	\$ 12,379	\$ 10,000	\$ 7,036	\$ 7,036	\$ 10,000
437.375 · Mower-Repair/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
438.220 · Aggregate {Asphalt/Stone/Etc}	\$ 32,413	\$ 30,000	\$ 8,466	\$ 20,000	\$ 7,171	\$ 13,000	\$ 20,000
438.310 · Highway/Shoulder - Maintenance	\$ 201	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 22,000
439.371 · Road Paving/Improvements	\$ 293,633	\$ 350,000	\$ 385,888	\$ 350,000	\$ 6,004	\$ 320,650	\$ 226,262
491.00 · Refund of Prior Years Revenue	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
<u>Total Expenses</u>	\$ 347,436	\$ 434,600	\$ 476,491	\$ 458,250	\$ 125,487	\$ 462,545	\$ 353,767
<u>Excess of Revenues over Expenditures</u>							
	\$ 46,719	\$ (0)	\$ (113,834)	\$ -	\$ 197,576	\$ (70,445)	\$ (0)

EAST FALLOWFIELD TOWNSHIP
Fiscal Year 2026 Parks & Recreation Fund Budget

<u>Account #</u>	<u>2023-Actual</u>	<u>Approved 2024-Budget</u>	<u>2024-Actual</u>	<u>2025-Budget</u>	<u>06/30/25</u>	<u>2025-Projected</u>	<u>2026-Budget</u>
<u>PARK & RECREATION INCOME</u>							
322.05 · Concert in the Park Sponsors	\$ 10,850	\$ 12,000	\$ 12,250	\$ 12,000	\$ 12,750	\$ 12,750	\$ 12,000
322.06 · Concert in the Park Vendors	\$ 115	\$ -	\$ 430	\$ 430	\$ 90	\$ 90	\$ -
341.01 · Interest on Checking	\$ 3,487	\$ 2,000	\$ 2,872	\$ 1,750	\$ 2,771	\$ 6,411	\$ 4,250
367.20 · Park & Rec - Fee in Lieu of Use of Reserves	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	\$ -	\$ 45,000		\$ -	\$ -		\$ 63,750
Donations - ECA	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Memorial Park Bench			\$ 4,500	\$ 700	\$ -	\$ -	\$ -
367.14 · Pavillion Rental	\$ 1,050	\$ 750	\$ 1,150	\$ 750	\$ 300	\$ 850	\$ 750
357.01 · Grants	\$ 7,500	\$ -		\$ 40,000	\$ 34,500	\$ 34,500	\$ -
<u>Total Revenue</u>	\$ 23,002	\$ 59,750	\$ 21,202	\$ 59,630	\$ 50,411	\$ 54,601	\$ 80,750
<u>PARK & RECREATION EXPENSES</u>							
Landscaping/Shade Tree	\$ 3,238	\$ 1,000	\$ 2,790	\$ 1,500	\$ 81	\$ 500	\$ 1,250
Playground Equipment	\$ 4,113	\$ 1,000		\$ 26,267	\$ 18,576	\$ 18,576	\$ -
ECA expenses from Donations				\$ 700	\$ -	\$ 700	\$ -
Park - Public Bathroom		\$ -		\$ -	\$ -	\$ -	\$ -
New Pavillion		\$ -		\$ -	\$ -	\$ -	\$ -
Pond cleanup project 2026							\$ 50,000
Engineering		\$ -		\$ -	\$ -	\$ -	\$ -
454.24 · Bee/Butterfly Garden		\$ -		\$ -	\$ -	\$ -	\$ -
454.25 · Tag's Memorial Garden	\$ 11,925	\$ 10,000	\$ 4,390	\$ 1,500	\$ 382	\$ 500	\$ 1,000
454.27 · Park & Rec Commission Budget	\$ -	\$ 2,000	\$ 1,465	\$ 2,000	\$ 5,300	\$ 5,395	\$ -
Professional Services (open space plan)	\$ 48,930	\$ 30,000	\$ 15,133	\$ -	\$ 6,250	\$ 6,250	\$ 6,000
Lighting	\$ -	\$ 5,000	\$ 4,332		\$ -	\$ -	\$ -
Park Benches	\$ -	\$ -	\$ 255	\$ -	\$ 1,789	\$ 1,789	\$ -
454.493 · Concert in the Park	\$ 10,734	\$ 10,000	\$ 9,869	\$ 12,000	\$ 9,869	\$ 10,500	\$ 12,000
454.49 · Park Events Other	\$ -	\$ -	\$ 2,810	\$ 1,250	\$ 2,189	\$ 8,750	\$ 9,000
Restroom Maintenance	\$ -	\$ 2,250	\$ 934	\$ 1,500	\$ 1,046	\$ 1,320	\$ 1,500
492.000 · Surplus added to Reserves	\$ -	\$ -		\$ 12,913	\$ -	\$ -	\$ -
Surveillance Cameras	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
Internet (cameras)	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
<u>Total Expenses</u>	\$ 78,940	\$ 61,250	\$ 41,978	\$ 59,630	\$ 45,483	\$ 54,280	\$ 80,750
<u>Excess of Revenues over Expenditures</u>							
	\$ (55,938)	\$ (1,500)	\$ (20,776)	\$ -	\$ 4,928	\$ 321	\$ -

EAST FALLOWFIELD TOWNSHIP							
Fiscal Year 2026 Capital Fund Budget							
Account #	2023-Actual	Approved 2024-Budget	2024-Acutal YE	2025-Budget	6/30/2025 2025-Actual	2025-Projected	2026-Budget
<u>CAPITAL PROJECTS INCOME</u>							
Beginning Balance	\$ 1,147,403	\$1,000,000	\$1,287,525	\$1,410,143	\$1,765,343	\$1,765,343	\$2,052,887
341.01 · Interest on Checking	\$ 13,560	\$5,000	\$36,317	\$20,000	\$23,686	\$42,527	\$57,000
354.00 · Commonwealth of PA Grant	\$ -	\$0	\$210,677	\$0	\$5,388	\$5,388	\$0
387.00 · Contributions from Private Source	\$ 10,000	\$ -		\$ -	\$ -		
387.XX - DCED Reimb Grant- Mortonville Rd	\$ 140,676	\$ -		\$ 891,000	\$ -	\$ -	
387.XX - DCED Reimb Grant- Mortonville Bridge						\$ -	\$ 300,000
387.XX - DCED Reimb Grant- Sawmill Road Culvert						\$ -	\$ 250,000
387.XX - DCED Reimb Grant-Fuel Pump	\$ -	\$ 56,328		\$ -	\$ -	\$ -	\$ 56,328
387.XX - Grant - Newlinville Traffic Calming	\$ -	\$ 250,000		\$ 250,000	\$ -	\$ -	\$ 250,000
391.10 - Sale of Fixed Assets	\$ -	\$ 20,000		\$ 20,000	\$ -	\$ -	
392.xx · Use of Reserves (beginning balance)	\$ -	\$ 480,892		\$ 482,941	\$ -	\$ -	\$ 762,661
392.xx · Transfer from General Fund - For Capital Projects	\$ -	\$ 151,235	\$ 400,000	\$ 1,000,000	\$ -	\$ 1,000,000	
392.xx · Transfer from General Fund - For Municipal Building Project						\$ -	\$ 1,000,000
392.xx · Transfer from Trash Fund	\$ 473,000	\$ 32,789	\$ 31,452	\$ -	\$ -	\$ -	
392.xx · Transfer from Park/Rec Fund	\$ -	\$ -		\$ -	\$ -	\$ -	
<u>Total Revenue</u>	\$ 637,236	\$ 996,244	\$ 678,446	\$ 2,663,941	\$ 29,075	\$ 1,047,916	\$ 2,675,989
<u>CAPITAL EXPENSES PROJECT EXPENSES</u>							
Surveys, Studies, Digitization, Printing	\$ 9,542	\$ 31,650	\$ 3,100	\$ 5,000	\$ 9,549	\$ 9,549	\$ 12,000
Software and Services	\$ 92	\$ -		\$ -	\$ -	\$ -	
Computers - Revolving schedule 5 years	\$ -	\$ 5,000		\$ 5,200	\$ -	\$ 5,200	\$ 4,000
Recycling containers	\$ -	\$ -	\$ (189)	\$ -	\$ -	\$ -	
Code Enforcement Software & Equip	\$ -	\$ 30,000		\$ 30,000	\$ 12,800	\$ 12,800	\$ -
Township Vehicles - Lease Options	\$ -	\$ 22,530		\$ 13,600	\$ -	\$ -	
Police Vehicles - 2019 Lease Options	\$ -	\$ -		\$ -	\$ -	\$ -	
Machinery and Equipment	\$ 224,747	\$ -		\$ 92,675	\$ 222,364	\$ 230,000	\$ 100,000
Police Vehicle - 2023 Purchase Option	\$ -	\$ -		\$ -	\$ -	\$ -	
Police Vehicle - Purchase Option	\$ -	\$ 60,000		\$ 68,000	\$ 64,658	\$ 64,658	\$ 66,750
Fuel Master / Fuel Pump System	\$ -	\$ 80,000		\$ -	\$ 70,215	\$ 70,215	
Newlinville Traffic Calming	\$ -	\$ 275,000	\$ 33,092	\$ 200,000	\$ 14,565	\$ 220,000	
Newlinville Master Plan	\$ 4,749	\$ -		\$ -	\$ -	\$ -	
Sawmill Culvert Replacement	\$ -	\$ 125,000	\$ 18,894	\$ 335,000	\$ -		\$ 335,000
Repairs & Maint - Hwys	\$ 53,557	\$ -	\$ 9,842	\$ 910,113	\$ 74,045	\$ 116,650	\$ 990,380
Principle repayment on DCED Loan	\$ 49,511	\$ 9,958	\$ 29,980	\$ 10,159	\$ 7,562	\$ 10,159	\$ 10,363
Interest Expense on DCED Loan	\$ 3,172	\$ 693	\$ 539	\$ 493	\$ 426	\$ 653	\$ 288
F550 (2023) GMC 3500 Dump Truck (2024)	\$ -	\$ 212,113	\$ 69,169	\$ -	\$ -	\$ -	
F-250 w/ plow, salt spreader - 2026							\$ 68,000
Township Website	\$ -	\$ 20,000		\$ 25,000	\$ -	\$ -	\$ 25,000
Public Works Equipment Requests	\$ -	\$ 21,690	\$ 3,328	\$ -	\$ -	\$ -	\$ 39,000
Police Dept Equipment Requests	\$ 7,375	\$ 16,610	\$ 28,387	\$ -	\$ -	\$ 15,100	\$ 25,208
Twnshp Bldg Feasability Study	\$ -	\$ 75,000	\$ 4,488	\$ 12,050	\$ -	\$ -	
Township LED sign	\$ -	\$ -		\$ -	\$ -	\$ -	
Server for Police Department	\$ 34,184	\$ -		\$ -	\$ -	\$ -	
Server for Administration Department	\$ -	\$ 11,000		\$ 12,000	\$ -	\$ -	
Traffic Speed signs	\$ -	\$ -		\$ -	\$ -	\$ -	
Updated Computer Systems for Police	\$ -	\$ -		\$ -	\$ 5,388.41	\$ 5,388.41	
Prelim/Final Subdivision Land Develop Plan	\$ -	\$ -		\$ -	\$ -		
Transfer to Liquid Fuels Fund				\$ 75,000	\$ -	\$ -	
Capital Projects - Park - Partial Grant Reim	\$ 110,185	\$ -		\$ -	\$ -		
Added to Reserve - Township Building Project							\$ 1,000,000
<u>Total Expenses</u>	\$ 497,114	\$ 996,244	\$ 200,628	\$ 1,794,289	\$ 481,572	\$ 760,372	\$ 2,675,989
<u>Excess of Revenues over Expenditures</u>	\$ 140,122	\$ (0)	\$ 477,818	\$ 869,652	\$ (452,497)	\$ 287,544	\$ (0)

**EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
RESOLUTION 2025-19**

Resolved by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania,
WHEREAS, the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania,
pursuant to Article XXXII of the Second Class Township Code, 53 P.S. §§68201 et seq., has the
power to levy taxes upon all real property within the township made taxable for township purposes.
NOW, THEREFORE, the Board of Supervisors of East Fallowfield Township hereby resolves as
follows:

Section 1. **Real Property Tax**

The Board of Supervisors of East Fallowfield Township hereby resolves that a real property tax shall be levied and collected, commencing the effective date of this Resolution, at the following millage, on the assessed value of all taxable real estate in the Township of East Fallowfield, which rates shall remain in place, from year to year, except as modified by further resolution of the Township Board of Supervisors:

- a) The tax rate for **general purposes** (per Section 3205(a)(1) of the Second Class Township Code) is established at the tax rate of 2.00 mills on each dollar of assessed valuation, or, in other words, at the rate of no dollars and twenty cents (20¢) upon each one hundred dollars (\$100.00) of assessed valuation of taxable property;
- b) The tax rate for **fire protection purposes** (per Section 3205(a)(4) of the Second Class Township Code) is established at the tax rate of 1.25 mills on each dollar of assessed value, or, in other words, at the rate of no dollars and five point six cents (12.5¢) upon each one hundred dollars (\$100.00) of assessed valuation of taxable property;
- c) The tax rate for **ambulance, rescue and other emergency services purposes** (per Section 3205(a)(8) of the Second Class Township Code) is established at the tax rate of 0.50 mill on each dollar of assessed value, or, in other words, at the rate of no dollars and four point four cents (5.0¢) upon each one hundred dollars (\$100.00) of assessed valuation of taxable property.

This total rate of taxation is 0 dollars and 37.5 cents on each one hundred (\$100) of assessed valuation of taxable property.

Section 2. **Severability**

The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts of provisions of this resolution. It is declared to be the intent of this Township that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.

Section 3. **Repeal**

All resolutions or parts of resolutions, conflicting or inconsistent herewith are hereby repealed.

RESOLVED and **ADOPTED** this 9th day of December 2025. This Resolution shall take effect January 1, 2026.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

Clare Small-McEvoy, Chair

Mike Domboski, Vice Chair

Wilson T. Lambert, Jr., Member

Katja DiRado, Member

Al Wright, Member

Scott Swichar, Township Manager/Secretary

**EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION # 2025-20

**A RESOLUTION AUTHORIZING THE TRANSFER OF UNENCUMBERED
MONIES IN THE AMOUNT OF \$1,000,000 FROM THE GENERAL FUND TO
THE CAPITAL FUND TO FUND CAPITAL AND INFRASTRUCTURE
PROJECTS.**

WHEREAS, the Board of Supervisors of East Fallowfield Township may by Resolution transfer unencumbered moneys from one township account to another, pursuant to Section 3202(f) of the Second Class Township Code;

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors authorizes the transfer of \$1,000,000 from the General Fund to the Capital Projects Fund.

ADOPTED this 9th day of December 2025 by the East Fallowfield Township Board of Supervisors, Chester County, Pennsylvania, in lawful session duly assembled.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

Clare Small-McEvoy, Chair

Mike Domboski, Vice Chair

Wilson T. Lambert, Jr., Member

Katja DiRado, Member

Al Wright, Member

ATTEST:

Scott Swichar, Township Manager/Secretary



November 18, 2025

Mr. Scott Swichar

East Fallowfield Township
2264 Strasburg Road
East Fallowfield, PA 19355

RE: Bid Results Summary

Saw Mill Road Culvert Replacement Project
TPD No. EFTO.00018

Dear Mr. Swichar:

TPD has received nine (9) bids and completed our review of the lowest bids for the Base bid and the Base plus Alternate bid submitted for the Saw Mill Road Culvert Replacement Project. TPD received the bid information on November 14, 2025, via PennBid. Based on our review, the results of the lowest bids for the project are as follows:

BASE BID		
Bidder	Bid Price	Bid Issues
Barrasso Excavation, Inc.	\$150,711.00	Did not provide Bid Cover Sheet. Did not enter bid price on Bid Form. Missing "today's date" on Public Works Employment Verification Form.

BASE + ALTERNATE BID		
Bidder	Bid Price	Bid Issues
G&B Construction	\$242,309.70	None

East Fallowfield Township could accept the lowest Base bid from Barrasso Excavation, Inc. for the following reasons:

- » Barrasso Excavation, Inc. has submitted the lowest Base Bid.
- » Barrasso Excavation, Inc. is PennDOT prequalified to perform the work as required.
- » Barrasso Excavation, Inc. has submitted unit prices that appear to be mostly consistent with current industry pricing.
- » Barrasso Excavation, Inc. did not provide the Bid Cover Sheet with their submission, no price was filled in on the Bid Form, and "Today's Date" was not filled in on the Public Works Employment Verification Form. It is possible that these were simple clerical errors, and East Fallowfield Township could choose to have

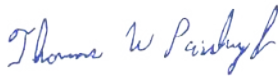
Barrasso Excavation, Inc. correct these omissions by supplying correctly executed documents during the Contract execution process.

East Fallowfield Township could accept the lowest (responsible) Base plus Alternate bid from G&B Construction for the following reasons:

- » G&B Construction has submitted the lowest Base plus Alternate Bid.
- » G&B Construction is PennDOT prequalified to perform the work as required.
- » G&B Construction has submitted unit prices that appear to be mostly consistent with current industry pricing.

As this project was bid as a Unit Price Contract, the estimated quantities of the construction items are not guaranteed and are solely for the purpose of comparing Contractor bids and determining the initial Contract Price. During construction, it is possible that construction items may need to be added to the contract and that actual quantities constructed by the Contractor will vary. Payments to Contractor for unit price items will be based on actual quantities. Based on our experience with projects of a similar nature, TPD recommends that East Fallowfield Township consider 10% of the bid price as a contingency for unforeseen changes in quantities or items. If you have any questions regarding this information, please feel free to contact us directly. In addition, please let us know if we should prepare the Notice of Award for this contract.

Sincerely,



Thomas W. Paisley Jr.
Construction Manager
TPD

TPaisley@TPDinc.com

Bid Summary Results - Saw Mill Road Culvert Replacement Project					Associated Paving Contractors, Inc.		Barrasso Excavation, Inc		CH+N Site Construction		Construction Masters Services, LLC		G&B Construction		Jurich Inc		Mason Dixon Contractors LLC.		Road-Con Inc		Watts Services LLC	
Total Cost					\$361,742.25		\$331,281.00		\$357,968.44		\$364,769.35		\$242,309.70		\$322,421.00		\$294,768.00		\$364,856.20		\$272,023.84	
Items	Description	Work Class Code	Quantity Required	Unit	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost	UnitPrice	TotalCost
0201-0100	CLEARING AND GRUBBING	A	1	LS	\$7,500.00	\$7,500.00	\$7,050.00	\$7,050.00	\$1,132.80	\$1,132.80	\$13,000.00	\$13,000.00	\$19,250.00	\$19,250.00	\$7,736.00	\$7,736.00	\$1,290.90	\$1,290.90	\$28,500.00	\$28,500.00	\$1,000.00	\$1,000.00
0203-0001	CLASS 1 EXCAVATION	C1	73	CY	\$100	\$7,300.00	\$26	\$1,898.00	\$25.03	\$1,827.19	\$98.25	\$7,172.25	\$57	\$4,161.00	\$132	\$9,636.00	\$48	\$3,504.00	\$94	\$6,862.00	\$50	\$3,650.00
0203-0006	SAWCUTTING	G4	120	LF	\$4	\$480	\$2.90	\$348.00	\$1.75	\$210.00	\$5.25	\$630.00	\$5	\$600	\$12	\$1,440.00	\$2.61	\$313.20	\$6	\$720	\$5	\$600
0212-0014	GEOTEXTILE, CLASS 4, TYPE A	C3/H/M1	106	SY	\$5	\$530	\$5	\$530	\$4.32	\$457.92	\$6.25	\$662.50	\$2.10	\$222.60	\$34	\$3,604.00	\$14.15	\$1,499.90	\$12	\$1,272.00	\$6	\$636
0313-0324	SUPERPAVE ASPALT MIXTURE DESIGN, BASE COURSE, PG 64S-22, < 0.3 MILLION ESALS, 25.0 MM MIX, 5" DEPTH	E	106	SY	\$75	\$7,950.00	\$52	\$5,512.00	\$62.90	\$6,667.40	\$62	\$6,572.00	\$60	\$6,360.00	\$78	\$8,268.00	\$91.65	\$9,714.90	\$52	\$5,512.00	\$80.85	\$8,570.10
0350-0106	SUBBASE 6" DEPTH (NO. 2A)	C/E	106	SY	\$35	\$3,710.00	\$15	\$1,590.00	\$14.82	\$1,570.92	\$34	\$3,604.00	\$18	\$1,908.00	\$43	\$4,558.00	\$13.50	\$1,431.00	\$39	\$4,134.00	\$12	\$1,272.00
0413-0195	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE, PG 64S-22, < 0.3 MILLION ESALS, 9.5 MM MIX, 1.5" DEPTH, SRL-L	F	106	SY	\$50	\$5,300.00	\$18	\$1,908.00	\$35.60	\$3,773.60	\$47.15	\$4,997.90	\$13.50	\$1,431.00	\$43	\$4,558.00	\$66.20	\$7,017.20	\$40	\$4,240.00	\$83.44	\$8,844.64
0460-0001	ASPHALT TACK COAT	F4	212	SY	\$1.50	\$318.00	\$2	\$424	\$2.44	\$517.28	\$5.35	\$1,134.20	\$1	\$212	\$1	\$212	\$3.95	\$837.40	\$0.60	\$127.20	\$3.30	\$699.60
4601-2823	15" CORRUGATED ALUMINUM ALLOW PIPE, TYPE I (2 2/3" X 1/2" CORRUGATIONS), 16 GUAGE *	H	21	LF	\$425	\$8,925.00	\$329	\$6,909.00	\$64.90	\$1,362.90	\$210	\$4,410.00	\$250	\$5,250.00	\$187	\$3,927.00	\$202.40	\$4,250.40	\$205	\$4,305.00	\$200	\$4,200.00
0601-7362	42" REINFORCED CONCRETE PIPE, TYPE B, 10' - 3' FILL	H	52	LF	\$550	\$28,600.00	\$470	\$24,440.00	\$402.14	\$20,911.28	\$580	\$30,160.00	\$550	\$28,600.00	\$472	\$24,544.00	\$485.10	\$25,225.20	\$700	\$36,400.00	\$1,000.00	\$52,000.00
4605-2677	TYPE D-W ENDWALL FOR 42" PIPE, INCLUDING CUTOFF WALL *	K	2	EA	\$13,500.00	\$27,000.00	\$10,340.00	\$20,680.00	\$6,151.80	\$12,303.60	\$13,900.00	\$27,800.00	\$9,518.00	\$19,036.00	\$16,978.00	\$33,956.00	\$8,648.25	\$17,296.50	\$12,150.00	\$24,300.00	\$4,150.00	\$8,300.00
0605-3031	TYPE 6 MANHOLE, STORM WATER, HEIGHT >5' AND </= 10'	K	1	EA	\$15,750.00	\$15,750.00	\$12,455.00	\$12,455.00	\$7,327.75	\$7,327.75	\$20,500.00	\$20,500.00	\$8,500.00	\$8,500.00	\$12,949.00	\$12,949.00	\$8,869.30	\$8,869.30	\$12,000.00	\$12,000.00	\$7,950.00	\$7,950.00
0605-2870	TYPE 8 INLET BOX, HEIGHT </= 10'	K	1	EA	\$18,750.00	\$18,750.00	\$18,706.00	\$18,706.00	\$14,434.79	\$14,434.79	\$28,350.00	\$28,350.00	\$10,150.00	\$10,150.00	\$17,996.00	\$17,996.00	\$21,013.50	\$21,013.50	\$21,000.00	\$21,000.00	\$14,950.00	\$14,950.00
0605-5721	TYPE C CONCRETE TOP UNIT, 8" CURB HEIGHT AND BICYCLE SAFE	K	2	EA	\$14,250.00	\$28,500.00	\$1,034.00	\$2,068.00	\$3,470.91	\$6,941.82	\$515	\$1,030.00	\$1,250.00	\$2,500.00	\$253	\$506	\$1,921.00	\$3,842.00	\$1,900.00	\$3,800.00	\$500	\$1,000.00
0608-0001	GRATE	X	1	LS	\$25,000.00	\$25,000.00	\$6,580.00	\$6,580.00	\$34,174.28	\$34,174.28	\$28,300.00	\$28,300.00	\$6,000.00	\$6,000.00	\$5,198.00	\$5,198.00	\$18,654.45	\$18,654.45	\$10,500.00	\$10,500.00	\$5,000.00	\$5,000.00
0630-0045	MOBILIZATION	K	71	LF	\$120	\$8,520.00	\$66	\$4,686.00	\$35.80	\$2,541.80	\$135	\$9,585.00	\$125	\$8,875.00	\$129	\$9,159.00	\$95	\$6,745.00	\$135	\$9,585.00	\$100	\$7,100.00
0686-0040	PLAIN CEMENT CONCRETE CURB, 8" HEIGHT, INCLUDING REMOVAL OF EXISTING CURB	X	1	LS	\$8,125.00	\$8,125.00	\$3,572.00	\$3,572.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$1,200.00	\$1,200.00	\$952	\$952	\$3,012.60	\$3,012.60	\$10,600.00	\$10,600.00	\$3,500.00	\$3,500.00
0689-0003	CONSTRUCTION SURVEYING, TYPE C	X	1	LS	\$2,500.00	\$2,500.00	\$470	\$470	\$5,845.30	\$5,845.30	\$275	\$275	\$1,200.00	\$1,200.00	\$59	\$59	\$878.15	\$878.15	\$1,000.00	\$1,000.00	\$100	\$100
0802-0003	CPM SCHEDULE	M	240	SY	\$40	\$9,600.00	\$11.20	\$2,688.00	\$76.76	\$18,422.40	\$8.35	\$2,004.00	\$21.69	\$5,205.60	\$16	\$3,840.00	\$1.80	\$432.00	\$8.75	\$2,100.00	\$10	\$2,400.00
0804-0025	TOPSOIL FURNISHED AND PLACED	M3	7	LB	\$60	\$420	\$155	\$1,085.00	\$149.57	\$1,046.99	\$192.50	\$1,347.50	\$50	\$350	\$119	\$833	\$205	\$1,435.00	\$205	\$1,435.00	\$200	\$1,400.00
0804-0030	SEEDING AND SOIL SUPPLEMENTS - FORMULA B RESIDENTIAL MIX, INCLUDING MULCH	M3	1	LB	\$60	\$60	\$155	\$155	\$605.60	\$605.60	\$550	\$550	\$100	\$100	\$239	\$239	\$1,754.60	\$1,754.60	\$1,750.00	\$1,750.00	\$300	\$300
0804-0033	SEEDING AND SOIL SUPPLEMENTS - FORMULA R SEASONALLY FLOODED CONSERVATION MIX, INCLUDING MULCH	M3	1	LB	\$60	\$60	\$155	\$155	\$21.60	\$21.60	\$550	\$550	\$150	\$150	\$239	\$239	\$1,754.60	\$1,754.60	\$1,750.00	\$1,750.00	\$300	\$300
0804-0033	SEEDING AND SOIL SUPPLEMENTS - FORMULA W WETLAND CONSERVATION MIX, INCLUDING MULCH	M3	1	LB	\$60	\$60	\$155	\$155	\$21.60	\$21.60	\$550	\$550	\$150	\$150	\$239	\$239	\$1,754.60	\$1,754.60	\$1,750.00	\$1,750.00	\$300	\$300
0806-0100	TEMPORARY ULTRA SHORT-TERM, ROLLED EROSION CONTROL PRODUCT, TYPE 1A	M2	240	SY	\$7	\$1,680.00	\$3.75	\$900.00	\$5.97	\$1,432.80	\$7.70	\$1,848.00	\$10	\$2,400.00	\$4	\$960	\$8.20	\$1,968.00	\$8	\$1,920.00	\$2.50	\$600.00
0845-0001	UNFORSEEN WATER POLLUTION CONTROLS	M2	10,000	DOLLAR	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00	\$1	\$10,000.00
0855-0003	PUMPED WATER FILTER BAG	M2	1	EA	\$750	\$750	\$733	\$733	\$1,460.70	\$1,460.70	\$600	\$600	\$175	\$175	\$127	\$127	\$448.45	\$448.45	\$1,300.00	\$1,300.00	\$1,000.00	\$1,000.00
0855-0004	REPLACEMENT PUMPED WATER FILTER BAG	M2	1	EA	\$1,000.00	\$1,000.00	\$733	\$733	\$1,068.83	\$1,068.83	\$600	\$600	\$175	\$175	\$120	\$120	\$575.35	\$575.35	\$1,300.00	\$1,300.00	\$1,000.00	\$1,000.00
0867-0022	COMPOST FILTER SOCK, 24" DIAMETER	M2	71	LF	\$28	\$1,988.00	\$14	\$994	\$33.55	\$2,382.05	\$20.50	\$1,455.50	\$15	\$1,065.00	\$16	\$1,136.00	\$20.50	\$1,455.50	\$21	\$1,491.00	\$11	\$781
0901-0001	MAINTENANCE AND PROTECTION OF TRAFFIC *	Q	1	LS	\$5,625.00	\$5,625.00	\$7,332.00	\$7,332.00	\$32,420.46	\$32,420.46	\$13,350.00	\$13,350.00	\$4,200.00	\$4,200.00	\$1,842.00	\$1,842.00	\$5,578.20	\$5,578.20	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
9000-0001	TEMPORARY PUMP BYPASS SYSTEM *	X	1	LS	\$6,000.00	\$6,000.00	\$6,110.00	\$6,110.00	\$32,998.63	\$32,998.63	\$22,300.00	\$22,300.00	\$8,999.00	\$8,999.00	\$1,037.00	\$1,037.00	\$8,960.70	\$8,960.70	\$30,000.00	\$30,000.00	\$2,500.00	\$2,500.00
BASE BID TOTAL					\$241,941.00		\$150,711.00		\$226,360.69		\$248,787.85		\$158,275.20		\$169,631.00		\$169,758.00		\$257,903.20		\$154,653.34	
0413-0195	SUPERPAVE ASPHALT MIXTURE DESIGN, WEARING COURSE PG 64S-22, < 0.3 MILLION ESALS, 25.0 MM MIX, 5" DEPTH	F	6,945	SY	\$12.50	\$86,812.50	\$18.80	\$130,566.00	\$11.76	\$81,673.20	\$11	\$76,395.00	\$7.11	\$49,378.95	\$16	\$111,120.00	\$12.60	\$87,507.00	\$11	\$76,395.00	\$12.50	\$86,812.50
0460-0001	ASPHALT TACK COAT	F4	6,945	SY	\$0.55	\$3,819.75	\$1.40	\$9,723.00	\$0.81	\$5,625.45	\$1.65	\$11,459.25	\$0.46	\$3,194.70	\$1	\$6,945.00	\$0.65	\$4,514.25	\$0.60	\$4,167.00	\$0.40	\$2,778.00
0491-0012	MILLING OF ASPHALT PAVEMENT SURFACE 1 1/2" DEPTH, MILLED MATE	F3	6,945	SY	\$4.20	\$29,169.00	\$5.80	\$40,281.00	\$6.38	\$44,309.10	\$4.05	\$28,127.25	\$4.53	\$31,460.85	\$5	\$34,725.00	\$4.75	\$32,988.75	\$3.80	\$26,391.00	\$4	\$27,780.00
ALTERNATE BID TOTAL					\$119,801.25		\$180,570.00		\$131,607.75		\$115,981.50		\$84,034.50		\$152,790.00		\$125,010.00		\$106,953.00		\$117,370.50	
TOTAL BID PRICE					\$361,742.25		\$331,281.00		\$357,968.44		\$364,769.35		\$242,309.70		\$322,421.00		\$294,768.00		\$364,856.20		\$272,023.84	

LOCAL GOVERNMENTAL 2024	Total Budget	2024 Total
320009 LOCAL GOVERNMENTAL UNIT-SOUTH COATESVILLE	1,300.00	2600
320016 LOCAL GOVERNMENTAL UNIT-COATESVILLE	5,000.00	5,000.00
320038 LOCAL GOVERNMENTAL UNIT-VALLEY TOWNSHIP	8,000.00	7,985.00
320039 LOCAL GOVERNMENTAL UNIT-CALN	18,000.00	17,750.00
320047 LOCAL GOVERNMENTAL UNIT-EAST FALLOWFIELD	6,000.00	9000
320050 LOCAL GOVERNMENTAL UNIT-WEST BRADFORD	9,000.00	9,448.65
Total LOCAL GOVERNMENTAL 2024	47,300.00	51,783.65

LOCAL GOVERNMENTAL 2025	Total Budget	Year to Date Actual
320009 LOCAL GOVERNMENTAL UNIT-SOUTH COATESVILLE	1,300.00	0
320016 LOCAL GOVERNMENTAL UNIT-COATESVILLE	5,000.00	5,000.00
320038 LOCAL GOVERNMENTAL UNIT-VALLEY TOWNSHIP	8,000.00	7,985.00
320039 LOCAL GOVERNMENTAL UNIT-CALN	17,000.00	23,500.00
320047 LOCAL GOVERNMENTAL UNIT-EAST FALLOWFIELD	7,000.00	0
320050 LOCAL GOVERNMENTAL UNIT-WEST BRADFORD	9,000.00	9,448.65
Total LOCAL GOVERNMENTAL 2025	47,300.00	45,933.65



TEAMSTERS HEALTH & WELFARE AND PENSION FUNDS OF PHILADELPHIA AND VICINITY

2500 McClellan Ave., Suite 140 - Pennsauken, NJ 08109 - 856-382-2400
Toll Free: 800-523-2846 - Fax: 856-382-2402 - WWW.TEAMSTERFUNDS.COM



December 01, 2025

EAST FALLOWFIELD TWP
2264 STRASBURG ROAD
COATSVILLE, PA 19320

RE: A/C# 02531-001

Dear Bargaining Parties,

The fund records show that your Collective Bargaining Agreement will expire in 30 days on December 31, 2025. Please contact Teamsters Local #107 to draw up a new agreement.

Included with this letter is an Interim Fringe Benefit Agreement Letter which is valid for sixty days from the date of the expiration of the contract, this agreement has been drafted for the signatures of the Local Union and the employer. I would ask that you have this document signed and returned to the Fund as soon as possible.

If we do not receive the signed agreement or an Interim Fringe Benefit Agreement letter within 30 days of this email, the Fund will have no alternative but to terminate your Company's participation in the Fund and suspend the eligibility of the employees of this Employer. Please give this matter your most prompt attention.

If you should have any questions, please feel free to contact this office. I can be reached at (856) 382-2411.

Very truly yours,

Ronnie Allmond
Contract Administrator

CC: SCOTT SWICHAR



TEAMSTERS HEALTH & WELFARE AND PENSION FUNDS

OF PHILADELPHIA AND VICINITY

2500 McClellan Ave., Suite 140 - Pennsauken, NJ 08109 - 856-382-2400

Toll Free: 800-523-2846 - Fax: 856-382-2402 - WWW.TEAMSTERFUNDS.COM



H&W INTERIM AGREEMENT

Whereas, Teamsters Local #107 and EAST FALLOWFIELD TWP are currently involved in good faith negotiations regarding a new collective bargaining agreement to replace the current agreement which had an original termination date of December 31, 2025.

Whereas, both parties acknowledge that, while both are working in good faith, a new collective bargaining agreement will not be legally consummated before January 1, 2026.

Whereas, both #107 and EAST FALLOWFIELD TWP wish to continue to have contributions made to the Teamsters Health & Welfare Fund for this bargaining unit, in the same manner and method which this bargaining unit has historically had, and so.

It is Agreed, EAST FALLOWFIELD TWP will continue to remit contributions for these bargaining unit employees to the Teamsters Health & Welfare Fund in the same manner and method as in the collective bargaining agreement which has just expired. This interim agreement will expire on _____ (1). EAST FALLOWFIELD TWP agrees to pay the applicable published contribution rate to the Health & Welfare Fund.

It is Agreed that this Interim Agreement will cover only the contributions which are to be made to the Teamsters Health & Welfare Fund. Should any changes to the manner or method used in the calculation of contributions be negotiated into the new collective bargaining agreement, unless otherwise noted, they will be effective in accordance with the provisions of the new agreement.

Teamsters Local #107

EAST FALLOWFIELD TWP

Date

Date

(1) This interim agreement is valid for 60 days from the current expired agreement. Failure to provide a new collective bargaining agreement will result in suspension of member benefits.



FEDERAL SURPLUS PROPERTY PROGRAM
2221 Forster St, Room G-49 Harrisburg, PA 17125

APPLICATION FOR ELIGIBILITY

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR ELIGIBILITY FORM TO RECEIVE FEDERAL SURPLUS PROPERTY (41 CFR 101-44.207)

See pages 8-12 for list of required supporting documentation that must be submitted with application.

All donees* must reapply every three (3) years. To reapply, a donee must submit a completed Application for Eligibility along with required supporting documentation. Once we have it on file, some documentation (i.e. IRS letter, SBA letter, or Articles of Incorporation,) do not have to be re-submitted unless your status or legal name has changed. (*donee = the applicant organization)

Instructions for completing page 2:

SECTION I: Provide the full legal name of your organization and Federal Employer ID#. Provide the complete mailing address of your organization as recognized by the U.S. Postal Service, including the nine-digit Zip Code. If the street address is different from the mailing address, provide that address or directions if located on a rural or remote area. Provide a phone number, fax number (if available) and an email address (required). **E-mail addresses provided will receive notices about program updates, account status, compliance actions, and available property.**

SECTION II: Check the appropriate box that describes your organization. Organizations that do not fall under at least one of these categories are not eligible for the Federal Surplus program.

SECTION III: Check the appropriate box that indicates the type or purpose of your organization. Required if Public or Nonprofit was selected in Section II. If you are unable to determine which box to check, please contact this office for assistance. Please see pages 8-12 for an explanation of the eligibility requirements for each type of organization.

SECTION IV: Indicate source(s) of funding for your organization. Depending on your organization type, you may need to include a comprehensive description of all programs or services, a description of the operational facilities and/or supporting documentation regarding funding source(s). Please see pages 8-12 to determine if this requirement applies to your organization. Payment for property must be in the form of a check drawn on the account of your organization or parent/charter organization.

SECTION V: Nonprofit organizations must provide a current, valid IRS Tax Exemption Letter indicating your organization is exempt under Section 501(C) of Internal Revenue Code. The name and address of the organization on the IRS letter must match the name provided in Section I of this application. If not, applicant must include sufficient evidence, such as amendments to Articles of Incorporation or Fictitious Name filing certificates, to establish the connection. Please see pages 8-12 to determine if this requirement applies to your organization. Public agencies (i.e. cities, counties, state agencies, public schools) and VFDs are not required to submit documentation for this section.

SECTION VI: Most nonprofit organizations are required to submit evidence of current approval, accreditation or license from a nationally recognized accrediting or licensing organization. Recreational, social service, referral only, religious and counseling service programs are not eligible to participate in the program. Please see pages 8-12 to determine if this requirement applies to your organization.

SECTION VII: Provide an original, dated signature of applicant's Authorizing Official (i.e. Chief Executive or Financial Officer, Mayor, City Manager, Superintendent, Fire Chief, Executive Director, CEO/President, Board Chairman, or other person with executive authority to execute legal documents for the applicant). Type or print the name and title of authorizing official on the lines provided.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. IF YOU HAVE QUESTIONS OR NEED ASSISTANCE, PLEASE CONTACT US AT RA-GSPAFEDSURPLUS@PA.GOV

SUBMIT PAGES 2-7 OF APPLICATION TO:
Applications may be emailed, faxed or mailed.

PA DEPARTMENT OF GENERAL SERVICES
FEDERAL SURPLUS PROPERTY PROGRAM
2221 Forster St, Room G-49 Harrisburg, PA 17125
TEL: 717-787-6995 FAX: 717-772-2491
EMAIL: RA-GSPAFEDSurplus@pa.gov

SIGNATURE FROM AUTHORIZING OFFICIAL IS REQUIRED ON PAGES 3.4.5.7



FEDERAL SURPLUS PROPERTY PROGRAM

2221 Forster St, Room G-49 Harrisburg, PA 17125

EMAIL: RA-GSPAFEDSurplus@pa.gov

www.dgs.pa.gov/Surplus/Federal

APPLICATION FOR ELIGIBILITY

PLEASE TYPE OR PRINT LEGIBLY IN BLUE OR BLACK INK WHERE APPROPRIATE

I. ORGANIZATION NAME & INFORMATION: *Payments must be in the name of donee or parent company.*

LEGAL NAME OF ORGANIZATION

Federal EIN Number

STREET ADDRESS (no P.O. Boxes)

CITY

STATE

ZIP CODE

MAILING ADDRESS (if different from above)

CITY

STATE

ZIP CODE

COUNTY

TELEPHONE #

FAX #

CHIEF EXECUTIVE'S NAME AND TITLE

(Please Print) (Sign on pages 3,4,5,7)

EMAIL CONTACT

II. APPLICANT STATUS: *(check only one)*

☐ Public/Government agency (includes public schools, Fire Depts)

☐ SBA 8(a) Business

☐ Nonprofit organization

☐ Service Educational Activities (SEA) (as defined by DOD)

☐ Veteran Service Organization

☐ Veteran Owned Small Business (VOSB)

III. TYPE OR PURPOSE OF ORGANIZATION: *(Check the box below for a more specific purpose ONLY if you checked Public or Nonprofit under section II. See pages 8-12 for requirements for specific types of organizations)*

☐ State Agency

☐ School District

☐ Volunteer Fire Dept.

☐ County

☐ Elementary, Middle, or High School

☐ EMS

☐ City

☐ College or University

☐ Provider of Assistance to the Impoverished

☐ Borough

☐ Child Care Center or Preschool

☐ Provider of Assistance to the Homeless

☐ Township

☐ Foster Care or Adoption Services

☐ Program Funded for Older Americans

☐ Authority

☐ Sheltered Workshop

☐ Vocational Rehabilitation Program

☐ Police Department

☐ Residential Treatment Center

☐ Charter School

☐ Museum

☐ Clinic or Hospital

☐ Private School

IV. SOURCE(S) OF FUNDING: ☐ Tax-supported ☐ Grants ☐ Contributions ☐ Other _____

For Volunteer Fire Departments/Rescue Squads qualifying in terms of "Public Safety," evidence of public funding is required.

V. (For non-profit organizations only) HAS THE ORGANIZATION BEEN DETERMINED TO BE TAX EXEMPT UNDER SECTION 501 OF THE INTERNAL REVENUE CODE OF 1986? ☐ Yes ☐ No

VI. IS THE ORGANIZATION APPROVED, ACCREDITED, LICENSED, OR RECOGNIZED? ☐ Yes ☐ No
IF YES, BY WHAT AUTHORITY? _____

AUTHORIZED REPRESENTATIVES

- I. An "Authorized Representative" is a person authorized to sign for the release of property on your organization's behalf. **An Authorized Representative must sign in the "Signature" provided space below to sign for the release of property.**
- II. All representatives listed in any prior applications or account updates will be deleted from the account.
- III. **E-MAIL ADDRESSES PROVIDED MAY RECEIVE NOTICES ABOUT PROGRAM UPDATES, ACCOUNT STATUS, COMPLIANCE ACTIONS, AND AVAILABLE PROPERTY.**
- IV. Valid driver's license or state issued photo identification may be required prior to entering state or federal facilities.
- V. All fields for the authorized representatives are **REQUIRED**, failure to complete will result in the rejection of your application.

<u>NAME</u>	<u>TITLE</u>	<u>TELEPHONE and EMAIL ADDRESS</u>	<u>SIGNATURE</u>
(example) John Doe	Mayor	(512) 123-4567 John.doe@gmail.com	<i>John Doe</i>

Applicant hereby certifies the information provided is correct and complete and s/he understands and agrees to all terms and conditions.

X _____

SIGNATURE & TITLE OF AUTHORIZING OFFICIAL FOR ORGANIZATION (ex. Chief Executive or Financial Officer, Mayor, Superintendent, President, CEO, Fire Chief)

Date

NONDISCRIMINATION ASSURANCE

_____ the donee, agrees that the program for or in connection with
(Legal Name of Applicant Organization)

which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulations of the General Services Administration (41 C.F.R., 101-6.2 and 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, as amended, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, Section 303 of the Age Discrimination Act of 1975, and the Civil Right Restoration Act of 1987, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and hereby gives assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees (1) that this agreement shall be subject in all respects to the provisions of said Federal statutes and regulations (2) that this agreement obligates the donee for the period during which it retains ownership or possession of the property, (3) that the United States shall have the right to seek judicial enforcement of this agreement, and (4) that this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

COUNTY/COUNTIES SERVED BY APPLICANT ORGANIZATION: _____

X

SIGNATURE OF AUTHORIZING OFFICIAL _____

DATE _____

PAYMENT INFORMATION

Payment is due 30 days from the invoice date. Payment for property must be in the form of a check drawn on the account of your organization or parent/charter organization. **State agencies** may pay via Cost Allocation. If you have questions about how to submit a payment, please contact us at 717-787-6753 or RA-GSPAFEDSURPLUS@PA.GOV

For **new accounts** for **non-profit organizations, SBA 8(a) businesses, and volunteer fire/EMS/search & rescue departments**, you must submit the following with your application:

- A voided check or deposit slip, copy of recent bank statement or letter from bank certifying payment account name. The name on the account must match the name on your application and IRS letter (if applicable). If your organization has a "DBA" that you will be submitting payment under, and that is not listed on your IRS letter, then you must submit evidence that your "DBA" has been registered with the proper authority.
- If a parent/charter organization will be submitting payment on your behalf, then you must also provide an explanation of the relationship between your organization and parent organization.

For **account renewals** for **non-profit organizations, SBA 8(a) businesses, and volunteer fire/EMS/search & rescue departments**, please check one of the following:

- ☐ Our organization will continue using the same payment account in our organization's name.
- ☐ Our organization will have a parent organization pay on our behalf.

Name of Parent Organization: _____

Relationship: _____

ALL applicant organizations must provide a Payment Point of Contact who will receive notices regarding overdue payments:

Name: _____ Title: _____

Email: _____ Phone: _____

DONEE CERTIFICATIONS & AGREEMENTS

NOTE: "State agency" = PA Department of General Services; "Donee" = your organization

(a) THE DONEE CERTIFIES THAT:

- (1) It is a public agency, a nonprofit institution or organization exempt from taxation under section 501 of the Internal Revenue code of 1954, or an SBA 8(a) business; within the meaning of section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and/or the regulations of the General Services Administration (GSA).
- (2) If a public agency, the property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area one or more public purposes, or if a nonprofit tax-exempt institution or organization, the property is needed for and will be used by the recipient for educational or public health purposes, including research for any such purpose, or for programs for older individuals, or SBA or SEA organizations, or assistance to homeless/impooverished, or assistance to Veterans. The property is not being acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the State agency and GSA.
- (3) Funds are available to pay all costs and charges incident to donation.
- (4) This transaction shall be subject to the nondiscrimination regulations governing the donation of surplus personal property issued under Title VI of the Civil Rights Act of 1964, Title VI Section 606 of the Federal Property and Administrative Services Act of 1949, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975 and the Civil Right Restoration Act of 1987.
- (5) In accordance with 28 C.F.R. Section 42.401-42.415, the Federal Surplus Property Program collects information related to a donees race and national origin in order to provide GSA officials, upon request, with enough information for determining compliance with applicable civil rights laws. Data is collected for those donees who: (1) are eligible to participate in the FSP Program; (2) those actually participating in the recipient's programs and activities; (3) those denied participation in the recipient's program.
- (4) If a SBA 8(a) business, the terms identified in (b), (c), and (d) may not apply. SBA 8(a) businesses must follow SBA guidelines.**

(b) THE DONEE AGREES TO THE FOLLOWING FEDERAL CONDITIONS:

- (1) All items of property shall be placed in use for the purpose(s) for which acquired within one year of receipt. Property shall be continued in use for such purposes for at least one year from the date the property was placed in use. Some property must be used longer than one year (see Section (c)). In the event the property is not so placed in use, or continued in use, the donee shall immediately notify the State agency, and at the donee's expense, return such property to the State agency, or otherwise make the property available for transfer or other disposal by the State agency, provided the property is still usable as determined by the State agency.
- (2) Such special handling or use limitations as are imposed by General Services Administration (GSA) on any item(s) or property.
- (3) In the event the property is not used or handled as required by (b)(1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and upon demand the donee shall release such property to such person as GSA or its designee shall direct.

(c) THE DONEE AGREES TO THE FOLLOWING FEDERAL CONDITIONS, APPLICABLE TO ITEMS WITH A UNIT ORIGINAL ACQUISITION COST OF \$5,000 OR MORE AND PASSENGER MOTOR VEHICLES, REGARDLESS OF ACQUISITION COST. THE FOLLOWING CONDITIONS DO NOT APPLY TO VESSELS 50 FEET OR MORE IN LENGTH AND AIRCRAFT, FOREIGN GIFTS OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR PURPOSE FOR WHICH ACQUIRED:

- (1) The property shall be used only for the purpose(s) for which acquired and for no other purpose(s).
- (2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which acquired for a period of 18 months from the date the property is placed in use. (Not applicable to Service Educational Activities (SEAs) or SBA 8(a) Businesses).
- (3) In the event the property is not used or handled as required by (b)(1) and (2) and (c)(1) and (2), title and right to the possession of such property shall at the option of GSA revert to the United States of America and upon demand the donee shall release such property to such person as GSA or its designee shall direct.

(d) THE DONEE AGREES TO THE FOLLOWING TERMS, RESERVATIONS, AND RESTRICTIONS:

- (1) From the date it receives the property and through period(s) of time the conditions imposed by (b), (c) and (f) remain in effect, the donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State, without the prior approval of GSA under (b) and (f), or the State agency under (c) and (f). The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property shall be remitted promptly by the donee to GSA or the State agency, as the case may be.
- (2) In the event any of the property is sold, traded leased, loaned, bailed, cannibalized, encumbered, or otherwise disposed of by the donee from the date it receives the property through the period(s) of time the conditions imposed by (b), (c) and (f) remain in effect, without prior approval of GSA or the State agency, the donee, at the option of GSA or the State agency, shall pay to GSA or the State agency, as the case may be, the proceeds of the disposal or the fair market value or the fair rental value of the property at the time of such disposal, as determined by GSA or the State agency.
- (3) If at any time, from the date it receives the property through the period(s) of time the conditions imposed by (b), (c) and (f) remain in effect, any of the property is no longer suitable, usable, or further needed by the donee for the purpose(s) for which acquired, the donee shall promptly notify the State agency, and shall, as directed by the State agency, return the property to the State agency, release the property to another donee or another State agency, a department or agency of the United States, sell or otherwise dispose of the property. The proceeds from any sale shall be remitted promptly by the donee to the State agency.
- (4) The donee shall make reports to the State agency on the use, condition, and location of the property and on other pertinent matters as may be required time to time by the State agency.
- (5) At the option of the State agency, the donee may abrogate the State conditions set forth in (c) and the State terms, reservations, and restrictions pertinent thereto in (d) by payment of any amount as determined by the State agency.

(e) THE DONEE AGREES TO THE FOLLOWING CONDITIONS, APPLICABLE TO ALL ITEMS OF PROPERTY:

- (1) The property acquired by the donee is on an "as is, where is" basis, without warranty of any kind, and the Government of the United States of America, the Commonwealth of Pennsylvania, its agencies or assigns, and employees thereof will be held harmless from any or all debts, liabilities, judgments, costs, demands, suits, actions, or claims of any nature arising from or incident to the donation of the property, its use, or final disposition.
- (2) Where a donee carries insurance against damages to or loss of property due to fire or other hazards and where loss of or damage to donated property with unexpired terms, conditions, reservations or restrictions occurs, GSA or the State agency, as the case may be, will be entitled to reimbursement from the donee out of the insurance proceeds, of any amount equal to the unamortized portion of the fair market value of the damaged or destroyed donated items.

(f) THE DONEE AGREES TO THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO THE DONATION OF AIRCRAFT AND VESSELS (50 FEET OR MORE IN LENGTH) HAVING AN ACQUISITION COST OF \$5,000 OR MORE, AND FOREIGN GIFTS OR OTHER ITEMS OF PROPERTY REQUIRING SPECIAL HANDLING OR USE LIMITATIONS, REGARDLESS OF THE ACQUISITION COST OR THE PURPOSE FOR WHICH ACQUIRED:

- (1) The donation shall be subject to the additional special terms, conditions, reservations, and restrictions set forth in the Conditional Transfer Document or other agreements executed by the authorized donee representative.

(g) THE DONEE CERTIFIES by signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 41 CFR105-68, certifies to the best of its knowledge and belief that it and its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. (b) Where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.

(h) THE DONEE UNDERSTANDS that by execution of this document, it is considered a sub recipient of federal financial assistance pursuant to the Single Audit Act of 1984 and further agrees to provide the State agency with results of the audit required by OMB Uniform Guidance – Subpart F.

(i) THE DONEE UNDERSTANDS that e-mail addresses provided may receive notices about program updates and available property. Additionally, information on property donated to your organization, including pictures and service charge(s) paid, may be used by Federal Surplus Property Program for marketing and outreach purposes.

X

SIGNATURE OF AUTHORIZING OFFICIAL

DATE

DONEE FEEDBACK & PROPERTY REQUEST LIST

Donee Organization Name: _____

How did you hear about us?

- ☐ Co-worker ☐ From another similar organization ☐ Email broadcast
☐ At an event (please specify): _____
☐ Other (please explain): _____

Where would you prefer to obtain Federal Surplus Property?

- ☐ Harrisburg Warehouse ☐ Federal Agency Sites via Direct Allocation ☐ Both

How do you prefer to obtain Federal Surplus Property?

- ☐ Looking at the "New Arrivals & Specials" email broadcasts
☐ Browsing our online inventory
☐ In-person at the warehouse

What attracted you to using the FSP program (when compared to buying brand new)? (check as many as you like)

- ☐ Low fees
☐ Variety/Type of Items Available
☐ Convenience/Quicker process compared to your organization's traditional purchasing process
☐ Only option due to limited budget
☐ Level of Customer Service/Past Positive Experience with Federal Surplus Property Program
☐ Ability to submit requests
☐ Other (please explain) _____

*What item(s) is your organization is in need of?

It is a federal requirement that we maintain a list of needs for all Donee organizations participating in the Federal Surplus Property Program, please complete the section below to fulfill this requirement.

- | | | |
|---|--|-----------------------------------|
| ☐ Office furniture | ☐ Kitchen Equipment | ☐ Tools |
| ☐ Vehicles | ☐ Maintenance Equipment | ☐ Forklift |
| ☐ Generator | ☐ Medical Equipment | ☐ Other |

* Required

PROPERTY COMPLIANCE PERIOD

Participating organizations (referred to as "donees" by the federal government) are required to use the property obtained through the program for a specific amount of time before the property can be sold, transferred or otherwise disposed of. The compliance period is often determined by the "original acquisition cost" of the item. The "original acquisition cost" is defined as the amount the federal government paid when it was initially purchased.

- Property must be used for the program approved for participation in the Federal Surplus Property program.
- All property must be placed into use within one year of the invoice date.
- Property is considered "in use" as soon as it is ready and able to serve its intended purpose.
- The compliance period varies according to item and donee type but is **at least** 12 months from date put into use.
 - For property valued at less than \$5,000 in original acquisition cost, the compliance period is 12 months from the date put into use.
 - For property valued at \$5,000 or more in original acquisition cost and all passenger motor vehicles, the compliance period is 18 months from the date put into use. Note: Items valued at \$5,000 or more and all passenger motor vehicles donated to **Service Educational Activities** would only be subject to a 12-month use period.
 - For items requiring special handling or use limitations for which a Conditional Transfer Document (CTD) must be signed, donee will adhere to the terms and conditions of use set forth on the CTD.
 - Some items, such as non-combat aircraft and vessels longer than 50 feet, have a compliance period of 60 months (5 years) from the date put into use.
 - Some items, such as combat aircraft and firearms, are considered "perpetual use." Donee organizations do not obtain title or ownership to property designated "perpetual use" by the federal government. The compliance period is considered to be "perpetual" or ongoing on these items. If a donee has a perpetual use item that is no longer needed or used, then the donee must contact PADGS for return instructions. The donee may not dispose of a perpetual use item without prior, written approval from PADGS.
- DGS staff performs scheduled and unscheduled onsite property compliance visits to ensure the property is being used as represented. The donee agrees to make the property available for visual inspection by DGS staff in a timely manner.
- If the property is not paid for in full or is not being used or handled as required, the donee will be required, at its expense, to return the property to DGS or offer for transfer to another donee, as instructed by DGS.
- Property must be used and stored at the street address listed on page 2 of this Application, or at other appropriate donee-managed satellite locations (for example, county precinct barns, district fire stations, school campuses, maintenance/transportation warehouse). Property may not be removed indefinitely from an approved location without prior, written approval from DGS.
- Property may not be stored at a personal residence, unrelated business or storage facility, or any other location that is not managed by the donee organization. Property is not intended for personal use; it must be readily accessible to all donee staff.
- Donees are required to complete reports regarding property use as a condition of participating in the program.
- **During the compliance period, the donee may not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State, without the prior approval of GSA.**
- **If property is sold, transferred, or otherwise disposed of during the compliance period, the donee may be subject to penalties and fines, as well as possible state or federal prosecution.**

I understand and agree to the above terms and conditions regarding property compliance and reporting and the Certifications & Agreements on page 5.

Important Note for SBA8a Applicants: If applying as an SBA 8(a) business, I understand that the property compliance terms identified above do not apply to my business and that as an SBA 8(a) business I must follow SBA property compliance guidelines. Additionally, I understand that I may not have access to certain items – including aircraft or property with an original acquisition cost of \$5,000 or more – if my business is due to graduate from the SBA 8(a) program with insufficient time to cover the entire federally required compliance period for that item.

Compliance Point of Contact: _____

Phone _____ Email: _____

X

SIGNATURE OF AUTHORIZING OFFICIAL

DATE _____

SEND APPLICATIONS TO:

*Applications may be emailed,
faxed or mailed.*

PA DEPARTMENT OF GENERAL SERVICES
FEDERAL SURPLUS PROPERTY PROGRAM
2221 FORSTER ST, ROOM G-49, HARRISBURG, PA 17125
TEL: (717) 787-6995 FAX: (717) 772-2491
EMAIL: RA-GSPAFEDSURPLUS@PA.GOV

BSSO USE ONLY Approved _____ Denied _____

Date: _____

Signature of Director, BSSO _____

Date: _____

DETAILED REQUIREMENTS FOR SPECIFIC TYPES OF ORGANIZATIONS

Please review to determine which of the following eligibility category your organization falls under, and if you are required to submit additional documentation. For account renewals, some documentation (i.e. IRS letter, SBA letter, Articles of Incorporation, or proof of public agency status) may not have to be re-submitted unless your status or legal name has changed. Questions? Please contact us at (717)787-6995 or reach out via email at RA-GSPAFEDSURPLUS@PA.GOV

All Donees must submit a W9 form with their application and NEW Donees must also create a Vendor Record online with the Commonwealth of Pennsylvania. The vendor registration can be completed online [HERE](#) and select Other Non-Procurement.

Government or Public Agency

1. Public agency includes (a) State or department, agency, or instrumentality thereof; (b) Political subdivision of the state, including any unit of local government or economic development district or any department, agency or instrumentality thereof; or (c) Instrumentality created by contract or other agreement between states or political subdivisions. Public agency purposes include, but are not limited to, programs such as conservation, economic development, education, parks and recreation, public health and public safety, and to provide services to homeless or impoverished persons.
2. Detailed narrative on company letterhead
 - i. who you are?
 - ii. who you serve?
 - iii. sources of Funding
 - iv. description of facilities
3. Other types of public agencies must submit proof of public agency status (i.e. charter or statute creating the agency or evidence of tax-supported status)

Museums and Libraries

1. Must be open to the public, and, at minimum, accedes to any request submitted for access during “business hours” (interpreted here to be approximately 9:00 am to 4:00 pm, although reasonable variation from these hours may be considered due to individual circumstances, such as a museum located in a commercial location with strict business hours, or restrictions based on zoning or other state or local ordinances). Furthermore, exhibits must be primary focus, and must not be incidental to the primary function of the institution. Also, must have a minimum of one fulltime staff member or the equivalent (i.e. one staff member who works 40 hours per week or two staff members who work 20 hours each per week).
2. Required additional documentation that must be submitted with application:
 - a. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - b. Complete narrative about your organization, including
 - i. description of type(s) of exhibits & location(s);
 - ii. days and hours open to the public;
 - iii. admission fee (if any);
 - iv. description of the local community and population served by the museum; and
 - v. square footage of the museum.
 - c. Staff with qualifications, including name of curator (or equivalent) whose primary job is to care for the museum and its exhibits, and average number of hours each staff member works per week (may be volunteer or paid);
 - d. Museum access certification statement
 - e. Articles of Inc or Charter
 - f. Bylaws

Education Organization (Non-Profit) *Public schools & colleges should see the Government or Public Agency category on page 7.

1. Includes charter schools, private schools (K-12 or higher education), research organizations, childcare centers and vocational/trade schools.
2. Must be accredited or approved by nationally recognized accrediting agency or the current recipient of research grants by a recognized authority (i.e. National Institute of Education) or a similar national advisory organization.
3. Required additional documentation that must be submitted with application:
 - a. Certificate of accreditation or letter of approval from a nationally recognized accrediting agency OR research grant from National Institute of Education or similar national advisory organization.
 - b. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - c. Complete narrative about your organization, including:
 - i. who you are?
 - ii. who you serve?
 - iii. course levels
 - iv. enrollment
 - v. facilities
 - vi. sources of funding
 - d. Articles of incorporations or charter
 - e. Bylaws
 - f. Staff w/qualifications

DETAILED REQUIREMENTS FOR SPECIFIC TYPES OF ORGANIZATIONS

Please review to determine which of the following eligibility category your organization falls under, and if you are required to submit additional documentation. For account renewals, some documentation (i.e. IRS letter, SBA letter, Articles of Incorporation, or proof of public agency status) may not have to be re-submitted unless your status or legal name has changed. Questions? Please contact us at (717) 787-6995 or via email at RA-GSPAFEDSURPLUS@PA.GOV

Emergency Medical Services (Nonprofit)

1. Required additional documentation that must be submitted with application:
 - a. Detailed Narrative. Letter from the chief or president that contains information on the department, including:
 - i. who you are?
 - ii. who you serve?
 - iii. training schedule
 - iv. area(s) covered
 - v. sources of funding
 - b. Copy of license
 - c. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - d. Staff with qualifications
 - e. Articles of Inc or Charter
 - f. Bylaws

Volunteer Fire Department, Search & Rescue, or Emergency Medical Services

1. In order to be eligible under this category, **must be funded annually in whole or in part by state, county, or city government**. Approved organizations in this category must submit funding information annually.
2. Required additional documentation that must be submitted with application:
 - a. Letter from the chief or president that contains information on the department, including:
 - i. who you are?
 - ii. who you serve?
 - iii. description of your facilities
 - iv. training schedule
 - v. area(s) covered
 - vi. sources of funding
 - b. Evidence that department is endorsed by AND receives funding from a government entity, such as the state, county, city or emergency services district. Examples: letter of endorsement from the head of the government entity (i.e. county commissioner, mayor, borough manager) or a copy of a current, signed contract.
 - c. Resolution from municipality or fire agreement to provide fire protection services.
 - d. Articles of Inc or Charter
 - e. Bylaws

Health Organization (Public Agency)

1. Required additional documentation that must be submitted with application:
 - a. Proof of public agency status (i.e. charter or statute creating the agency or evidence of tax-supported status).
 - b. Complete narrative about your agency, including:
 - i. who you are?
 - ii. who you serve?
 - iii. description of services provided;
 - iv. number and type of patients served;
 - v. description of facilities, including number of beds; and
 - vi. sources of funding
 - c. Overview of key staff and their qualifications.
 - d. Articles of Inc or Charter
 - e. Bylaws

DETAILED REQUIREMENTS FOR SPECIFIC TYPES OF ORGANIZATIONS

Please review to determine which of the following eligibility category your organization falls under, and if you are required to submit additional documentation. For account renewals, some documentation (i.e. IRS letter, SBA letter, Articles of Incorporation, or proof of public agency status) may not have to be re-submitted unless your status or legal name has changed. Questions? Please contact us at (717) 787-6995 or via email at RA-GSPAFEDSURPLUS@PA.GOV

Health Organization (Non-Profit)

1. Includes, but not limited to, hospital, clinics, residential treatment centers, rehabilitation facilities, and blood or tissue banks.
2. Must be licensed, accredited or approved by nationally recognized accrediting or licensing agency (Ex. State Dept. of Health) or the current recipient of research grants by a recognized authority such as the National Institutes of Health, or by similar national advisory council or organization.
3. Required additional documentation that must be submitted with application:
 - a. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - b. Complete narrative about your organization, including:
 - i. who you are?
 - ii. who you serve?
 - iii. sources of funding
 - iv. description of services provided;
 - v. number and type of patients served;
 - vi. description of facilities, including number of beds; and
 - c. Overview of key staff and their qualifications
 - d. Certificate of accreditation, license, or letter of approval from a nationally recognized accrediting or licensing agency OR research grant from National Institutes of Health or similar national advisory organization.
 - e. Articles of Inc or charter
 - f. Bylaws
 - g. List of additional research grants awarded (*optional*)

Provider of Assistance to Impoverished (Non-Profit)

1. Services to impoverished persons (as defined in section 673 of the Community Services Block Grant Act) (42 U.S.C. 9902) must be the primary function of the organization. If any activity operates a broad spectrum of programs through which assistance to the impoverished is peripheral and incidental, the entity would not be eligible. If located in or around a religious facility, food banks must have a direct entrance not requiring entrance through a place of worship to be eligible.
2. Required additional documentation that must be submitted with application:
 - a. Letter from IRS certifying as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - b. Public Recognition as an Impoverished Assistance Provider. Submit at least one of the following:
 - i. Provide letter of endorsement from an official (i.e. Mayor, Head of Welfare Dept., Social Services Director, county supervisor, head of agency that oversees program, etc.) indicating services provided by applicant. The letter must indicate that assistance to the impoverished is the organization's primary focus, and the name must match the IRS document.
 - ii. You may also include documented receipt of Federal/State Block Grant Funds for poverty programs, or
 - c. Complete narrative about your organization, including:
 - i. Comprehensive description of services (assistance to impoverished must be primary mission);
 - ii. Number of individuals receiving assistance and frequency of assistance (daily, weekly or monthly);
 - iii. Requirements for clients to be eligible to receive services, including any required fees;
 - iv. Description of facilities;
 - v. Hours/days of operation;
 - vi. Description of funding source(s) with supporting documentation; and
 - d. Description of how your organization determines if a person is eligible to receive assistance, and how your organization determines if that person is impoverished. Your organization's primary function must be to provide money, goods, or services to families or individuals whose annual incomes are below the poverty line (as defined in section 673 of the Community Services Block Grant Act) (42 U.S.C. 9902). If recipients are required to complete an application before receiving services, please attach a sample application.
 - e. Proof of current accreditation, approval or licensing if appropriate (i.e. child care or medical/health center).
 - f. Articles of Inc or charter
 - g. Bylaws

Veteran Owned Small Business (VOSB)

1. Veteran Owned Small Businesses that are currently certified by the Veterans Administration under the Veterans Small Business Enhancement Act.
2. Required additional documentation that must be submitted with application:
 - a. Copy of the VA VETS First Verification Certification from <https://www.vip.vetbiz.va.gov>
3. Detailed narrative on company letterhead
 - i. who you are?
 - ii. who you serve?
 - iii. sources of funding
 - iv. description of facilities

DETAILED REQUIREMENTS FOR SPECIFIC TYPES OF ORGANIZATIONS

Please review to determine which of the following eligibility category your organization falls under, and if you are required to submit additional documentation. For account renewals, some documentation (i.e. IRS letter, SBA letter, Articles of Incorporation, or proof of public agency status) may not have to be re-submitted unless your status or legal name has changed. Questions? Please contact us at (717) 787-6995 or via email at RA-GSPAFEDSURPLUS@PA.GOV

Provider of Assistance to Homeless Persons (Non-Profit)

1. Examples of eligible programs include:
 - a. Overnight, daytime and around-the-clock shelters, including shelters for battered spouses, abused children, and orphans.
 - b. Foster care and adoption agencies.
 - c. Transitional housing for temporary residence of parolees, or persons with mental health or addiction issues.
 - d. Food banks that provide food directly to facilities where homeless people are fed may be eligible. If located in or around religious facility, food banks must have direct entrance not requiring entrance through place of worship.
2. Services to the homeless must be the primary function of the organization. If any activity operates a broad spectrum of programs through which assistance to the homeless is peripheral and incidental, the entity would not be eligible. Property donated must be used in a program primarily for homeless persons.
3. Required additional documentation that must be submitted with application:
 - a. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - b. Public Recognition as a Homeless Assistance Provider. Please provide a letter from a local city official (i.e. Mayor, Head of Welfare Dept., Social Services Director, etc.) indicating services provided by applicant. The letter must indicate that assistance to the impoverished is the organization's primary focus, and the name must match the IRS document.
 - c. Complete narrative about your organization, including:
 - i. Comprehensive description of services provided (assistance to homeless must be primary mission);
 - ii. Number of individuals receiving assistance and frequency of assistance (daily, weekly or monthly);
 - iii. Requirements for clients to be eligible to receive services, including any required fees;
 - iv. Description of facilities, including hours/days of operation;
 - v. Description of funding source(s) with supporting documentation; and
 - d. Proof of current accreditation, approval or licensing if appropriate (i.e. child care or medical/health center).
 - e. Articles of Incorporation or charter
 - f. Bylaws.
 - g. Brochures (or other printed materials) or link to website (*Optional*)

Provider of Assistance to Older Americans (Non-Profit)

1. Includes adult day care, multi-purpose senior centers, and social, transportation, nutrition or legal services.
2. Organizations must receive funds appropriated under the Older Americans Act of 1965, Title IV or Title XX of the Social Security Act, Titles VIII and X of the Economic Opportunity Act of 1964, or Community Services Block Grant Act.
3. Required additional documentation that must be submitted with application:
 - a. Letter from IRS certifying status as a 501(C) non-profit. IRS ruling letter must include current name and address.
 - b. Certification establishing that applicant is receiving state, federal or local government-appropriated funds for operation of older individual program under the Older Americans Act of 1965, Title IV or Title XX of the Social Security Act, Titles VIII and X of the Economic Opportunity Act of 1964, or Community Services Block Grant Act
 - c. Complete narrative about your organization, including:
 - i. Comprehensive description of services provided (assistance to homeless must be primary mission);
 - ii. Number of individuals receiving assistance and frequency of assistance (daily, weekly or monthly);
 - iii. Requirements for clients to be eligible to receive services, including any required fees;
 - iv. Description of facilities, including hours/days of operation;
 - v. Description of funding source(s) with supporting documentation; and
 - vi. Number of individuals receiving assistance and frequency of assistance (daily, weekly or monthly)..
 - d. Proof of current accreditation, approval or licensing if appropriate (i.e. medical center)
 - e. Articles of incorporation or charter
 - f. Bylaws

SBA 8(a) Business

1. Businesses that are currently part of the U.S. Small Business Administration's 8(a) Business Development Program may participate in the FSP program. Businesses are only eligible to receive property during their nine (9) year membership in the 8(a) program. **IMPORTANT NOTE**: Some of the terms and conditions on pages 5-6 do not apply to SBA 8(a) businesses. As an SBA 8(a) business, you must follow SBA property compliance guidelines. Please contact your SBA District Office for their complete terms and conditions.
2. Required additional documentation that must be submitted with application:
 - a. Letter from U.S. Small Business Administration certifying membership in 8(a) Business Development Program.
3. Detailed narrative on company letterhead
 - i. who you are?
 - ii. who you serve?
 - iii. sources of Funding
 - iv. description of facilities

DETAILED REQUIREMENTS FOR SPECIFIC TYPES OF ORGANIZATIONS

Please review to determine which of the following eligibility category your organization falls under, and if you are required to submit additional documentation. For account renewals, some documentation (i.e. IRS letter, SBA letter, Articles of Incorporation, or proof of public agency status) may not have to be re-submitted unless your status or legal name has changed. Questions? Please contact us at (717) 787-6995 or via email at RA-GSPAFEDSURPLUS@PA.GOV

Veterans' Organizations

1. Select veterans' service organizations are eligible for FSP following the passage of the FOR VETS Act of 2013. For eligibility purposes, "Veterans Organizations" means organizations eligible to receive Federal surplus property for purposes of providing services to veterans under 40 U.S.C. 549(c)(3)(C). Eligible veterans organizations are those whose (1) membership comprises substantially veterans (at least 33%); and (2) representatives are recognized by the Secretary of Veterans Affairs under 38 U.S.C. 5902. The Department of Veterans Affairs maintains a searchable Web site of recognized organizations. The address is <https://www.va.gov/ogc/apps/accreditation/index.asp>
2. Examples of organizations and its local chapters/districts that may be eligible: African American PTSD Association, American Ex-Prisoners of War, Inc., American GI Forum National Veterans Outreach Program, American Legion, AMVETS, Armed Forces Services Corporation, Army and Navy Union, U.S.A., Inc., Associates of Vietnam Veterans of America, Blinded Veterans Association, Catholic War Veterans of the U.S.A., Inc., Disabled American Veterans, Fleet Reserve Association, Gold Star Wives of America, Inc., Italian American War Veterans of the United States, Inc., Jewish War Veterans of the U.S.A., Legion of Valor of the United States of America, Inc., Marine Corps League, Military Order of the Purple Heart, National Amputation Foundation, Inc., National Association for Black Veterans, Inc., National Association of County Veterans Service Officers, Navy Mutual Aid Association, Non Commissioned Officers Association of the U.S.A, Paralyzed Veterans of America, Polish Legion of American Veterans, U.S.A, The Retired Enlisted Association, United Spanish War Veterans, United Spinal Association, Inc., Veterans of Foreign Wars of the United States, Veterans of the Vietnam War, Inc. & the Veterans Coalition, Vietnam Era Veterans Association, and Vietnam Veterans of America.
3. Required additional documentation that must be submitted with application:
 - a. Complete narrative about your organization, including:
 - i. who you are?
 - ii. who you serve?
 - iii. description of services provided;
 - iv. percentage of membership comprised of veterans; and
 - v. facility information & location.
 - b. Membership list
 - c. Proof of affiliation with an eligible veterans organization recognized by the Secretary of Veterans Affairs under section 5902 of title 38 of the FORVETS Act of 2013 (see *Dept. of Veterans website*: <http://www.va.gov/ogc/apps/accreditation/index.asp>.)

Service Educational Activity

1. The following Service Educational Activities are eligible: American National Red Cross, Armed Services YMCA of the USA, Big Brothers/Big Sisters of America, Boys & Girls Clubs of America, Boy Scouts of America, Camp Fire, Inc., Center for Excellence in Education, Girl Scouts of the USA, Little League Baseball, Inc., Marine Cadets of America, National Association for Equal Opportunity in Higher Education, National Civilian Community Corps, National Ski Patrol System, Inc., Naval Sea Cadet Corps, Operation Raleigh, United Service Organizations, Inc., U.S. Olympic Committee, Young Marines of the Marine Corps, and League/Marine Corps League.
2. Required additional documentation that must be submitted with application
 - a. Proof of association with the national organization (ex. Charter from Boy Scouts of America).
 - b. Detailed Narrative on company letterhead:
 - i. who you are?
 - ii. who you serve?
 - iii. description of facilities
 - iv. sources of funding

SEND APPLICATIONS TO:

Applications may be emailed, faxed or mailed.

PA DEPARTMENT OF GENERAL SERVICES
FEDERAL SURPLUS PROPERTY PROGRAM
2221 FORSTER ST, ROOM G-49
HARRISBURG, PA 17125
RA-GSPAFEDSURPLUS@PA.GOV

TOWNSHIP OF EAST FALLOWFIELD CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO _____

AN ORDINANCE OF THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER COUNTY, PENNSYLVANIA AMENDING CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, ESTABLISHING A PROHIBITION OF BRAKE RETARDERS ON A PORTION OF DOE RUN ROAD

Section 1. East Fallowfield Township Code, Chapter 15, Motor Vehicles and Traffic, is hereby amended to add Section 15-216 – Prohibition of Brake Retarders, as follows:

Section 15-216. Prohibition of Brake Retarders.

- A. Engine Brakes Prohibited. No motor vehicle shall be operated on the streets, roads, alleys or highways (herein “streets”) listed in Section B, below, within the Township utilizing, in said operation, an engine brake, engine suppression or compression brake.
- B. Streets. The streets subject to this prohibition shall be as follows:
 - a. State Route 0082 (Doe Run Road), from 65’ north of Crest Place to 158’ west of Buck Run Road.
- C. Emergency Situations. This ordinance shall not apply to emergency driving situations requiring the utilization of an engine brake to protect the safety and property of the residents of the Township, other motor vehicle operators, pedestrians, and the operator and passengers of the motor vehicle involved in said emergency situation.
- D. Penalties. Any person, corporation, partnership or legal entity violating any of the provisions of this Section shall, upon conviction thereof, be sentenced to pay a fine of not more than three hundred (\$300.00) dollars plus costs of prosecution, and in default of the payment thereof, shall be sentenced to undergo imprisonment for a period not to exceed ninety (90) days. Every occasion that a violation under this ordinance occurs shall constitute a separate offense.
- E. Signage. The Township shall be authorized to procure, erect and maintain all necessary signage to implement the prohibition and limitations set forth in Section B above.

Section 2. Severability. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this

Ordinance. It is hereby declared as the intent of the Township that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 3. Repealer. All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as they are inconsistent with this Ordinance.

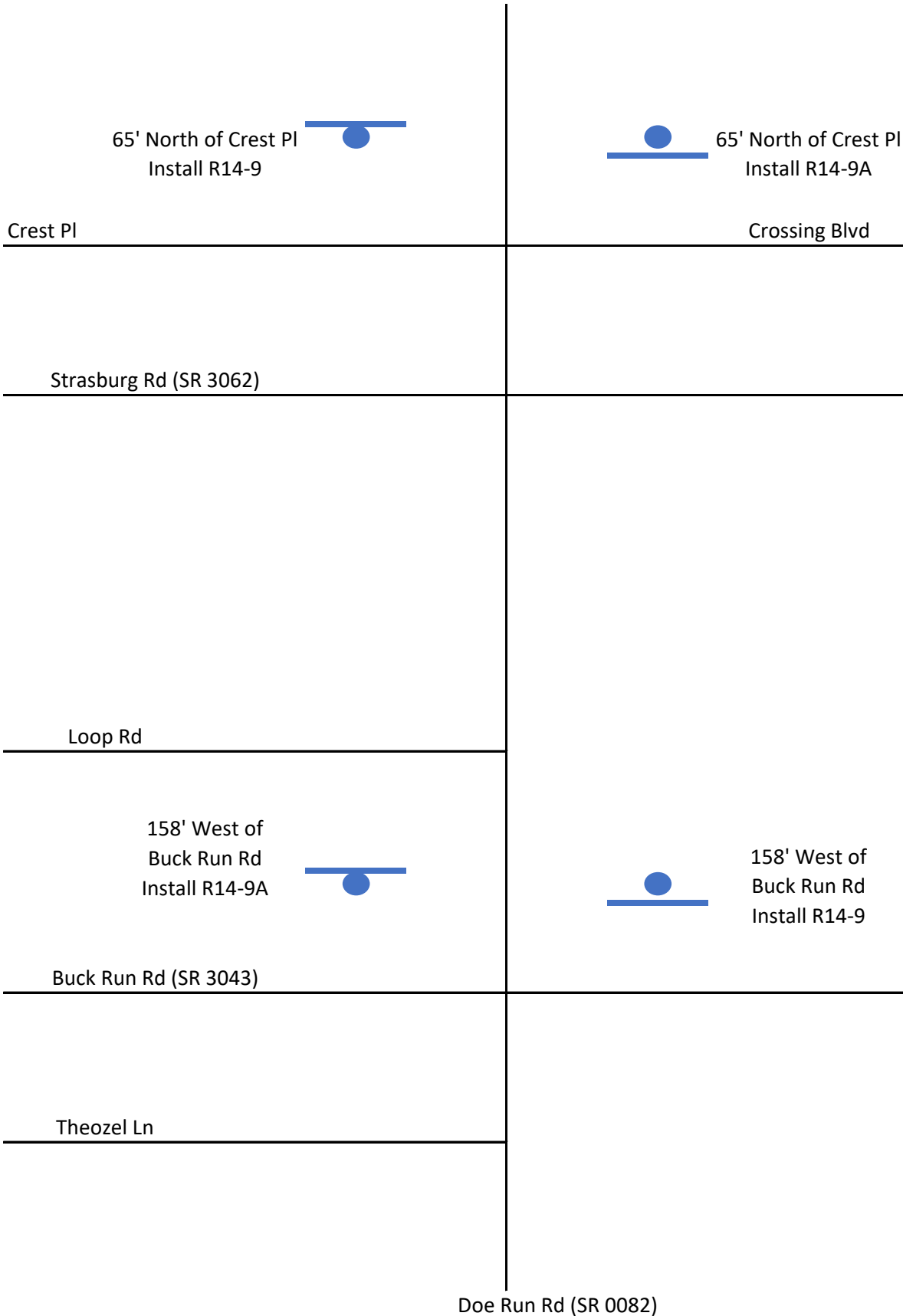
Section 4. Effective Date. This Ordinance shall become effective immediately.

ENACTED and ORDAINED by the Board of Commissioners this ____ day of _____
20____.

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:

Scott Swichar, Township Manager



ENGINE BRAKE RETARDER PROHIBITIONS

By Mark Hood, P.E., Pennoni

Have you received complaints from residents about loud truck braking in your municipality? Are requests to restrict “Jake Brakes” common? How do you respond reasonably to these requests?

R14-9
BRAKE RETARDERS PROHIBITED SIGN

The Brake Retarders Prohibited Sign (R14-9) may be used to restrict the use of engine retarding brakes on trucks. This sign shall only be erected when the Department has authorized the enactment of a municipal ordinance prohibiting the use of brake retarders (as defined in Department regulations).

The word “MUNICIPAL” may be replaced with “CITY”, “BOROUGH” or “TOWNSHIP” as appropriate, or the name of the municipality, or the lower portion of the sign can state whatever the actual restriction is. The size of the sign may be increased as necessary to accommodate the legend.

DIMENSIONS - IN									
SIGN SIZE A x B	C	D	E	F	G	H	J	K	L
30" x 36"	2.3	48	2.1	1.5	30	5.7	9.8	10.2	11

DIMENSIONS - IN							
SIGN SIZE A x B	M	N	P	Q	MAR- GIN	BOR- DER	BLANK STD.
30" x 36"	6.3	10.4	6	0.4	0.4	0.6	B5-3630

COLOR:
LEGEND AND BORDER:
BLACK (NON-REFLECTORIZED)
BACKGROUND:
WHITE (REFLECTORIZED)

APPROVED FOR THE SECRETARY OF TRANSPORTATION
By: *Sen. C. Rame* Date: 02-29-12
Chief, Traffic Engineering and Permits Section
Bureau of Maintenance and Operations

Engine Brake Retarders

Engine brake retarders are compression release brakes that can be installed on some diesel engines to slow a heavy commercial vehicle. These compression brakes were patented in the 1960s and were first manufactured by Jacobs Vehicle Systems. While commonly referred to as “Jake Brakes”, the generic term is engine brake retarder systems. These provide an important safety feature as they reduce brake wear and give the driver another way to slow down. However, these devices are much louder than the trucks themselves. As a result, people have sought to limit their use in populated areas.

State Laws Related to Engine Brake Retarders

Section 4103 of Title 75 (PA Vehicle Code) provides PennDOT with the sole authority to regulate vehicle equipment. The use and/or prohibition of the use of engine brake retarders falls under this authority. Therefore, any municipality that plans to prohibit the use of engine brake retarders must first obtain the permission of the department even on local roads. At the request of the municipality, PennDOT will do a study. If a restriction is approved, a local ordinance must be passed restricting the use of engine brake retarders and then signs must be placed along the specified roadway(s). Remember, this ordinance can only be enacted after PennDOT authorization has been received as per Title 67 (PA Code), Chapter 179, Section 179.10(20).

Regulations Related to Engine Brake Retarders

Section 179.10(20) of Title 67 states “(20) Brake retarder required. A motor vehicle operating along a State highway

and having a Gross Weight above 80,000 pounds shall be equipped with an engine-brake retarder or an exhaust-brake retarder or a hydraulic-brake retarder to supplement the service brakes. The brake retarder shall be in good working order and shall be used by the driver as necessitated by traffic or roadway conditions. A brake retarder is not required on a new motor vehicle while the vehicle is being tested by the vehicle manufacturer within a 15-mile radius of the place of manufacture or while the vehicle is in transit from the vehicle manufacturer to a purchaser or dealer outside this Commonwealth. The use of brake retarders may not be prohibited by a local authority unless prior written approval is obtained from the Department. If the Department denies written approval, a local authority may file an application for reconsideration under 1 Pa. Code §35.241 (relating to application for rehearing or reconsideration).”

Engine Brake Retarder Prohibition Request Procedure

PennDOT has outlined a basic procedure to request an Engine Brake Retarder Prohibition. This procedure is outlined in Section 11.8 of PennDOT's Publication 46. <https://www.dot.state.pa.us/public/PubsForms/Publications/Pub%2046.pdf>

The procedure is as follows:

1. The municipality requests authorization to enact an Engine Brake Retarder Prohibitions, in writing, to the appropriate district executive. The request must indicate if the prohibition request is for specific roadway(s), portion(s) of a municipality or the entire municipality.
2. The PennDOT District Traffic Unit reviews the request in accordance with the criteria established by the department in Section 11.8 of Publication 46. The PennDOT District Traffic Unit then prepares a proposed written response for the district executive's signature, advising the municipality of the department's decision.
3. The municipality must subsequently enact an ordinance; PennDOT will not enact any Engine Brake Retarder Prohibitions.
4. The municipality is also responsible for procuring, erecting, and maintaining the required signing, using official signs in accordance with the requirements of Publication 236. This includes the Brake Retarders Prohibited (R14-9) sign at the beginning and the End Brake Retarder Prohibition (R14-9A) sign at the end of the restricted area.
5. Enforcement of the Engine Brake Retarder Prohibitions shall be the responsibility of the police agency that provides enforcement services for the municipality.

Criteria for Engine Brake Retarder Prohibition

The criteria PennDOT will study for the engine brake retarder are as follows:

1. The roadway is not a limited access facility or a ramp exiting from a highway with a posted speed or 85th percentile speed of 55 mph or greater.
2. The average downhill grade does not exceed 4 percent within any 500-foot section of highway (i.e., the change elevation of the road is never greater than 20 feet in any 500-foot section of a downhill).
3. A reduced speed limit or reduced gear zone does not exist for trucks due to a hazardous grade determination.
4. The posted speed limit or 85th percentile speed is less than 55 mph.
5. There is no history of runaway truck crashes in the past three years.
6. There is no discernible pattern of rear-end crashes in the past three years where a truck was the striking vehicle.



Engine retarders can be restricted for a portion of road, an entire road, a series of roads, or the entire municipality. Photo: PennDOT LTAP

PennDOT will use TE-104 to document their study showing how these criteria have been met. <https://www.dot.state.pa.us/public/PubsForms/Forms/TE-104.pdf>.

Enforcing the Restrictions

Once the restriction confirmation is received from PennDOT, the municipality will need to pass an ordinance. Both the study from PennDOT and the ordinance are required before the restrictions can be enforced.

Considerations

Be aware that not all loud truck noise comes from engine brake retarders. Muffler systems may be bypassed or outright removed and made into straight pipes. Since this is an equipment violation, it is recommended you work with local or Pennsylvania State Police on enforcement for this issue.

**TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA**

Ordinance No. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF EAST FALLOWFIELD TOWNSHIP, CHESTER COUNTY, ESTABLISHING A VOLUNTEER SERVICE CREDIT PROGRAM; ENACTING TAX CREDITS FOR VOLUNTEER MEMBERS OF VOLUNTEER FIRE COMPANIES AND NONPROFIT EMERGENCY MEDICAL SERVICE AGENCY; AND ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS

WHEREAS, volunteer fire companies and nonprofit emergency medical services are the primary fire protection and emergency medical providers throughout the Township.

WHEREAS, Act 172 of 2016 (35 Pa.C.S. §79A01, *et. seq.*), as amended by Act 91 of 2020, authorizes municipalities to adopt a tax credit for the members at volunteer fire companies and nonprofit emergency medical services who serve our community; and,

WHEREAS, by supporting the members at volunteer fire companies and nonprofit emergency medical services, through tax relief, the Township can help sustain and strengthen volunteer fire companies and nonprofit emergency medical services in the Township and thereby promote the health, safety, and general welfare of the Township.

NOW, THEREFORE, BE IT ENACTED and ORDAINED, by the Board of Supervisors of East Fallowfield Township, Chester County, as follows:

SECTION 1. DEFINITIONS.

The following words and phrases when used in this ordinance shall have the meanings given to them in this section unless the context clearly indicates otherwise.

“Active Volunteer.” A Volunteer for a volunteer fire company or nonprofit emergency medical service agency listed under Section 2(c) who has complied with, and is certified under, the Volunteer Service Credit Program.

“Earned Income Tax.” A tax on earned income and net profits levied under Chapter 3 of the act of December 31, 1965 (P.L.1257, No.511), known as The Local Tax Enabling Act.

“Eligibility Period.” The timeframe when Volunteers may earn credit under the Volunteer Service Credit Program.

“Emergency Responder.” A Volunteer who responds to an emergency call with one of the entities listed under Section 2(c).

“Emergency Response Call.” Any emergency call to which a Volunteer responds, including travel directly from and to a Volunteer’s home, place of business or other place where he/she shall have been when the call was received.

“Qualified Real Property.” A residential real property owned or jointly owned and occupied as the primary domicile of an active volunteer with an eligible entity, not subject to delinquent taxes.

“Volunteer.” A member of a volunteer fire company or a nonprofit emergency medical service agency.

SECTION 2. VOLUNTEER SERVICE CREDIT PROGRAM.

- A) **Establishment.** East Fallowfield Township hereby establishes a Volunteer Service Credit Program. The goal of the program is to encourage membership and service in the community’s volunteer fire companies and nonprofit emergency medical service agencies.
- B) **Program Criteria.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, as of the date of the application, an individual must have been a member of an Eligible Agency for the entire Eligibility Period, and the individual must earn a minimum of 50 points in that same year from one or a combination of the following categories:

(1) Emergency Response Calls

- (a) Emergency Response Call -- 2 points per Emergency Response Call

2. Training

- (a) Department Training (Drill) - 2 points per training
- (b) Training resulting in a national certification -2 points per 8 hours
- (c) EMS Certification Training - 2 points per 8 hours
- (d) EMS Continuing Education - 2 points per training

3. Meetings

- (a) Eligible Agency business meeting - 2 points per meeting
- (b) Chester County EMS Council, Inc. bi-monthly meeting -2 points per meeting
- (c) Chester County Fire Chiefs Association monthly meeting -2 points per meeting
- (d) Chester County Fire Police Association monthly meeting -2 points per meeting
- (e) Committee Meetings -2 points per meeting

4. Fire Prevention / Public Education Activities

- (a) Fire Prevention Activities - 2 points per event
- (b) Other Public Education Activities -2 points per event

5. Leadership Roles

- (a) Chief Officer - 10 points per Eligibility Period
- (b) Line Officer - 5 points per Eligibility Period
- (c) Elected Board Member / Administrative Officer - 10 points per Eligibility Period
- (d) Committee Chair - 5 points per Eligibility Period
- (e) Committee Member -2 points per Eligibility Period

6. Other Activities

- (a) Fundraising Events -2 points per 8 hours
- (b) Completion of a Fire Department Physical - 10 points per year
- (c) Longevity - 2 points per 5 years of service as a Volunteer in the Eligible Agency
- (d) Non-compensated Fire Police details - 2 points per detail

C) **Eligible Entities.** The Volunteer Service Credit Program is available to residents of the Township who are Volunteers of the following volunteer fire companies and nonprofit emergency medical service agencies that provide service to the Township:

(1) Westwood Fire Company; and

(2) Modena Fire Company.

D) **Eligibility Period.** A Volunteer must meet the minimum criteria during the eligibility period to qualify for the tax credits established below. For 2025, and each subsequent year thereafter, the eligibility period shall run from January 1 until December 31 of each calendar year.

E) **Recordkeeping.** The Chief of each volunteer fire company or the supervisor of the nonprofit emergency medical service agency listed under Section 2(c) shall keep specific records of each Volunteer's activities in a service log to establish credits under the Volunteer Service Credit Program. Service logs shall be subject to review by the Board of Supervisors, the State Fire Commissioner and the State Auditor General. The Chief, or supervisor, shall annually transmit to the Township a notarized eligibility list of all Volunteers that have met the minimum criteria for the Volunteer Service Credit Program. The notarized eligibility list shall be transmitted to the Township no later than the first Monday in February of each year. The Chief or supervisor shall post the notarized eligibility list in an accessible area of the volunteer agency's facilities.

F) **Application.** Volunteers that have met the minimum criteria of the Volunteer Service Credit Program shall sign and submit an application for certification to their Chief or supervisor. The Chief or supervisor shall sign the application if the Volunteer has met the minimum criteria of the Volunteer Service Credit Program and forward it to the Township Secretary. Applications shall not be accepted by the Township after April 1st of each year.

G) **Municipal Review.** The Township shall review the applications for credit under the Volunteer Service Credit Program and shall cross reference them with the notarized eligibility list. The list of acceptable applicants that are on the notarized eligibility list shall be subject to review and approval of the Township Board of Supervisors at a duly authorized public meeting. All applicants approved by the Township Board of Supervisors shall be issued a tax credit certificate by the Township Treasurer.

H) **Official Tax Credit Register.** The Township shall keep an official Tax Credit Register of all Active Volunteers that were issued tax credit certificates. The Township Treasurer shall issue updates, as needed and as applicable, of the official Tax Credit Register to the following:

(1) The Township Board of Supervisors;

(2) Chief of the volunteer fire company(ies);

(3) Chief or supervisor of the nonprofit emergency medical services agency(ies);

(4) Tax officer for the Township Tax Collection District.

I) Injured Volunteers.

(1) An emergency responder that is injured during an emergency response call may be eligible for future tax credits. The injury must have occurred while responding to, participating in, or returning from an emergency response call with one of the entities listed under Section 2(c).

(2) An injured emergency responder shall provide documentation from a licensed physician with the application required under Section 2 stating that their injury prevents them from performing duties to qualify as an Active Volunteer. In such a case, the injured emergency responder shall be deemed an Active Volunteer for that tax year.

(3) An injured emergency responder shall annually submit the application required under Section 2, along with updated documentation from a licensed physician stating that the injury still exists and prevents them from qualifying as an Active Volunteer. The injured emergency responder shall again be deemed an Active Volunteer for that tax year. An injured emergency responder shall only be deemed an Active Volunteer for a maximum of five consecutive tax years.

(4) An Emergency Responder who is in active military or reserve status will receive points as defined by County Ordinance for each call responded to by their home company and for each home company drill missed while performing military duties. The Eligible Person may not receive a credit to exceed the definitions as outlined in the participation requirements of the County Ordinance.

SECTION 3. EARNED INCOME TAX CREDIT.

A) **Tax Credit.** Each Active Volunteer who has been certified under the East Fallowfield Township Volunteer Service Credit Program shall be eligible to receive a tax credit of up to \$1,000 of the Earned Income Tax levied by the Township. When an Active Volunteer's earned income tax liability is less than the amount of the tax credit, the tax credit shall equal but not exceed the individual's tax liability.

B) Claim.

(1) An Active Volunteer with a tax credit certificate may file a claim for the tax credit on their municipality's earned income tax liability when filing a final return for the preceding calendar year with the tax officer for the Tax Collection District.

B) Rejection of Tax Credit Claim.

- (1) The tax officer shall reject a claim for a tax credit if the taxpayer is not on the official Tax Credit Register issued by the Township.
- (2) If the tax officer rejects the claim, the taxpayer shall be notified in writing of the decision. The notice shall include the reasons for the rejection and provide the method of appealing the decision pursuant to Section 5.
- (3) Taxpayers shall have 30 days to appeal the decision of the tax officer.

SECTION 4. REAL PROPERTY TAX CREDIT.

A) **Tax Credit.** Each Active Volunteer who has been certified under the East Fallowfield Township Volunteer Service Credit Program shall be eligible to receive a tax credit. If the tax is paid in the penalty period, the tax credit shall only apply to the base tax year liability.

B) **Amount and Limit.** The real property tax credit an Active Volunteer shall be based on the number of points the Volunteer earned in the Eligibility Period and shall not exceed 100% of the Township real estate tax paid. The credit amount is as follows:

- (1) To receive a 25% tax credit, 100 points must be achieved
- (2) To receive a 50% tax credit, 200 points must be achieved
- (3) To receive a 75% tax credit, 300 points must be achieved
- (4) To receive a 100% tax credit, 400 points must be achieved

C) Claim.

(1) An Active Volunteer with a tax credit certificate may file a claim for the tax credit on their municipality's real property tax liability. When filing a final return for the preceding calendar year with the tax officer for the Tax Collection District, and shall must include:

- (a) A true and correct receipt from the Township's real estate tax collector of the paid Township real property taxes for the tax year for which the claim is being filed;
- (b) The tax credit certificate

(c) Photo Identification; and

(d) Documentation that the tax paid was for qualified real property as defined in this Ordinance.

D) Rejection of Tax Credit Claim.

(1) The tax officer shall reject a claim for a tax credit if the taxpayer is not on the official Tax Credit Register issued by the Township.

(2) If the tax officer rejects the claim, the taxpayer shall be notified in writing of the decision. The notice shall include the reasons for the rejection and provide the method of appealing the decision pursuant to Section 5.

(3) Taxpayers shall have 30 days to appeal the decision of the tax officer.

SECTION 5. APPEALS.

A) Appeals, in general.

(1) Any taxpayer aggrieved by a decision under Sections 3 or 4 shall have a right to appeal said decision.

(2) A taxpayer shall have 30 days to appeal a decision or rejection of claim.

B) Earned Income Tax Credit Appeals.

(1) All appeals of decisions under Section 3 shall follow the provisions of the Act of May 5, 1998, P.L.301, No. 50, known as the Local Taxpayers Bill of Rights.

(2) **Procedure.** The Township Board of Supervisors review all appeals of decisions under Section 3 in an executive session with the decision on appeal to be ratified at a public meeting, keeping personal financial information of the individual confidential.

(3) **Decisions.** Decisions on appeals submitted in writing under this provision shall be issued within 60 days of the date a complete and accurate petition is received. Failure to act within 60 days shall result in the petition being deemed approved.

(4) **Further Appeals.** Any person aggrieved by a decision under this chapter who has a direct interest in the decision shall have the right to appeal to The Court of Common

Pleas of Chester County, vested with the jurisdiction of local tax appeals by or pursuant to 42 Pa.C.S. §933.

C) Real Property Tax Credit Appeals.

- (1) All appeals of decisions under Section 4 shall follow the provisions of 2 Pa.C.S. Chapter 5, Subchapter B, and of 2 Pa.C.S. Chapter 7, Subchapter B, also known as the Local Agency Law.
- (2) **Hearing.** The Township Board of Supervisors shall schedule a hearing within 60 days of receipt of said appeal. Written notice of the hearing shall be given to the party filing the appeal and any authorized person or agency of the Township involved, not less than 15 days prior to said hearing.
- (3) **Hearing Procedure.**
 - (a) All testimony may be stenographically recorded and a full and complete record be kept of the proceedings. In the event all testimony is not stenographically recorded and a full and complete record of the proceedings is not provided by the Township, such testimony shall be stenographically recorded and a full and complete record of the proceedings and shall be kept at the request of any party agreeing to pay the costs thereof.
 - (b) The Township shall not be bound by technical rules of evidence at the aforesaid hearing, and all relevant evidence of reasonably probative value may be received. Reasonable examination and cross-examination shall be permitted.
- (4) **Decision.** The decision of the Township shall be in writing, shall contain findings and the reasons for the adjudication, and shall be served upon all parties to the Appeal or their counsel personally, or by mail.
- (5) **Further Appeals.** Any person aggrieved by a decision under this chapter who has a direct interest in the decision shall have the right to appeal to The Court of Common Pleas of Chester County, vested with the jurisdiction of local tax appeals by or pursuant to 42 Pa.C.S. §933.

SECTION 6. PENALTIES FOR FALSE REPORTING

- A) Any person who knowingly makes or conspires to make a false services report under this Ordinance commits a misdemeanor of the first degree punishable by a fine of \$2,500.

B) Any person who knowingly provides or conspires to provide false information that is used to compile a service record report under this Ordinance commits a misdemeanor of the first degree punishable by a fine of \$2,500.

SECTION 7. SEVERABILITY.

In the event that any provision, section, sentence, clause, or part of this Ordinance is held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Ordinance, it being the intent of the Township that such remainder shall be and shall remain in full force and effect and for this purpose the provisions of this Ordinance are hereby declared to be severable.

SECTION 8. REPEALER.

All Ordinances inconsistent with the above provisions are repealed to the extent of the inconsistency

SECTION 9. EFFECTIVE DATE.

This ordinance shall be effective according to applicable law.

DULY ORDAINED AND ENACTED THIS ____ day of _____, 2025, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS**

Attest: _____
Secretary

Clare Small-McEvoy, Chair

Michael Domboski, Vice-Chair

Wilson T. Lambert, Member

Katja Dirado, Member

Al Wright, Member

(SEAL)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
ORDINANCE No. 2025-05**

**AMENDED ORDINANCE OF THE CHESTER COUNTY COMMISSIONERS
AMENDING ORDINANCE NO. 2023-01 WHICH ENACTED A TAX REBATE FOR
VOLUNTEER MEMBERS OF FIRE COMPANIES AND NOT-FOR-PROFIT
EMERGENCY MEDICAL SERVICE AGENCIES; AND ESTABLISHING
ADMINISTRATIVE PROCEDURES AND APPEALS**

WHEREAS, on October 12, 2023, the Chester County Board of Commissioners enacted Ordinance No. 2023-01 known as the “Active Volunteer Real Estate Tax Rebate Ordinance” (“the Ordinance”).

WHEREAS, the Active Volunteer Real Estate Tax Rebate Ordinance is authorized pursuant to the Act of November 21, 2016, P.L. 1509 (Act 172 of 2016) (35 Pa. C.S. § 79A01, et. seq.), as amended by Act 91 of 2020.

WHEREAS, the purpose of this Ordinance is to acknowledge the value and dedication of fire protection and EMS services provided by active volunteers and to encourage others to become involved as active volunteers in Chester County, Pennsylvania. Accordingly, this Ordinance provides financial incentives in the form of a rebate on the Chester County real estate tax imposed by Chester County.

WHEREAS, the County Commissioners desire to amend the Active Volunteer Real Estate Tax Rebate Ordinance.

WHEREAS, any Ordinance or part of any Ordinance that conflicts with the provisions of this Amended Ordinance is hereby repealed insofar as the same affects this Ordinance.

NOW, THEREFORE, BE IT HEREBY ENACTED AND ORDAINED by the Board of Commissioners of Chester County that the Active Volunteer Tax Rebate Ordinance, Ordinance No. 2023-01, is rescinded and replaced with the following Amended Active Volunteer Tax Rebate Ordinance:

Section 1. Title.

This Ordinance shall be known as the “Active Volunteer Real Estate Tax Rebate Ordinance”.

Section 2. Authority.

This Ordinance is authorized pursuant to the Act of November 21, 2016, P.L. 1509 (Act 172 of 2016) (35 Pa. C.S. § 79A01, et. seq.), as amended by Act 91 of 2020.

Section 3. Purpose.

The purpose of this Ordinance is to acknowledge the value and dedication of fire protection and EMS services provided by active volunteers and to encourage others to become involved as active volunteers in Chester County, Pennsylvania. Accordingly, this ordinance provides financial incentives in the form of a rebate on Chester County real estate tax imposed by Chester County.

Section 4. Definitions.

The following words and phrases when used in this resolution shall have the meanings given to them in this section.

“Administrative Member” A volunteer who provides non-Emergency Responder service with an Eligible Agency.

“Agency Supervisor” The Chief of Fire Departments (or designee), or the supervisor of the not-for-profit emergency medical service (or designee) agency listed in Attachment 1.

“County” Chester County.

“Elected Board Member / Administrative Officer” An elected or appointed administrative leadership position defined within the agency’s bylaws or corporate structure.

“Eligible Agency” A fire company or not-for-profit emergency medical service agency identified in Attachment 1.

“Eligibility Period” January 1 until December 31 of each calendar year.

“Emergency Responder” A Volunteer who responds to an emergency response call with an Eligible Agency.

“Emergency Response Call” Any emergency call to which a volunteer responds, including travel directly from and to a Volunteer’s home, place of business or other place where he/she shall have been when the call was received.

“Qualified Real Property” A residential real property owned or jointly owned and occupied as the primary domicile of a volunteer with an eligible agency, not subject to delinquent taxes.

“Special Event” Any gathering or activity that a fire or EMS agency provides standby services for the safety of the public.

“Volunteer” A member of a fire company or not-for-profit emergency medical service agency identified in Attachment 1 who has complied with, and is certified under, the Active Volunteer Service Tax Rebate Program. The Volunteer can either be an Emergency Responder and/or an Administrative Member. Volunteers may receive a nominal stipend, as defined by the Fair Labor Standards Act, or reimbursement for expenses, but they do not receive wages or a salary and are not classified as employees of the agency. Eligible Agencies shall be required to determine whether volunteer stipends comply with all applicable federal and state law.

Section 5. Active Volunteer Service Tax Rebate Program.

- A. **Establishment.** The Chester County Board of Commissioners hereby establishes an Active Volunteer Service Tax Rebate Program. The goal of the program is to encourage membership and service in Chester County's fire companies and not-for-profit emergency medical service agencies.
- B. **Establishment of Criteria.** The Chester County Board of Commissioners hereby establishes, and may from time to time establish by Resolution, the annual criteria that must be met to qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program. Unless or until changed by Resolution, the criteria will remain unchanged from year to year.
- C. **Criteria.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, as of the date of the application, an individual must have been a member of an Eligible Agency for the entire Eligibility Period, and the individual must earn a minimum of 50 points in that same year from one or a combination of the following categories:
1. Emergency Response Calls
 - a. Emergency Response Call – 2 points per Emergency Response Call
 2. Training
 - a. Department Training (Drill) – 2 points per training
 - b. Training resulting in a certificate or certification – 1 point per 4 hours
 3. Meetings
 - a. Eligible Agency business meeting – 2 points per meeting
 - b. Chester County EMS Council, Inc. meeting – 2 points per meeting
 - c. Chester County Fire Chiefs Association meeting – 2 points per meeting
 - d. Chester County Fire Police Association meeting – 2 points per meeting
 - e. Committee Meetings – 2 points per meeting
 4. Fire Prevention / Public Education Activities
 - a. Fire Prevention Activities – 2 points per event
 - b. Other Public Education Activities – 2 points per event
 5. Leadership Roles
 - a. Chief Officer – 10 points per Eligibility Period
 - b. Line Officer – 5 points per Eligibility Period
 - c. Elected Board Member / Administrative Officer – 10 points per Eligibility Period
 - d. Committee Chair – 5 points per Eligibility Period
 - e. Committee Member – 2 points per Eligibility Period
 6. Other Activities
 - a. Fundraising Events – 1 point per 4 hours

- b. Completion of a Fire Department Physical – 10 points per eligibility period
- c. Longevity – 2 points per 5 years of service as a Volunteer in the Eligible Agency within Chester County
- d. Non-compensated Fire Police details – 2 points per detail
- e. Fire or EMS special event coverage – 2 points per event
- f. Fire or EMS scheduled shift on station – 1 point per 4 hours

- D. **Eligible Persons.** The Active Volunteer Service Tax Rebate Program is available to residents of Chester County who are volunteers of an Eligible Agency and otherwise meet the requirements of the program described herein.
- E. **Eligibility Period.** To qualify for a tax rebate under the Active Volunteer Service Tax Rebate Program, a Volunteer must meet the Criteria established in this Ordinance and any subsequent amendments, during the eligibility period running from January 1 until December 31 of each calendar year.
- F. **Eligibility List.** The Agency Supervisor shall have notarized a list of Volunteers belonging to the Eligible Agency who have met the Criteria for the Active Volunteer Service Tax Rebate Program. The Eligibility List shall be posted in an accessible area of the Eligible Agency's facilities no later than January 31st of each year. The Eligibility List must include the Volunteer's name, whether they are an Emergency Responder or an Administrative Member, how many points they earned, and how many points were earned from the Emergency Responses and Training Categories. The Agency Supervisor shall transmit the notarized Eligibility List to the Chief Financial Officer of Chester County no later than February 15th of each year.
- G. **Record Keeping.** The Agency Supervisor shall keep specific records of each Volunteer's activities to substantiate points earned under the Active Volunteer Service Tax Rebate Program for three years after the points were earned.
- H. **Injured Emergency Responder.** An Emergency Responder who is injured during an Emergency Response Call or Training may be eligible for future tax rebates and may appear on the Eligibility List provided by the Agency Supervisor. The injury must have occurred while responding to, participating in, or returning from, an Emergency Response Call or Training with an Eligible Agency.

If an injured individual's name appears on an Eligibility List, the Eligibility List shall indicate explicitly that the individual's eligibility is as an injured Volunteer and shall be accompanied by satisfactory documentation from a licensed physician stating that the individual's injury prevents him or her from performing duties to qualify as an Emergency Responder. In such a case, the injured Emergency Responder shall be deemed an Emergency Responder for that Eligibility Period. An injured Emergency Responder may receive the credit for up to five consecutive tax years as long as satisfactory documentation as outlined above is submitted each year.

An injured Emergency Responder shall annually submit updated documentation from a licensed physician stating that the injury still exists and prevents the individual from qualifying as an Emergency Responder and upon submitting such documentation again

shall be deemed an Emergency Responder for that Eligibility Period. An injured Emergency Responder shall only be deemed an Emergency Responder for a maximum of five consecutive Eligibility Periods and will receive the greater of the percentage rebate they received in the prior year or a 25% rebate.

- I. **Active Military/Reserve Service.** An Emergency Responder who is in active military or reserve status will receive points as assigned in Paragraph C of this Section for each call responded to by their home company and for each home company drill missed while performing military duties. The Eligible Person may not receive more than 75 points per year pursuant to this paragraph during active military or reserve status.

Section 6. Tax Rebate.

- A. **Tax Rebate.** Each Volunteer whose name appears on the Eligibility List, has paid their property tax in the current application year, and who complies with the requirements of this Active Volunteer Service Tax Rebate Program shall be eligible to receive a tax rebate, in an amount described herein, on qualified real estate taxes paid to the County.
- B. **Amount and Limit.** The rebate provided by this Ordinance shall be based on the number of points the Volunteer earned not to exceed 100% of the qualified County real estate tax paid. To claim more than a 25% tax rebate, Emergency Responders that do not also fill a role as a Chief Officer or Elected Board Member / Administrative Officer must earn at least 50% of points from the Emergency Response Calls and/or the Training categories.
 1. **Qualified Real Property Tax Rebate for Emergency Responders**
 - a. To receive a 25% tax rebate, 75 points must be achieved.
 - b. To receive a 50% tax rebate, 150 points must be achieved.
 - c. To receive a 75% tax rebate, 225 points must be achieved.
 - d. To receive a 100% tax rebate, 300 points must be achieved.
 2. **Qualified Real Property Tax Rebate for Administrative Member**
 - a. To receive a 10% tax rebate, 50 points must be achieved.
 - b. To receive a 25% tax rebate, 75 points must be achieved.
- C. **Payment of Rebate.** Rebates will be issued within forty-five (45) days of approval of the Rebate in accordance with Procedures established by the Chief Financial Officer.

Section 7. Procedures.

The Chief Financial Officer shall develop and make public procedures and necessary forms to implement the Active Volunteer Service Tax Rebate Program. Such procedures and forms shall be developed within sixty (60) days of approval of this Ordinance and will be publicly available on the County's website.

Section 8. Appeals.

- A. Any individual aggrieved by an action, determination, or decision regarding their eligibility to receive the tax rebate, see Section 6, shall have the right to appeal by mailing a written notice of appeal, via certified mail, return receipt requested, to the County's Finance Department, Attention: Chief Financial Officer, within fifteen (15) business days of the action, determination, or decision.

- B. Upon receipt of a timely mailed notice of appeal, the County will schedule a hearing, which will occur within thirty (30) days from the County's receipt of the notice of appeal.
- C. The County will provide the individual, via certified mail, return receipt requested, to their last known address, or the individual's counsel's office address, notice of the date, time, and location of the hearing.
- D. If the individual desires a continuance of the hearing, they must submit, and the County must receive, the written application for a continuance to the Chief Financial officer, no later than forty-eight (48) hours in advance of the scheduled hearing.
- E. The County will appoint a hearing officer to conduct the hearing. The appealing individual may engage counsel, at their own expense, to represent them at the hearing. Within thirty (30) days after the hearing, the hearing officer will render a written decision, which shall contain findings and rationale for the decision.

Section 9. Penalties for False Reporting.

- A. Any person who knowingly makes or conspires to make a false service record report under this Ordinance commits a misdemeanor of the first degree punishable by a fine of \$2,500.
- B. Any person who knowingly provides or conspires to provide false information that is used to compile a service record report under this Ordinance commits a misdemeanor of the first degree punishable by a fine of \$2,500.

Section 10. Severability.

If any provision, section, sentence, clause, or part of this Ordinance is held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause, or part of the Ordinance. It is the intent of the County that any invalid section, sentence, clause or part of this Ordinance shall be severable, and the remainder of this Ordinance shall be, and shall remain, in full force and effect.

Section 11. Audit.

The Active Volunteer Service Tax Rebate shall be subject to periodic review by the Chester County Controller's Office. Eligible Agencies and the Chief Financial Officer of Chester County are required to fully cooperate with the Controller's Office and provide documentation as requested. Failure to cooperate could result in an Eligible Agency, and its Volunteers, being removed from the program.

Section 12. Effective Date.

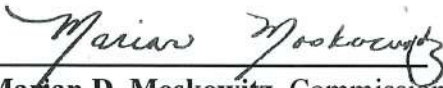
This Ordinance shall become effective immediately, with Volunteers being eligible for a real estate tax rebate applicable to the 2026 tax year for service provided January 1, 2025 through December 31, 2025.

DULY ENACTED AND ORDAINED this _____ day of _____, 2025,
by the Chester County Board of Commissioners in public session duly assembled.

COMMISSIONERS:



Josh Maxwell, Chair



Marian D. Moskowitz, Commissioner



Eric M. Roe, Commissioner

ATTEST:



David A. Byerman, Chief Clerk

FIREFIGHTER	STATION	ELIGIBLE CREDIT (2025)	PARCEL	ASSESSED PROPERTY VALUE	PROPERTY TAX VALUE	ANTICIPATED PROPERTY CREDIT VALUE	EARNED INCOME (MAX \$1,000)	TOTAL ANTICIPATED CREDIT VALUE
BRYANT	MODENA	100%	4705 03120000	\$124,100	\$465.38	\$465.38	\$1,000.00	\$1,465.38
RULLO	MODENA	100%	4706 00610900	\$197,130	\$739.24	\$739.24	\$1,000.00	\$1,739.24
SHILLING	MODENA	75%	4705 01023500	\$187,420	\$702.83	\$527.12	\$750.00	\$1,277.12
COOPER	MODENA	50%	4708 00192300	\$123,840	\$464.40	\$232.20	\$500.00	\$732.20
CUTOLO	MODENA	50%	4705 01023900	\$179,760	\$674.10	\$337.05	\$500.00	\$837.05
SCOTT	WESTWOOD	50%	4707 00440200	\$182,000	\$682.50	\$341.25	\$500.00	\$841.25
					\$3,728.44	\$2,642.23	\$4,250.00	\$6,892.23
PROPOSED TOTAL BUDGET 2026:						\$1,567,642	\$1,700,000	
PERCENTAGE OF REVENUES/CREDITS						0.001685481	0.0025	



Pennsylvania State Police

**Troop J, Embreeville
997 Lieds Road
Coatesville, PA 19320**

**Phone 610-486-6280
Fax 610-486-6230**

**November Monthly Stats –
East Fallowfield – Municipal Code 207
From 11/1/2025 to 11/30/2025**

Description	Number of Incidents
DISABLED MOTORIST	1
POLICE INFORMATION	1
PATROL CHECK	1
VEHICLE FRAUD	1
INSPECTION/INVESTIGATION	
	4



Year to Date Stats

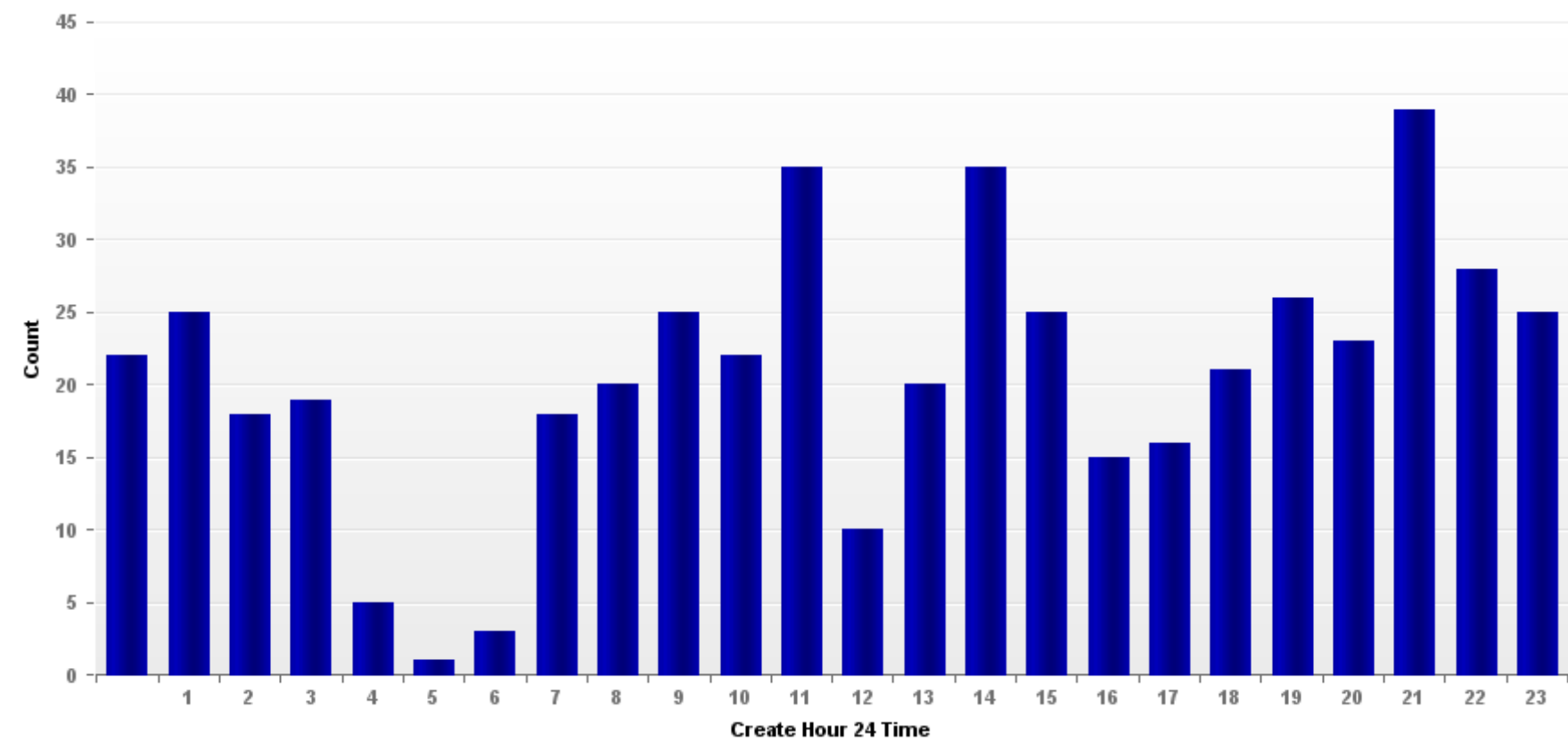
Month	Count
JANUARY	688
FEBRUARY	643
MARCH	639
APRIL	636
MAY	675
JUNE	569
JULY	682
AUGUST	642
SEPTEMBER	621
OCTOBER	638
NOVEMBER	496
DECEMBER	1
Year to Date Total:	6,930

TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	2,920
BUSINESS CHECK	918
TRAFFIC STOP	826
REPORT	276
PHONE ASSIGNMENT	182
TRAFFIC-GENERAL/HAZARDS (PD)	178
SUSPICIOUS CONDITION(S)(JO/IP)	106
ANIMAL COMPLAINT	97
SCHOOL CHECK	96
MISCELLANEOUS POLICE NATURE	91
FALL / LIFT ASSIST - BLS	81
DOMESTIC (JO/IP)	74



Monthly Event Count by Hour of the Day

Date Range:	NOVEMBER
Total Events:	496

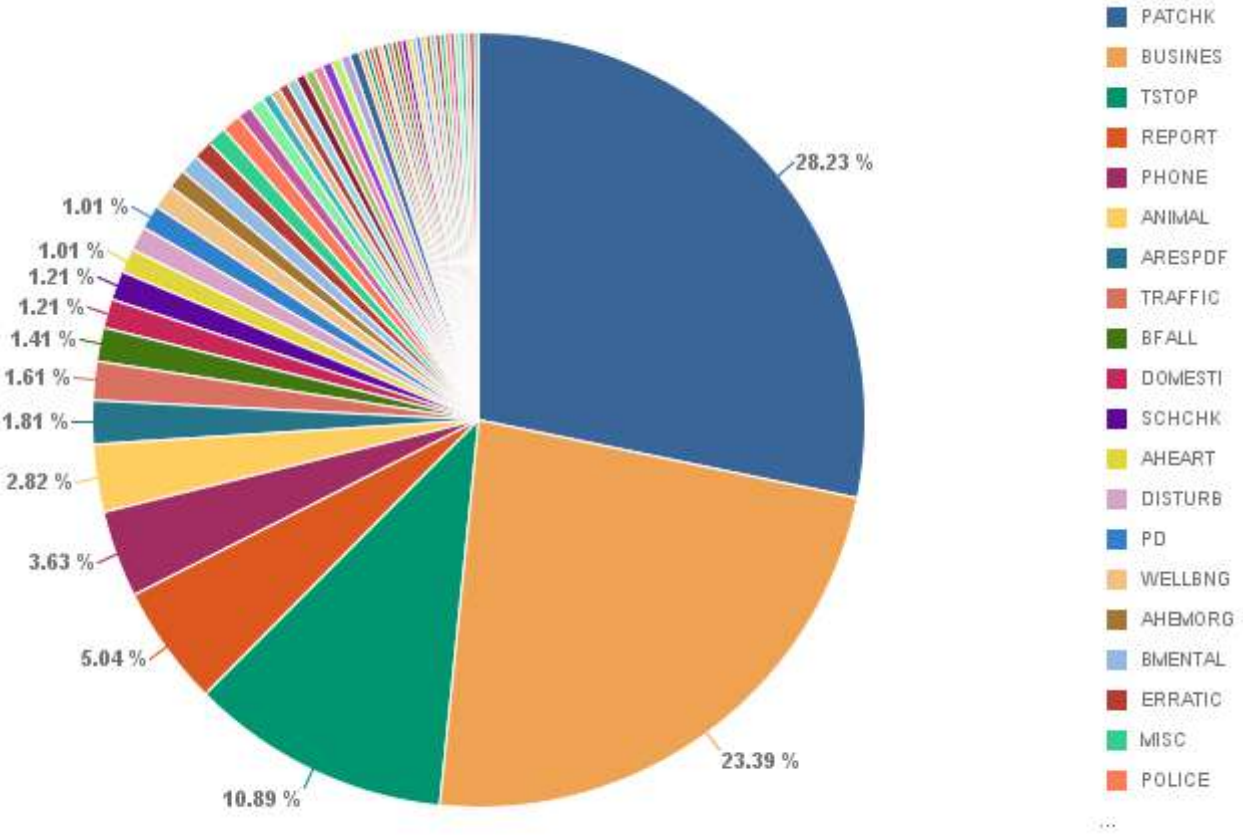




Monthly Event Count by All Sub Types

Date Range:	NOVEMBER
Total Events:	496

Event Type	Type	Count
POLICE	PATCHK	140
POLICE	BUSINES	116
POLICE	TSTOP	54
POLICE	REPORT	25
POLICE	PHONE	18
POLICE	ANIMAL	14
MEDICAL	ARESPDF	9
POLICE	TRAFFIC	8
MEDICAL	BFALL	7
POLICE	DOMESTI	6
ACCIDENT	PD	5
MEDICAL	BMENTAL	4
POLICE	ERRATIC	4
MEDICAL	BDOA	2
POLICE	BURG	2





Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	140
POLICE	BUSINESS CHECK	116
POLICE	TRAFFIC STOP	54
POLICE	REPORT	25
POLICE	PHONE ASSIGNMENT	18
POLICE	ANIMAL COMPLAINT	14
MEDICAL	RESPIRATORY DIFFICULTY - ALS	9
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	8
MEDICAL	FALL / LIFT ASSIST - BLS	7
POLICE	DOMESTIC (JO/IP)	6
POLICE	SCHOOL CHECK	6
ACCIDENT	PROPERTY DAMAGE	5
MEDICAL	HEART PROBLEMS - ALS	5
POLICE	DISTURBANCE (JO/IP)	5
POLICE	WELL-BEING CHECK	5
ALARM	POLICE	4
MEDICAL	EMOTIONAL DISORDER - BLS	4
MEDICAL	HEMORRHAGING - ALS	4
POLICE	ERRATIC DRIVER (JO/IP)	4
POLICE	MISCELLANEOUS POLICE NATURE	4

Run Date: 12/01/2025 08:32:43 AM

Last DW Refresh Date: 12/01/2025 02:30:00 AM



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
MEDICAL	SICK PERSON - BLS	3
POLICE	FOR POLICE DEPT.INFORMATION	3
MEDICAL	CARDIAC/RESP ARREST - ALS	2
MEDICAL	DOA - BLS	2
MEDICAL	SYNCOPE - ALS	2
MEDICAL	UNCONSCIOUS PERSON - ALS	2
POLICE	BURGLARY (JO/IP)	2
POLICE	ESCORT - PERSON/MONEY	2
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	2
POLICE	NOISE COMPLAINT (JO/IP)	2
POLICE	PFA SERVICE/VIOLATION	2
POLICE	SUBJECT STOP	2
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	2
ACCIDENT	BLS	1
ACCIDENT	HIT & RUN NO INJURY	1
ALARM	FIRE	1
FIRE	ASSIST THE AMBULANCE	1
FIRE	BURNING COMPLAINT	1
FIRE	HOUSE	1
FIRE	POLES,WIRES,TRANSFORMER	1

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Last DW Refresh Date: 12/01/2025 02:30:00 AM



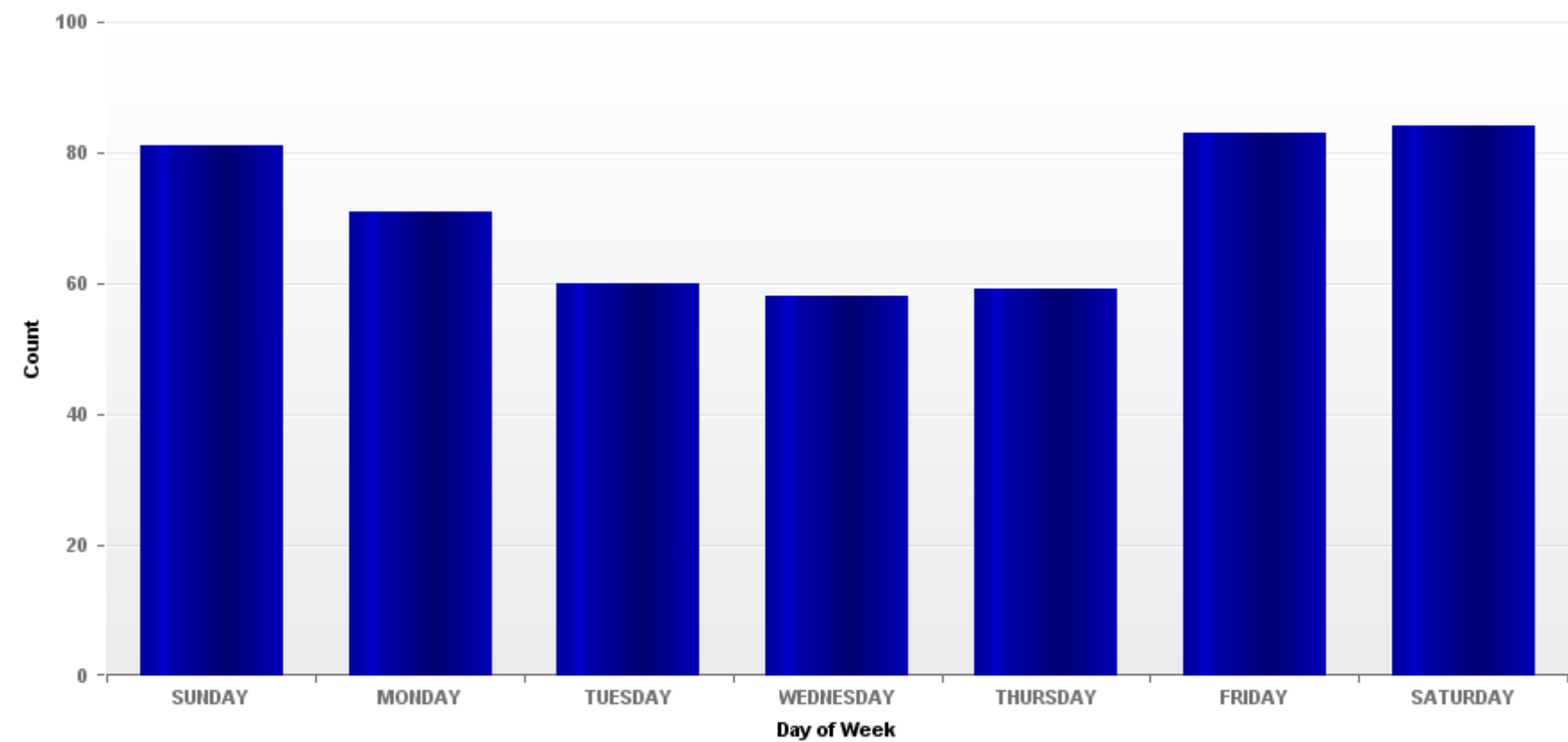
Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
MEDICAL	ABDOMINAL PAIN - BLS	1
MEDICAL	BACK PAIN - BLS	1
MEDICAL	CHOKING - ALS	1
MEDICAL	DIABETIC EMERGENCY - ALS	1
MEDICAL	FALLS - ALS	1
MEDICAL	INJURED PERSON - BLS	1
MEDICAL	SEIZURES - ALS	1
MEDICAL	SHOOTING - W/INJ (JO/IP)-ALS	1
MEDICAL	UNKNOWN NATURE - BLS	1
POLICE	911 HANG UP	1
POLICE	ASSIST OTHER PD	1
POLICE	CRIM/MISCHIEF (JO/IP)	1
POLICE	HARASSMENT (JO/IP)	1
POLICE	HOUSE CHECK	1
POLICE	MISSING PERSON	1
POLICE	PARKING COMPLAINT	1
POLICE	REPOSSESSION	1
POLICE	SHOTS HEARD (JO/IP)	1



Monthly Event Count by Day of Week

Date Range:	NOVEMBER
Total Events:	496

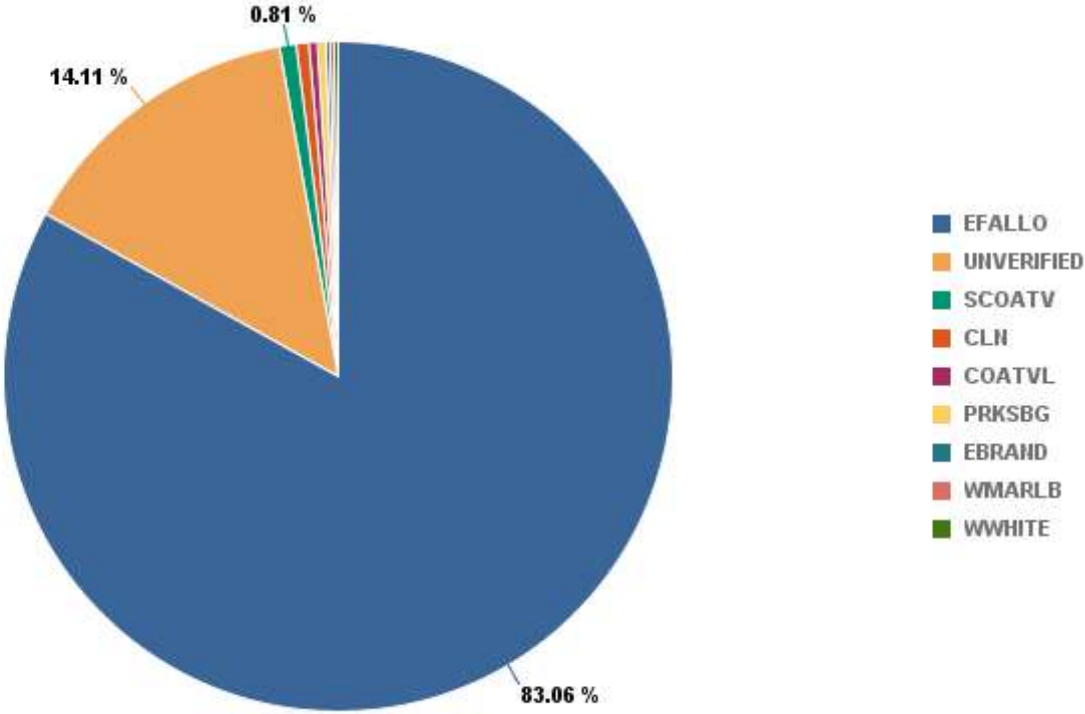




Monthly Event Count by Municipality

Date Range:	NOVEMBER
Total Events:	496

Event City	Count
EFALLO	412
UNVERIFIED	70
SCOATV	4
CLN	3
COATVL	2
PRKSBG	2
EBRAND	1
WMARLB	1
WWHITE	1
Total:	496



	EAST FALLOWFIELD TOWNSHIP POLICE DEPARTMENT	
	POLICIES AND PROCEDURES	
Subject: Selection		Number of Pages: 7
Issue Date: 12/09/2025	Expiration Date: Until Amended or Rescinded	Distribution List: All Sworn Personnel
Authorized By: Chief Chad Osborn		Signature: 

PURPOSE

The purpose of this policy is to provide a procedure for the selection process of sworn police officers. Due to the nature of policing and the high level of authority and discretion provided to officers, it is imperative that processes are in place to ensure the best qualified applicants and those that demonstrate high moral and ethical character successfully complete the selection process.

POLICY

It is the policy of the East Fallowfield Township Police Department to recruit and hire a diverse workforce of individuals who personify the department's missions and values. Careful and deliberate selection of only the highest quality candidates should yield significant benefits to the department and the community. Furthermore, it is the policy of this Department to follow the procedures established by the Civil Service Commission Rules and Regulations.

PROCEDURE

I. General

- A. The East Fallowfield Township Police Department is an equal opportunity employer. It is the policy of East Fallowfield Township and The East Fallowfield Township Police Department to ensure non-discrimination and grant equal employment opportunities to qualified persons without regard to race, ethnicity, religion, color, national origin, gender, age, veteran's status, sexual preference or, marital status in all hiring and promotional practices.
- B. Selection of sworn officers for the East Fallowfield Township Police Department is governed by The East Fallowfield Township Rules and Regulations.

II. Minimum Qualifications

A. Age Requirement

1. All applicants must have reached their twenty-first (21st) birthday at the time of appointment.

B. Education Requirements

1. All applicants must possess a diploma from an accredited high school or a graduate equivalency diploma (GED).

C. Residency Requirements

1. Officers, at the time of their appointment, must be a resident of Pennsylvania and possess a valid Pennsylvania driver's license.

D. Citizenship

1. All applicants must be a citizen of the United States.

E. Criminal History

1. All applicants must be free from convictions of disqualifying criminal offenses enumerated by MPOETC.

F. Driver's License

1. Must possess a valid Pennsylvania driver's license.

G. Fitness for Duty

1. Must agree to the following:
 - a) Be examined by a physician, physician's assistant, or certified nurse practitioner who is licensed in this Commonwealth. The examination must include the following:
 - (1) Drug test;
 - (a) Applicants shall be free from the addictive or excessive use of either alcohol or drugs which shall be determined using current laboratory testing procedures;
 - (b) Applicants shall be free from the use of illegal controlled substances which shall be determined using current laboratory testing procedures.
 - (2) Physical examination;
 - (a) Applicants physical condition shall be such that applicants could reasonably be expected to withstand significant cardiovascular stress.

- (b) Applicants shall be free from any debilitating conditions such as tremor, incoordination, convulsion, fainting episodes or other neurological conditions which may affect the applicants' ability to perform as police officers.
- (c) Applicants may not be missing any extremities, including digits, which would prevent performance of required police duties or meeting minimum training requirements.
- (d) Applicants shall be free from any other significant physical limitations or disabilities which would, in the physician's opinion, impair the applicant's ability to perform the duties of a police officer or complete the required minimum training requirements.

b) Vision test;

- (1) Applicants shall have visual acuity of at least 20/70, uncorrected in the stronger eye, correctable to at least 20/20; and at least 20/200, uncorrected in the weaker eye, correctable to at least 20/40. In addition, the applicant shall have normal depth and color perception and be free of any other significant visual abnormality.

c) Hearing examination;

- (1) Applicants shall have audio acuity sufficient to distinguish a normal whisper at a distance of 15 feet. The test shall be independently conducted for each ear while the tested ear is facing away from the speaker and the other ear is firmly covered with the palm of the hand. The applicant may not use a hearing aid or other aid to perform the test. If the applicant fails this test, the applicant shall be required to take and pass a decibel audio test.

d) Psychological examination

- (1) All Applicants must legally be able to possess a firearm under Pennsylvania and Federal law.

- e) Additionally, all applicants must agree to participate in, and successfully complete, all pre-service and in-service hiring and training requirements prescribed by the Commonwealth of Pennsylvania to obtain Act 120 certification prior to permanent appointment.

III. Selection Process

A. Background Investigation

1. The critical and important nature of law enforcement employment requires that only the most qualified people are hired to work as police officers. One of the most important aspects of the selection process is the background investigation. A comprehensive background investigation, conducted by competent investigators, is essential in determining the most qualified candidates for selection.
2. A background investigation, shall be conducted for every candidate being considered for appointment by members of the Police Department or those approved by the Chief of Police, who are trained in the collection of such information, and shall include, at a minimum:
 - a) Verification of all qualifying credentials (see Section II);
 - b) A complete review of any criminal or non-criminal record;
 - (1) A criminal history check including the submission of fingerprints to the Central Repository for the Commonwealth and to the Federal Bureau of Investigation.
 - (2) A check of the applicant's driving record verifying that the applicant has a valid driver's license.
 - c) Personal interviews conducted with at least 3 people that have personal or professional knowledge of the applicant but are not related to the applicant;
 - d) Verification of at least three personal references not provided by the candidate.
 - e) Credit/financial responsibility check;
 - f) Interviews of the applicant's employers, if any, for the past 5 years to determine the applicant's work history;
 - ~~Verification of military service and/or entitlement of veteran's preference points;~~
 - g) Review of relevant national or state decertification records, if available;
 - h) A check of publicly available internet and information-sharing sites to identify activity that promotes or supports unlawful violence or unlawful bias against persons based on race, ethnicity, national origin, religion, gender identity, sexual orientation, or disability consistent with the First Amendment and all applicable laws;
 - i) Review of social media activity;
 - j) Any other information or actions deemed necessary by the investigator or the Chief of Police.

3. The completed background investigation will be provided to the Chief of Police for review.
4. The Chief shall make a final determination on whether the information collected during the background investigation warrants rejection or acceptance of the candidate.
5. Within thirty (30) days of final determination the applicant will be informed of whether or not they have passed the background investigation.
6. Background investigations completed on any candidate will be maintained for at least three years in a secure file.

B. Selection

1. Final selection of sworn officers shall be made in accordance with all East Fallowfield Township Regulations.
2. When a determination has been made to fill a department vacancy, the Chief of Police will select a candidate or candidates.
3. Candidates accepting a Conditional Offer of Employment shall acknowledge in writing their acceptance of all conditions required by the agency and/or the Township and will submit to all pre-service requirements and all physical and psychological examinations.
4. Medical examinations shall be conducted prior to appointment by a licensed physician, physician assistant, or certified nurse practitioner licensed in Pennsylvania and selected by the Department to certify the general health and physical condition of the candidate prior to employment. The examination shall include a drug screen.
5. Psychological examinations shall be conducted prior to appointment by a licensed psychologist selected by the Department to determine the candidate's emotional stability and psychological fitness.
6. The agency shall request the applicant's separation record from the Commission via TACS. The request shall include a notarized waiver form signed by the applicant.
 - a) The Commission will provide the separation record for the applicant or certification that a separation record does not exist. If an applicant is currently employed by a law enforcement agency within the Commonwealth, the Commission will provide a prospective employing law enforcement agency with the current employing law enforcement agency information.
7. All completed examinations shall be turned over to the Chief of Police for review.

8. Records of the psychological and medical examinations shall be maintained in a secure file.

C. Hiring

1. Within 7 days of completion of the selection or hiring process, the Department shall notify the Commission of the applicant's final employment status in TACS.
2. A hiring report shall be submitted when an applicant who is hired has a history of either final and binding disciplinary action or a criminal conviction, or both, for:
 - a) Excessive force;
 - b) Harassment;
 - c) Theft;
 - d) Discrimination;
 - e) Sexual abuse;
 - f) Sexual misconduct;
 - g) Domestic violence;
 - h) Coercion of a false confession;
 - i) Filing a false report;
 - j) Judicial finding of dishonesty.

- D. Following successful completion of all required testing, the applicant will be offered a probationary appointment. All sworn employees shall complete a twelve (12) month probationary period. The probationary period may be extended at the discretion of the Chief of Police.

IV. Security of Employment Records

- A. The Department shall ensure the security of all employment information and records to include:
 1. Ensure only authorized personnel have access to employment information, including separation records.
 2. Maintain employment information, including separations records, in a manner and location that protects against loss, damage and unauthorized alteration, removal or destruction.
 3. Ensure employment information, including separation records, are accessible for dissemination to or review by a prospective law enforcement agency in

accordance with section 7304 of the act (relating to disclosure of employment information).

Vehicle Mileage Records

Roads Dept

Mileage

Month: November. 2025

Start

End

Total

2006 F-250 Pickup						149,428	149,436	8
2013 F-350 Utility Body						9,344	9,836	492
2017 F-350 Pickup						43,236	43,311	75
2023 F-550 Dump						3,508	3,638	130
2019 F-650 Dump						8472	8473	1
2020 F-750 Brush body						9893	9981	88
2016 Freightliner Dump						13,144	13,145	1
2011 Freightliner Dump						18,661	18,661	0
2005 Freightliner Dump						36,447	36,470	23
2006 Freightliner Dump						27,589	27,589	0
2022 Backhoe						626	629	3
2005 Loader						2,897	2,898	1
2018 Case skid steer						498	506	8
2003 TN 70 Tractor						2,654	2,654	0
2005 TL 100 Tractor						2569	2569	0

East Fallowfield

Township

Road Department Monthly Report

November

Activity	Hours	Year to Date
Sign Repair	3	107.5
Comp. Pick up	138	826.5
Road Maintenance	70	631.75
Brooks crossing	0	71
Gutter Work	5	181.5
Road Clean Up	2	180
Tree work	0	201
Storm Drains	5	358.5
Road Inspection	36	91.5
Mowing Twp Road	0	251
Parks	31	1206.5
Plowing & Salting	0	130
Police Maint.	12.5	208.5
Equipment Maint.	94	1200.5
Office Admin.& PA 1 Call	4	80.5
Holiday	96	280
Vacation	8	215.5
Sick	0	215.5
Personal	2	30
Overtime	0	431.5
Building Maint.	58.5	280
Trash & Recycling	43	142
Other	32.5	233.5
Total Hours	640	7610.3
Submitted By, Justin Gathercole		



East Fallowfield Historical Commission

Meeting Report – December 3, 2025 Meeting

The Historical Commission met on Wednesday, December 3 2025, with a quorum of members present.

The EFTHC discussed 30 Loop Road, which is a Class I resource and included in the National Register of Historic Places. The building has been unoccupied for many years, and has apparently been vandalized. Several window and door openings are not secured or protected from either weather or unauthorized entry to the building. The present conditions appear to be in violation of several Township zoning requirements being in a state of “demolition by neglect” as defined by the EFT zoning regulations and the U.S. Dept. of the Interior standards which apply to this property. The EFTHC unanimously voted to issue a letter to the Code Enforcement Officer to put the owner(s) on notice of the applicable code violations and immediately put in place measures to cure the current violations.

The Commission officially welcomed the three newest members to the Commission which were recently appointed by the Board of Supervisors. The membership is now fully staffed.

The Commission discussed some of the objectives of the recently published statewide historic preservation guidelines for 2025-2035, and decided to review how the new guidelines might be incorporated in East Fallowfield for the continued protection of our historic resources and increased public awareness of their significance to our shared culture

There was discussion about a new public event to be held at Peoples Hall on December 20, which will include a reading of the Declaration of Independence and some holiday activities opened to the public. Peoples Hall trustees are interested in installing a handicapped access to the building, and will be interested in guidance from the Historical Commission and the Code Enforcement officer on available options.

Finally, there was discussion about Township participation in Chester County 250 PA, and working with Parks and Rec to help plan activities.