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EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda June 23, 2026 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL:
<https://www.youtube.com/@eastfallowfieldtownship>

1. Call to order, silent meditation and pledge of allegiance.
2. An executive session was held on June 23, 2026 to discuss legal and personnel issues.
3. APPROVAL OF MINUTES

- a. May 26, 2026 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the May 26, 2026 Board of Supervisors meeting minutes as presented.

4. Election of Chairperson.

PROPOSED MOTION: I make a motion to appoint _____ as the 2026 Board of Supervisors Chairperson.

5. Election of Vice Chairperson.

PROPOSED MOTION: I made a motion to appoint _____ as the 2026 Board of Supervisors Vice Chairperson.

6. PRESENTATION BY TOWNSHIP'S SEWER ENGINEER, DAVE PORTER (ACT 537 PLAN AND POTENTIAL FUTURE SEWER SERVICE AREAS)
7. PRESENTATION BY PENNONI (JOHN RENZO) ON STATUS OF MORTONVILLE BRIDGE
8. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. May Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. May Westwood Fire Company EMS Report submitted for Board and resident review.
- c. May Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. May Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. May Modena Fire Company EMS Report submitted for Board and resident review.

9. TREASURER'S REPORT

- a. May 31, 2026 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the May 31, 2026 Treasurer's Report as presented.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda June 23, 2026 at 6:30 PM

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of May 27, 2026 through June 23, 2026 in the total amount of \$_____ as presented.

10. MANAGER'S REPORT

a. Modena Fire Company – Request for Capital Funding for 2018 Pierce Enforcer Engine

PROPOSED MOTION: I make a motion to pay an eight loan installment payment of \$23,954.82 to Modena Fire Company for the 2018 Pierce Enforcer Engine.

b. Resignation of Members from Municipal Building Committee

PROPOSED MOTION: I make a motion accepting the resignation of Wilson Lambert from the Municipal Building Committee with the term ending 12/31/2026.

Vacant	Member 2026 to 2026	1-year term
Wilson Lambert	Member 2026 to 2026	1 year-term
Katja DiRado	Member 2026 to 2026	1 year-term
Vacant	Member 2026 to 2026	1 year-term
John Ionata	Member 2026 to 2026	1 year term
Jerry Dickinson	Member 2026 to 2026	1 year-term
Chuck Argue	Member 2026 to 2026	1 year-term
Scott Swichar	Advisor	

c. Appointment of Members to the Municipal Building Committee (3 vacancies)

Note: Applications received from Eric Ramoth, John Humenick, Joe McCormick, and Shane Cloyd

PROPOSED MOTION: I made a motion appoint _____ to the Municipal Building Committee with the term ending 12/31/2026. (7 members maximum).

d. Consideration of One-Time Bonus for Sue Sereditch

PROPOSED MOTION: I move that the Board of Supervisors approve a one-time bonus in the amount of \$_____ for part-time employee Sue Sereditch in recognition of her exceptional service and willingness to assume additional responsibilities outside of her regular job duties during the extended medical leave of a full-time employee, thereby assisting in maintaining Township operations and services.

e. New Business

11. LEGAL

a. Statement of the Board of Supervisors regarding Federal Immigration Enforcement Activities

PROPOSED MOTION: I move that the Board approve and authorize issuance of the 'Board Statement on ICE enforcement' as presented.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda June 23, 2026 at 6:30 PM

- b. Proposed Ordinance No. 2026-02 Updating Service Credit Calculation Formula for Volunteer Service Credits Pursuant to Act 172 of 2016

PROPOSED MOTION: I make a motion directing the Township Solicitor to draft and advertise 2026-02 amending Ordinance No. 2026-01, which established a volunteer service credit program for volunteer fire companies and nonprofit emergency medical services pursuant to Act 172 of 2016, to update the service credit calculation formula.

- c. Consideration of Proposed Residential Rental Registration and Inspection Ordinance (Discussion Only)
- d. Easement Agreement for the Sewage Conveyance along Doe Run Road

PROPOSED MOTION: I make a motion to approve an easement and right of way agreement between East Fallowfield Township and Pennsylvania-American Water Company for the sewage conveyance along Doe Run Road.

- e. Zoning Hearing Board Variance Application Received for 1640 Goosetown Road (Informational)
- f. New Business

12. ENVIRONMENTAL ADVISORY COMMITTEE

- a. Decision on Official Federal name: Schist Creek in Chester County (Informational)

13. PARK AND RECREATION BOARD

- a. Report Submitted
- b. 2026 America 250 Freedom Fest (Informational): Event is on Saturday, June 27, 9:00-3:00pm. (Informational)
- c. 2026 Summertime Music Series: Next concert event is July 17 (Informational)

14. PLANNING COMMISSION

- a. Report Submitted

15. POLICE DEPARTMENT

- a. May Police Report submitted for Board and resident review.
- b. Purchase of Body Worn Cameras from Motorola Solutions

PROPOSED MOTION: I make a motion approving the purchase of 6 body worn cameras and related accessories from Motorola Solutions in the amount of \$11,534.84 from the Township's Capital Fund.

16. PUBLIC WORKS DEPARTMENT



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda June 23, 2026 at 6:30 PM



- a. May Road Department Report submitted for Board and resident review.

17. HISTORICAL COMMISSION

- a. No report submitted.

18. OLD BUSINESS

19. NEW BUSINESS

20. PUBLIC PARTICIPATION - 20 minutes

21. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 26, 2026 **UNApproved Minutes**
6:30 p.m.

Members Present

Al Wright, Vice Chairman
Wilson Lambert, Member
Katja DiRado, Member
Deborah Stoff, Member

Township Staff Present

Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief

Township Solicitor

Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Vice Chairman Wright called the meeting to order at 6:30 PM.
He stated there was an executive session on May 26, 2026, to discuss personnel matters.

2. DISCUSSION

A. APPROVAL OF MINUTES

April 28, 2026 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor DiRado made a motion to approve the April 28, 2026, Board of Supervisors meeting minutes as presented. Supervisor Stoff seconded.

Philip Roomet asked a question.

VOTE: 4-0.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- 1) March Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- 2) March Westwood Fire Company EMS Report submitted for Board and resident review.
- 3) March Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- 4) March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- 5) March Modena Fire Company EMS Report submitted for Board and resident review.

C. PRESENTATIONS

A. REVIEW AND PRESENTATION OF THE 2025 AUDIT BY CARL HOGAN (Clifton Larson Allen, LLP)

Carl Hogan provided an overview of the 2025 audit.

He stated that the audit report is outlined into different sections outlining the auditor responsibilities and management responsibilities. Data is being presented on the cash basis of accounting, which is the regulatory basis of accounting, and the only requirement that the Township has is to report to the state of Pennsylvania that the audit is fairly presented and submitted to the Department of Community and Economic Development.

1) MOTION TO ACCEPT AND AUTHORIZE ADVERTISMENT OF THE 2025 AUDIT

MOTION: Vice Chairman Wright made a motion to accept the 2025 audit and authorize the advertisement of the condensed financial statement. Supervisor Lambert seconded.

Shane Cloyd, Township resident asked a question about the cost of the appointed auditor.

Treasurer Hindman stated that the cost of the audit is approximately \$5,800.

VOTE: 4-0.

B. INTERVIEWS FOR THE BOARD VACANCY POSITION

Robert Sparr
Deloin Scotton
Thomas Berlin
Dennis Crook
Eric Shane Cloyd

1) Appointment to Fill Vacancy on the Board of Supervisors

MOTION: Vice Chairman Wright made a motion to appoint Robert Sparr as Township Supervisor for a term to expire December 31, 2027. Supervisor DiRado seconded.

Supervisor Lambert stated that there have been many great candidates. Mr. Sparr is a former supervisor and was a chairman of the board at one time.

Philip Roomet, township resident, commented on Robert Sparr.

Shane Cloyd, township resident, provided comment.

Courtney Burwell, township resident, questioned whether she could ask the candidates questions.

Connie McLaughlin, township resident, commented on the candidates.

VOTE: 3-1. Supervisor Stoff voted nay.

3. TREASURER'S REPORT

1) April 30, 2026 Treasurer's Report.

MOTION: Vice Chairman Wright made a motion to approve the April 30, 2026, Treasurer's Report as presented. Supervisor Lambert seconded.

VOTE: 4-0.

2) Payment Authorizations.

MOTION: Vice Chairman Wright made a motion to approve the Payment Authorizations for the period of April 29, 2026, through May 26, 2026 in the total amount of \$357,005.48 as presented. Supervisor Stoff seconded.

VOTE: 4-0.

4. TOWNSHIP MANAGER'S REPORT

1) Resolution of Appreciation and Commendation to Michael Domboski

MOTION: Supervisor DiRado made a motion to approve Resolution No. 2026-08 commending Michael Domboski for his long-standing service and dedication to the Township of East Fallowfield. Vice Chairman Wright seconded.

VOTE: 4-0.

2) Election of Chairperson.

MOTION: Vice Chairperson Wright made a motion to table this item to next month. Supervisor DiRado seconded.

VOTE: 4-0.

3) Resignation of Kathleen Moffitt as Zoning Hearing Board member for the term ending December 31, 2028.

MOTION: Vice Chairman Wright made a motion accepting the resignation of Kathleen Moffitt as Zoning Hearing Board member. Supervisor DiRado seconded.

Township Manager Swichar stated that Kathleen Moffitt is looking to resign so she can become an alternate and make room for Steve Dobson who wants to become a permanent member of the zoning hearing board.

VOTE: 4-0.

<i>Vacant</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027

VOTE: 4-0.

4) Appointment of Kathleen Moffitt as Zoning Hearing Board alternate member

MOTION: Vice Chairman Wright made a motion to adopt Resolution 2026-09 appointing Kathleen Moffitt as an alternate Zoning Hearing Board member for the term ending December 31, 2028. Supervisor Stoff seconded.

VOTE: 4-0.

<i>Vacant</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027
Kathleen Moffitt	Alternate	2026 to 2028

5) Appointment of Steve Dobson to the Zoning Hearing Board

MOTION: Vice Chairman Wright made a motion to adopt Resolution 2026-10 appointing Steve Dobson as a Zoning Hearing Board member for the term ending December 31, 2028. Supervisor DiRado seconded.

VOTE: 4-0.

<i>Steve Dobson</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027
Kathleen Moffitt	Alternate	2026 to 2028

6) Sale of Surplus Property-2017 Chevrolet Tahoe (VIN#1GNSKDEC2HR265045)

MOTION: Vice Chairman Wright made a motion to approve Resolution No. 2026-11 authorizing the sale of surplus property as presented. Supervisor DiRado seconded.

VOTE: 4-0.

7) Updates on Saw Mill Road Culvert Replacement (Informational)

Township Manager Swichar stated that the township is waiting on PECO to complete its utility relocation design before the project can begin.

8) New Business: None

5. LEGAL

- 1) Statement of the Board of Supervisors regarding Federal Immigration Enforcement Activities
Solicitor Crotty stated that in the board's packet is a draft policy statement that clarifies the township's relationship in relation to federal ICE enforcement. He stated that the township is not an arm of ICE and has not signed on to section 287G.

Vice Chairman Wright questioned if the statement is in the board packet and will be placed on the township website.

Township Manager Swichar stated yes to both.

Solicitor Crotty stated that the township police department's job is public safety.

VOTE: 4-0. Note: The board discussed the matter. A vote was taken; however, no motion was made and no second was received. As a result, no official action was taken. The item will be placed on the agenda for consideration at the next Board of Supervisors meeting.

- 2) Agreement with David Weaver for Agricultural Haying Services at 221 Wilmington Road

Solicitor Crotty stated that the proposal is to do agricultural haying of 221 Wilmington Road for \$500 each time.

MOTION: Supervisor DiRado moved that the Township approve the agreement as presented with David Weaver for the agricultural haying of the Township-owned property at 221 Wilmington Road. Vice Chairman Wright seconded.

Vice Chairman Wright questioned if this is the same contractor that cuts the township park.

Township Manager Swichar stated no.

Supervisor Stoff questioned what was done in prior years.

Manager Swichar stated that the arrangement with David Weaver was not done in prior years.

Shane Cloyd, township resident, questioned if the township is paying or being paid.

Manager Swichar stated the Township is being paid \$500 for each cut.

VOTE: 4-0.

3) Request for Variance at 2580 Strasburg Road (Informational)

Solicitor Crotty stated that the variance application is from the veterinarian and the request is for 15 additional parking spaces. The zoning hearing board is a quasi-judicial body.

Philip Roomet, Township resident commented that additional stormwater management is needed. Solicitor Crotty stated that the applicant would still need to apply for stormwater management through the township engineer.

6. PARK AND RECREATION BOARD

- 1) Report Submitted
- 2) Proposal from Paintings on People for Face Painting

MOTION: Supervisor DiRado made a motion that the township approve a proposal from Paintings on People in the amount of \$1040 from the Township's Park and Recreation fund for four summer special events. Vice Chairman Wright seconded.

VOTE: 4-0.

7. PLANNING COMMISSION

- 1) No Report Submitted

8. POLICE DEPARTMENT

- 1) April Police Report submitted for Board and resident review.
- 2) Purchase of Tasers from Axon, Enterprise Inc.

MOTION: Vice Chairman Wright made a motion approving the purchase of 14 Tasers and related accessories from Axon, Enterprises Inc. in the amount of \$19,541.50 from the Township's Capital Fund. Supervisor DiRado seconded.

Township Manager Swichar stated as a clarification that there are actually 4 tasers.

Chief Osborn stated that the tasers last 8-10 years. These tasers are the newest generation of tasers and the existing ones are no longer supported.

Supervisor Stoff questioned whether it would be beneficial to stagger the purchase of the tasers.

Chief Osborn stated that there would be training issues if they were using different taser models.

Supervisor DiRado questioned how the newer tasers are an improvement and whether training is included.

Chief Osborn stated that two cartridges can now be fired with the newer model so there would be no need to reload. An in-house officer will train the department.

Philip Roomet, township resident, asked a question about a speed study on his road.

Chief Osborn stated that there were discrepancies with the study and it will be redone.

VOTE: 4-0.

9. PUBLIC WORKS DEPARTMENT

1) April Road Department Report submitted for Board and resident review.

2) Recommendation to Hire Seasonal Public Works Employee

MOTION: Vice Chairman Wright make a motion to appoint Brandon Shilling as a seasonal grass cutter in the public works department at an hourly rate of \$17.00. Supervisor Lambert seconded.

VOTE: 4-0.

10. ENVIRONMENTAL ADVISORY COUNCIL (EAC)

1) No Report Submitted

11. HISTORICAL COMMISSION

1) No Report Submitted

2) Connie McLaughlin discussed a letter sent to the Board of Supervisors.

2) OLD BUSINESS: None

3) NEW BUSINESS: None

12. PUBLIC PARTICIPATION

Dennis Crook, township resident, discussed a complaint about a water ordinance.

Philip Roomet, township resident, discussed having an amendment to ACT 537.

Bruce Lane, township resident, discussed grass clippings on roadway.

Teri Dickinson, township resident, discussed the American 250 event scheduled for June 27.

Connie McLaughlin, township resident, discussed possible articles to put in the newsletter as well as a pothole that was fixed.

Shane Cloyd, township resident, discussed complaints.

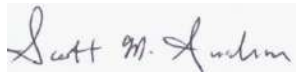
Jerry Dickinson, township resident, discussed trash collection.

13. ADJOURNMENT

MOTION: Vice Chairman Wright made a motion to adjourn the May 26, 2026, Board of Supervisors Meeting at 8:35 pm. Supervisor DiRado seconded.

VOTE: 4-0.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Scott M. Swichar", is written on a light gray rectangular background.

Scott Swichar,
Township Manager/Secretary

WESTWOOD FIRE COMPANY

EMS Report – May 2026 East Fallowfield Township

34 Total Responses East Fallowfield Township

30 Responses Westwood Division
4 Responses Wagontown Division
204 - Responses, YTD

Call Types – East Fallowfield Township

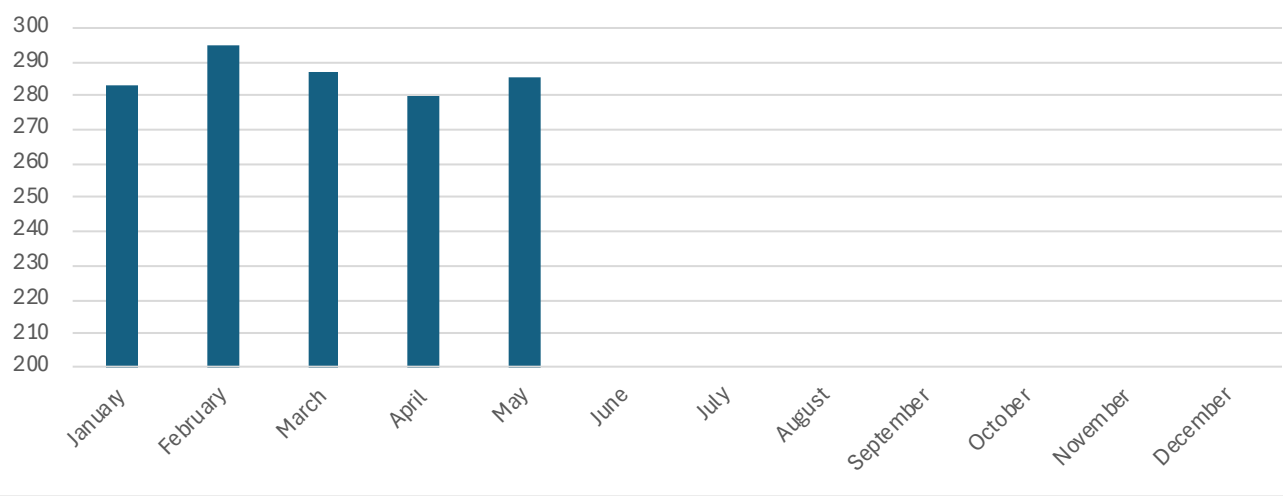
Medical	26
Fall	3
Vehicular	1
Fire Standby	3

Westwood EMS Calls May 2026 - 285

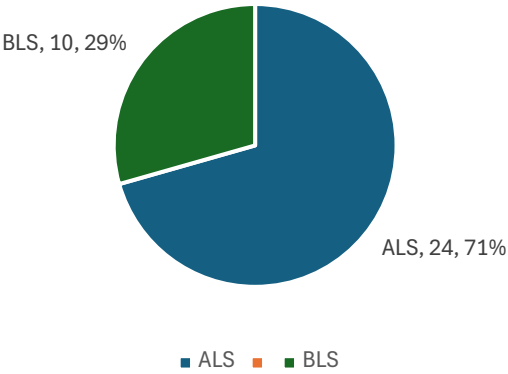
Westwood EMS Calls YTD - 1430

John Sly- Director of EMS

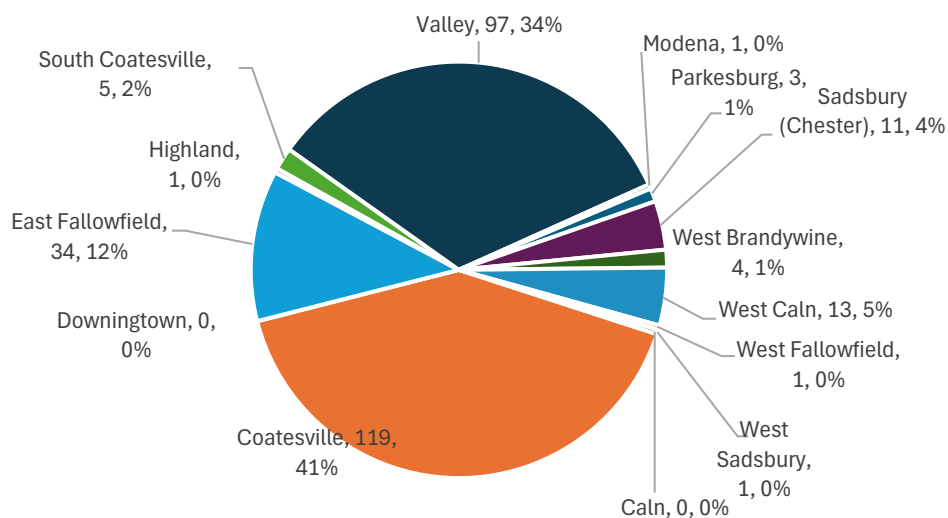
Westwood Responses by Month - 2026



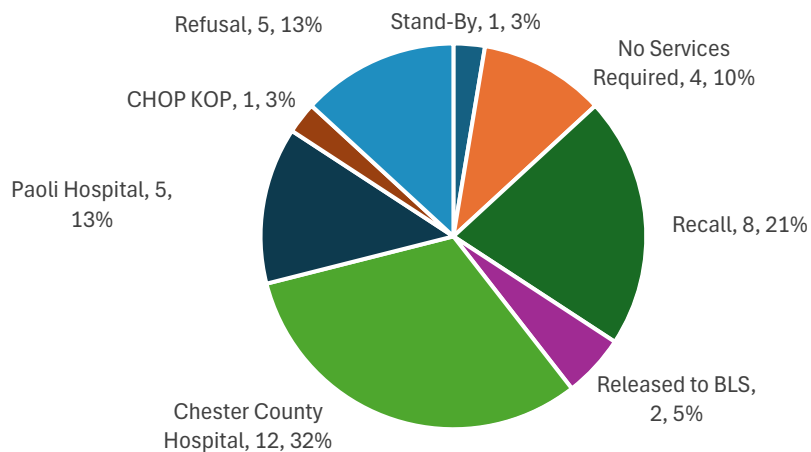
ALS vs BLS
May Responses East Fallowfield Township

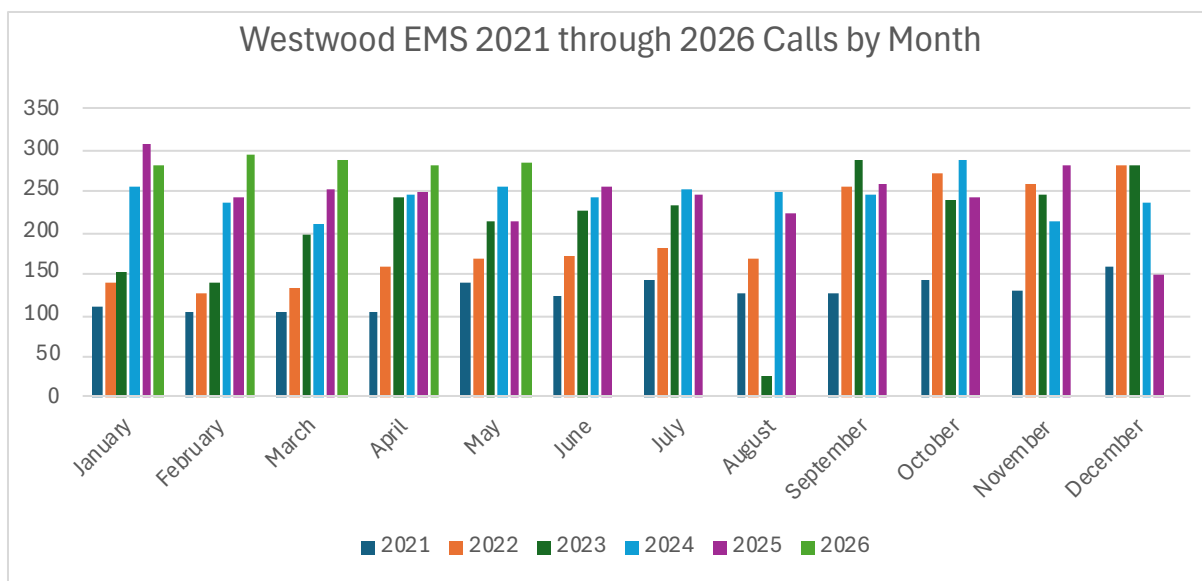


Westwood Calls by Municipality



East Fallowfield Township May Final Disposition







Westwood Fire Company

Fire Chief's Report

May, 2026



Total Calls For May

42

Total Calls For May – East Fallowfield Township

12

Call Types – East Fallowfield Township

Assist EMS	1
Motor Vehicle Accident	2
Fire Alarm	3
House Fire	1
Gas Leak	2
Investigation	1
CO Alarm	2

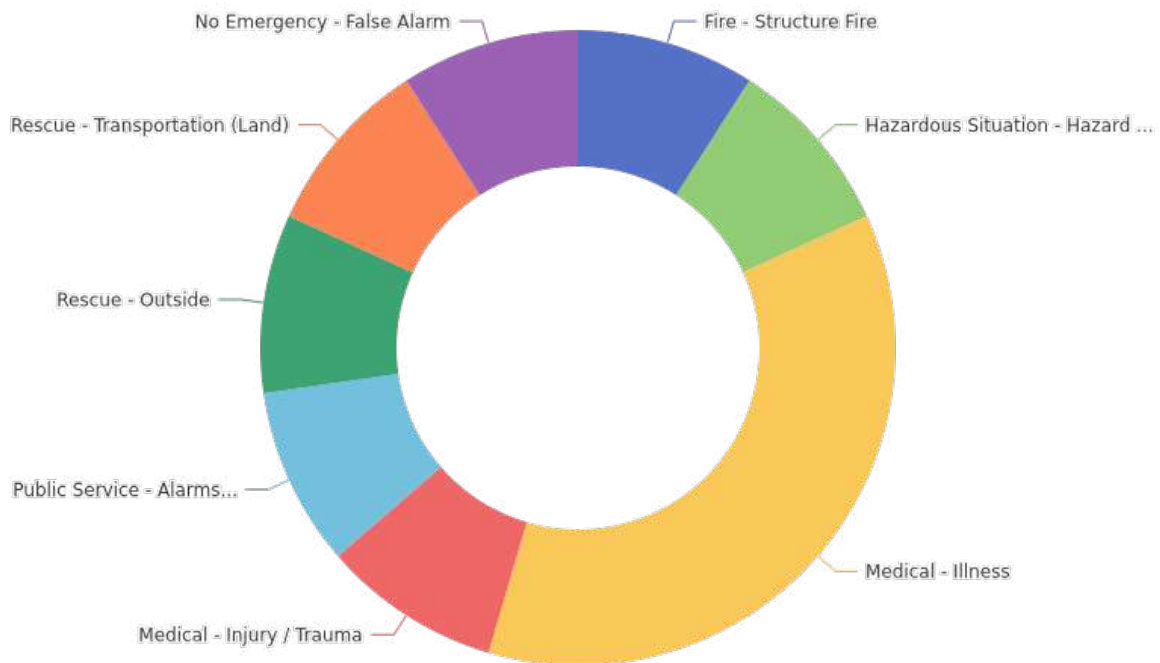
Total Time in Service: 14 *hours*, 26 *minutes*

Total Manpower: 115 (*average 4 per call*)

Michael McWilliams – Fire Chief



FDR-IR: Incident Count by Primary Incident Sub Group



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT SUB GROUP	COUNT	PERCENT OF TOTAL
Fire	1	9.09%
Fire - Structure Fire	1	9.09%
Hazardous Situation	1	9.09%
Hazardous Situation - Hazard Non-Chemical	1	9.09%
Medical	5	45.45%
Medical - Illness	4	36.36%
Medical - Injury / Trauma	1	9.09%
Public Service	1	9.09%

FDR-IR: Incident Count by Primary Incident Sub Group

Modena PC PA
Address: 5 N Brandywine Ave, Coatesville, PA 19320



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT SUB GROUP	COUNT	PERCENT OF TOTAL
Public Service - Alarms (Non Medical)	1	9.09%
Rescue	2	18.18%
Rescue - Outside	1	9.09%
Rescue - Transportation (Land)	1	9.09%
No Emergency	1	9.09%
No Emergency - False Alarm	1	9.09%
Total	11	100.00%



Fire Chief's Report

May 2026

34 Calls

Incident Types

4 Fire Alarms	12 EMS Assist	1 Barn
1 Chief Notification	1 CO Alarm	1 Forcible Entry
7 House Fires	1 Trees & Wires	1 Investigation Outside
1 Rescue	4 Auto Accidents	

Area's Covered

6 Modena	6 South Coatesville	11 East Fallowfield
1 West Marlborough	1 Newlin	2 Coatesville City
1 East Marlborough	4 Caln	1 East Caln
1 Kennett		

Time In Service

Time In Service, 25 Hours and 08 Minutes

Property and Contents at Risk and Lost

Property Lost \$100,000

Contents Lost \$50,000

Units Ran and Mileage

Command 37 ran 3 calls
 Brush 37 ran 1 call
 Utility 37 ran 1 call
 Tanker 37 ran 2 calls
 Squad 37 ran 17 calls
 Engine 37 ran 22 call

Respectfully Submitted,

Frank Dowlin

Fire Chief



MONTHLY REPORT FOR MODENA FIRE CO. NO. 1 AMBULANCE
May 2026 EMS REPORT

SHIFT BREAKDOWN (12 Hr Shifts – 0600 – 1800 / 1800 – 0600)	
Day	51
NIGHT	54
TOTAL	105

AMBULANCE	MILES
37-1/37-3	2120
37-2	40
Total	2160

Time on Calls	TIME
A1/A3	220h
A2	2H
TOTAL: 96	222H

MCD:	NUMBER OF CALLS:
Caln Township	4
Coatesville	23
Downingtown	XXX
Parkeburg	XXX
East Fallowfield Township	33
Highland	XXX
Modena	7
Newlin Township	1
Sadsbury	XXX
South Coatesville	13
Valley Township	2
West Bradford Township	19
West Brandywine Township	1
West Marlborough Township	2

DISPOSITION	TOTAL
NOT ENTERED (Fire Standby / Recall / Refusal / ETC)	35
PENN Medicine – Chester County Hospital	55
Main Line Health – Paoli Memorial Hospital	12
Christiania Care West Grove	Xxx
PENN Medicine – Lancaster General Hospital	Xxx
Children’s Hospital of Philadelphia - KOP	3

CALL OUTCOME	TOTAL
No Services Required	12
Patient Dead At Scene – Resuscitation Attempted (Without Transport)	XXX
Patient Dead At Scene – No Resuscitation Attempted (Without Transport)	XXX
Patient Refused Care	1
Recalled Enroute	7
Recalled On-Scene	3
Recalled Prior to Response	2
Stand-by Public Safety, Fire, or EMS Operational Support Provided	1
Treated, Refused Transport	9
Treated, Released to IALS	XXX
Treated, Transferred Care	XXX
Treated, Transported ALS	23
Treated, Transported BLS	47
Total	105

Total Personal	14
Calls Answered	105
Modena Personal: Total	14
Volunteer	1
Career	13
Hours on Calls	202
Average Response Time	2.40 minutes
Average Wait Time at Hospital (Min 2 mins / Max 59 mins)	35 mins

Submitted: Luann Thomas
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TOWNSHIP of EAST FALLOWFIELD



FINANCIAL REPORT

June 23, 2026



Township of East Fallowfield
Bank Account Balances
as of May 31, 2026



<u>Fund Name</u>	<u>Bank Account Name</u>	<u>Bank</u>	<u>Trial Balance</u>	<u>Bank Balance</u>
<u>Capital Projects Fund</u>				
	Capital Projects Fund	Meridian Bank	\$1,682,180	\$1,682,180
	Capital Projects Fund	PLGIT	\$558,152	\$558,152
	<u>Total Capital Projects Fund Account</u>		<u>\$2,240,332</u>	<u>\$2,240,332</u>
<u>General Fund</u>				
	Fire/EMS	Meridian Bank	\$1,191,386	\$1,191,386
	General Fund (incl sweep acct balance)	Meridian Bank	\$3,722,772	\$3,734,319
	General Fund - Cash Dep Only	Fulton Bank	\$3,995	\$3,995
	<u>Total General Fund Accounts</u>		<u>\$4,918,153</u>	<u>\$4,929,700</u>
<u>Liquid Fuels Fund</u>				
	Liquid Fuels Fund	Meridian	\$274,475	\$274,475
	<u>Total Liquid Fuels Account</u>		<u>\$274,475</u>	<u>\$274,475</u>
<u>Park & Recreation Fund</u>				
	Parks & Recreation Fund	Meridian	\$234,981	\$234,981
	<u>Total Park & Recreation Account</u>		<u>\$234,981</u>	<u>\$234,981</u>
<u>Rebill Fund</u>				
	Rebill/Escrow	Meridian	\$54,852	\$54,852
	<u>Total Rebill Account</u>		<u>\$54,852</u>	<u>\$54,852</u>
<u>Trash Fund</u>				
	Trash	Meridian	\$1,580,708	\$1,580,736
	<u>Total Trash Account</u>		<u>\$1,580,708</u>	<u>\$1,580,736</u>
East Fallowfield Township Bank Accounts- Meridian Bank			\$8,741,355	\$8,752,929
East Fallowfield Township Bank Accounts- PLGIT			\$558,152	\$558,152
East Fallowfield Township Bank Accounts- Fulton Bank			\$3,995	\$3,995
Total of all East Fallowfield Township Bank Accounts			<u>\$9,303,501</u>	<u>\$9,315,076</u>

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	783,178.60	820,816.00	95%	776,845.10	820,129.00	95%
301.11 · Real Property Taxes - Fire/EMS		0.00	0%		0.00	0%
301.20 · Real Property Taxes - Prior Yea	39,268.03	80,000.00	49%	35,386.37	80,000.00	44%
301.24 · Real Property Taxes - Collect F	-10,252.24	-10,000.00	103%	-10,689.38	-13,000.00	82%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	812,194.39	890,816.00	91%	801,542.09	887,129.00	90%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	68,099.09	140,000.00	49%	95,449.34	152,150.00	63%
310.20 · Earned Income Tax—Current	817,843.87	1,674,000.00	49%	833,937.76	1,700,000.00	49%
310.24 · Earned Income Tax—Collector Fee	-9,988.29	-20,758.00	48%	-9,923.86	-20,740.00	48%
310.25 · ChesCo. Tax Collection Comm.Fee	-1,361.94	0.00	0%	-1,908.98	-3,043.00	63%
310.50 · Local Services Tax—Current	16,013.04	27,500.00	58%	17,966.10	35,000.00	51%
310.54 · Local Services Tax-CollectorFee	-195.48	-341.00	57%	-213.81	-427.00	50%
Total 310 · Local Tax Enabling Act Taxes	890,410.29	1,820,401.00	49%	935,306.55	1,862,940.00	50%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	300.00	0.00	0%	0.00	0.00	0%
321.801 · Comcast Franchise Fee	28,087.28	60,000.00	47%	25,661.33	55,000.00	47%
321.802 · Verizon Franchise Fee	19,402.44	72,000.00	27%	34,374.77	73,000.00	47%
321.90 · Cable Tower Fee	300.00	300.00	100%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	48,089.72	132,300.00	36%	60,336.10	128,300.00	47%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	5,373.00	4,000.00	134%	2,295.00	3,600.00	64%
322.90 · Miscellaneous Permits	0.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	5,373.00	4,000.00	134%	2,295.00	3,600.00	64%
331 · Fines						
331.11 · Vehicle Code Violations	0.00	0.00	0%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	6,352.61	12,000.00	53%	5,097.72	12,000.00	42%
331.13 · State Police Fines	0.00	4,000.00	0%	0.00	3,000.00	0%
Total 331 · Fines	6,352.61	16,000.00	40%	5,097.72	15,000.00	34%
341 · Interest Earnings						
341.01 · Interest on Checking	59,002.13	80,000.00	74%	42,727.25	90,000.00	47%
Total 341 · Interest Earnings	59,002.13	80,000.00	74%	42,727.25	90,000.00	47%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	19,774.98	50,000.00	40%	21,567.79	50,000.00	43%
342 · Rents & Royalties - Other	0.00	0.00	0%	0.00	0.00	0%
Total 342 · Rents & Royalties	19,774.98	50,000.00	40%	21,567.79	50,000.00	43%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	0.00	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	0.00	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	0.00	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	0.00	2,000.00	0%	0.00	3,009.00	0%
355.05 · General Municipal Pension Syste	0.00	80,000.00	0%	0.00	112,745.00	0%
Total 355 · State Shared Revenue & Entitle	0.00	82,000.00	0%	0.00	115,754.00	0%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	0.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	6,000.00	1,500.00	400%	4,500.00	1,500.00	300%
361.74 · Postage	0.00	0.00	0%	0.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	240.00	0.00	0%	0.00	0.00	0%
Total 361 · Charges for Services	6,240.00	1,500.00	416%	4,500.00	1,500.00	300%
362 · Public Safety						
362.100 · Police Services	195.00	500.00	39%	450.00	500.00	90%
362.105 · Special Police Services	0.00	500.00	0%	0.00	500.00	0%
362.11 · Police Reports - Copies	0.00	500.00	0%	0.00	500.00	0%
362.41 · Building Permits	357,374.03	120,000.00	298%	57,902.85	110,000.00	53%
362.42 · Stormwater Management Permits	640.75	2,000.00	32%	3,050.75	1,000.00	305%
362.50 · Burning Permit	250.00	400.00	63%	130.00	400.00	33%
Total 362 · Public Safety	358,459.78	123,900.00	289%	61,533.60	112,900.00	55%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	-76.00	0.00	0%	0.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	1,350.36	1,350.00	100%	1,350.36	1,200.00	113%
Total 364 · Sanitation	1,274.36	1,350.00	94%	1,350.36	1,200.00	113%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	27,129.96	2,500.00	1085%	16,241.00	1,000.00	1624%
389.10 · Insurance Refund	28,596.00	5,000.00	572%	600.00	0.00	0%
389 · Misc Revenue - Other	0.00	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	55,725.96	7,500.00	743%	16,841.00	1,000.00	1684%
391.10 · Sale of Fixed Assets	0.00	0.00	0%	2,025.00	2,000.00	101%
395 · Refunds of Prior Year Expend	0.00	0.00	0%	1,000.00	0.00	0%
Use of Reserves					1,231,677.00	
Total Revenue	2,262,897.22	3,209,767.00	71%	1,956,122.46	4,503,000.00	43%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	3,125.00	12,500.00	25%	3,125.00	12,500.00	25%
400.192 · FICA/Medicare	239.05	956.00	25%	239.05	956.00	25%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	449.00	1,000.00	45%	395.04	1,000.00	40%
Total 400 · Supervisors	3,813.05	14,456.00	26%	3,759.09	14,456.00	26%
401 · Township Manager						
401.110 · Manager - Salary	54,000.00	140,400.00	38%	54,000.00	144,612.00	37%
401.197 · 457 Plan	1,080.00	2,808.00	38%	1,080.00	2,892.00	37%
401.315 · Employee Medical Contribution	-762.20	-1,900.00	40%	-762.20	-1,982.00	38%
401.317 · Other Costs	0.00	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	54,317.80	141,308.00	38%	54,317.80	145,522.00	37%
402 · Auditing Services						
402.311 · Annual Audit Fee	0.00	11,000.00	0%	5,670.00	11,500.00	49%
Total 402 · Auditing Services	0.00	11,000.00	0%	5,670.00	11,500.00	49%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	31,459.52	120,000.00	26%	46,896.51	272,000.00	17%
404.314 · Special Legal - Unions	0.00	30,000.00	0%	3,531.50	15,000.00	24%
Total 404 · Legal	31,459.52	150,000.00	21%	50,428.01	287,000.00	18%
405 · Office Administration						
405.110 · Secretary - Wages	13,965.75	33,034.00	42%	12,125.49	32,832.00	37%
405.112 · Treasurer - Salary	36,574.05	96,408.00	38%	37,828.94	97,850.00	39%
405.115 · FT Admin - Wages	17,266.57	108,150.00	16%	23,365.16	128,916.00	18%
405.182 · Admin Salaries for Trash	0.00	-38,884.00	0%	0.00	-39,827.00	0%
405.187 · Admin Medical Opt Out 50%	0.00	9,698.00	0%	0.00	0.00	0%
405.192 · FICA/Medicare	9,099.07	29,658.00	31%	9,446.26	30,922.00	31%
405.194 · Unemployment Compensation	927.58	1,000.00	93%	354.97	1,075.00	33%
405.195 · Workers' Compensation	931.82	1,000.00	93%	1,372.32	1,370.00	100%
405.196 · Health/Dental Insurance	48,447.46	98,685.00	49%	56,547.65	193,044.00	29%
405.197 · Pension	2,956.03	21,279.00	14%	7,268.64	22,283.00	33%
405.198 · Life / AD&D	263.40	798.00	33%	295.65	880.00	34%
405.199 · STD/LTD	587.67	1,019.00	58%	779.60	2,689.00	29%
405.315 · Employee Medical Contrib	-2,102.23	-9,102.00	23%	-3,076.90	-13,652.00	23%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	4,824.00	4,000.00	121%	368.00	5,239.00	7%
405 · Office Administration - Other	0.00	0.00	0%	0.00	0.00	0%
Total 405 · Office Administration	133,741.17	356,743.00	37%	146,675.78	463,621.00	32%
406 · General Government						
406.210 · Office Supplies	1,574.78	3,000.00	52%	780.55	3,250.00	24%
406.215 · Postage	1,037.50	1,500.00	69%	180.57	2,490.00	7%
406.310 · Payroll Service	2,009.78	6,500.00	31%	2,554.81	5,025.00	51%
406.311 · Consultant/Bookkeeping Help	7,500.00	5,000.00	150%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
406.317 · Other Services/Charges	2,455.33	2,000.00	123%	779.90	2,615.00	30%
406.321 · Telephone	965.00	2,500.00	39%	965.94	2,400.00	40%
406.324 · Mobile Phone	485.17	1,500.00	32%	391.74	1,020.00	38%
406.341 · Advertising	2,043.62	5,000.00	41%	1,986.24	4,320.00	46%
406.342 · Printing/Newsletter	489.00	3,000.00	16%	502.00	1,000.00	50%
406.352 · Liability Insurance	6,382.97	7,350.00	87%	6,850.48	6,702.00	102%
406.384 · Rent - Copier/Postage Meter	1,097.00	3,000.00	37%	1,294.00	2,676.00	48%
406.391 · Credit Card Processing Fees	249.48	1,200.00	21%	0.00	0.00	0%
406.392 · Bank Fees	-1.32	100.00	-1%	417.96	900.00	46%
406.393 · Late Fees	0.00	0.00	0%	3.02	0.00	0%
406.420 · Dues/Memberships/Subscriptions	4,068.00	5,000.00	81%	4,861.00	6,005.00	81%
406.450 · Codification/Transparency	995.00	15,000.00	7%	1,045.00	13,000.00	8%
406.454 · Document Digitization	650.00	2,000.00	33%	650.00	5,000.00	13%
406.460 · Meetings and Education	4,626.32	12,000.00	39%	3,740.00	11,725.00	32%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	36,627.63	84,650.00	43%	27,003.21	77,128.00	35%
407 · IT						
407.325 · Internet Fees	1,879.06	4,000.00	47%	2,061.95	4,763.00	43%
407.452 · Contracted IT Service	7,550.00	14,000.00	54%	6,211.50	26,000.00	24%
407.453 · Computer Repairs/Maint/Equip	826.96	1,000.00	83%	2,041.48	1,000.00	204%
407.454 · Website	0.00	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	0.00	0.00	0%	0.00	25.00	0%
407.456 · Software/Web Applications	217.39	2,000.00	11%	409.39	1,510.00	27%
Total 407 · IT	10,473.41	21,000.00	50%	10,724.32	33,298.00	32%
408 · Engineering						
408.313 · Engineering Services	11,373.13	19,000.00	60%	9,098.13	20,000.00	45%
Total 408 · Engineering	11,373.13	19,000.00	60%	9,098.13	20,000.00	45%
409 · General Govt Buildings						
409.236 · Building Supplies	225.83	1,500.00	15%	775.65	1,000.00	78%
409.351 · Property Insurance	1,594.26	1,500.00	106%	1,023.76	2,231.00	46%
409.361 · Electricity	3,440.20	4,250.00	81%	2,757.72	6,600.00	42%
409.362 · Gas	5,295.56	7,000.00	76%	5,855.55	6,000.00	98%
409.373 · Building Repair/Maintenance	1,946.85	4,000.00	49%	2,099.19	4,790.00	44%
409.430 · Taxes	815.29	8,000.00	10%	798.98	8,103.00	10%
Total 409 · General Govt Buildings	13,317.99	26,250.00	51%	13,310.85	28,724.00	46%
410 · Police						
410.110 · Chief - Salary	41,516.00	114,618.00	36%	51,780.06	134,928.00	38%
410.112 · FT Officer - Salaries	167,041.84	441,514.00	38%	187,292.58	463,635.00	40%
410.114 · Admin Assistant - Wages	11,123.64	28,325.00	39%	12,197.95	29,744.00	41%
410.115 · PT Officer - Wages	52,019.30	137,719.00	38%	30,608.74	161,598.00	19%
410.171 · Leave - Vacation	0.00	54,957.00	0%	1,209.14	57,710.00	2%
410.172 · Leave - Holiday	18,863.58	41,955.00	45%	14,327.26	52,758.00	27%
410.176 · Leave - Personal	1,886.49	17,481.00	11%	5,189.18	18,357.00	28%
410.177 · Leave - Sick	14,043.87	19,963.00	70%	9,068.55	21,714.00	42%
410.178 · Leave - Chart/Kelly Time	34,380.44	45,452.00	76%	32,350.36	47,729.00	68%
410.180 · Overtime Pay	7,465.49	20,600.00	36%	14,050.53	21,000.00	67%
410.181 · Court Overtime Pay	4,536.53	16,480.00	28%	4,612.54	13,896.00	33%
410.182 · Special Detail - Prof. ERT	3,300.00	3,000.00	110%	3,630.00	3,630.00	100%
410.184 · Sick Pay Buy-Back	0.00	15,000.00	0%	0.00	15,000.00	0%
410.185 · Vacation Pay Buy-Back	0.00	0.00	0%	0.00	0.00	0%
410.187 · Medical Opt Out - 50%	7,683.60	20,000.00	38%	9,028.60	23,033.00	39%

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	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
410.188 · 457 Plan (Twp Contribution)	0.00	0.00	0%	1,556.90	4,048.00	38%
410.192 · FICA/Medicare	27,193.07	71,838.00	38%	27,983.54	81,174.00	34%
410.194 · Unemployment Compensation	2,582.98	5,000.00	52%	1,124.59	3,010.00	37%
410.195 · Workers' Compensation	23,214.49	39,900.00	58%	35,028.03	39,981.00	88%
410.196 · Health/Dental Insurance	99,921.65	239,769.00	42%	117,196.50	282,616.00	41%
410.197 · Pension	0.00	86,969.00	0%	33,707.97	85,217.00	40%
410.198 · Life / AD&D	1,317.05	3,479.00	38%	1,317.05	3,319.00	40%
410.199 · STD/LTD	1,783.40	3,111.00	57%	2,025.65	5,105.00	40%
410.210 · Office Supplies	292.60	2,000.00	15%	607.36	2,000.00	30%
410.215 · Postage	39.63	50.00	79%	0.00	50.00	0%
410.220 · Operating Supplies	117.98	2,500.00	5%	238.45	2,500.00	10%
410.224 · Medical Supplies	588.05	500.00	118%	346.90	1,000.00	35%
410.225 · Laboratory / Testing Supplies	795.00	2,500.00	32%	1,325.00	2,198.00	60%
410.231 · Vehicle Fuel - Gasoline	4,436.73	17,500.00	25%	6,154.69	17,000.00	36%
410.236 · Building Supplies	139.14	1,000.00	14%	149.21	800.00	19%
410.238 · Clothing and Uniforms	2,246.38	7,000.00	32%	6,716.41	6,000.00	112%
410.242 · Ammunition	0.00	5,000.00	0%	0.00	5,000.00	0%
410.261 · Vehicle Equipment	0.00	2,000.00	0%	63.42	2,000.00	3%
410.315 · Health/Dental - Employee Contri	-4,612.95	-11,988.00	38%	-5,435.00	-14,131.00	38%
410.316 · Aflac Insurance	815.43	1,927.00	42%	815.43	1,927.00	42%
410.317 · Aflac Insurance - Employee Cont	-741.30	-1,927.00	38%	-741.30	-1,927.00	38%
410.318 · Other Services & Charges	1,089.00	6,000.00	18%	3,594.76	4,000.00	90%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	1,807.07	4,500.00	40%	1,809.42	4,500.00	40%
410.324 · Mobile Phones	663.41	900.00	74%	1,437.35	1,740.00	83%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	0.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	2,117.40	1,995.00	106%	1,419.00	2,964.00	48%
410.352 · Liability Insurance	20,494.98	23,600.00	87%	20,474.77	21,520.00	95%
410.355 · Auto Insurance	13,525.24	13,650.00	99%	10,863.32	16,143.00	67%
410.361 · Electricity	976.79	2,250.00	43%	957.81	2,800.00	34%
410.362 · Gas	1,033.22	1,500.00	69%	1,042.47	1,650.00	63%
410.366 · Water	61.78	1,000.00	6%	335.99	840.00	40%
410.373 · Building Repair/Maintenance	1,319.08	3,000.00	44%	680.35	3,700.00	18%
410.374 · Vehicle/Equipment Repair	18,079.96	20,000.00	90%	20,419.86	18,000.00	113%
410.384 · Copier Rent	1,462.44	2,750.00	53%	1,336.82	3,250.00	41%
410.420 · Dues/Memberships/Subscriptions	4,867.16	2,000.00	243%	5,034.16	5,100.00	99%
410.450 · CODY - Contracted Service	21,477.58	27,835.00	77%	20,856.80	27,750.00	75%
410.452 · Contracted IT	5,280.00	5,000.00	106%	2,980.00	8,400.00	35%
410.454 · Computer Repair/Maint/Equip	2,146.75	3,000.00	72%	2,024.99	3,000.00	67%
410.460 · Meetings and Education	3,600.00	17,000.00	21%	1,095.00	17,000.00	6%
410.461 · Community Relations	85.13	1,000.00	9%	122.20	1,000.00	12%
Total 410 · Police	624,077.10	1,592,172.00	39%	702,011.36	1,736,976.00	40%

East Fallowfield Township
Detailed Budget vs Actual
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	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	19.99	0.00	0%	10.77	20.00	54%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	10,300.00	12,500.00	82%
413.310 · Code Enforcement/Zoning Svcs	202,232.63	80,000.00	253%	38,715.50	71,500.00	54%
413.454 · UCC Permit Fee	837.00	2,500.00	33%	279.00	2,500.00	11%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	203,089.62	95,000.00	214%	49,305.27	86,520.00	57%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	600.00	1,500.00	40%	500.00	300.00	167%
414.192 · FICA/Medicare	45.90	115.00	40%	38.25	23.00	166%
414.247 · Planning Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.248 · Historic Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.310 · ZHB Court Reporter	869.75	2,500.00	35%	260.50	400.00	65%
414.314 · ZHB Legal Service	1,488.50	5,000.00	30%	1,186.70	1,500.00	79%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	0.00	0%
414.318 · Other	0.00	250.00	0%	0.00	0.00	0%
414.341 · Advertising	1,556.84	2,000.00	78%	692.16	550.00	126%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	250.00	0%
414.460 · Meetings and Education	320.00	500.00	64%	0.00	500.00	0%
Total 414 · Planning & Zoning	4,880.99	19,865.00	25%	2,677.61	7,523.00	36%
422 · Animal Control						
422.450 · SPCA	663.81	12,000.00	6%	3,038.02	17,000.00	18%
Total 422 · Animal Control	663.81	12,000.00	6%	3,038.02	17,000.00	18%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	288.00	0.00	0%	0.00	0.00	0%
427.420 · Recycling Authority Membership	0.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	288.00	0.00	0%	0.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	202.50	5,000.00	4%	1,555.00	5,000.00	31%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	202.50	6,000.00	3%	1,555.00	6,000.00	26%
430 · Public Works						
430.110 · Foreman - Salary	24,112.05	54,318.00	44%	26,078.75	56,147.00	46%
430.112 · FT Road Crew - Salaries	69,536.23	165,667.00	42%	86,484.65	215,756.00	40%
430.116 · PT - Road Crew	0.00	37,670.00	0%	0.00	0.00	0%
430.117 · PT - Snow Plowers	3,341.97	10,000.00	33%	4,594.00	7,500.00	61%
430.118 · PT - Summer Grass Cutters	1,240.66	20,000.00	6%	823.48	21,000.00	4%
430.171 · Leave - Vacation	3,128.06	3,570.00	88%	4,208.15	12,184.00	35%
430.172 · Leave - Holiday	2,919.12	8,569.00	34%	5,004.71	12,483.00	40%
430.176 · Leave - Personal	788.26	714.00	110%	540.12	1,320.00	41%
430.177 · Leave - Sick	3,469.17	7,141.00	49%	4,886.23	11,799.00	41%
430.180 · Foreman - Overtime Pay	4,747.34	6,000.00	79%	3,216.24	10,670.00	30%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	8,716.88	12,000.00	73%	6,802.05	20,414.00	33%
430.182 · PW Salaries for Trash	0.00	-63,869.00	0%	0.00	-81,483.00	0%
430.192 · FICA/Medicare	9,054.72	24,912.00	36%	10,625.01	28,249.00	38%
430.194 · Unemployment Compensation	1,108.85	3,850.00	29%	637.48	2,215.00	29%
430.195 · Workers' Compensation	15,272.69	26,250.00	58%	23,141.65	26,303.00	88%
430.196 · Health/Dental Insurance	34,836.60	92,250.00	38%	36,327.58	88,035.00	41%
430.197 · Pension	6,764.47	15,750.00	43%	7,320.08	20,446.00	36%
430.198 · Life / AD&D	107.50	427.00	25%	215.00	542.00	40%
430.199 · STD/LTD	326.22	1,194.00	27%	791.95	1,996.00	40%
430.210 · Office/Shop Supplies	3,214.95	2,500.00	129%	892.72	2,500.00	36%
430.220 · Operating Supplies	2,303.62	2,500.00	92%	362.15	1,000.00	36%
430.224 · Medical Supplies	53.21	0.00	0%	34.90	250.00	14%
430.231 · Vehicle Fuel - Gasoline	4,891.38	10,000.00	49%	3,919.43	13,260.00	30%
430.238 · Clothing/Uniform	1,440.00	1,440.00	100%	1,900.00	1,440.00	132%
430.242 · PA One Call	33.82	350.00	10%	107.99	480.00	22%
430.246 · Street Signs	27.00	500.00	5%	1,103.83	1,500.00	74%
430.250 · Repair/Maintenance Supplies	1,079.75	2,000.00	54%	1,395.72	2,000.00	70%
430.260 · Small Tools/Minor Equipment	3,754.05	5,505.00	68%	1,687.17	6,000.00	28%
430.315 · Health/Dental - Employee Contri	-3,215.60	-9,450.00	34%	-3,327.60	-8,868.00	38%
430.316 · Aflac Insurance	463.98	1,097.00	42%	463.98	1,097.00	42%
430.317 · Aflac Insurance-Employee Contr	-421.80	-1,097.00	38%	-421.80	-1,097.00	38%
430.318 · Other Services & Charges	4,792.67	2,000.00	240%	3,998.88	4,373.00	91%
430.324 · Mobile Phones	475.46	1,200.00	40%	417.71	945.00	44%
430.351 · Property Insurance	7,243.74	6,825.00	106%	4,651.24	10,141.00	46%
430.352 · Liability Insurance	5,927.05	6,825.00	87%	5,920.75	6,223.00	95%
430.355 · Auto Insurance	14,678.36	15,750.00	93%	13,184.68	20,512.00	64%
430.372 · Vehicle-Repair/Maintenance	5,824.30	12,500.00	47%	8,609.15	12,500.00	69%
430.373 · Building-Repair/Maintenance	974.24	1,000.00	97%	2,618.12	1,500.00	175%
430.374 · Equipment-Repair/Maintenance	11,183.80	7,500.00	149%	10,156.49	10,000.00	102%
430.420 · Dues & Memberships	130.00	250.00	52%	0.00	200.00	0%
430.460 · Meetings and Education	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 430 · Public Works	254,324.77	496,608.00	51%	279,372.64	542,532.00	51%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	300.48	1,000.00	30%	3,254.98	1,000.00	325%
Total 438 · Maintenance & Repairs of Roads	300.48	1,000.00	30%	3,254.98	1,000.00	325%
446 · Stormwater Management						
446.313 · MS4 Engineering	1,653.25	20,000.00	8%	1,422.50	15,000.00	9%
446.314 · MS4 Legal	0.00	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	2,500.00	10,000.00	25%	2,500.00	5,000.00	50%
Total 446 · Stormwater Management	4,153.25	30,000.00	14%	3,922.50	20,000.00	20%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	1,529.08	4,000.00	38%	1,631.31	4,200.00	39%
Total 454 · Parks	1,529.08	4,000.00	38%	1,631.31	4,200.00	39%
491 · Refund of Prior Year Revenues	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv		2,917.00	0%		0.00	0%
492.18 · Transfer to Capital Funds	0.00	1,000,000.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	0.00	0.00	0%	1,299.13	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	0.00	1,002,917.00	0%	1,299.13	1,000,000.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	1,388,633.30	4,083,969.00	34%	1,369,055.01	4,503,000.00	30%
Net Income (Loss)	874,263.92	-874,202.00	-100%	587,067.45	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag Ordinance)			0%			0%
341.01 · Interest on Checking	9,023.90	7,000.00	129%	12,072.96	25,000.00	48%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	4,702.03	0.00	0%	0.00	4,500.00	0%
364.30 · Trash - Current Year	1,191,666.78	1,234,800.00	97%	1,192,175.00	1,245,102.00	96%
364.31 · Trash - Prior Year	2,801.70	2,000.00	140%	5,264.68	2,500.00	211%
364.32 · Trash - Collections - 2005-2018	772.14	1,500.00	51%	4,853.70	750.00	647%
364.34 · Trash - Penalty Fees	0.00	0.00	0%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	286.00	250.00	114%	385.00	250.00	154%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	417.00	0.00	0%
392.XX · Use of Reserves	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	1,209,252.55	1,245,550.00	97%	1,215,168.34	1,278,102.00	95%
Expense						
427.112 · Trash Personnel Costs	0.00	102,753.00	0%	0.00	121,309.00	0%
427.310 · Trash Invoicing/Education		0.00	0%		0.00	0%
427.314 · Collection Notice Expense		600.00	0%		0.00	0%
427.317 · Hazardous Waste Collection	0.00	2,500.00	0%	0.00	3,000.00	0%
427.319 · TV/Tire/Dumping Fees - Bulk Trash Events	0.00	0.00	0%	614.93	27,410.00	2%
427.367 · Trash/Recycling Hauling Service	324,356.20	778,256.00	42%	346,741.60	832,528.00	42%
427.368 · Trash Tipping Fees	94,276.02	225,000.00	42%	97,633.68	256,855.00	38%
427.369 · Recycling Processing/Marketing	9,750.83	30,000.00	33%	11,273.66	25,000.00	45%
427.374 · Vehicle Repairs/Fuel		10,000.00	0%		10,000.00	0%
427.390 · Bank Charges		0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	2,000.00	2,000.00	100%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves		97,758.00	0%		0.00	0%
492.000 · Transfer to Capital Fund		0.00	0%		0.00	0%
66900 · Reconciliation Discrepancies		0.00	0%		0.00	0%
Total Expense	430,383.05	1,248,867.00	34%	458,263.87	1,278,102.00	36%
Net Income/(Loss)	778,869.50	-3,317.00	-23481%	756,904.47	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
FIRE/EMS FUND						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	685,830.35	748,140.00	92%	684,060.36	747,513.00	92%
341.02 · Interest on Checking	8,034.43	5,000.00	161%	10,970.07	20,000.00	55%
355.07 · Foreign Fire Insur Tax	0.00	51,232.00	0%	0.00	57,650.00	0%
Total Revenue	693,864.78	804,372.00	86%	695,030.43	825,163.00	84%
Expense						
411.110 · Salaries/Wages	344.42	1,378.00	25%	0.00	1,378.00	0%
411.192 · FICA/Medicare	26.36	105.00	25%	0.00	105.00	0%
411.194 · Unemployment Compensation	7.41	0.00	0%	7.41	30.00	25%
411.195 · Workers' Compensation	0.00	25,000.00	0%	0.00	20,000.00	0%
411.231 · Vehicle Fuel - Gasoline	1,614.69	7,000.00	23%	0.00	3,000.00	0%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	89.10	0.00	0%	0.00	100.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	329.04	600.00	55%	75.62	660.00	11%
411.363 · Hydrant Service	14,764.07	31,000.00	48%	14,650.53	37,009.00	40%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	225.00	350.00	64%	0.00	350.00	0%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	150,000.00	300,000.00	50%	150,688.84	300,000.00	50%
411.541 · Subsidy to Fire Relief Assoc.	0.00	51,232.00	0%	0.00	57,650.00	0%
411.542 · Subsidy to EMS Companies	45,527.00	182,108.00	25%	91,054.00	182,108.00	50%
411.543 · Capital Expenditures - Modena	20,000.00	20,000.00	100%	0.00	20,000.00	0%
411.544 · Capital Expenditures - Westwood	0.00	85,299.00	0%	87,032.00	85,299.00	102%
411.543 · Capital Expenditures - Reserve	0.00	53,200.00	0%	0.00	-32,099.00	0%
411.492 · Operating Expenditures Reserve	0.00	132,398.00	0%	0.00	149,573.00	0%
Total Expense	232,927.09	889,670.00	26%	343,508.40	825,163.00	42%
Net Income/(Loss)	460,937.69	(85,298.00)	-540%	351,522.03	-	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	2,332.10	0.00	0%	1,936.16	4,000.00	48%
354.03 · Winter/Severe Winter Agree	0.00	43,459.00	0%	0.00	40,000.00	0%
355.02 · Liquid Fuels Tax	290,409.96	286,070.00	102%	285,976.51	280,327.00	102%
355.03 · State Turnback Allocation	29,440.00	28,120.00	105%	29,440.00	29,440.00	100%
392.02 · Transfer from Capital Fund	0.00	75,000.00	0%	0.00	0.00	0%
392.35 · Use of Fund Balance	0.00	35,601.00	0%	0.00	0.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	322,182.06	468,250.00	69%	317,352.67	353,767.00	90%
Expense						
430.232 · Diesel Fuel	5,044.86	12,000.00	42%	5,094.28	11,000.00	46%
430.260 · Small Tools/Minor Equipment	3,195.00	5,000.00	64%	0.00	0.00	0%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	10,000.00	0%	0.00	0.00	0%
430.317 · Other	0.00	0.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	1,027.62	0.00	0%	0.00	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	83,206.63	45,000.00	185%	85,311.62	50,000.00	171%
433.220 · Traffic Control Devices/Signs	1,602.00	0.00	0%	0.00	0.00	0%
434.361 · Street Lights - Electricity	609.48	1,250.00	49%	667.36	1,505.00	44%
436.371 · Storm Drain Repairs	0.00	5,000.00	0%	0.00	3,000.00	0%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	8,284.59	10,000.00	83%	1,064.68	10,000.00	11%
437.374 · Equipment-Repair/Maintenance	7,035.98	10,000.00	70%	6,270.53	10,000.00	63%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	5,420.62	20,000.00	27%	475.83	20,000.00	2%
438.310 · Highway/Shoulder - Maintenance	500.00	0.00	0%	0.00	22,000.00	0%
439.371 · Road Paving/Improvements	6,003.88	350,000.00	2%	3,803.75	226,262.00	2%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	121,930.66	468,250.00	26%	102,688.05	353,767.00	29%
Net Income/(Loss)	200,251.40	0.00	0%	214,664.62	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	11,750.00	12,000.00	98%	9,250.00	12,000.00	77%
322.06 · Concert in the Park Vendors	0.00	430.00	0%	0.00	0.00	0%
341.01 · Interest on Checking	2,096.50	1,750.00	120%	2,540.69	4,250.00	60%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	21,137.00	0%	0.00	63,750.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	0.00	700.00	0%	0.00	0.00	0%
Memorial Park Bench	0.00	4,000.00	0%	0.00	0.00	0%
Pavillion Rental	250.00	750.00	33%	450.00	750.00	60%
Grants	34,500.00	40,000.00	86%	0.00	0.00	0%
Total Revenue	48,596.50	80,767.00	60%	12,240.69	80,750.00	15%
Expense						
Landscaping Shade Trees	0.00	1,500.00	0%	1,120.00	1,250.00	90%
Miscellaneous Expense	7,579.88	0.00	0%	300.02	0.00	0%
Pond Cleanup Project	0.00	0.00	0%	0.00	50,000.00	0%
Playground Equipment	1,900.00	26,267.00	7%	0.00	0.00	0%
ECA expenses from Donations	0.00	700.00	0%	0.00	0.00	0%
Park Public Bathroom	0.00	0.00	0%	0.00	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	307.00	1,500.00	20%	0.00	1,000.00	0%
454.27 · Park & Rec Commission	0.00	0.00	0%	0.00	0.00	0%
Professional Services	3,817.45	0.00	0%	0.00	6,000.00	0%
454.461 - Lighting	0.00	0.00	0%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	3,750.00	12,000.00	31%	6,299.96	12,000.00	52%
454.49 · Park Events Other	470.07	8,000.00	6%	1,320.72	9,000.00	15%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	331.77	1,500.00	22%	0.00	1,500.00	0%
492.000 · Surplus added to Reserves	0.00	33,800.00	0%	0.00	0.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	18,156.17	85,267.00	21%	9,040.70	80,750.00	11%
Net Income/(Loss)	30,440.33	-4,500.00	-676%	3,199.99	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
May 31, 2026

	Actual May 2025	2025 Budget	% of Budget	Actual May 2026	2026 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions		0.00	0%		0.00	0%
341.00 · Interest	19,573.40	20,000.00	98%	26,869.97	57,000.00	47%
354.00 · Commonwealth of PA Grant	5,388.41	0.00	0%		0.00	0%
387.00 · Contributions from Private Source		0.00	0%	5,000.00	0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd		891,000.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd Bridge			0%	100,000.00	300,000.00	33%
387.XX · DCED Reimb Grant - Sawmill Road Culvert			0%		250,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump		0.00	0%		56,328.00	0%
387.00 · Grant - Newlinville Traffic Calming		250,000.00	0%		250,000.00	0%
Sale of Fixed Assets		20,000.00	0%		0.00	0%
392.XX · Transfer in from Trash Fund		0.00	0%		0.00	0%
392.00 · Transfer in from General Fund		1,000,000.00	0%		0.00	0%
392.00 · Transfer to Municipal Building Project					1,000,000.00	0%
392.XX · Use of Reserves		482,941.00	0%		762,661.00	0%
Total Revenue	24,961.81	2,663,941.00	1%	131,869.97	2,675,989.00	5%
Expense						
Bank Fees	15.00	0.00	0%	0.00	0.00	0%
Document Digitization		5,000.00	0%		0.00	0%
Surveys and Studies	9,548.50	12,050.00	79%	0.00	12,000.00	0%
Township Website		25,000.00	0%		25,000.00	0%
Computers - revolving schedule		5,200.00	0%		4,000.00	0%
Computers - Server for Admin		12,000.00	0%			0%
Newlinville Village Master Plan			0%			0%
Newlinville Traffic Calming	14,564.75	200,000.00	7%	1,880.25		0%
Printing			0%			0%
Software and Services			0%			0%
Software and Services - PD Grant	5,388.41		0%	0.00		0%
Software and Services - Code Enforcement	12,800.00	30,000.00	43%	0.00		0%
Fuel Pump Replacement		0.00	0%	0.00		0%
410.74 · Police - Capital Purchase/Lease	64,643.15	174,275.00	37%	52,844.00	91,958.00	57%
430.74 · Capital Purchase - Mach/Equip	222,364.00		0%	75,668.00	207,000.00	37%
439.000 · Repairs & Maint. - Highways	60,925.76	1,245,113.00	5%	5,240.88	1,325,380.00	0%
454.00 · Capital Projects - Park			0%			0%
462.310 Subdivision/Land Development			0%			0%
471.00 · Capital Lease Principal Payment	5,028.78	10,159.00	50%	2,571.46	10,363.00	25%
472.00 · Loan interest	296.86	493.00	60%	91.36	288.00	32%
491.000 · Refund of Prior Year Expenditure			0%			0%
Transfer to Liquid Fuels	0.00	75,000.00	0%	0.00		0%
492.000 · Transfer to Parks & Rec Fund			0%			0%
Reserves - Municipal Building Project					1,000,000.00	0%
66900 · Reconciliation Discrepancies			0%			0%
Total Expense	395,575.21	1,794,290.00	22%	138,295.95	2,675,989.00	5%
Net Income/(Loss)	-370,613.40	869,651.00	-43%	-6,425.98	0.00	0%

East Fallowfield Township - General Fund
Payment Authorization Detail
May 27 through June 23, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
A & Z 2025 Lincoln Corp						
	Bill	05/01/2026	388	05/31/2026	16	147.00
Total A & Z 2025 Lincoln Corp						147.00
Allen Rubber Co. Inc.						
	Bill	05/15/2026	W-561183	05/25/2026	22	262.74
Total Allen Rubber Co. Inc.						262.74
Aspirant Consulting Group, LLC.						
	Bill	06/10/2026	22392	07/10/2026		245.00
Total Aspirant Consulting Group, LLC.						245.00
Bigfoot Automotive LLC						
	Bill	05/14/2026	13744	05/24/2026	23	234.00
	Bill	05/14/2026	13751	05/24/2026	23	100.00
Total Bigfoot Automotive LLC						334.00
Brandywine Valley SPCA						
	Bill	05/26/2026	May26-06	06/05/2026	11	865.28
Total Brandywine Valley SPCA						865.28
Burkholder Mfg, Inc.						
	Bill	06/05/2026	27034	06/15/2026	1	31.95
Total Burkholder Mfg, Inc.						31.95
Cleaning for Cures, LLC						
	Bill	05/29/2026	3834	06/08/2026	8	300.00
Total Cleaning for Cures, LLC						300.00
CliftonLarsonAllen LLP						
	Bill	06/01/2026	L261339150	06/11/2026	5	5,355.00
Total CliftonLarsonAllen LLP						5,355.00
CompNet, Inc.						
	Bill	05/31/2026	15278	06/30/2026		500.00
	Bill	05/31/2026	15260	06/30/2026		918.00
Total CompNet, Inc.						1,418.00
Dave Hindman						
	Bill	05/29/2026	5/29/2026-Mileage	06/08/2026	8	20.23
Total Dave Hindman						20.23
Drugscan, Inc.						
	Bill	05/31/2026	SINV002366	06/10/2026	6	265.00
Total Drugscan, Inc.						265.00
Fulton Bank CommUNITY Card						
	Bill	06/06/2026	5/8/26-6/5/26	06/16/2026		2,127.72
Total Fulton Bank CommUNITY Card						2,127.72
Gap Power						
	Bill	06/06/2026	2121866	06/16/2026		1,362.63
Total Gap Power						1,362.63
H.A. Berkheimer, Inc.						
	Bill	05/31/2026	26050017	06/10/2026	6	8.22
Total H.A. Berkheimer, Inc.						8.22
Hatt's Industrial Supplies, Inc.						
	Credit	06/04/2026	3189487			-19.98
	Bill	05/26/2026	3187442	06/05/2026	11	22.96
	Bill	06/04/2026	3189483	06/14/2026	2	104.88
	Bill	06/12/2026	3191378	06/22/2026		9.58
Total Hatt's Industrial Supplies, Inc.						117.44
Herbert E. MacCombie, Jr. P.E.						
	Bill	06/09/2026	2026-05-002	06/19/2026		195.50
Total Herbert E. MacCombie, Jr. P.E.						195.50
Key Business Solutions						
	Bill	06/15/2026	39018	06/25/2026		27.00
Total Key Business Solutions						27.00
Keystone Municipal Services, Inc.						
	Bill	06/04/2026	40693-40707; 40713	07/04/2026		5,343.04
Total Keystone Municipal Services, Inc.						5,343.04

East Fallowfield Township - General Fund
Payment Authorization Detail
May 27 through June 23, 2026

Law Offices of John S. Carnes. Jr.						
	Bill	06/16/2026	6/16/26-13Juniata	06/26/2026		1,196.00
Total Law Offices of John S. Carnes. Jr.						1,196.00
Lawson Products, Inc.						
	Bill	05/18/2026	9313478656	05/28/2026	19	406.74
Total Lawson Products, Inc.						406.74
Nancy Sage Sciarretta						
	Bill	05/26/2026	5/26/26	06/05/2026	11	210.00
Total Nancy Sage Sciarretta						210.00
NAPA Auto Parts {Coatesville}						
	Bill	06/09/2026	151347	06/19/2026		4.52
Total NAPA Auto Parts {Coatesville}						4.52
New Holland Auto Care						
	Bill	06/11/2026	2350954	06/21/2026		20.36
Total New Holland Auto Care						20.36
Occupational Health Centers						
	Bill	05/15/2026	519203685	05/25/2026	22	323.00
Total Occupational Health Centers						323.00
Paymerang, LLC.						
	Bill	05/31/2026	IN-016264	06/10/2026	6	120.00
Total Paymerang, LLC.						120.00
Pennoni Associates Inc						
	Bill	05/27/2026	1326644	06/06/2026	10	429.00
Total Pennoni Associates Inc						429.00
Pennsylvania One Call System, Inc.						
	Bill	05/31/2026	1166177	06/10/2026	6	82.80
Total Pennsylvania One Call System, Inc.						82.80
Petroleum Traders Corporation						
	Bill	06/09/2026	2194445	06/19/2026		337.52
Total Petroleum Traders Corporation						337.52
Pipe Xpress, Inc.						
	Bill	06/01/2026	141613	06/11/2026	5	2,368.39
	Bill	06/04/2026	141663	06/14/2026	2	45.00
Total Pipe Xpress, Inc.						2,413.39
Primo Brands - Police						
	Bill	06/16/2026	16F0435888474	06/26/2026		31.14
Total Primo Brands - Police						31.14
Siana Law, LLP						
	Bill	06/08/2026	105045	06/18/2026		4,363.44
	Bill	06/08/2026	105046	06/18/2026		1,198.50
	Bill	06/08/2026	105047	06/18/2026		141.00
	Bill	06/08/2026	105048	06/18/2026		404.00
Total Siana Law, LLP						6,106.94
Stephenson Equipment, Inc.						
	Bill	06/10/2026	P0571908	06/20/2026		148.48
Total Stephenson Equipment, Inc.						148.48
Thomas Trio						
	Bill	05/14/2026	5/14/26-Herzog	05/24/2026	23	75.00
Total Thomas Trio						75.00
Verizon (Park Internet) 756-631-796						
	Bill	06/13/2026	756-631-796-6/13/26	06/23/2026		114.90
Total Verizon (Park Internet) 756-631-796						114.90
Viking Termite & Pest Control, LLC.						
	Bill	06/01/2026	904041143	06/11/2026	5	87.20
Total Viking Termite & Pest Control, LLC.						87.20
Witmer Public Safety Group						
	Bill	05/26/2026	INV899558	06/25/2026		167.29
	Bill	06/01/2026	INV902301	07/01/2026		105.00
	Bill	06/01/2026	INV902299	07/01/2026		147.00
	Bill	06/16/2026	INV912216	07/16/2026		15.00
Total Witmer Public Safety Group						434.29
TOTAL						30,967.03

East Fallowfield Township - Trash Fund
 Payment Authorization Detail
 May 27 through June 23, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Chester County Solid Waste Authority						
	Bill	06/15/2026	78941	06/25/2026	1	4,285.12
Total Chester County Solid Waste Authority						4,285.12
TOTAL						4,285.12

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
May 27 through June 23, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Pennoni Associates Inc						
	Bill	05/27/2026	1326648	06/06/2026	10	3,963.50
Total Pennoni Associates Inc						3,963.50
TOTAL						3,963.50

Capital Fund
Payment Authorization Detail
May 27 through June 23, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
10-8 EVS Upfitting						
	Bill	06/05/2026	44280	06/15/2026	2	18,182.55
Total 10-8 EVS Upfitting						18,182.55
Pennoni Associates, Inc						
	Bill	05/27/2026	1326647	06/06/2026	10	5,552.50
	Bill	05/27/2026	1326649	06/06/2026	10	1,501.00
Total Pennoni Associates, Inc						7,053.50
TOTAL						25,236.05

East Fallowfield Township - Park Recreation Fund
Payment Authorization Detail
May 27 through June 23, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Dickinson, Teri						
	Bill	05/27/2026	5/27/26-Signs	06/11/2026	5	96.06
	Bill	06/09/2026	6/9/26-America 250	06/24/2026		160.29
Total Dickinson, Teri						256.35
Fulton CommUNITY Visa Card						
	Bill	06/06/2026	5/8/26-6/5/26	06/21/2026		550.27
Total Fulton CommUNITY Visa Card						550.27
George Ely Associates, Inc.						
	Bill	06/09/2026	E-44389	06/24/2026		458.00
Total George Ely Associates, Inc.						458.00
Harmony Hill Nursery, LLC.						
	Bill	06/08/2026	SO8376	06/23/2026		283.00
Total Harmony Hill Nursery, LLC.						283.00
Hatt's Industrial Supply						
	Bill	05/26/2026	3187442	06/10/2026	6	38.98
	Bill	06/16/2026	3192399	07/01/2026	6	74.90
Total Hatt's Industrial Supply						113.88
Jets Bounce Party Rentals						
	Bill	06/09/2026	Ref # 2163	06/24/2026		600.00
Total Jets Bounce Party Rentals						600.00
Michael J. Frederick						
	Bill	06/09/2026	6/27/26-America 250	06/24/2026		995.00
Total Michael J. Frederick						995.00
Philadelphia Living History						
	Bill	06/03/2026	2026-11	06/18/2026		500.00
Total Philadelphia Living History						500.00
RMS Event Rentals						
	Bill	06/02/2026	185	06/17/2026		135.00
Total RMS Event Rentals						135.00
Simone Collins, Inc.						
	Bill	06/05/2026	15824	06/20/2026		100.00
Total Simone Collins, Inc.						100.00
Weaver Mulch						
	Bill	06/16/2026	677254	07/01/2026		184.75
Total Weaver Mulch						184.75
TOTAL						4,176.25

Escrow Fund
Payment Authorization Detail
May 27 through June 23, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Herbert E. MacCombie, Jr. P.E.						
	Bill	06/09/2026	2026-05-003	06/24/2026		350.00
	Bill	06/09/2026	2026-05-001	06/24/2026		70.00
Total Herbert E. MacCombie, Jr. P.E.						420.00
Pennoni Associates, Inc						
	Bill	05/27/2026	1326645	06/11/2026	5	1,298.00
	Bill	05/27/2026	13226646	06/11/2026	5	86.50
Total Pennoni Associates, Inc						1,384.50
Siana Law, LLP						
	Bill	06/08/2026	105049	06/23/2026		141.00
Total Siana Law, LLP						141.00
TOTAL						1,945.50

East Fallowfield Township - Interim Payments
PAYMENT AUTHORIZATION DETAIL
May 27 through June 23, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	47	06/12/2026	Pennsylvania American Water { Hydrants}	100.80 · Meridian Fire/EMS Account	2,922.28
Bill Pmt -Check	ONL0090	06/12/2026	PECO {99000} Park	100.01 · Meridian Bank - GF - Checking	68.88
Bill Pmt -Check	ONL0091	06/12/2026	PECO {73000} Police Bldg	100.01 · Meridian Bank - GF - Checking	226.52
Bill Pmt -Check	ONL0092	06/12/2026	PECO {12000} Twp Bldg	100.01 · Meridian Bank - GF - Checking	532.63
Check	ONL0093	06/19/2026	Great American Financial Services{Office}	100.01 · Meridian Bank - GF - Checking	287.50
Bill Pmt -Check	1149	06/15/2026	21st Century Media	100.01 · Meridian Bank - GF - Checking	375.00
Bill Pmt -Check	1150	06/15/2026	Aflac	100.01 · Meridian Bank - GF - Checking	232.62
Bill Pmt -Check	1151	06/15/2026	American United Life Insurance Company	100.01 · Meridian Bank - GF - Checking	1,279.98
Bill Pmt -Check	1153	06/15/2026	Longley Insurance Agency	100.01 · Meridian Bank - GF - Checking	9,933.00
Bill Pmt -Check	1154	06/15/2026	Pennsylvania American Water	100.01 · Meridian Bank - GF - Checking	321.10
Bill Pmt -Check	1155	06/15/2026	Pennsylvania Municipal Health Insur. Coop	100.01 · Meridian Bank - GF - Checking	32,276.03
Bill Pmt -Check	1156	06/15/2026	Petroleum Traders Corporation	100.01 · Meridian Bank - GF - Checking	1,285.64
Bill Pmt -Check	1157	06/15/2026	Primo Brands - Office	100.01 · Meridian Bank - GF - Checking	118.39
Bill Pmt -Check	1158	06/15/2026	Primo Brands - Police	100.01 · Meridian Bank - GF - Checking	30.44
Bill Pmt -Check	1159	06/15/2026	Semperon Corporation	100.01 · Meridian Bank - GF - Checking	554.88
Bill Pmt -Check	1160	06/15/2026	Teamsters Health & Welfare Fund	100.01 · Meridian Bank - GF - Checking	7,487.40
Bill Pmt -Check	1161	06/15/2026	Verizon {Township Internet} 753-895-532	100.01 · Meridian Bank - GF - Checking	99.00
Bill Pmt -Check	79	06/15/2026	A.J. BLOSENSKI INC	Meridian - Trash Account	69,348.32
Bill Pmt -Check	80	06/15/2026	A.J. BLOSENSKI INC - 5005	Meridian - Trash Account	750.00
Bill Pmt -Check	81	06/15/2026	Chester County Solid Waste Authority	Meridian - Trash Account	17,321.26
Bill Pmt -Check	ONL2026-001	06/12/2026	PECO {00401} NEW25000	100.20 · Meridian Bank - 419	10.71
Bill Pmt -Check	ONL2026-002	06/12/2026	PECO {01003} NEW01111	100.20 · Meridian Bank - 419	58.08
Bill Pmt -Check	ONL2026-003	06/12/2026	PECO {21007} NEW75000	100.20 · Meridian Bank - 419	65.52
Bill Pmt -Check	191	06/15/2026	Petroleum Traders Corporation	100.20 · Meridian Bank - 419	266.38
Total Interim Bills Paid					145,851.56

East Fallowfield Township
Total of All Bills Paid May 27 through June 23, 2026

TOTAL ALL BILLS \$ 216,425.01

East Fallowfield Township
Internal Transfers May 27 through June 23, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
East Fallowfield Township						
	Bill	06/01/2026	6/1/26 - DCED LOAN	06/11/2026	5	<u>2,662.82</u>
Total East Fallowfield Township						2,662.82



To: East Fallowfield Township Board of Supervisors,

Subject: Expenditure of Capital Funds

I'm writing you this letter requesting expenditure of the capital funds that were set aside for apparatus replacement with the implementation of the Fire/EMS tax.

As you are aware the Modena Fire Company has purchased with your help a 2018 Pierce Enforcer Engine, the cost of this truck is \$489,500. During that purchase it was agreed upon to use the capital funding for the yearly payment of the truck.

It's hard to believe but it but if that time again and yearly payment is due already Just as last year we are requesting expenditure of the Capital funds in the amount of \$23,954.82 to cover the cost of the yearly payment.

The expenditure of these funds will be shown to you on the treasures reports in the 3rd quarter of this physical year.

A copy of the Invoice from KS State bank is also attached, in hopes of not overlapping this year we were hoping to have the funds by July 1st.

Respectfully Submitted
Frank Dowlin
Fire Chief

INVOICE

Date Sent: 06-01-2026

Bill to:

MODENA FIRE COMPANY NO 1
EMAIL: 3353880

Account Number: 3353880
Invoice Number: 53880-8-2026
Payment Date: 08-01-2026
Payment Due Date: 08-01-2026
Total Due: \$23,954.82

DESCRIPTION		AMOUNT
GOVERNMENT OBLIGATION CONTRACT DATED AS OF AUGUST 01, 2018	PAYMENT AMOUNT:	\$23,954.82
2018 PIERCE ENFORCER DEMO ENGINE WITH ASSORTED EQUIPMENT		
<i>Additional interest will be assessed on any payment received after the Due Date.</i>		
		\$23,954.82
		TOTAL DUE

Remit to:

KS STATEBANK
Government Finance Department
PO Box 1608
Manhattan, KS 66505
For Inquiries: (877) 587-4054

NOTE: The address listed above is for payments only

Payments sent to other addresses may be delayed



East Fallowfield Township Board and Commission Application

Name: John Humenick Telephone: 610-513-7394

Address: 1710 Valmont Drive, Coatesville, PA 19320 Date: 03/26/2026

Email Address: jdhumenick @ gmail.com

Years as a Township Resident: 18 Occupation: Director, Cybersecurity

Background/Interests: Computers, gaming, running, woodworking, scuba diving

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | |
|---|--|
| ☐ Park and Recreation Commission | ☐ Historic Commission |
| ☐ Planning Commission | ☐ Environmental Advisory Committee (EAC) |
| ☐ Zoning Hearing Board | ☒ Municipal Building Committee |
| ☐ Agricultural Security Commission | |

The above boards typically meet on a monthly basis or twice monthly. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes ☐ No ☐ Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

~~I have wanted to get more involved and a friend pointed me in this direction for volunteering. I was told there was a new township building in the works, and I'd get to assist in some of that discussion. It sounds like a nice way to start volunteering.~~

Concerns for the Township; if any:

¹ Please attach a resume and/or letter of interest



East Fallowfield Township Board and Commission Application

Name: ERIC SHANE CLOYD Telephone: [REDACTED]

Address: 19 ROKEBY ROAD Date: 8/27/2025

Email Address: [REDACTED]

Years as a Township Resident: 5 Occupation: ENGINEER

Background/Interests: SOCCER, SNOWS/MOVIES, ENGINEERING

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | |
|---|--|
| ☐ Park and Recreation Commission | ☐ Historic Commission |
| ☐ Planning Commission | ☐ Environmental Advisory Committee (EAC) |
| ☐ Zoning Hearing Board | ☒ Municipal Building Committee |
| ☐ Agricultural Security Commission | |

The above boards typically meet on a monthly basis or twice monthly. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes ☐ No ☐ Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

With my extensive background in engineering and large capital projects, I feel I'll be a benefit to the township and residents by participating on this board.

Concerns for the Township; if any:

¹ Please attach a resume and/or letter of interest

E. Shane Cloyd

19 Rokeby Road, East Fallowfield, PA 19320 • s [REDACTED]

Mission: Enhance my career growth and skills through a challenging position while contributing my talent and experiences. Strengthen leadership ability through increased responsibilities. Demonstrate the limits of projects and assignments by exceeding expectations.

Education: **MBA**, Drexel University 3/2012
MS Industrial Engineering, Lehigh University 1/2005
BS Industrial Engineering, Lehigh University 5/2003

Highlights: **Manufacturing Process Improvement**
Fabricated tools and parts kitting solutions implemented for mechanics to utilize at point-of-use. With Black Belt training, developed real-time visual management performance metrics pilot to assess the “health” of the operations in-work within production.

Mobile Application Development

Create mobile applications for Android OS, BlackBerry OS, and webOS. Published 16 mobile applications on webOS and BlackBerry PlayBook devices.

Data Mining & Analysis

Ability to mine extensive amounts of data (millions of records) in order to analyze current processing times, capacity constraints and bottlenecks.

Warehouse Picking Improvement

Engineered efficient solution to manual kit-picking process. Programmed in Visual Basic, was able to coordinate multiple kits to be picked simultaneously while reducing the risk of errors. Updated the kit interface and labeling process reducing the time required to build the kits. Approximately 75% reduction in cycle time.

Computer

Skills: Appian DirectRoute/ResourcePro, PC|Miler, HTML5+JS+CSS3, SQL, Tableau, MS Excel, Visual Basic, MS Office, ARENA Sim, AutoCAD, GOLD/Haystack, Python

Work

Experience: **President**, STEAM POWER, Coatesville, PA 2024-Present
A 501(c)(3) nonprofit that empowers the Coatesville community through accessible STEAM education, fostering creativity, workforce readiness, and inclusive innovation for youth and adults.

President, Our Dot Art, Coatesville, PA 2021-Present
A creative venture bringing communities together through LEGO®-inspired Dot Art kits and collaborative mural projects that make art accessible, interactive, and fun.

Principal Logistics Engineer, Penske Logistics, Reading, PA 11/2015-Present
Design and optimize customers’ logistics networks in the Northeast. Integrate with operations teams to continually improve processes, engage customers and their customers, and provide tools to streamline day-to-day tactical routing.

Industrial Engineer, Sikorsky Aircraft Corporation, Coatesville, PA 8/2013-9/2015
Responsible for all Industrial Engineering aspects of the S76D start-up program (standards, skillset assignments, metrics, manpower, planning, process improvements, customer options quotes, etc.). Prepared financial quotes for new business based on trending analysis of current production rates. Created automation tools for Operations to status their open work, as well as for IE to expedite their reporting capabilities.

Design Engineer, A. Duie Pyle, West Chester, PA 1/2013-8/2013
Key participant in Dedicated Services business unit start-up. Responsible for designing, modeling and pricing dedicated bids, and operationally sustaining optimal routes for awarded business.

Industrial Engineer Sr, Lockheed Martin, Fort Worth, TX

8/2010-1/2013

Final Assembly: Developed strategy for hand tools presentation line-side to jet. Developed strategy and implemented proactive support and manufacturing test equipment scheduling. **Wing Build:** Coordinated with Product Focus Team (PFT) to identify actions required to reduce the Production Interval from a 10-day takt to an 8-day takt. Developed and piloted consumables kitting and line-side storage to reduce inventory and mechanics' pick time. **Mate:** Sustain and improve Hard Tool Pull System used for proactively scheduling hard tooling, including calibration and WAPA status.

Quality Engineer, Lockheed Martin, Valley Forge, PA

1/2010-8/2010

Orchestrated the customer-facing monthly Corrective Action Board (CAB) meeting. Also responsible for obtaining and organizing data for weekly metrics associated with Quality Receiving Inspection.

Manufacturing Engineer, Lockheed Martin, Valley Forge, PA

7/2009-1/2010

Created and updated manufacturing planning for build, test and inspection processes. Worked alongside manufacturing operators to first understand the product and current processes, and make improvements where needed. Coordinated with Production Control and Program Management to assure planning was complete and accurate for deadline-driven production of ICBM updates and modifications.

Facilities Operations & Services, Lockheed Martin, Newtown, PA

1/2009-7/2009

Worked with Facilities team to manage Newtown location, including creating a proactive maintenance checklist.

Supply Chain Management, Lockheed Martin, Moorestown, NJ

7/2008-1/2009

Adapted to accelerated integration into Michelin tire programs, and rapid involvement in FASI. Tasked with facilitating FASI's Baseline Review. Instrumental involvement with mapping Haystack government purchases to MyParts internal LM purchase history for expediting Sourcing initiatives.

Sourcing Associate, ICG Commerce, King of Prussia, PA

11/2005-7/2008

Managed complete sourcing activities from analysis and characterization of clients' spend data through RFI process, Market Basket creation, RFQ process, Bid Analysis, negotiations with short-listed suppliers, supplier awards, client-supplier contracts and implementation. Coordinated client spend benchmarking to determine sourcing strategy, as well as inventory analysis for annual spend and on-hand inventory reduction. Managed projects with spend ranging from \$50K to \$30M+.

Project Engineer, Operations Concepts, Inc., Cherry Hill, NJ

5/2005-11/2005

Successfully saved companies six-figures with 1-2 year justified ROI analysis, mainly through automation implementation. Responsibilities included initial evaluation, client interaction, data collection and analysis, vendor RFPs, specifications, negotiations, and extensive report and presentation preparation and execution.

Staff Analyst, Ernst & Young, NY, NY

1/2005-5/2005

Provided fixed asset valuation for mergers & acquisitions. Position required proficient use of Microsoft Office tools, client interaction, great presentation skills, and teamwork to accomplish tasks.

Leadership: Team Lead, F-35 Component Final Finishes

7/2012-12/2012

Delegated tasks and priorities, supervised activity, and mentored development of social and technical skills for a Level 1 employee.

Academic

Experience: Supply Chain Research

6/2004-1/2005

Conducted research on safety stock placement in multi-echelon supply chains under uncertainty. Plans included creating software for safety stock placement based on new algorithm and incorporating stochastic lead-times.

IE/Rockwell Software Simulation Competition Finalist

5/2003

Using ARENA software, worked with a team to develop a simulation model of a fictitious manufacturing process created by a Rockwell Software consultant. Selected as one of five teams worldwide for finals to present in Portland, Oregon.

Other:

Operations Leadership Development Program (OLDP) Graduate, Green Belt Certified, Black Belt Trained, DoD Secret Clearance (expired), Provisional patent holder, Lego enthusiast

Accomplished and results-driven professional with substantial federal government experience in labor standards compliance management, workforce training, strategic planning, and operational management. Proven ability to develop and implement policies, streamline processes, and drive compliance with complex regulations. Expert in prevailing wage and construction industry compliance monitoring and planning. Proficient in designing, managing and delivering impactful training programs to enhance organizational performance and workforce capability. Skilled in optimizing operational systems, managing data integrity, and leading cross-functional initiatives. Adept at consulting with diverse stakeholders to align programs with strategic goals. Strong background in curriculum development and multilingual education for workplace communication. Committed to fostering operational excellence, continuous learning, and inclusive program delivery. Passionate about leveraging expertise in communication, teaching, and training, with program and policy management, investigations, and research-driven analysis to deliver actionable insights and foster organizational growth.

Areas of Expertise

- Prevailing Wage Compliance
- Training Design & Delivery
- Policy Compliance & Enforcement
- Strategic Planning & Execution
- Business Coordination and Logistics
- Labor Standards Administration
- Data Analysis & Process Improvement (Power BI, Excel)
- Stakeholder Communication and Engagement
- CRM & Data Systems
- Learning & Development
- Web Content Management
- Risk Assessment & Mitigation
- Writing & Presenting Findings

Professional Experience

Adaptive Construction Solutions, Houston, TX
Lead Compliance Manager

November 2025 – Present

Manage and monitor compliance with federal labor relations standards under the Inflation Reduction Act for large scale energy construction projects across the US. Coordinate prevailing wage and apprenticeship requirements project-wide by interpreting complex regulations, performing reviews, and implementing standard operating procedures (SOPs) to govern labor standards in construction contracts through the implementation of wage and apprenticeship policies. Make recommendations to resolve labor standards violations including employee underpayments, improper deductions, and and incorrect apprenticeship ratios by conducting investigations and advising prime contractors on how to correct deficiencies and comply with program requirements and avoid penalties.

- Consult with and manage relationships and information-flow with clients to foster program success.
- Provide guidance, policy interpretation, and recommendations for procedural improvements while highlighting deficiencies and needed corrective actions.
- Manage staff and overall compliance review process on multiple large scale projects to ensure contractual compliance and the effective execution of deliverables to help ensure success for clients.

Self-Employed
Educator: Spanish and ESL Teacher & Tutor

2003 – Present

Improve language proficiency, workplace communication, and cultural integration for minor and adult learners through customized Spanish and ESL instruction. Design and deliver concept-driven lessons using self-developed curricula and student-supplied materials tailored to individual learning needs.

- Strengthened workforce communication and productivity at Manfredi Trucking by facilitating tailored ESL programs over four years.
- Conduct two 24-session semesters annually for approximately 15 employees per term, emphasizing practical language skills and cultural integration in workplace.

US Department of Housing and Urban Development (HUD)

March 2011 – April 2025

Office of Davis-Bacon & Labor Standards– Philadelphia, PA/Washington, D.C.

Senior Management & Program Analyst/Labor Standards Specialist, GS-14

Strengthen compliance with federal labor relations standards by interpreting complex regulations, developing policies, and implementing standard operating procedures (SOPs) to govern labor standards in construction contracts and wage policies. Resolve prevailing wage labor standards violations including employee underpayments, improper deductions, and wage kickbacks by conducting investigations, enforcing corrective actions, and promoting equitable treatment of workers across federally funded construction projects.

- Designed and implemented standard operating procedures (SOPs), improving project timelines and labor standards administration.
- Managed Elation Payroll System (EPS) contract, optimizing compliance tracking, user support, and national payroll reporting integrity.
- Supported technical assistance and partner-facing solutions, including policy consultation, training delivery, and stakeholder outreach.
- Developed data-backed recommendations to close process gaps and elevate project transparency, efficiency, and workforce equity.

US Department of Housing and Urban Development

April 2001 – March 2011

Office of Field Policy and Management - New York, Philadelphia

Regional Web Manager (Management Analyst/Operations Specialist), GS-14

Enhanced operational efficiency and strategic goal alignment across HUD regional offices by coordinating management planning, policy development, and web-based business solutions to improve service delivery and usability.

- Increased accessibility and user engagement by managing and designing web content for HUD's internet, intranet, social media platforms, kiosks, and national templates leading usability studies and implementing navigation improvements in both English and Spanish.
- Augmented partner capacity and digital presence by training business partners in development, management, and marketing of web products, ensuring alignment with organizational standards in both English and Spanish.
- Elevated customer service and constituent engagement by leading regional staff and national teams in web content management, customer outreach, and inquiry response strategies serving as a key consultant on Spanish-language customer relations and communication best practices.
- Led cross-functional national teams on digital engagement, inquiry response, and constituent communications.

Additional Experience

[Community Builder](#) | US Department of Housing & Urban Development (HUD), Office of Field Policy & Management - NY
[Operations Specialist](#) | US Department of Housing & Urban Development, Office of Single-Family Housing - Newark, NJ

Education

[M.A., Social Sciences \(Concentration in Anthropology/Cross Cultural Studies\)](#) | Montclair State University, Upper Montclair, NJ
[Executive Education Program – Project Management/Development, Problem Solving](#) | University of Maryland, College Park, MD
[School of Translation & Interpretation](#) | University of Granada, Granada, Spain
[B.A., International Studies \(Political Science Concentration\)/Spanish](#) | Houghton University, Houghton, NY
[TEFL/TESOL Certificate](#) | The TEFL.org

Awards & Accomplishments

[Labor Standards Awards](#) | Received eight labor standards recognition awards since 2016 for excellence in investigations, training initiatives, and targeted team/committee contributions

[Program Development & Innovation](#)

- Created HUD's labor standards risk analysis and monitoring programs
- Developed a quality control/certification program for web products

[Project-Specific Recognition](#)

- 2006: HUD NY Extra Mile Award — for work in e-Mapping

- 2001-2010: Recognition for work as a Web Manager
- 2000-2001: Recognition for Management Planning
- 1998-2000: Recognition for work on HUD Erie Canal Corridor and American Heritage Rivers Initiative projects
- 1997: Recognition for designing and implementing HUD property auctions/homeownership education

Community Service & Leadership

Elected Board Member of Houghton University Alumni Association – 8 years (President 2010-2012)

Youth Basketball Coach (2010-2019)

Elected Elder of Coatesville Bible Fellowship Church- 6 years (President 2024-present)

Languages

Fluent | English & Spanish

Additionally Studied | French, Italian, Russian, Mandarin, German, Ancient Greek

Technical Proficiencies

Technical Skills | Plain Language Writing | Web Usability | Microsoft Office Suite (Word, Excel, PowerPoint, Outlook, Teams) | ArcGIS Mapping | Mapping 2020 | Adobe Dreamweaver | LiveMeeting | Proofpoint | SharePoint

Programming & Web Technologies | HTML/CSS | JavaScript

Data & Reporting Tools | Power BI | SmartSheets

Other Systems | Elation Payroll System | LCP Tracker

Joe McCormick
8 Edward Drive
East Fallowfield, PA 19320

October 25, 2025

Board of Supervisors
East Fallowfield Township
Strasburg Road
East Fallowfield, PA 19320

To the Board:

I am writing to express my interest in serving on the Municipal Building Committee. I believe that I have a unique combination of experience, training, prior municipal committee experience, and civic interest which would provide a valuable resource for the Committee and the Township as plans for a new municipal center evolve.

I have more than thirty years of experience in the design, development, supervision, and management of multiple types of building construction projects. During that time, I have held positions in virtually all aspects of the building process from project conception, engineering design, estimating, procurement, trade supervision, and project management. Starting at the engineering design desk, I worked my way up through increasingly more responsible positions culminating with serving as a regional manager for several of the largest mechanical contracting firms in the nation. The attached summary of experience provides more detailed career highlights.

Perhaps the relevant experience I have particularly well suited to the Municipal Building Committee is the most recent of my construction experience where I held positions with the Commonwealth of Pennsylvania as a Construction Inspector and Project Manager. In these positions, I was directly involved in the design and review process and construction implementation for state-owned facilities. Projects included state office buildings, hospital facilities, university academic buildings, national guard training centers, and renovation projects. This government work required extensive oversight of budgets and the fiduciary responsibility that comes with managing tax-payer funded projects. I believe this experience would be beneficial to the Township.

Please consider my interest and qualifications, and I hope that you find that I could become an asset to the Municipal Building Committee. Thank you for your consideration.

Sincerely,



Joe McCormick

Cc: Scott Swichar, Township Manager



East Fallowfield Township Board and Commission Application

Name: JOE MCCORMICK Telephone: [REDACTED]

Address: BEDWARD DRIVE, EAST FALLOWFIELD Date: 10/25/25

Email Address: [REDACTED]

Years as a Township Resident: 20+ Occupation: CONSULTANT

Background/Interests: CAREER CONSTRUCTION PROFESSIONAL, YEARS SERVED WITH SEVERAL TOWNSHIP COMMISSIONS AND PLANNING TASK FORCE

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | |
|---|--|
| ☐ Park and Recreation Commission | ☐ Historic Commission |
| ☒ Planning Commission | ☐ Environmental Advisory Committee (EAC) |
| ☐ Zoning Hearing Board | ☒ Municipal Building Committee |
| ☐ Agricultural Security Commission | |

The above boards typically meet on a monthly basis or twice monthly. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes ☐ No ☐ Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I HAVE YEARS OF EXPERIENCE WHICH WOULD BE A VALUABLE ASSET TO TOWNSHIP ADMINISTRATION AND PLANNING

Concerns for the Township; if any:

RESPONSIBLE MANAGEMENT AND CONSIDERED PLANNING FOR TOWNSHIP GROWTH AND DEVELOPMENT

¹ Please attach a resume and/or letter of interest

Joe McCormick
Summary of Qualifications

- **Education**
 - Brown University, Northeastern University, Rhode Island School of Design curriculums in Economics, Organizational Behavior, and Mechanical Engineering. Certificates in Architectural Building Design, HVAC Design, Building Automation and Controls
- **Engineering and Design**
 - Designed mechanical and electrical systems for construction projects in power generation, manufacturing, and petrochemical projects
- **Construction Engineering**
 - Field engineer working with contractors on site with biotech facilities, power generation, semiconductor, and process engineering projects interpreting architectural and design documents for construction and implementation
- **Plan and Design Review**
 - Reviewed conceptual project designs, feasibility and constructability studies, development of project budgets and cost
- **Project Management**
 - Oversight of project implementation, monitoring and control of manpower levels, cost and budget maintenance, scheduling and milestone completion targeting
- **Trade Supervision**
 - Oversight of trade labor performance, assessing manpower needs, quality control, schedule maintenance
- **Residential Construction**
 - Owned and operated small building construction firm involved with custom home construction, remodeling and renovation
- **Facilities Management**
 - Planning and project development for renovation, repairs, and upgrades to hotel properties for a national hotel ownership group
- **Energy Performance Contracting**
 - Working for major utility, designed and implemented energy conservation projects for hospitals, military, manufacturing, and municipal buildings on lighting, and mechanical system improvement projects
- **Regional Management for Contractors**
 - Oversight of planning, bidding and estimating, manpower loading, project implantation, fiscal oversight for several of the largest plumbing and mechanical contractors in the region
- **Construction Inspection**
 - Monitored construction implantation for state facilities, ensuring compliance with architectural plans and designs, quality of work. Pre-construction plan review, subcontractor bid process management, development of estimates and budgets
- **Project History**
 - Project experience includes Northeast Utilities various nuclear power generation facilities, IBM Semi-conductor facility, Children's Hospital of Philadelphia expansion, BASF pharmaceutical expansion, West Chester University, Bayer Pharmaceuticals, National Guard Readiness Facilities, SE Pennsylvania Veterans Hospital, Lincoln University



EAST FALLOWFIELD TOWNSHIP

Municipal Building Committee Meeting Minutes

March 23, 2026 at 6:30 PM



Members Present

John Ionata
Wilson Lambert
Chuck Argue
Jerry Dickinson

Township Staff Present

Scott Swichar, Township Manager

1. There was an executive session on March 23, 2026 to discuss applicant qualifications
2. CALL TO ORDER
3. INTERVIEW PROSPECTIVE MEMBERS:
 - a. Joe McCormick (5 minutes)
 - b. Shane Cloyd (5 minutes)
4. MOTION: Jerry Dickinson recommend Joe McCormick to the Township's Board Supervisors for appointment to the Municipal Building Committee. John Ionata seconded.

Vote: 4-0.
5. MOTION: Chuck Argue recommend Shane Cloyd to the Township's Board Supervisors for appointment to the Municipal Building Committee. John Ionata seconded.

Vote: 4-0.
6. PUBLIC PARTICIPATION - 20 minutes

Shane Cloyd, Township resident, asked a question about livestreaming of meetings.
7. ADJOURNMENT AT 7:07PM



EAST FALLOWFIELD TOWNSHIP

Municipal Building Meeting Minutes May 27, 2026 at 6:30 PM



Members Present

John Ionata
Wilson Lambert
Chuck Argue
Jerry Dickinson
Katja DiRado

Township Staff Present

Scott Swichar, Township Manager

1. Call to order, silent meditation and pledge of allegiance.
2. CALL TO ORDER
3. INTERVIEW PROSPECTIVE MEMBERS:
 - a. Eric Ramoth (5 minutes)
 - b. John Humenick (5 minutes)\
4. There was an executive session to discuss applicant qualifications
5. MOTION: Jerry Dickinson made a motion recommending John Humenick and Eric Ramoth to the Township's Board Supervisors for appointment to the Municipal Building Committee. Wilson Lambert seconded.

Vote: 5-0.
6. PUBLIC PARTICIPATION - 20 minutes

Connie McLaughlin discussed having an alternate member of the committee.
Deborah Stoff discussed LEED certification.
7. ADJOURNMENT (7:50PM)



East Fallowfield Township Board and Commission Application

Name: Eric Ramoth Telephone: [REDACTED]

Address: 220 Falun Lane Date: 3-24-26

Email Address: [REDACTED]

Years as a Township Resident: 16 Occupation: Consultant

Background/Interests: _____

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | |
|---|--|
| ☐ Park and Recreation Commission | ☐ Historic Commission |
| ☐ Planning Commission | ☐ Environmental Advisory Committee (EAC) |
| ☐ Zoning Hearing Board | ☒ Municipal Building Committee |
| ☐ Agricultural Security Commission | |

The above boards typically meet on a monthly basis or twice monthly. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

☒ Yes ☐ No ☐ Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

36 years experience government programs - economic development
and housing construction projects - oversaw compliance for
nearly \$1 billion in projects. Consultant work for towns and
non-profits in using government funds for projects. I can help.

Concerns for the Township; if any:

proper planning & development, fiscal planning, quality of life

¹ Please attach a resume and/or letter of interest

John D. Humenick

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Professional Summary

Enthusiastic and approachable cybersecurity sales engineer with 5 years of experience excited to return to developing engineers and supporting their career paths, as previous managers and leaders have done for me. 20+ years of technical and customer facing work, as well as years of management and navigating the intricacies of a large national cybersecurity organization.

Experienced manager of virtualization and security engineers, handling presales customer meetings, problem resolution for my engineers, and day to day team management. 20+ years of technical and customer facing work designing, implementing, and troubleshooting projects. Promoted repeatedly from technician to engineer to practice leader.

Education

- Pennsylvania State University, Bachelor of Science, Computer Science, 1999

Certifications

- Certified Information Systems Professional – (ISC)² CISSP
- Palo Alto Cyberforce Commander; PSE Professional (Strata)
- Netskope Presales Certification
- AWS Certified Solutions Architect – Associate
- LogRhythm Certified Deployment Engineer - LCDE
- VMware Certified Professional 6 - VCP
- Microsoft Certified Application Developer - Developing and Implementing Web Applications with Microsoft® Visual Basic® .NET and Microsoft® Visual Studio® .NET, Developing XML Web Services and Server Components with Microsoft® Visual Basic® .NET and the Microsoft® .NET Framework, TS: Microsoft® SQL Server™ 2005 - Implementation and Maintenance
- Citrix Certified Associate: Virtualization and Networking. CCA-V, CCA-N

Technical Skills

- Languages: Python, Microsoft.Net frameworks, ASP.Net (VB.Net, C#), ASP Classic, SQL, T-SQL, HTML, XHTML, XML, JavaScript, PHP, VBScript, C++, LotusScript, Objective-C
- Operating Systems: Microsoft Windows, OS X, Linux
- Networking: TCP/IP, Local Area Network services (DNS, DHCP), Wireless Networks, Active Directory
- Software: Visual Studio .Net (2003, 2005, 2010), Visual InterDev 6.0, Dreamweaver (CS3, CS4), SQL Server Enterprise Manager, SQL Server Management Studio, Internet Information Server (IIS), Apache, Microsoft SQL Server (7, 2000, 2005, 2008), MySQL, Lotus Notes and Domino (R5, R6), Microsoft Office, GIMP (GNU Image Manipulation Program), FogBugz, Subversion

Experience

Summit Network Services/Comm Solutions/Optiv, 1999 to Present

Director, Client Advisory, Jan 2023 to Present

- Lead the regional team of Solution Architects who cover the Mid-Atlantic Strategic, Great Lakes Enterprise, and Philadelphia Metro Enterprise regions during my time
- Handle the hiring, onboarding, and HR responsibilities for new Solution Architects

- Manage personnel issues and needs for the team as well as mappings to the regional Client Managers
- Migrated and created content for the Client Advisory SharePoint site to document processes, questions and answers, and link to sources of truth for the greater Solutions Advisors team
- Oversaw the Network center of excellence for Optiv, driving enablement around the industry spaces that fall into network security, vendor enablement for relevant and important partners, and supporting the team through the shift into a CoE style engagement with the sales regions

Client Solutions Architect II, June 2017 to Jan 2023

- Presented at Mid-Year Rally and OptivCon with members of A&E and MSS to educate coworkers and customers
- Zero Trust Strike Team member responsible for educating both internal teams and clients around an agnostic understanding of Zero Trust methodology, as well as introducing our capabilities to help clients mature
- Worked on, and won, 14 month long Advanced Fusion Center sales motion with Client Manager for a client who had very specific requirements and internal issues getting it off the ground
- Joined the Spectra Alliance Strategic Initiative – Pursuit Team to help develop and educate on the zero-trust story built around some of Optiv’s key partners
- Volunteered to chair the Training and Qualifications Committee for the Risk Community
- Supported and trained multiple new sales reps on Optiv services and our shift to a security focused mindset during the Comm Solutions acquisition
- Won two RFQs, at an ivy league university and well-known national retailer, by working with the customer to understand what they were truly asking for, working hand in hand with internal Optiv team members, and maintaining a supportive relationship with our vendors.
- Selected by manager to attend management training classes in Denver
- CSA Team Leader for Risk and Compliance Community before SME team reorganization
- Worked with customers to determine business and technical requirements for projects, and supported the internal practices to translate those requirements into tasks and deliverables on SOWs
- Mentored peers during the Comm Solutions acquisition, and during corporate role changes and transitions within Optiv
- Supported and helped train three new client managers on Optiv services, processes, and vendor technology after being hired by Optiv

Security Practice Leader, June 2016 to June 2017

- Mentored and trained the engineering team as new, security related vendors and products were on-boarded within the company
- Created internal security training and presentation to educate the company around personal and corporate security issues related to passwords, data handling, and social engineering among others
- Worked with large, national, non-profit to design, configure, and deploy IAM platform for their staff. Created

documentation for IT support teams and ran multiple training sessions for internal staff to learn how to administer and use the platform.

- Created a cloud-based demo environment for a next-gen endpoint product to safely, and in a repeatable format, demonstrate the software capabilities to customers.
- Managed sales, vendor, and our engineer during difficult certification process to achieve product deal registration and vendor support on a large project
- Interviewed and vetted candidates for both the network practice and security practice
- While still performing previously listed practice leader responsibilities

System Administration Practice Leader, January 2015 to June 2016

Virtualization Practice Leader, August 2014 to December 2014

- Managed and supported the engineering team responsible for VMware, Citrix, and Microsoft solutions
- Worked with the sales team on presales engagements for projects, helping clarify the customer's vision, and creating scopes of work that translate that vision into specific tasks and deliverables
- Established yearly goals and training plans for each engineer, and discussed long term plans and careers
- Performed yearly reviews of each engineer, discussed challenges they had run into, and reviewed successes
- Supported team members through the year on technical issues with projects, how to solve the problem, and how to work through the problem with the customer
- Guided engineers on how to work with difficult customer situations and improve the relationship

Subject Matter Expert, Virtualization, May 2013 to August 2014

- Designed and deployed VMware and Citrix based solutions for customers, including whiteboard sessions, creating high-availability topologies, and troubleshooting
- Maintained internal VMware and Citrix environment as part of the virtualization team
- Troubleshot technical and design related issues within existing virtual environments
- Deployed, managed, and supported multiple SQL database servers; maintained backups, data integrity, and troubleshot performance issues
- Maintained website server and site: patching Linux (CentOS), patching Wordpress, supporting issues for Marketing department, helping site designer when needed

Application Developer/Software Development Director, 2005 to 2013

- Designed and created a module for a web hosting provider allowing customers to access, review, and make changes to their F5 Local Traffic Managers
- Lead developer responsible for the design and development of a web application for Toshiba International's Power Systems Division to manage customer data, implement a parts ordering system, and migrate an automated cost tracking system.

- Worked as network and web administrator for multiple companies performing tasks such as user management, server builds, workstation rollouts, patching software and operating systems, and monitoring/creating backup solutions.
- Lead developer responsible for the design and development of a web application for a real estate investment company to gather information efficiently, grow their company from 2 employees to 30, and provide reports in real-time.
- Network Administrator for real estate investment company, managing their day to day operations, maintaining on-going nightly backups, supervising new equipment purchases and rollouts, and managing the technology portion of a company move.
- Supported and provided maintenance to existing customer PHP web application for a non-profit agency running MySQL and multiple MS Access front-ends for internal users.
- Lead developer for trouble ticket tracking system for a nursing agency IT department where no process was previously in place, allowing for automated user support, easier management of issues, and more efficient deployment of staff and resources.
- Coordinated with customers for rollout schedules, unit testing based on scope requirements, monitoring end-user testing, and preventing scope creep.
- Report writer for nursing agency creating multiple reports based off critical and highly sensitive patient data, integrated into their existing software package and their intranet.
- SharePoint administrator for internal document management and tracking of customer information and responsible for designing custom forms for accounting and sales departments.
- Database administrator for nationwide call center handling millions of rows of data and responsible for maintaining failover capabilities, maintenance of the servers, and tuning the database for performance.

Network Technician/Network Engineer, 1999 to 2005

- Support engineer for rolling out Cisco wireless networks for a school district, determining access point locations, configuration of access points, tracking equipment installation, and measuring signal strength and data throughputs.
- Lead developer responsible for design and development of ticket and time tracking system in Lotus Notes for our IT consulting company to produce a more efficient system for reporting on and managing engineer data.
- Lead developer responsible for designing, developing, and migrating away from the Lotus Notes time tracking system to a custom web application for more robust reporting and more suited to handle the increasing usage.
- Network administrator for a fire fighting and safety company managing multiple remote sites and data connectivity to England and their parent office.
- Lead developer responsible for migrating a manufacturing company from an older standalone application to a more efficient and automated workflow-tracking web application with more useful reporting features and easier deployment needs.
- Citrix administrator for several companies responsible for managing servers, installing and updating



applications, and monitoring system logs.

- Network administrator and help-desk support for multiple customers supporting their Windows NT and 2000 networks, Active Directory, and workstations.



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS

Al Wright, Vice-Chair
Wilson T. Lambert, Jr.
Katja DiRado
Deborah Stoff

TOWNSHIP MANAGER

Scott M. Swichar

BOARD STATEMENT ON ICE ENFORCEMENT

With increased public concern over the federal government's immigration policies and the enforcement of immigration laws by the U.S. Immigration and Customs Enforcement (ICE), the East Fallowfield Township Board of Supervisors and the East Fallowfield Township Police Department want our residents to understand the role of the Township and our police department in immigration enforcement.

The East Fallowfield Township Police Department does not enforce federal immigration laws. Immigration enforcement and policies are the responsibility of the federal government, not our local police. Our officers and Township employees will not inquire about immigration status during police interactions or when residents seek other Township services. The Township does not participate in ICE's 287(g) program, which allows local law enforcement to enforce federal immigration laws.

The East Fallowfield Township Police Department enforces state criminal laws, traffic laws, and local ordinances to protect the health, safety, and welfare of our residents and the public. Our Township police investigate crimes and work hard to protect victims and witnesses, regardless of their immigration status. The Township does not share any information related to witnesses or victims of crime with federal immigration officials.

Our police department does not actively participate in federal immigration enforcement operations. The Department will take only the steps necessary to maintain order and prevent breaches of the peace or other violations of state criminal law, to ensure public safety. To date, the Township is aware of only one instance in which ICE conducted immigration enforcement within the Township, and our police department was informed of the activity after it had concluded, with no involvement by our police department.

It is important for all residents and visitors to understand the practices and policies we follow, as we are committed to ensuring the safety and well-being of everyone in our community, regardless of immigration status.

**TOWNSHIP OF EAST FALLOWFIELD
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE NO. 2026-03**

**AN ORDINANCE OF THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER
COUNTY PENNSYLVANIA REQUIRING OWNERS OF ALL RESIDENTIAL RENTAL
UNITS WITHIN THE TOWNSHIP TO REGISTER WITH THE TOWNSHIP CODE
ENFORCEMENT OFFICER, PROVIDING FOR ALL SUCH UNITS TO BE
INSPECTED AS PROVIDED HEREIN BY THE TOWNSHIP CODE ENFORCEMENT
OFFICER, SETTING FEES FOR THE COST THEREOF, PROVIDING A PROCEDURE
FOR INSPECTION AND PENALTIES FOR VIOLATION OF THE ORDINANCE.**

WHEREAS, the Township Supervisors of East Fallowfield Township recognize a need for a comprehensive and organized license and inspection program of Residential Rental Units within the Township to assure compliance with local safety, health, fire and zoning regulations; and

WHEREAS, the Supervisors recognize a need for an efficient system for compelling the habitability and the continued maintenance of the Residential Rental Units within the Township; and

WHEREAS, the Supervisors recognize that lessees have a reasonable expectation that their Residential Rental Units will be maintained in accordance with the applicable blighted property ordinance provisions; and

WHEREAS, the Supervisors recognize that requiring registration/licensing and inspection of Residential Rental Units within the Township will allow for orderly administration of the Ordinance.

NOW THEREFORE, BE IT ENACTED AND ORDAINED BY THE TOWNSHIP OF EAST FALLOWFIELD, CHESTER COUNTY, PENNSYLVANIA, and it is hereby enacted and ordained by authority of the same:

Section 1. Purpose; findings.

A. The purpose of this article of the East Fallowfield Township shall be to protect and promote the public health, safety and welfare of its citizens, to establish rights and obligations of owners and tenants/occupants relating to residential rental units in the Township and to encourage owners and tenants to maintain and improve the quality of life and quality of rental housing within the community. As a means to these ends, this article provides for the registration of rental properties and for the inspection and licensing of residential rental units thereon, to ensure said properties and units are in compliance with Township-adopted building, property maintenance and other codes and regulations.

SECTION 2. REGISTRATION/LICENSING OF RESIDENTIAL RENTAL UNITS.

A. Owners of residential real property who rent or intend to rent all or a portion of their residential property in East Fallowfield Township shall make application to East Fallowfield Township for a rental license for each proposed rental unit, subject to renewal on an annual basis and upon the change of a tenant.. The Township is authorized to design and administer forms to be used to carry out the purpose of this article, which forms shall be available at the East Fallowfield Township Building and on the East Fallowfield Township website.

B. At the time of application, the owner making application shall provide to East Fallowfield Township the contact information (and signature) of the owner and a designated, responsible agent or property manager (inclusive of emergency contact information for all of the above). If the designated, responsible agent or property manager changes, the owner shall notify East Fallowfield Township in writing within 30 days of the new designated, responsible agent or property manager, and provide the aforesaid information.

C. At the time of application, the owner making application must have satisfied all permit fees, civil judgments, or fines owed to East Fallowfield Township. The satisfaction of permit fees stated above applies not only to property(ies) for which the owner is applying currently, but to all properties that the owner possesses title to in East Fallowfield Township.

D. At the time of application, each owner for a rental license shall pay a permit fee for each rental unit, which fee shall be established by resolution of the Board of Supervisors, and which fee may be amended from time to time by resolution of the Board of Supervisors.

E. At the time of application, each owner shall sign a certification subject to the penalties for unsworn falsification to authorities (18 Pa.C.S.A. §4904), which states that the owner is aware of and intends to comply with all applicable Township codes and ordinances including, but not limited to, the East Fallowfield Township Blighted Property Ordinance, the Pennsylvania Uniform Construction Code, the Township's trash collection and recycling ordinances, and any other ordinance that requires the safe and proper maintenance of real property in East Fallowfield Township.

F. Beginning in 202_, application for rental licenses for the 202_ calendar year and beyond shall be made on or prior to January 31 of such year. At the time of the application, the license fee shall be paid. Applications made after January 31 (or, in the case of a tenancy that begins after January 31st, within 30 days of the commencement thereof) shall be subject to a penalty which shall be established by resolution of the Board of Supervisors, and which may be amended by resolution of the Board of Supervisors from time to time.

SECTION 3. DUTIES OF OWNERS OF RESIDENTIAL UNITS.

A. It shall be the duty of every owner, operator, designated/responsible agent or property manager to keep and maintain all residential rental units in compliance with all applicable codes and provisions of all applicable state laws and regulations and all East Fallowfield Township

ordinances, and to keep said units in good and safe condition (e.g., East Fallowfield Township Code Chapters 10, 17, 18A and 27).

B. It shall be unlawful for any person, as owner, operator, designated/responsible agent or property manager to conduct or operate or cause to rent any residential rental unit within the East Fallowfield Township without registering the property in accordance with this Ordinance and maintaining the license for the same with the Township.

C. Every owner, operator, responsible agent or manager shall provide each tenant with a copy of this article, and the current residential rental registration for the premises upon which the residential rental unit is situated.

D. The owner shall maintain acceptable physical conditions in common areas and the owner shall be required to ensure that common areas and the outside premises are in compliance with applicable state and East Fallowfield Township codes and ordinances.

E. Owners and Designated, Responsible Agents and Property Managers Separately Responsible. If any residential rental unit is owned by more than one person, in any form of joint tenancy, as a partnership, or otherwise, and, as to any designated, responsible agents or property managers who have executed the residential rental permit application, such person shall be jointly and severally responsible for the duties imposed under the terms of this article, and shall be separately subject to prosecution for the violation of this article.

SECTION 4. TENANT DUTIES.

A. The tenant shall comply with all obligations imposed upon tenants by this article, applicable codes and regulations of East Fallowfield Township, and all applicable provisions of state law, particularly in keeping the interior of the rental unit in sanitary condition.

B. Tenants shall collect and dispose of all rubbish, garbage and other waste in a clean and sanitary manner, and tenants shall comply with East Fallowfield Township solid waste, sanitation and recycling regulations. Tenants shall keep the part of the premises which tenant occupies or controls in a clean and sanitary manner.

SECTION 5. INSPECTION OF RESIDENTIAL RENTAL UNITS

A. All Residential Rental Units shall be subject to inspection by the Township Code Enforcement Officer biennially (once every other year), or within thirty (30) days of written notice from the Code Enforcement Officer upon complaints submitted to the Township, for compliance with the currently adopted version of Township's Blighted Property Ordinance, the instant Ordinance and other applicable Township Ordinances. All such inspections shall be

subject to, and conducted in accordance with, the Fourth Amendment to the United States Constitution. Tenants may refuse entry to the Township Code Enforcement Officer in the absence of an administrative search warrant or legal authority to enter the property, in which case the subject property may not be issued the requisite certificate of inspection and, consequently, the subject property would not be authorized to be used as a rental property. Nothing in this Section shall prohibit a Code Enforcement Officer from requesting permission from a tenant to inspect a property for compliance with this Section, or to seek and obtain an administrative search warrant or other legal authority to enter such property or Residential Rental Unit. Nothing in this section shall prohibit additional inspections if the property is found to be in violation of any Township Ordinance or Commonwealth laws or if the Township receives complaints regarding unlawful activities at the property. The owner shall be responsible for any additional inspection costs if any violations are identified as a result of a complaint inspection.

B. The fee for the inspection of Residential Rental Units shall be as noted in the Fee Schedule adopted by the Township or as the Supervisors may hereafter by resolution direct.

SECTION 6. CERTIFICATE OF INSPECTION.

A. No person shall rent, lease or allow to be occupied any Residential Rental Unit subject to this Ordinance without the unit first being inspected and determined to be compliant by the Code Enforcement Officer.

B. The Owner of a Residential Rental Unit may request inspection of a Residential Rental Unit at any time. Any such request shall be made in writing to the Township Code Enforcement Officer and shall be accompanied by the inspection fee required by the Township.

C. The Certification of Inspection issued by the Township Code Enforcement Officer shall expire two (2) years from the date of issuance, unless suspended or revoked due to a violation of this Ordinance.

D. A Certificate of Inspection shall be transferable to new owners.

E. The tenant may request a copy of a Certificate of Inspection for the property in which they reside.

SECTION 7. PROCEDURE FOR INSPECTIONS. Upon inspection by the Township Code Enforcement Officer, if a property or Residential Rental Unit is found to be in compliance with the Township Ordinances and the inspection fee has been paid, the Township Code Enforcement Officer shall issue a Certificate of Inspection for the property or Residential Rental Unit, respectively.

If a property is found to be in violation of any Township Ordinance, including, but not limited to, the Township's Blighted Property Ordinance, this Ordinance and any other applicable Township Ordinances, the Township Code Enforcement Officer shall provide written notice of such violation(s) to the responsible person(s) (which, depending on the nature of the violation, may include the owner(s), designated, responsible agent or property manager, or tenant(s)) and may set a re-inspection date before which such violation(s) must be corrected. The re-inspection date shall be as stated by the Township Code Enforcement Officer in the written notice, but shall be no more than sixty (60) calendar days after the date of inspection, except in exigent circumstances involving the public health, safety and welfare (in which case the time period may be shorter) or except as other, special circumstances acceptable to the Code Enforcement Officer warrant otherwise. A fee for each re-inspection of violation(s) shall be charged in accordance with the Fee Schedule established by the Township or as the Supervisors may hereafter by resolution direct.

If the violation(s) cited by the Township Code Enforcement Officer is corrected upon re-inspection and the annual license fees have been paid, the Township Code Enforcement Officer shall issue a Certificate of Inspection for the property.

If the violation(s) cited by the Township Code Enforcement Officer is not corrected upon re-inspection, the Township Code Enforcement Officer shall not issue the Certificate of Inspection and shall inform the Township Supervisors in writing within ten (10) days for further action as the Township Supervisors shall deem appropriate. The Residential Rental Unit license shall also be suspended as noted in this Ordinance.

SECTION 8. SUSPENSION OR REVOCATION OF LICENSES.

A. Failure of an inspection of a Residential Rental Unit will result in the suspension of the Residential Rental Unit's license, if the violation(s) found during the inspection is not corrected within the designated time frame.

B. If the violation(s) found during the inspection is not corrected within the designated time frame, the Residential Rental Unit license shall be suspended and the tenants shall be notified to vacate the Residential Rental Unit within the time period as established by the Township Code Enforcement Officer, except in cases of an immediate threat to the public health safety and welfare, in which case immediate vacation may be required. Occupancy of the Residential Rental Unit shall not be allowed until the violation(s) has been corrected and the Residential Rental Unit passes an inspection by the Township Code Enforcement Officer.

SECTION 10. PENALTIES.

A. Any person who violates any provision of this Ordinance (inclusive of the owner, designated, responsible agent or property manager, or tenant) shall, upon conviction hereof

before a court of competent jurisdiction pursuant to Section 1602(c.1)(2) of the Pennsylvania Second Class Township Code, be sentenced to pay a fine of up to, not to exceed, \$1,000 per violation as a summary offense before a District Justice plus court costs and costs incurred by the Township.

B. A separate offense shall be deemed to have been committed for each and every day during or on which a violation(s) occurs.

C. Any person who violates any provision of this Ordinance in the first year applications for rental licenses are required pursuant to Section 2(F) of this Ordinance shall be sent a written warning prior to enforcement action being taken by the Township Code Enforcement Officer. The written warning shall provide 30 days from the date of the written warning to cure the violation without penalty. After 30 days, the Township may proceed with enforcement action. This provision does not apply to emergency circumstances.

SECTION 11. EXEMPTIONS.

A. This Ordinance shall not apply to hospital units, nursing units or retirement home units located within the Township that are otherwise inspected by a County, State or Federal government agency for the purposes set forth in this Ordinance.

B. Hotels, motels, bed and breakfasts, nursing homes, continuing care facilities, assisted living facilities, boarding houses, and similar places of business for which a fee is charged for overnight stays are excluded from the requirements of this article.

C. Nothing herein shall be construed as approval of a particular Residential Rental Unit under the Township Zoning Ordinance. The provisions of the Zoning Ordinance, and characterization of a particular use thereunder, shall be determined by the Zoning Officer pursuant to such provisions of the Zoning Ordinance.

SECTION 12. DEFINITIONS. As used in this Ordinance, the following terms shall have the following meanings:

A. Residential Rental Unit – a Dwelling Unit (as defined by the Zoning Ordinance) or portion thereof for one or more persons, with independent living facilities providing for living, sleeping, cooking and disposal of human waste, which is rented by the owner thereof to a tenant. This includes short term rentals (rentals for fewer than 30 consecutive days per calendar year) such as Airbnb rentals, Vrbo rentals and similar rentals.

B. Person – any natural individual, partnership, association, corporation, joint venture, receiver, executor, trustee, business entity, personal representative or guardian appointed by any order of any court of competent jurisdiction.

C. Tenant A person, other than the property owner, to whom a landlord grants temporary and exclusive use of land or a part of a building, usually in exchange for rent or other considerations.

D. Township Code Enforcement Officer – shall be any qualified Person appointed by the Township. A qualified person shall, at minimum, possess a Residential Building Inspection Certification from the Commonwealth of Pennsylvania.

SECTION 13. REPEALER. Any Ordinance or part of Ordinance conflicting with this Ordinance is hereby repealed insofar as the prior Ordinance conflicts with this Ordinance.

SECTION 14. SEVERABILITY. In the event that any provision, section, clause or part of this Ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision section, sentence, clause or part of this Ordinance, it be the intent of the Township that such remainder shall be and remain in force and effect.

SECTION 15. EFFECTIVE DATE. This Ordinance shall take effect on the earliest date after enactment permitted by law.

DULY ORDAINED AND ENACTED THIS 28th day of July 2026, by the Board of Supervisors of East Fallowfield Township, Chester County, Pennsylvania.

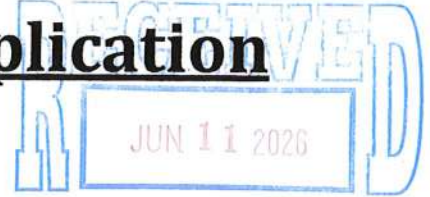
**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

ATTEST

Scott Swichar, Township Manager



Zoning Hearing Board Application



Submission:

- Submit 11 full sets of whole application/complete packets.
- Check due at drop off made out to East Fallowfield Township for \$1,500.

Check All Applicable Requests for Hearing:

☒ Request for Variance ☐ Challenge to Validity of Zoning Ordinance
☐ Request for Special Exception ☐ Appeal from Decision of Zoning Officer

Subject Property Address: 1640 Goosetown Road

Tax Parcel #: 47-5-93 Zoning District: R-1

Name of Property Owner(s): Jack & Tiffany Robinson

Property Owner Address: 1640 Goosetown Road

Telephone #: (443) 856-6805 Email: jrrchevy@yahoo.com

Name of Applicant (if not owner): _____

Applicant Address: _____

Telephone #: _____ Email: _____

Interest of Applicant: _____

(ex. Tenant, equitable owner under agreement of sale, etc.)

Consultant/Attorney/Representative

Name: _____ Firm: _____

Address: _____

Telephone #: _____ Email: _____



-
1. State the present use of the property which is the subject of this application: The property is currently used as residential.

 2. State the proposed use of the property which is the subject of this application: The proposed use of the property is residential.

 3. State the section(s) of the Zoning Ordinance under which the Hearing is being requested: We are requesting a variance from section 27-503 (1) (G) adjusting the maximum impervious coverage from 12% to 37.5%.

 4. Please describe the grounds for the application (attach additional explanations on a separate sheet if necessary):
 - a. If a request for a variance, please set forth the variances requested and the hardship to support the granting of such variances: We are requesting a variance from section 27-503 (1) (G). The hardship is that the lot is nonconforming in size and the steep slopes on the lot further reduces the net lot area. If the lot met the minimum size of 2 acres and did not contain steep slopes, a variance would not be needed.

 - b. If a request for a special exception, please identify the proposed special exception, including the applicable section(s) of the Zoning Ordinance: _____

 - c. If this is an appeal from a determination of the Zoning Officer, what was the determination, and what is the error alleged?: _____

 - d. If a challenge to the validity of the Zoning Ordinance, please specify the Section(s) of the Zoning Ordinance claimed to be invalid and the grounds for such alleged invalidity: _____



-
-
5. The following are additional requirements for all **special exception** requests:
(include 7 copies of each of the following)
- a. Written report providing all of the information required by Chapter 27 – Zoning, Part 22, §27-2203. Applications for Hearings
 - b. Listing of names and addresses of adjoining property owners, including properties directly across a public right-of-way.
 - c. Ground floor plans and elevations of proposed structures.
 - d. A scaled site plan with sufficient detail and accuracy to demonstrate compliance with all applicable provisions of the Zoning Ordinance. Please note that photographs are helpful to the reviewer. Show all the following *(if applicable)*:
 - i. a dimensions and number of parking spaces
 - ii. proposed/existing front yard setback from the property line with distance shown
 - iii. proposed/existing side yard setback from the property line with distance shown
 - iv. proposed/existing rear yard setback from the property line with distance shown
 - v. location and size of building(s)
 - vi. size of area to be used for storage use, warehouse use, work space or any other use of applicable facilities that may be helpful in reviewing the application
 - vii. driveway location, dimensions, and material
 - viii. sign location and dimensions
 - ix. dumpster location and method of screening
 - x. lighting location(s), type, size, and height
 - xi. lot lines
 - xii. clear sight triangle(s)
 - xiii. any other information that would be helpful in the review process.
 - e. A written description of the proposed use in sufficient detail to demonstrate compliance with all applicable provisions of the Zoning Ordinance, including the following:
 - i. each of the Specific Criteria attached to the requested special exception as listed in Chapter 27 – Zoning, Part 22, §27-2207. Jurisdiction and Functions;
 - ii. the Zone requirements in which the subject property is located (ex. setbacks, lot area, lot width, lot coverage, height, landscaping, etc.);
 - iii. the General Provisions requirements listed in the Zoning Ordinance (ex. vehicular access, off-street parking and loading, signs, screening and landscaping, etc.);
 - iv. for expansion or alteration of nonconforming uses, each of the criteria listed in



Chapter 27 – Zoning;

- v. for substitution or replacement of nonconforming uses, those criteria listed in Chapter 27 – Zoning;
- vi. for special exceptions proposed in the Floodplain Zone, those regulations contained in the Zoning Ordinance; and
- vii. each of the General Criteria listed in the Zoning Ordinance.

- f. Signs: If the applicant anticipates erecting a sign, the sign information must be submitted with the paperwork for this hearing. Signs must be approved by the Zoning Hearing Board at the hearing.

6. The following are additional requirements for all **variance** requests:
(include 7 copies of each of the following)

- a. A written description of the proposed use in sufficient detail to demonstrate compliance with each of those criteria listed in Chapter 27 – Zoning, Part 22, §27-2207. Jurisdiction and Functions;
- b. Listing of names and addresses of adjoining property owners.
- c. A scaled site plan with sufficient detail and accuracy to depict the nature of the request and reflect its relationship with adjoining properties, and their improvements. Please note that photographs are helpful to the reviewer. Show all the following *(if applicable)*:
 - i. dimensions and number of parking spaces
 - ii. proposed/existing front yard setback from the property line with distance shown
 - iii. proposed/existing side yard setback from the property line with distance shown
 - iv. proposed/existing rear yard setback from the property line with distance shown
 - v. location and size of building(s)
 - vi. size of area to be used for storage use, warehouse use, work space or any other use of applicable facilities that may be helpful in reviewing the variance application
 - vii. driveway location, dimensions, and material
 - viii. sign location and dimensions
 - ix. dumpster location and method of screening
 - x. lighting location(s), type, size, and height
 - xi. lot lines
 - xii. clear sight triangle(s)
 - xiii. any other information that would be helpful in the review process.
- d. For use variances, a written report and scaled site plan demonstrating compliance with all applicable provisions of the Zoning Ordinance including the following:
 - i. the Zone requirements in which the subject property is located (ex, setbacks, lot area, lot width, lot coverage, height, landscaping, etc.);



- ii. the General Provisions requirements listed in the Zoning Ordinance (ex. vehicular access, off-street parking and loading, signs, screening and landscaping, etc.)
7. This application is not complete until the fee established for such applications by ordinance or resolution of the East Fallowfield Township Board of Supervisors has been paid by Applicant and all information required by this application has been furnished. The hearing fee is \$1,500. (all checks should be made payable to "East Fallowfield Township".)
8. In making this application, the Applicant agrees to pay all fees required by the fee schedule adopted by the East Fallowfield Township Board of Supervisors by ordinance or resolution in effect on the date of the application.
9. Applicant agrees to post a sign(s) (provided by the Township) at conspicuous locations along the perimeter of the subject property sufficient to notify potentially interested citizens of the zoning hearing. The sign(s) shall be posted continuously at least one week prior to the date of the hearing. Applicant agrees to return the sign(s) to the East Fallowfield Township Municipal Building on the night of the hearing.
10. If the application is approved, Applicant, in accordance with Chapter 27 – Zoning, Part 22, §27-2208. Expiration of Special Exception and Variance, will have six (6) months from the date of such approval to apply for and secure a zoning permit and commence the authorized construction. All authorized construction must be completed within twelve (12) months from the date of such approval. Should the applicant fail to obtain the necessary permits within said six (6) month period, or having obtained the permit should he fail to commence work thereunder within said six (6) month period, it shall be conclusively presumed that the applicant has waived, withdrawn, or abandoned his application, and all provisions, variances and permits granted to him shall be deemed automatically rescinded by the Board. Should the applicant commence construction or alteration within said six (6) month period, but should he fail to complete such construction or alteration within said twelve (12) month period, the Board may upon ten (10) days' notice in



- ii. the General Provisions requirements listed in the Zoning Ordinance (ex. vehicular access, off-street parking and loading, signs, screening and landscaping, etc.)
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BY SIGNING THIS APPLICATION, I, THE APPLICANT, DO HEREBY VERIFY THAT I HAVE REVIEWED AND UNDERSTAND THE STATEMENTS MADE IN THIS APPLICATION AND THAT ALL SUCH STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF. THESE STATEMENTS ARE BEING GIVEN BY ME TO INDUCE OFFICIAL ACTION ON THE PART OF THE EAST FALLOWFIELD TOWNSHIP ZONING HEARING BOARD, AND I UNDERSTAND



THAT ANY FALSE STATEMENTS MADE HEREIN ARE BEING MADE SUBJECT TO PENALTIES OF 18 PA. C.S. §4904 RELATING TO UNSWORN FALSIFICATION TO AUTHORITIES.

J. Robinson II Tiffany Robinson
Signature of Applicant*
Robinson II, Jack Tiffany Robinson
Printed Name as Signed Above

06/10/2026
Date

*(*If the application is being made by a person other than the property owner, attach a written authorization from the owner consenting to the application and designating you as his agent.)*

FOR ADMINISTRATION USE ONLY:

Date Received: 6-16-26
Clock Date: 6-18-26

Received By: [Signature]
Total Cost: 1500-

Date Advertised (2 successive weeks no more than 30 days and no less than 7 days before the hearing)
First Date: _____ Second Date: _____

Property Posting (at least one week before hearing)
Completed by: _____ Date Posted: _____

Date of Hearing (within 60 days of application) _____
Date of Decision (within 45 days of last hearing) _____

Decision: _____



Conditions of Approval: _____

Chairman Signature

Secretary Signature

Member Signature

Part 22

Zoning Hearing Board

§27-2201. Establishment and Membership.

There shall be a Zoning Hearing Board in accordance with the provisions of Article IX of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10901 et seq.

- A. The Zoning Hearing Board shall consist of three members who shall be appointed by resolution of the Board and who shall be residents of the Township.
- B. The Zoning Hearing Board shall designate one such member to serve until the first day of January following the effective date of this Chapter, one until the first day of the second January thereafter, and one until the first day of the third January thereafter. Shall appoint their successors on the expiration of their respective terms to serve 3 years, and shall fill any vacancy for the unexpired term of any member whose term becomes vacant.
- C. Any Board member may be removed for malfeasance, misfeasance, or nonfeasance in office, or for other just cause by majority vote of the Board of Supervisors which appointed the member, taken after the member has received 15 days advance notice of the intent to take such a vote. A hearing will be held in connection with the vote if the member shall request it in writing.
- D. The members of the Zoning Hearing Board shall hold no other office in the Township.

(Ord. 2002-06, 11/11/2002, §2201)

§27-2202. Organization.

1. The Zoning Hearing Board shall elect, from its members, its officers, who shall serve annual terms as such and may succeed themselves.
2. For the conduct of any public hearing and the taking of any action, quorum shall not be less than a majority of all the members of the Zoning Hearing Board, but the Zoning Hearing Board may appoint a Hearing Officer from its own membership to conduct any hearing on its behalf and the parties may waive further action by the Zoning Hearing Board, as provided in



§27-2206 below.

3. The Zoning Hearing Board may make, alter, and rescind rules and forms for its procedure consistent with the provisions of this Chapter and the laws of the Commonwealth.
4. The Zoning Hearing Board shall keep full public record of its business, which records shall be property of the Township, and shall submit a report of its activities to the Board of Supervisors; as requested.

(Ord. 2002-06, 11/11/2002, §2202)

§27-2203. Applications for Hearings.

1. Applications for hearings before the Zoning Hearing Board shall be filed with the Zoning Hearing Board or their designee, together with the proper fee.
2. An application for a special exception or variance from the terms of this Chapter shall state:
 - a. The name and address of the applicant.
 - b. An application for a special exception or variance from the terms of this Chapter shall state:
 - i. A brief description and location of the real estate to be affected by such proposed change.
 - ii. A statement of the present zoning classification of the real estate in question, the improvements thereon, and the present use thereof.
 - iii. A statement of the section of this Chapter under or from which the exception or variance requested may be authorized, and reasons why it should be granted.
 - iv. A reasonably accurate description of the present improvements and the additions intended to be made under the application or appeal, if any, indicating the size of such proposed improvements, material, and general construction thereof. In addition, there shall be attached, a plot plan to scale of the real estate to be affected, indicating the location and size of the lot and size of improvements now erected and proposed to be erected thereon.
 - v. Any additional information as may be otherwise required by this Chapter.
3. Applications for other than special exception, or variance from terms of this Chapter shall contain sufficient written information to fully describe the intended use. Where, in the sole discretion of the Zoning Officer, it is inappropriate for the applicant to furnish plans and/or specifications, or any other relevant information incident to intended use, such information shall be required to be submitted with the application.
4. In the event that any required information is not furnished, the application shall be refused and the fee returned to the applicant.
5. The hearing before the Zoning Hearing Board or Hearing Officer shall be held within 60 days from the date of receipt of the applicant's request, unless the applicant has agreed in writing to an extension of time. Each subsequent hearing before the Zoning Hearing Board or Hearing Officer shall be held within 45 days of the prior hearing, unless otherwise agreed to in writing or on the record by the applicant. Any party aggrieved by the schedule or progress of the hearings may appeal to the Court of Common Pleas for judicial relief. The hearing shall be completed no later than 100 days after the completion of the applicant's case-in-chief, unless extended for good cause upon application to the Court of Common



Pleas. An applicant shall complete the presentation of his case-in-chief within 100 days of the first hearing. Upon the request of the applicant, the Zoning Hearing Board or Hearing Officer shall assure that the applicant receives at least 7 hours of hearings within the 100 days, including the first hearing. Persons opposed to the application shall complete the presentation of their opposition to the application within 100 days of the first hearing held after the completion of the applicant's case-in-chief. An applicant may, upon request, be granted additional hearings to complete his case-in-chief provided the persons opposed to the application are granted an equal number of additional hearings. Persons opposed to the application may, upon the written consent or consent on the record by the applicant and Township, be granted additional hearings to complete their opposition to the application provided the applicant is granted an equal number of additional hearings for rebuttal.

(Ord. 2002-06, 11/11/2002, §2203)

§27-2204. Notice of Hearings.

The Zoning Hearing Board shall give notice as follows:

- A. By publishing a notice thereof in a newspaper of general circulation within the Township once a week for 2 successive weeks, not less than 7, nor more than 30 days prior to the hearing.
- B. By mailing notice thereof to the applicant and to any person who has made timely request for the same. In addition, said notice of said hearing shall be conspicuously posted on the affected tract of land at least 1 week prior to the hearing.
- C. By mailing notice thereof to the Township Zoning Officer, to the Chairman of the Township Board of Supervisors and to the Chairman of the Township Planning Commission.
- D. The Zoning Hearing Board may mail notice thereof to the owner of every lot on the same street within 500 feet of the lot or building in question on every lot not on the same street within 200 feet of said lot building. But failure to give notice, either in part or in full, as stated by this paragraph, shall not invalidate any action taken by the Zoning Hearing Board.
- E. The notice herein required shall state the name of the applicant, the location of the lot or building and the general nature of the question involved, and the date, time, and location of the hearing. In addition thereto, when a hearing is required under §27-2206, the notice shall state that the validity of the Chapter or map is in question and shall note that copy of the landowner's request, including plans and proposed amendments may be examined by the public at the Township during regular business hours.

(Ord. 2002-06, 11/11/2002, §2204)

§27-2205. Expenditures for Services; Fees.

1. Within the limits of funds appropriated by the Board of Supervisors, the Zoning Hearing Board may employ or contract for, secretaries, clerks, legal counsel, consultants, and other technical and clerical services. Members of the Zoning Hearing Board may receive compensation for the performance of their duties, as may be fixed by the Board of Supervisors.
2. The applicant before the Zoning Hearing Board shall deposit with the Treasurer of the Township, such a sum of money as set forth in the fee schedule adopted by resolution of the Boards of Supervisors to pay for the cost of the hearing.



3. The following administrative costs incurred by the Township relative to hearings before the Zoning Hearing Board shall be paid from the application filing fee:
 - a. Cost of preparation of required notices.
 - b. Cost of mailing notices, including postage.
 - c. Cost of advertising.
 - d. Cost of posting notice or verification.
 - e. Duplication or copying costs.
 - f. An equal share of the court reporter's attendance fee.
 - g. Cost of stenographic record, if such record is requested by the Zoning Hearing Board or the applicant.
 - h. Other costs related to the application.
4. Continued Hearings and Collection of Fees.
 - a. In the event more than one hearing is necessary on any application, as promptly as may be possible following the initial hearing, the Zoning Hearing Board shall determine the total amount of all costs incurred, and shall deduct same from the application fee. In the event the application is, at any time, insufficient to cover the costs incurred or reasonably anticipated to be incurred, the Zoning Hearing Board shall notify the applicant, provide the applicant with a written copy of each item, and shall require the applicant to pay, within 10 days of such notification, any balance then due; together with a further minimum deposit of one-half of the initial filing fee. In the event of multiple hearings, all costs shall be reported and collected in accordance with this procedure.
 - b. The failure of the Zoning Hearing Board to demand additional deposits from time to time shall not relieve the applicant of liability for costs, charges, expenses, and fees in excess of deposit; and in the event of default, such shall be recovered by such action as is by law provided.
 - c. All funds deposited by the application excess of the actual cost of the hearing or hearings shall be returned to the applicant upon completion of the proceeding.

(Ord. 2002-06, 11/11/2002, §2205)

§27-2206. Hearings.

The Zoning Hearing Board shall conduct hearings and make decisions in accordance with the following requirements:

- A. Hearings of the Zoning Hearing Board shall be held at the call of the Chairman and at a reasonable time and place for public hearings notification of said hearing shall be provided as set forth in §27-2204.
- B. The hearings shall be conducted by the Zoning Hearing Board or the Zoning Hearing Board may appoint any member or an independent attorney as the Hearing Officer. The decision, or where no decision is called for, the findings, shall be made by the Zoning Hearing Board, however, the appellant or the applicant, as the case may be, in addition to the Township, may, prior to the decision of the hearing, waive decision or findings by the Zoning Hearing Board and accept the decision or findings of the Hearing Officer as final.



- C. The parties to the hearing shall be any person who is entitled to notice under §27-2204 without special request therefor, who has made timely appearance of record before the Zoning Hearing Board and any other person permitted to appear by the Zoning Hearing Board.
- D. The Chairman or acting chairman of the Zoning Hearing Board or the Hearing Officer presiding shall have power to administer oaths and issue subpoenas to compel the attendance of witnesses and the production of relevant documents and papers, including witnesses and documents requested by the parties.
- E. The parties shall have the right to be represented by counsel and shall be afforded the opportunity to respond and present evidence, to argue and to cross-examine adverse witnesses on all relevant issues.
- F. Formal rules of evidence shall not apply, but irrelevant, immaterial, unduly repetitious and hearsay evidence shall be excluded and other inadmissible evidence may be excluded at the discretion of the Zoning Hearing Board.
- G. The Zoning Hearing Board or the Hearing Officer, as the case may be, shall keep a stenographic record of the proceedings and a transcript of the proceedings and copies of graphic or written material received in evidence shall be made available to any party at cost.
- H. The Zoning Hearing Board or the Zoning Hearing Officer shall not communicate, directly or indirectly, with any party or his representatives in connection with any issued involved, except upon notice of any communication, reports, staff memoranda, or other materials, except advice from their Solicitor, unless the parties are afforded an opportunity to contest the material so noticed and shall not inspect the site or its surroundings with any party or his representative after the commencement of the hearing, unless all parties are given an opportunity to be present.
- I. The Zoning Hearing Board or the Hearing Officer, as the case may be, shall render a written decision, or, when no decisions called for, make written findings on the application within 45 days after the last hearing before the Zoning Hearing Board or Hearing Officer.
 - i. Each decision shall be accompanied by findings and conclusions based thereon; together with the reasons therefor. Conclusions based on any provisions of this Chapter or of any act, rule, or regulation, shall contain a reference to the provision relief was granted upon and the reasons why the conclusion is deemed appropriate in light of the facts found.
 - ii. If the hearing is conducted by the Hearing Officer and there has been no stipulation that this decision or findings are final, the Zoning Hearing Board shall make its report and recommendations available to the parties within 45 days, and the parties shall be entitled to make written representations thereon to the Board prior to final decision or entry of its findings, and the decision of the Zoning Hearing Board shall be entered no later than 30 days after the report of the Hearing Officer.
 - iii. Except for substantive challenges filed under §916.1 of the Municipalities Planning Code, 53 P.S. §10916.1, where the Zoning Hearing Board fails to render a decision within the 45-day period required by this clause; fails to hold a hearing within 60 days from the applicant's request, unless the applicant has agreed or shall agree in writing to an extension of time; or fails to complete the required hearing as provided in §27-2203.5, the decision shall be deemed to have been



rendered in favor of the applicant.

- J. A copy of the final decision, or where no decision is called for, of the findings; shall be delivered to the applicant personally or mailed to him not later than the day following its date. To all other persons who have filed their name and address with the Zoning Hearing Board not later than the last day of the hearing, the Zoning Hearing Board shall provide, by mail or otherwise, brief notice of the decisions or findings and a statement of the place at which the full decision or findings may be examined.

(Ord. 2002-06, 11/11/2002, §2206)

§27-2207. Jurisdiction and Functions.

1. The Zoning Hearing Board shall have exclusive jurisdiction to hear and render final adjudications in the following matters:
 - a. Substantive challenges to the validity of this Chapter, except those brought before the Board of Supervisors pursuant to §609.1. "Procedure for Landowner Curative Amendments," and §916.1(a)(2), "Challenge to Validity of Ordinance," of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §§10609.1, 10916.1(a)Q).
 - b. Challenges to the validity of this Chapter raising procedural questions or alleged defects in the process of enactment or adoption, which challenges shall be raised by an appeal taken within 30 days after the effective date of this Chapter. Where the ordinance appealed from is the initial zoning ordinance of the Township and a Zoning Hearing Board has not been previously established, the appeal raising procedural questions shall be taken directly to court.
 - c. Appeals from the determination of the Zoning Officer including, but not limited to, the granting or denial of any permit, or failure to act on the application therefor, the issuance of any cease and desist order, or the registration or refusal to register any nonconforming use, structure, or lot.
 - d. Appeals from a determination by the Township Engineer or the Zoning Officer with reference to the administration of Part 15, "Flood Hazard District," of this Chapter.
 - e. Applications for variances from the terms of this Chapter pursuant to §910.2 of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10910.2.
 - f. Applications for special exceptions under this Chapter pursuant to §912.1 of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10912.1.
 - g. Appeals from the Zoning Officer's determination, under §916.2, "Procedure to Obtain Preliminary Opinion," of the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10916.2.
 - h. Appeals from the determination of the Zoning Officer or Township Engineer in the administration of this Chapter, or provision thereof, with reference to sedimentation and erosion control and stormwater management, insofar as the same relates to development.
2. *Variances.*
 - a. The Zoning Hearing Board shall hear and decide requests for variances where it is alleged that the provisions of this Chapter inflict unnecessary hardship on the applicant. The Zoning Hearing Board may by rule prescribe the form of application, as provided by §27-2102, "General Permit Regulations." The Zoning Hearing Board



may grant a variance, provided the following findings are made, where relevant, in a given case:

- i. That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of this Chapter in the neighborhood or district in which the property is located.
 - ii. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of this Chapter and that the authorization a variance is therefore necessary to enable the reasonable use of the property.
 - iii. That such unnecessary hardship has not been created by the applicant.
 - iv. That the variance, if authorized, will neither alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.
 - v. That authorization of variances in the Flood Hazard District shall be consistent with the requirements of §27-1508 of this Chapter.
 - vi. That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.
- b. In granting any variance, the Hearing Board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purposes of this Chapter.
3. *Special Exceptions.* The Zoning Hearing Board shall hear and decide requests for special exceptions where this Chapter has stated special exceptions are to be granted pursuant to the following express standards and criteria, in addition to such other considerations and determinations as may be required by the Municipalities Planning Code, Act 247, as amended, 53 P.S. §10101 et seq., and other provisions of this Chapter. The Zoning Hearing Board shall:
- a. Give full consideration to the size, scope, extent, and character of the exception desired and assure itself that such request is consistent with the plan for future land use in East Fallowfield Township and with the spirit, purpose, and intent of this Chapter.
 - b. Take into consideration the character and type of development in the area surrounding the location for which the request is made and determine that the proposed change or modification, if permitted, will constitute an appropriate use in the area and will not substantially injure or detract from the use of surrounding property or from the character of the neighborhood.



- c. Consider the public interest in, or the need for the proposed use or change that determines that the proposal will serve the best interest of the Township, the convenience of the community (where applicable) and the public health, safety, and general welfare.
- d. Make certain that the proposed change is reasonable in terms of the logical, efficient, and economical extension of public services and facilities including, but not limited to, public water and sewer, police and fire protection, transportation, and public schools.
- e. Be guided in its study, review, and recommendations by sound standards or subdivision practice, where applicable.
- f. Review the recommendations of the Planning Commission on the proposed development plan, where such plan is required. The Zoning Hearing Board shall not be bound by such recommendations, nor shall the Zoning Hearing Board be bound by the action of the Board of Supervisors in relation to the development plan.
- g. Guide the development of highway frontage insofar as possible so as to limit the total number of access points, reduce the need for on-street parking and encourage the frontage of buildings on parallel marginal roads or on roads perpendicular to the highways.
- h. Consider, where pertinent, the effects of the proposal, with respect to congestion on the roads or highway, the most appropriate use of land, conserving the value of buildings, safety from fire, panic, and other dangers, adequacy of light and air; the prevention of overcrowding of land; congestion of population and adequacy of public and community services and determine that approval of the application will not have a substantially adverse effect thereon.
- i. Be assured that the natural features and processes characterizing the proposed site and its surroundings shall not suffer unmitigated degradation, that the management of stormwater, the provisions of water or sewer service, and any other alterations to the site's pre-development conditions shall be consistent with Township goals, practices, and plans in these regards, and that demand for water and energy by the proposed, use shall be minimized to the optimal extent.
- j. Impose such conditions, in addition to those required as are necessary to assure that the intent of this Chapter is complied with, and which are reasonably necessary to safeguard the health, safety, morals, and general welfare of the residents of the Township at large, and the residents and owners of the property adjacent to the area in which the proposed use is to be conducted. Conditions may include, but are not limited to, harmonious design of buildings, aesthetics, hours of operation, lighting, in accordance with §27-1809, "Lighting," of this Chapter, numbers of persons involved, and performance standards, in accordance with §27- 1810, "Performance Standards."
- k. Special Conditions. In addition to conforming with the general standards above, and all other applicable regulations contained in this Chapter, the proposed special exceptions shall conform with all conditions for that use as given in Part 17.

(Ord. 2002-06, 11/11/2002, §2207)



§27-2208. Expiration of Special Exception and Variance.

Unless otherwise specified by the Zoning Hearing Board, a special exception or variance shall expire if the applicant fails to obtain a building permit or a use and occupancy permit, as the case may be, within 6 months from the date of authorization thereof.

(Ord. 2002-06, 11/11/2002, §2208)

§27-2209. Parties Appellant Before the Board.

An appeal to the Zoning Hearing Board under §§27-2207.1.A, .B, .C, .D, .G, and .H may be filed with the Zoning Hearing Board in writing by the landowner affected, any officer or agency of the Township, or any person aggrieved. Requests for a variance under §27-2207.2 and for a special exception under §27-2207.3 may be filed with the Zoning Hearing Board by any landowner or any tenant with the permission of such landowner.

(Ord. 2002-06, 11/11/2002, §2209)

§27-2210. Time Limitations.

1. No person shall be allowed to file any proceeding to the Zoning Hearing Board later than 30 days after an application for development, preliminary or final; has been approved by an appropriate Township officer, agency, or body if such proceeding is designed to secure reversal or to limit the approval in any manner unless such person alleges and proves, that he had no notice, knowledge, or reason to believe that such approval had been given:
 - a. If such person has succeeded to his interest after such approval, he shall be bound by the knowledge of his predecessor in interest.
 - b. The failure of anyone other than the landowner to appeal from an adverse decision on a tentative plan pursuant to §709 of the Municipalities Planning Code (MPC), Act 247, as amended, 53 P.S. §10709, or from an adverse decision by the Zoning Officer on a challenge to the validity of this Chapter or Zoning Map pursuant to §916.2 of the MPC, 53 P.S. §10916.2, shall preclude an appeal from a final approval except in the case where the final submission substantially deviates from the approved tentative approval.
2. All appeals from determinations adverse to the landowners shall be filed by the landowner within 30 days after notice of the determination is issued.

(Ord. 2002-06, 11/11/2002, §2210)

§27-2211. Stay of Proceedings.

1. Upon filing of any proceeding referred to in §27-2209, and during its pendency before the Zoning Hearing Board, all land development pursuant to any challenged ordinance, order, or approval of the Zoning Officer, or of any agency or body, and all official action thereunder, shall be stayed, unless the Zoning Officer or any other appropriate agency or body certifies to the Zoning Hearing Board facts indicating that such stay would cause imminent peril to life or property. In such case, the development or official action shall not be stayed otherwise than by a restraining order, which may be granted by the Zoning Hearing Board or by the court having jurisdiction of zoning appeals on petition after notice to the Zoning Officer or other appropriate agency or body.
2. When an application for development, preliminary or final, has been duly approved and



proceedings designed to reverse or limit the approval are filed with the Zoning Hearing Board by persons other than the applicant, the applicant may petition the court have jurisdiction of zoning appeals to order such persons to post bond as a condition to continuing the proceedings before the Zoning Hearing Board. Where such a petition is presented, the procedures outlined in §915.1(b), (c) and (d) of the Municipalities Planning Code, 53 P.S. §10915.1(b), (c) and (d) shall apply.

(Ord. 2002-06, 11/11/2002, §2211)

§27-2212. Appeals.

Any person aggrieved by any decision of the Zoning Hearing Board, or any taxpayer or any officer of the Township may, within 30 days after any decision of the Zoning Hearing Board, appeal to the Court of Common Pleas of Chester County.

(Ord. 2002-06, 11/11/2002, §2213)

95

Order no. 141, Section 1000 on Subpart 1 (1)

APPLICATION FOR VARIANCE

Names and address of adjoining property owners

1. Mr. Bruce Lane
1630 Goosetown Rd
East Fallowfield, Pa 19320
Parcel number: 4705 00930100
Zoned: R10
2. Mr. Razzi Sulpizio
1645 Goosetown Rd
East Fallowfield, PA 19320
Mailing address:
1021 ½ Saville Ave
Eddystone, PA 19022
Parcel number: 4705 01090000
Zoned: R-10
3. East Fallowfield Township
1642 Goosetown rd.
East Fallowfield, PA 19320
Mailing address:
2264 Strasburg rd.
East Fallowfield, PA 19320
Parcel number: 4705 0095000E
Zone: E-70

Scott Swichar

From: [REDACTED]
Sent: Wednesday, June 17, 2026 7:46 AM
To: Scott Swichar
Subject: Fwd: Decision on official Federal name Schist Creek in Chester County

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Original Message -----

From: "BGNEXEC, GS-N-MAC" <bgnexec@usgs.gov>
To: [REDACTED]
Cc: "sbyun@chesco.org" <sbyun@chesco.org>
Date: 06/16/2026 1:04 PM EDT
Subject: Decision on official Federal name Schist Creek in Chester County

Dear Ms. Berlin,

This is to inform you that at its June 11, 2026 meeting, the [U.S. Board on Geographic Names](#) (BGN) approved your proposal to name an unnamed stream in Chester County as Schist Creek.

The name has been added to the Geographic Names Information System with the Feature ID [2833194](#).

Federal maps will show the new name in the next revision cycle.

Sincerely,

Office of the Executive Secretary, Domestic Names Committee
U.S. Board on Geographic Names
Reston, Virginia 20192

TIME	EVENT	LOCATION	INFO
9:00 AM	Bike decorating station	Outside Pavilion	While Supplies Last
9:00 AM	Check in at Parks and Rec table	Outside gazebo	Goody Bags Raffle Tickets Distributed (while supplies last)
9:00 AM - 10:30 AM	Drop off pies/birdhouses	Tent by the Parks Table	
9:45 AM	Opening Remarks from Chester County Commissioner Moskowicz Blessing for our country by Reverend Korengel Dedication of Tree/Bench (John Nielsen) Ribbon Cutting on the Bench	Far side of Gazebo	Township Supervisor, Deb Stoff: Introductions Township Manager, Scott Swichar Parks and Rec Chair, Teri Dickinson
9:00 AM- 2:30 PM	Revolutionary War Encampment	Treeline Encampment	9 th PA Lyght Co,
9:00 AM – 2:30 PM	Vendors and Food Trucks Open		
9:00 AM – 2:30 PM	Coatesville Area Library Book Distribution	Pavilion	
9:00 AM – 2:30 PM	Bounce Houses Open	Outside Pavilion	
9:00 AM – 2:00 PM	Coloring pages Planting craft for Kids	Pavilion	While Supplies Last
10:00 AM – 2 PM	Face Painting	Pavilion	Paintings on People
10:15 AM	Raising of the Flag	Playground Flagpole	Boy Scouts and 9 th PA Lyght Company

	Bryn Mawr Mainliners sing the anthem/perform	Far side of gazebo	Boy Scouts lead the Pledge
10:30 AM	Parade Announcement and Lineup	Upper paved loop starting near flagpole	Led by Modena Fire Company/9 th PA Lyght Co
10:30 AM	Blind Judging begins	(closed to public)	
11:10 AM	Musket Demonstration	Roped off area by the new bench	9 th PA Lyght Co
11:30 AM	Announce winners of birdhouse and pie contests/award	Gazebo area	
11:45 AM	Start Raffle Drawings	Gazebo area	Township Supervisor Kat DiRado
12:00 PM – 2:30 PM	The Driveway Band performance	Gazebo	Township Supervisor Kat DiRado
Band Intermission	Second Musket demonstration	Roped off area by the new bench	9 th PA Lyght Co.

Scott Swichar

From: Giuntini, Guido [REDACTED]
Sent: Monday, June 15, 2026 8:08 PM
To: Scott Swichar; Sue Sereditch
Subject: PC Meeting 6-15 Summary

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Scott,

Here are the notes about the meeting (Deb asked about reports for the BOS. Can you use the email as the report?). Nobody from the public was present.

Item 1: We approved the revised version of the rental ordinance to send to the BOS for approval with no changes.

Item 2: We approved the CP Scope that was sent. The questions we had will be addressed later as we move along the process, but we agreed the structure is sound. Items for discussions (p. 6): 1. Yes, 2, 3, and 4, we are not sure yet, especially for 4, what would drone shots offer us that existing satellite imagery does not offer?

Item 3: Guido Giuntini is the new chair, and Charles Reed the vice-chair.

Old business: Where are we with Act 547? What is the situation with natural landscaping restoration?

New business: We all agree we need to address the creation of a data centers ordinance next. I will send out the model ordinances I have, and we will discuss them at the next meeting.

Please let me know if you have any questions.

Guido

Guido Giuntini, MS

Adjunct, Department of Economics and Finance
West Chester University
[REDACTED]



Pennsylvania State Police

**Troop J, Embreeville
997 Lieds Road
Coatesville, PA 19320**

**Phone 610-486-6280
Fax 610-486-6230**

**May Monthly Stats –
East Fallowfield – Municipal Code 207
From 5/1/2026 to 5/31/2026**

Description	Number of Incidents
REQUEST ASSIST - LOCAL PD	1
REFER TO OTHER AGENCY - PD	2
SEE OFFICER	1
	4



Year to Date Stats

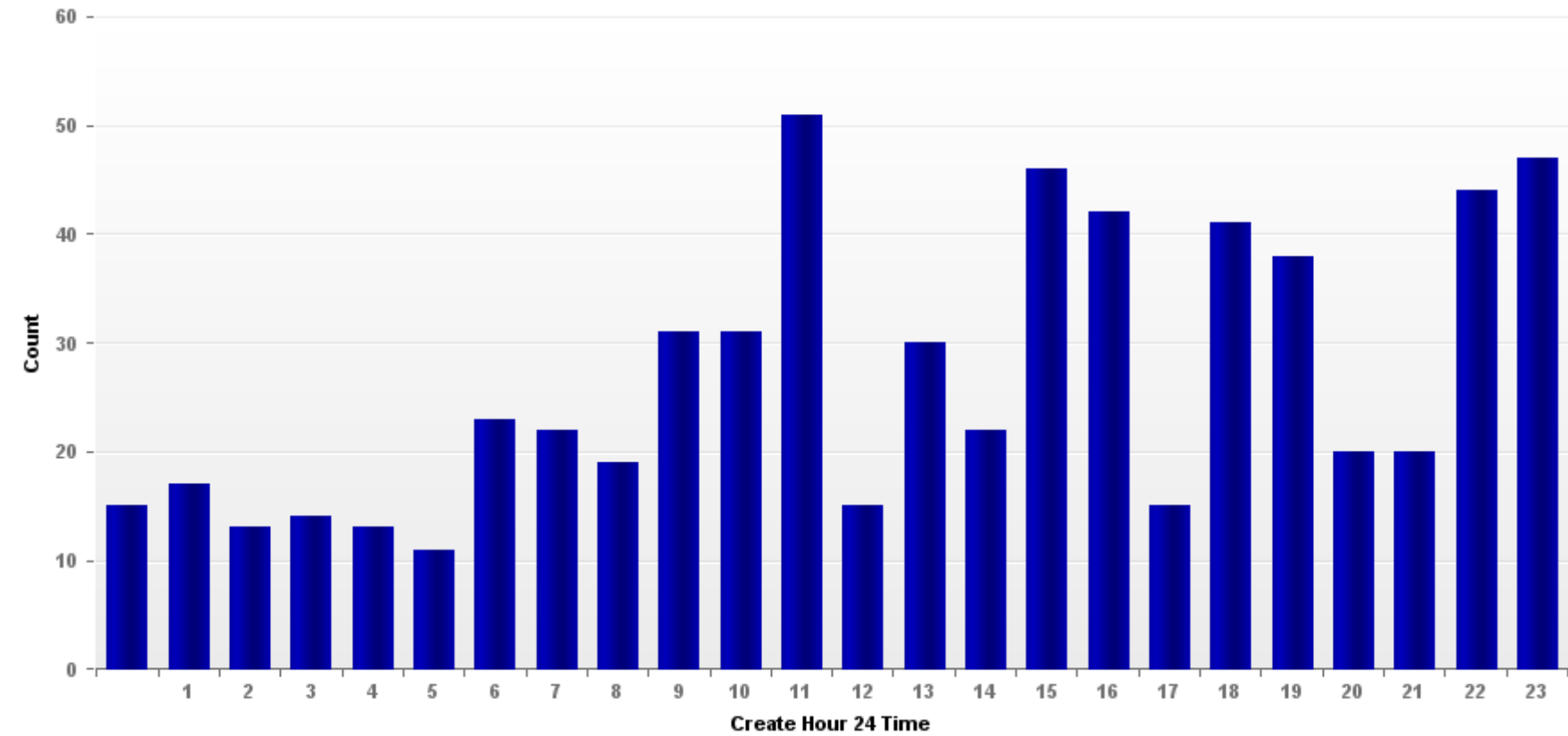
Month	Count
JANUARY	604
FEBRUARY	563
MARCH	633
APRIL	606
MAY	640
JUNE	2
Year to Date Total:	3,048

TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	1,232
BUSINESS CHECK	441
TRAFFIC STOP	275
REPORT	154
PHONE ASSIGNMENT	71
MISCELLANEOUS POLICE NATURE	62
TRAFFIC-GENERAL/HAZARDS (PD)	57
SCHOOL CHECK	54
ANIMAL COMPLAINT	51
RESPIRATORY DIFFICULTY - ALS	49
FALL / LIFT ASSIST - BLS	46
SUSPICIOUS CONDITION(S)(JO/IP)	37



Monthly Event Count by Hour of the Day

Date Range:	MAY
Total Events:	640

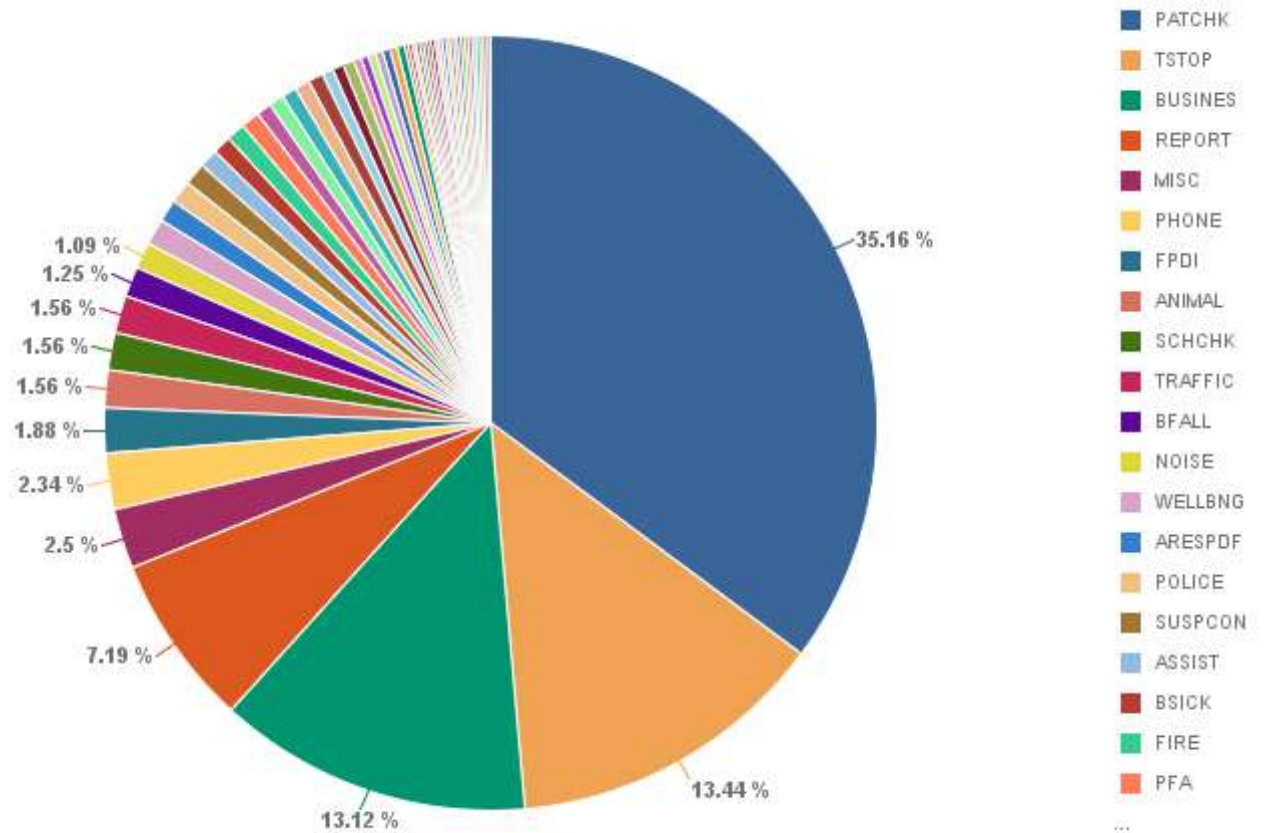




Monthly Event Count by All Sub Types

Date Range: MAY
Total Events: 640

Event Type	Type	Count
POLICE	PATCHK	225
POLICE	TSTOP	86
POLICE	BUSINES	84
POLICE	REPORT	46
POLICE	MISC	16
POLICE	PHONE	15
POLICE	FPDI	12
POLICE	ANIMAL	10
POLICE	SCHCHK	10
MEDICAL	BFALL	8
POLICE	WELLBNG	7
ALARM	POLICE	6
MEDICAL	BMENTAL	4
POLICE	DISTURB	4
POLICE	DOMESTI	4





Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	225
POLICE	TRAFFIC STOP	86
POLICE	BUSINESS CHECK	84
POLICE	REPORT	46
POLICE	MISCELLANEOUS POLICE NATURE	16
POLICE	PHONE ASSIGNMENT	15
POLICE	FOR POLICE DEPT.INFORMATION	12
POLICE	ANIMAL COMPLAINT	10
POLICE	SCHOOL CHECK	10
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	10
MEDICAL	FALL / LIFT ASSIST - BLS	8
POLICE	NOISE COMPLAINT (JO/IP)	7
POLICE	WELL-BEING CHECK	7
ALARM	POLICE	6
MEDICAL	RESPIRATORY DIFFICULTY - ALS	6
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	6
MEDICAL	SICK PERSON - BLS	5
POLICE	ASSIST OTHER PD	5
POLICE	PFA SERVICE/VIOLATION	5
ALARM	FIRE	4

Run Date: 06/01/2026 08:32:14 AM

Last DW Refresh Date: 06/01/2026 01:30:00 AM



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
MEDICAL	CVA/STROKE - ALS	4
MEDICAL	EMOTIONAL DISORDER - BLS	4
POLICE	DISTURBANCE (JO/IP)	4
POLICE	DOMESTIC (JO/IP)	4
POLICE	ERRATIC DRIVER (JO/IP)	4
MEDICAL	HEART PROBLEMS - ALS	3
MEDICAL	SEIZURES - ALS	3
POLICE	MISSING PERSON	3
ACCIDENT	BLS	2
ACCIDENT	PROPERTY DAMAGE	2
ALARM	MEDICAL - BLS	2
MEDICAL	HEMORRHAGING - ALS	2
MEDICAL	UNRESPONSIVE PERSON - ALS	2
POLICE	PARKING COMPLAINT	2
POLICE	REPOSSESSION	2
ACCIDENT	FIRE	1
ALARM	CARBON MONOXIDE	1
FIRE	ASSIST THE AMBULANCE	1
FIRE	CARBON MONOXIDE INCIDENT	1
FIRE	FORCIBLE ENTRY	1

Run Date: 06/01/2026 08:32:14 AM

Last DW Refresh Date: 06/01/2026 01:30:00 AM



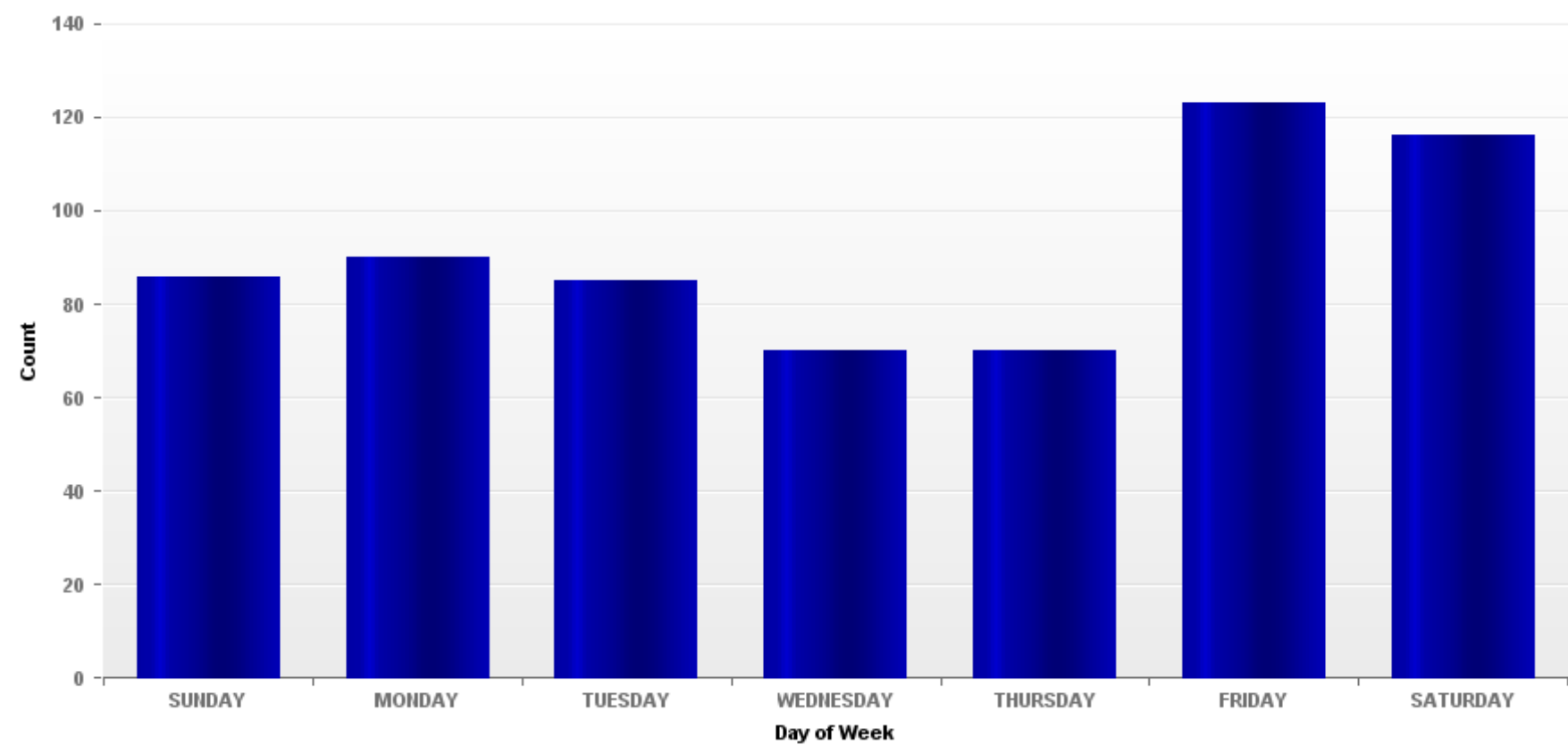
Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
FIRE	GAS LEAK INSIDE	1
FIRE	GAS LEAK OUTSIDE	1
FIRE	HOUSE	1
FIRE	OTHER TYPE RESCUE	1
FIRE	PUBLIC SERVICE	1
MEDICAL	ABDOMINAL PAIN - BLS	1
MEDICAL	BACK PAIN - BLS	1
MEDICAL	INJURED PERSON - BLS	1
MEDICAL	SYNCOPE - ALS	1
MEDICAL	UNCONSCIOUS PERSON - ALS	1
POLICE	CRIM/MISCHIEF (JO/IP)	1
POLICE	DUI	1
POLICE	HOUSE CHECK	1
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	1
POLICE	THEFT (JO/IP)	1
POLICE	TRAFFIC PURSUIT	1
POLICE	TRESPASSER(S) (JO/IP)	1
POLICE	UNKNOWN TYPE	1
POLICE	WARRANT HIT / SERVICE	1



Monthly Event Count by Day of Week

Date Range:	MAY
Total Events:	640

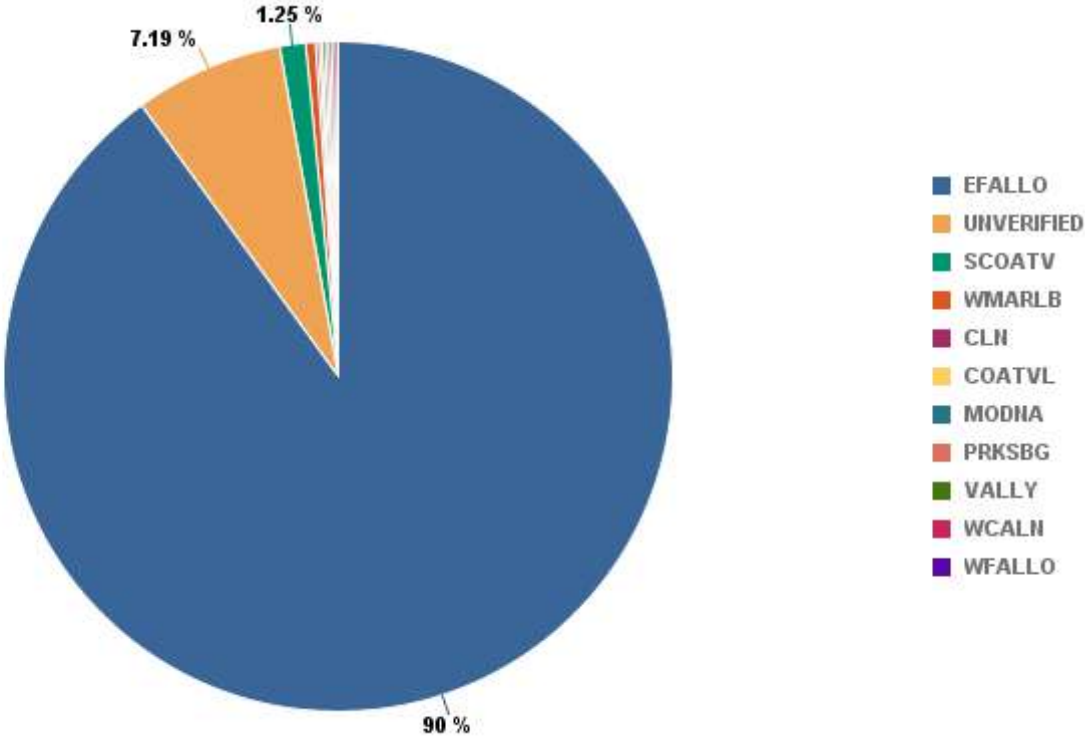




Monthly Event Count by Municipality

Date Range:	MAY
Total Events:	640

Event City	Count
EFALLO	576
UNVERIFIED	46
SCOATV	8
WMARLB	3
CLN	1
COATVL	1
MODNA	1
PRKSBG	1
VALLY	1
WCALN	1
WFALLO	1
Total:	640



Billing Address:
EAST FALLOWFIELD POLICE
DEPT
2274 STROSBURG RD `
COATESVILLE, PA 19320-4437
US

Shipping Address:
EAST FALLOWFIELD POLICE
DEPT
2274 STROSBURG RD `
COATESVILLE, PA 19320-4437
US

Quote Date:05/11/2026
Expiration Date:07/10/2026
Quote Created By:
Tom Boyer
Tom.Boyer@
motorolasolutions.com

End Customer:
EAST FALLOWFIELD POLICE DEPT

AGREEMENT: WG AGREEMENT&STATE
OF PENNSYLVANIA
Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration	Number Of Refreshes
		SVX Video Remote Speaker Microphone							
1	PMPN5022A	SVX CHARGE AND UPLOAD SMARTDOCK, 10 SLOT, US/NA	1		\$1,499.00	\$749.50	\$749.50		
2	PMLN8708B	EARPIECE, SVX, RECEIVE ONLY TRANS TUBE, UL, 3.5MM	6		\$70.00	\$35.00	\$210.00		
3	PMPN5026A	SVX BATTERY ONLY CHARGER, 12 SLOT, US/NA	1		\$899.00	\$449.50	\$449.50		
4	LSV07S05094A	5Y ESSENTIAL SUPPORT, ACCIDENTAL DAMAGE, ADVANCED REPLACEMENT - SVX	6	5 YEARS	\$912.60	\$456.30	\$2,737.80		
5	LSV07S05139A	HARDWARE REPAIR - TRANSFER STATION / SMARTDOCK	1	5 YEARS	\$810.00	\$405.00	\$405.00		



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration	Number Of Refreshes
6	SSV00S05534A	COMMANDCENTRAL DEMS SERVICE - DEVICE MANAGEMENT ONLY*	1	5 YEAR	\$0.00	\$0.00	\$0.00		
7	WGA00668	LOCKING MOLLE MOUNT, V300/V700 BWC, BLACK	8		\$98.75	\$49.38	\$395.04		
8	PSV00S05316A	SMART DOCK CONFIGURATION SERVICE	1		\$0.00	\$0.00	\$0.00		
9	PMMN8204BTAA	SVX VIDEO REMOTE SPEAKER MIC TAA WITH MOLLE MOUNT	6		\$2,196.00	\$1,098.00	\$6,588.00	3 YEAR	1
10	PMPN5038A	SVX MAGNETIC QUICK CONNECT CHARGING CABLE	6		Included	Included	Included		
Subtotal							\$23,069.60		
Total Discount Amount							\$11,534.76		
Grand Total							\$11,534.84(USD)		

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



SOLUTION DESCRIPTION — SVX VIDEO REMOTE SPEAKER MICROPHONE

The SVX Video Remote Speaker Microphones leverages the capabilities of APX NEXT and N70 radios - from clarity of audio to mission-critical ergonomics and virtual partner ViQi - and adds the ability to capture powerful evidential footage in challenging conditions. By converging our industry-leading voice and trusted video technology, we've transformed what it means to be on the front line. Now, law enforcement agencies can get the best of both worlds, without sacrificing ergonomics or usability.

The SVX can help every member of an agency, regardless of their role. Officers experience fewer distractions in the field, and are secure in the knowledge that they'll always hear, and be heard - whether they're in the middle of an evolving incident or reviewing a suspect's confession back at the station. Evidence technicians can build a stronger case more easily, with evidential audio and radio communications captured on one device in a single video; and, because these videos are categorized automatically, technicians can also find the relevant information quickly. IT technicians now have half the number of devices, docks, and accessories they need to secure and maintain, while senior officers know that they're augmenting the power of their APX radio investment and improving the safety of their officers.



MISSION-CRITICAL VOICE FUNCTIONALITY AND ERGONOMICS

- **Secure and reliable wireless connectivity** – out of the box, the SVX operates as a Wireless Remote Speaker Microphone, freeing officers from the constraints of cords and cables via a secure, reliable Bluetooth connection to their APX NEXT or N70 radio. It enables officers to move effortlessly while still staying focused on the task at hand.
- **Intuitive design** – The large, recessed push-to-talk and emergency buttons are easy to use and designed to prevent accidental activation. Officers can also query the device status via voice commands, to reduce interaction with the device during high-stress situations.
- **Clear audio** – The SVX can be positioned anywhere on the front of an officer's uniform or tactical vest, due to its 102 Phon speech loudness, High Dynamic Range (HDR) microphones, advanced windporting technology and intelligent noise suppression technology. This provides the best possible field of view for both evidential video capture and clear radio communications.
- **Secure NFC pairing** – Via “touch” pairing, an officer can quickly associate their SVX with their corresponding APX NEXT or N70 for the first time, even when many other wireless devices are present in the area.
- **Removable battery** – The SVX's detachable battery enables officers to switch from a depleted battery to a fully-charged battery in the field, which accommodates unexpected overtime or heavy usage. Batteries can be charged independently from the SVX itself, so officers can keep a replacement battery on-hand and ready to use.
- **Programmable buttons** – Use four configurable buttons to accommodate radio shortcuts or video operation functionality.
- **ViQi** - for SVX devices paired with APX NEXT and APX N70 radios, ViQi provides the following voice interaction capabilities when available or subscribed to on a per-agency basis:
 - **Real-time translation**, a broadband-enabled service supporting conversation between English and Spanish, Portuguese, Mandarin, and numerous other languages.
 - **Assist Chat**, a broadband-enabled service providing a Large Language Model (LLM) platform designed for public safety users.

- **Voice Control**, a local service supporting officers tagging video footage and performing other basic device controls through voice commands. ViQi Voice Control now includes enhanced capabilities, sending unrecognized voice commands to the cloud for intent recognition and response.

PLEASE NOTE: Product(s) purchased may include an AI Feature that utilizes smart technology (such as a chat bot or voice activated AI), designed to process user queries and retrieve information from our Products. The AI Feature's responses ("AI Outputs") are generated using artificial intelligence and data from our Products.

Customer assumes sole responsibility for reviewing, evaluating, and independently verifying the accuracy, appropriateness, and suitability of any AI Outputs before relying upon them or taking any action based thereon. THE AI FEATURE AND AI OUTPUTS ARE PROVIDED "AS IS". MOTOROLA SOLUTIONS, INC. DISCLAIMS ALL WARRANTIES REGARDING THE ACCURACY, COMPLETENESS, OR RELIABILITY OF AI OUTPUTS. Motorola Solutions shall have no liability for any decisions made or actions taken (or not taken) by Customer or its users in reliance on AI Outputs. Customer shall ensure its users are appropriately informed about the nature of the AI Feature and the necessity for independent verification.

EVIDENTIARY VIDEO FUNCTIONALITY (REQUIRES VIDEOMANAGER EL OR COMMANDCENTRAL DEMS)

- **Dual audio streams** – revolutionary audio technology enables officers to capture both clear radio communications and environmental audio simultaneously; this provides mission-critical communications in the field, while also adding more context of how and when an officer responded in the evidentiary video.
- **Natural field of view** – The SVX eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction enables a clear and complete evidence review process. The SVX's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **Data encryption** – The SVX uses FIPS-140-2 compliant encryption at-rest and in-transit. This prevents bad actors from gaining unauthorized access to confidential and sensitive data.
- **Record-After-the-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. An officer or supervisor can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Voice-activated tagging** – Leveraging the ViQi Voice Control capabilities of the paired APX NEXT or N70 radio, officers can now easily apply an event category to a recording video by simply uttering a voice command (e.g., "tag video as 'arrest'"). This eliminates scrolling through a long list of events, either on a small body camera screen or back at the station after a shift.
- **Bluetooth recording triggers** – The SVX accommodates a variety of Bluetooth recording triggers, so officers can focus on the task at hand instead of needing to manually start recording. Emergency button: the SVX is triggered to start recording immediately when the APX NEXT or N70 emergency mode button is pressed, or the "Fall Alert" feature is activated. M500 in-car video systems collaboration and Holster sensors will be available in upcoming software upgrades.
- **Wireless uploading** – Recordings made by the SVX are uploaded to the agency's evidence management system via Wi-Fi. This enables easy transfer of critical recordings from a vehicle to headquarters for immediate review or long-term storage.
- **Real-time location and video streaming** – leveraging a Wi-Fi connection, the SVX can send location updates and stream live video to CommandCentral Aware in a dispatch center or Real Time Crime Center (RTCC), giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables SVX users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.

CHARGERS AND UPLOAD STATIONS

The SVX has three charging options:



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



SmartDock – charge up to ten SVX devices and their attached batteries simultaneously. When the SVX is used as an RSM only, a LAN-connected SmartDock enables the devices to check for new firmware and automatically apply these updates without manual intervention. When the SVX is used as a video RSM, the SmartDock enables the automatic offload of video recordings from the devices to the evidence management platform via an integrated gigabit switch. It also facilitates comprehensive device management capabilities, including device configuration and checkout.

Battery-only charger – charge up to 12 spare batteries at once. Quickly understand which batteries are ready to take for a shift via a status LED on each slot. A convenient mounting bracket allows the charger to be placed on a desk or mounted on a wall.

USB-C charger – charge a single SVX device or battery by connecting a commercially-available USB-C cable to a 1.5amp wall adapter, car port or battery backup bank, for additional charging flexibility on the go.

EARPIECE SOLUTIONS

The **receive-only earpiece** connects to the 3.5mm side connector on the SVX and is a great option for private communication when the device is mounted at chest level on the officer's uniform. The SVX serves as the wireless microphone to speak, and the earpiece to listen.

The **two-wire surveillance style earpiece** is an ideal choice for unobtrusive communication when the SVX is mounted below chest level. The discreet microphone piece can be attached on a shirt collar or outer carrier shoulder strap. To transmit, the officer can press the PTT button on the microphone piece, the SVX or radio itself. The programmable button on the front of the mic piece mirrors the function of the 3-dot button on the SVX.



MOUNTING SOLUTIONS

The SVX is compatible with the entire portfolio of existing V300 / V700 mounting solutions, depicted below:

WGP02798
WGA00669
WGA00668
WGP02697
WGP03088
WGP03085


Magnetic
Center Shirt
Mount



Tek-Lok Belt
Mount



Molle Locking
Mount



Shirt
Clip



Heavy
Jacket Clip



Heavy Jacket
Magnetic Mount

SVX REMOTE SPEAKER MICROPHONE STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of the SVX remote speaker microphone and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners.

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solution Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services & Products provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our solution requires compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL security controls as a guide. Motorola's



design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on the Personnel Security section of the CJISSECPOL, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access to unencrypted CJI. Motorola employees will also have access to the Customer's network(s) and stored information and Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJISSECPOL Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third-party installer (if applicable) will work independently with the Customer to complete the CJISSECPOL Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

Completion Criteria

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access or for hardware, upon shipment of the hardware. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola Project Manager. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory.
- Discovery validation
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- System provisioning.
- Data Migration
- Contracted data migration between two disparate digital evidence management systems (if applicable, additional fees may apply).



Field Engineer (FE)

The FE will work with the Customer's Project Team on:

- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.



- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor Project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.
- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC) (if applicable)

If CommandCentral DEMS Standard, CommandCentral DEMS Plus, or VideoManager EL Cloud device license(s) are included in the contract, the Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its



own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.

General Customer Responsibilities

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, connectivity etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.



- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will occur after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet before the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high-level review of the following project elements:
- Quoting/ordering documents
- A summary of contracted applications and hardware as purchased.
- Customer's involvement in project activities to confirm understanding of scope and required time commitments.
- Data Migration questionnaire if migration is included in the Solution
- The Business Process Review (BPR), used to document system configuration, agency recording, and retention policies
- A high-level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Contact the customer to complete the Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Baseline the Project Schedule, if applicable.
- Document mutually agreed upon Project Kickoff Meeting Agenda.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.



Motorola Deliverables

- Project Kickoff Meeting Agenda.
- Data Migration Questionnaire (if applicable)
- BPR Workbook

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. A delay in completing the IT Questionnaire may delay the shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss the equipment inventory process
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource requirements.
- Provide the initial Project Schedule
- Discuss Motorola remote system access requirements.
- Review the BPR.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Review the LXP training portal.
- Request user information required to establish the Customer in LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback and approval on project delivery requirements and schedule.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Complete the BPR Workbook within 5 business days after the conclusion of the Project Kickoff for review during the Discovery Teleconference
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information of the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- Deployment Checklist.



DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to review information documented in the BPRWorkbook. The Data Migration Questionnaire will also be reviewed if migration is part of the Solution.

Motorola Responsibilities

- Facilitate Discovery Teleconference.
- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review the information required to complete the BPR Workbook.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh in on hardware, software, and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.

Motorola Deliverables

- Completed BPR Workbook.

PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location
- Conduct a power-on test to validate that the installed hardware is ready for configuration.
- Verify remote connection to hardware.
- Verifying the SVX Smart Dock(s) are connected to Motorola's Cloud Evidence Management System through the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Smart Dock(s), and the Customer's network is operational.
- Complete Deployment Checklist which outlines the activities completed during configuration and testing of system hardware.



Customer Responsibilities

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the installation room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Provide, install, and maintain antivirus software workstation(s).
- Enable outgoing network connection (external firewall) to Motorola's Cloud Evidence Management System by utilizing the Customer's Internet connection.
- Confirm access to Motorola's Cloud Evidence Management System cloud on Customer-provided workstation(s).
- The Customer will verify whether the Smart Docks(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.
- Equipment Inventory

SVX Configuration as a Remote Speaker Microphone

The Smart Dock(s) will be utilized to manage firmware updates on each SVX. In order for this process to be successfully completed, each Smart Dock must be connected to Motorola's Cloud Evidence Management Solution through the Customer's internet connection.

Motorola Responsibilities

- Configure Smart Dock(s) for connectivity to Motorola's Cloud Evidence Management System.
- Verify the Smart Dock(s) is configured properly and connected to the network.
- Verify all slots in each Smart Dock are functional.
- Provide documentation on how to pair the SVX(s) to Motorola APX NEXT and/or APX N70 radio(s) using Secure Near-Field Communications (NFC).

Customer Responsibilities

- Select physical location(s) for Smart Dock(s).
- Enable Bluetooth, Bluetooth Tones, and Secure NFC Touch Pairing on Motorola APX NEXT and/or APX N70 radio(s).
- Motorola recommends "Power Down Standby Mode (hrs) = 1" to allow the SVX Bluetooth connection to quickly reconnect after power up within the 1-hour timeframe.
- Pair the SVX(s) to Motorola APX NEXT and/or APX N70 radio(s) using Secure NFC.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

SVX Configuration as a Body Camera (if applicable)

If CommandCentral DEMS Standard, CommandCentral DEMS Plus, or VideoManager EL Cloud device license(s) are included in the contract, the Smart Dock(s) will be utilized to configure each SVX as a body camera.

Motorola Responsibilities

- Configure SVX(s) within Motorola's Cloud Evidence Management System.



- Check out SVX(s) and create a test recording.
- Verify video and audio upload to Motorola's Cloud Evidence Management System for up to 25% of purchased SVX(s).
- Provide a demonstration of client software.

Customer Responsibilities

- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.
- Verify video and audio upload to Motorola's Cloud Evidence Management System for the remainder of purchased SVX(s).

SOFTWARE AND CONFIGURATION

CommandCentral DEMS (if applicable)

CommandCentral DEMS software is a cloud solution that does not require an onsite server and supports the SVX as a remote speaker microphone and a body camera. Section 3.2 does not apply to existing Motorola customers using VideoManager EL Cloud

Motorola Responsibilities

- Use information provided in BPR Workbook to configure CommandCentral DEMS software.
- Based on Customer feedback, perform the following activities:
 - Create users, groups, and setup permissions.
 - Create event categories when SVX is used as a body camera.
 - Set retention policies when SVX is used as a body camera.
- Test software using applicable portions of the Functional Validation Plan.
- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral DEMS.
- Ensure training POC can access the system.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral DEMS provisioning.
- Respond to Motorola's inquiries regarding users, groups, and agency mapping to CommandCentral DEMS.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.
- Verify traffic can be routed through Customer's firewall and reaches end-user workstations.

DATA MIGRATION SERVICES (IF APPLICABLE*)

The Customer is responsible for partitioning data to be converted from Motorola on-premises digital evidence management system, or Customer's Non-Motorola Digital Evidence Management System to Motorola's cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete. *Data Migration Services may be subject to additional fees.



Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide 24/7 remote access to partitioned data to be migrated.
- Customer hardware or virtualization environment will be the sole responsibility of the Customer to troubleshoot and resolve issues.
- Validate migrated dataset and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

Motorola On-Premise Evidence Management System (if applicable)

Motorola supports data migration of digital assets and associated metadata from our on-premise evidence management systems, Evidence Library 4 and VideoManager EL On-Prem (formally known as Evidence Library 5), to Motorola's cloud solution.

Motorola Responsibilities

- Verify compatible platform(s) and upgrade if applicable

Customer Responsibilities

- Provide internet connectivity from on-premise server to destination resources

Non-Motorola Evidence Management System (if applicable)

Motorola will perform data migration of digital assets and associated metadata from the Customer's Non-Motorola Evidence Management system to the new Motorola Cloud Evidence Management System.

Motorola Responsibilities

- Facilitate the method of obtaining and consuming the data
- Review data in the Motorola systems with the customer

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the Non-Motorola digital evidence management system.
- Provide internet connectivity from on-premise server to destination resources, if applicable.
- Provide API connection to the source, if applicable
- Provide data and metadata information in a readable and consumable format
- Assist with mapping metadata information into Motorola system



INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's Cloud Evidence Management System and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the third-party system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide hardware to run any required interface components for on-prem interfaces when required.
- Provide sample data and information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or non-functional interface. Providing Motorola with this information early in the deployment process, will potentially allow us to mitigate these issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.

SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.



Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

ON-SITE TRAINING

Instructor-led courses are based on products purchased and the Customer's Education Plan. On-site instructor-led classes will utilize the Customer's hardware and software in order to provide the best training environment. This will allow the Customer to engage in an environment that has been configured and deployed in alignment with this SOW.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.
- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the assigned Motorola Resource demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.

ASSUMPTIONS

This SOW is based on the following list of assumptions:

- Motorola's Cloud Evidence Management System must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- If Microsoft Entra ID is not utilized by the Customer, Motorola will provide a free version of Entra ID for user authentication to the application.
- Must be 2003 or later for Microsoft Entra ID integration.



- Upload Speed Requirements for SVX when used as a body camera:
- 5 Mbps + 3 Mbps per additional device.
- This assumes it will take 8 hours to upload 5 GB of video on a device.
- 40-50 Mbps per concurrent uploading device.
- This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.



ESSENTIAL SERVICE FOR SVX VIDEO REMOTE SPEAKER MICROPHONE DEVICE

This Statement of Work (SOW) is subject to the terms and conditions of the Motorola Solutions Customer Agreement or other applicable agreement in effect between the parties (Agreement). The terms of this SOW are an integral part of an Agreement with the Customer to which this SOW is appended and is made a part thereof by this reference. In the event of a conflict between the terms and conditions of an Agreement and the terms and conditions of this SOW, this SOW will control the inconsistency only. This SOW applies to the Device(s) specifically named in the Agreement.

DESCRIPTION OF SERVICES AND OBLIGATIONS

The term "Customer" refers to any end-user who has a purchase agreement with Motorola Solutions. Essential Service provides either three (3) or five (5) years of coverage, as selected and purchased by the Customer, and includes:

- Remote Technical Support
- Software Maintenance
- Hardware Repair for manufacturing defects

Every SVX device is covered by one (1) year of standard product warranty. Motorola Solutions offers three (3) and five (5) years of Essential Service options for SVX devices, with optional service upgrades to extend and/or provide additional coverage for the device described in Section 7 of this SOW.

ESSENTIAL SERVICE

Remote Technical Support

Remote Technical Support is provided for device issues related to software and/or hardware that require troubleshooting expertise. Motorola Solutions' System Support Center (SSC) and Technical Support Operations (TSO) center are staffed with highly trained technologists who specialize in the diagnosis and resolution of product issues. Motorola Solutions' SSC and TSO are continuously monitored against industry recognized incident and problem management processes.

Motorola Solutions will respond to calls, e-mails, and web portal submissions during normal support hours, five (5) business days per week, excluding holidays, and weekends. In addition, Customers may contact the Motorola Service Desk and a Motorola Solutions representative will log a technical request on Motorola Solutions' Case Management System.



Technical Problem Isolation, Analysis and Resolution

A Motorola Solutions representative or technologists will:

- Work to isolate the problem/issue
- Analyze and determine the cause of the problem/issue
- Work to achieve problem/issue resolution

Software Maintenance

Software maintenance is important for ensuring device performance and operation. Essential Service provides the Customer with access to the latest available SVX device operating system (OS) software, device firmware, and application software. Device software releases maintain the device software performance such that the Device operates in accordance with its specifications and documented functionality, and is aligned with the applicable Motorola Solutions infrastructure platform lifecycle. Each release may include bug fixes, security patches, and/or new feature activation enablements.

Configuration of the SVX device is made possible through the use of the CommandCentral DEMS or VideoManager EL solution.

Access to software updates will remain available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial Essential Service term, availability of software updates will terminate, unless the Customer renews Essential Service. Only Customers with three (3) year service term durations are eligible for a two (2) year renewal for a total of (5) years of services.

Device Hardware Repair

Essential Service provides the Customer with repair services at a Motorola Solutions owned and operated, supervised, or certified Repair Center that employs the latest test equipment and original or certified replacement components used in the manufacturing of the SVX device. Device Hardware Repair provides the Customer with repair services for internal and external device components that are damaged as a result of manufacturing defects and operational defects due to normal wear and tear. With this Service, the device is repaired to ensure compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device via:

- Repairs, adjustments and restorations, if appropriate, of any device that malfunctions while being used within the operational and environmental parameters specified by Motorola Solutions.
- Device updates, if applicable, as may be released, from time to time, by Motorola Solutions in accordance with an Engineering Change Notice.

At the discretion of Motorola Solutions, if the device is considered "un-repairable", for technical or economic reasons, Motorola will replace the device with a new or refurbished device.

Standard Product Warranty

The Customer is automatically entitled to one (1) year of technical support and one (1) year of hardware repair against manufacturing defects, as covered by the standard product warranty. Exclusions apply, per the Agreement.

A three (3) year optional Service is available for the Docking Station. Scope includes Technical Support and Hardware Repair as described in sections 1.2.1 and 1.2.3.



Scope of Products or Services Included

Essential Service, and optional Service upgrades, are currently available for all SVX Video Remote Speaker Microphone devices. Check with your Motorola Solutions' Sales representative if you have a question about the eligibility of your device.

Optional and purchasable Services are available for the Docking Station.

MOTOROLA SOLUTIONS RESPONSIBILITIES

Software Release Availability

Motorola Solutions will provide access to the latest SVX device software and firmware releases via the CommandCentral DEMS VideoManager EL On-Premises, or VideoManager EL Cloud, solution. For customers using the CommandCentral DEMS or VideoManager EL Cloud, software and firmware upgrades will occur automatically when the Video Remote Speaker Microphone Body Worn Camera device connects to the agency's CommandCentral DEMS or VideoManager EL Cloud instance.

Software Release Notes

Motorola Solutions may, from time to time, provide release notes for the SVX Device software release. Information regarding training material will be posted on the Learning Experience Portal (LXP) at <https://learning.motorolasolutions.com>

Hardware Repair

Motorola Solutions will provide repair or replacement of a device, at its option, with a five (5) business day in-house turnaround time, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Business days do not include holidays or weekends. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions' option, with functionally equivalent, reconditioned parts, boards, or with a new or refurbished replacement device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Shipping

For devices repaired under Essential Service, Motorola Solutions will provide one-way shipping, from an Authorized Motorola Repair Center to the Customer. The Customer is responsible for the shipping method and any shipping costs incurred when returning the faulty device to an Authorized Motorola Solutions repair center. Based on the country of purchase, Motorola Solutions may also cover, or include, two-way shipping for the damaged or defective device. Eligibility for two-way shipping will be confirmed during the repair submission process.

CUSTOMER RESPONSIBILITIES

Serial Numbers

If device orders are submitted via Motorola Solutions' Customer Hub, OCC, or CPQ ordering systems, the hardware serial number(s) for three (3) year Essential Service and Essential Software, as well as five (5) year



Essential Service, and three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement, will be automatically captured and included in the Service Agreement.

If five (5) year Essential Service or three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair

When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty SVX device. The Customer can submit a repair, and request an RMA, via the Customer Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Customer Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the SVX device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Device Software Releases

The Customer will be responsible for updating each eligible SVX device with the latest available software and/or firmware, and of advising users of any operational changes that may have been introduced as a result of the new software or firmware.

WiFi Connectivity

The Customer is responsible for providing all WiFi connectivity to the device.

Removing Customer Data

The Customer is responsible for removing, from the device, any data, video, or other information that the Customer wishes to retain or destroy, prior to sending the device to a Motorola Solutions Repair Center for repair.

Motorola Solutions may provide a Video Evidence Recovery Service for the SVX device, as an additional charge. Video Evidence Recovery is a best effort service that is dependent on the condition of the device. This service, if applicable, will have a separated Agreement, with Terms and Conditions, outside the scope of this Statement of Work (SOW). Please contact your Motorola Solutions Representative for more information regarding the Video Evidence Recovery Service.

ESSENTIAL SERVICE LIMITATIONS AND RESTRICTIONS

- Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:



- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, mounts, or clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repaired by a third party.
- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases, except as provided for under the responsibilities outlined in this document.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, unless the Customer has purchased the optional Essential Service with Accidental Damage and Advanced Replacement package.
- Cosmetic imperfections that do not affect the functionality of the device.
- Where a Video Remote Speaker Microphone device is submitted for repair that is outside the scope of Service, such repair may be quoted by Motorola Solutions for additional cost in accordance with Motorola Solutions' standard Time and Materials (T&M) rates and terms and conditions. Motorola Solutions will notify the Customer of any incremental charges related to the aforementioned exclusions prior to completing the repair and said repair will be subject to acceptance of the quotation by the Customer.
- Software support for unauthorized modifications, or other misuse of the device software, is not covered under this Agreement.
- Access to the software and firmware releases for updating the device under this SOW is available only for the device named in the Agreement. Software updates to any additional devices are expressly excluded and prohibited. Notwithstanding the foregoing, Motorola Solutions may, at its sole discretion, include coverage for other devices.
- Any implementation tools not required to support the device software and firmware updates are excluded from coverage.

MOTOROLA SOLUTIONS IS NOT OBLIGATED TO PROVIDE SUPPORT FOR ANY DEVICE:

- That has been repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- That has been subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If Customer fails to comply with the obligations contained in the product purchase agreement and/or the applicable software license agreement and/or Motorola Solutions terms and conditions of service.



OPTIONAL ADD-ONS: ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE REPAIR AND ADVANCED REPLACEMENT

Description of Services and Obligations

Accidental Damage coverage is an optional, prepaid service that adds coverage for accidentally damaged SVX devices. Accidental Damage coverage must be purchased together with, or within 90 days of, a qualifying Motorola Solutions device purchase. This three (3) or five (5) year service offer (as selected by the Customer) reduces unexpected expenses related to the repair of the device. Accidental Damage and Advanced Replacement coverage includes all services provided under Essential Service, plus additional coverage for Accidental Damage and Advanced Replacement of the damaged device.

Examples of repairs covered under Accidental Damage include:

- Electrical repair for failures caused by accidental water or chemical damage
- Electrical repair for accidental internal damage
- Replacement of accidentally cracked or broken housings.
- Replacement of accidentally cracked or broken camera lens or displays.
- Replacement of accidentally cracked or broken or missing buttons, knobs, or keypads

Repair or Replacement

Motorola Solutions will provide repair or replacement of a SVX device, at its option, with a five (5) business day in-house turnaround time, excluding weekends and holidays, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions option, with functionally equivalent, reconditioned parts, boards, or with a new replacement or refurbished device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Serial Numbers

If the Accidental Damage Service is purchased with the device, in the same order, using Motorola Solutions' Customer Hub Portal, OCC, or CPQ when ordering, the hardware serial number(s) are automatically captured and included in the Service Agreement. If Accidental Damage Service is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair

When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty SVX device. The Customer can submit a repair, and request an RMA, via the Customer Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Customer Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the SVX device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.



- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Advanced Replacement

Under Accidental Damage and Advanced Replacement Service, Motorola Solutions will provide Advanced Replacement for the damaged device. Motorola Solutions will ship a new or refurbished replacement device to the Customer within two (2) business days of receiving the Customer repair request, subject to availability of replacement devices. Business days do not include weekends or holidays.

The Customer must return the defective or damaged device to a Motorola Solutions Repair Center within 60 days after receiving the replacement device. Failure to return the damaged device to Motorola Solutions will result in an additional Customer charge for the replacement device.

When returning a device for Advanced Replacement, device accessories should not be included. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories that are shipped with the device.

ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT LIMITATIONS AND RESTRICTIONS

- Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:
 - Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, chargers, charging stations, mounts, and clips.
 - Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
 - Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
 - Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repair by a third party.
 - Repair of problems caused by unauthorized alterations or attempted repair.
 - Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
 - Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
 - Any file or video backup or restoration.
 - Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
 - Use of Software or Firmware releases except as provided for under the responsibilities outlined in this document.
- There is a maximum limit of one (1) SVX Video Remote Speaker Microphone device repair, per contract year, for Essential Service with Accidental Damage and Advanced Replacement.
- Where ongoing "Accidental Damage" repair is deemed by Motorola Solutions to be excessive, systemic, or the result of device mishandling, the Customer may be subject to an additional charge. Should the accidental damage continue unabated, the Customer will incur repair charges at Motorola Solutions' discretion and



prevailing charges for devices deemed by Motorola Solutions to have been damaged through improper handling, carelessness or reckless use.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

East Fallowfield *Township*

Road Department Monthly Report

May 2026

Activity	Hours	Year to Date
Sign Repair	8	68
Comp. Pick up	74	342
Road Maintenance	32	163
Brooks crossing	28	36
Gutter Work	24	118
Road Clean Up	4	58
Tree work	25	54
Storm Drains	41	193.5
Road Inspection	4	28
Mowing Twp Road	36	36
Parks	148.5	366.5
Plowing & Salting	0	156
Police Maint.	15	60
Equipment Maint.	35	715.8
Office Admin.& PA 1 Call	2	42
Holiday	32	128
Vacation	64	128
Sick	43	136.25
Personal	2.5	14
Overtime	9	284
Building Maint.	31	297.5
Trash & Recycling	12	151
Other	11	150.5
Total Hours	681	3725.5
Submitted By, Justin Gathercole		

Vehicle Mileage Records

Roads Dept

Mileage

Month: May. 2026

Start

End

Total

2006 F-250 Pickup						150,037	150,042	5
2026 F250 Pickup						1447	1903	456
2023 F-350 Utility Body						15,319	16,084	765
2017 F-350 Pickup						44,090	44,255	165
2023 F-550 Dump						5,437	5,509	72
2019 F-650 Dump						9267	9320	53
2020 F-750 Brush body						10649	10649	0
2016 Freightliner Dump						14,567	14,602	35
2011 Freightliner Dump						19,893	19,893	0
2005 Freightliner Dump						37,626	37,633	7
2006 Freightliner Dump						29,365	29,365	0
2022 Backhoe						657	664	7
2005 Loader						3,073	3,083	10
2018 Case skid steer						616	616	0
2003 TN 70 Tractor						2,655	2,660	5
2005 TL 100 Tractor						2,569	2,569	0