

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 26, 2026 **Approved Minutes**
6:30 p.m.

Members Present

Al Wright, Vice Chairman
Wilson Lambert, Member
Katja DiRado, Member
Deborah Stoff, Member

Township Staff Present

Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief

Township Solicitor

Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Vice Chairman Wright called the meeting to order at 6:30 PM.
He stated there was an executive session on May 26, 2026, to discuss personnel matters.

2. DISCUSSION

A. APPROVAL OF MINUTES

April 28, 2026 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor DiRado made a motion to approve the April 28, 2026, Board of Supervisors meeting minutes as presented. Supervisor Stoff seconded.

Philip Roomet asked a question.

VOTE: 4-0.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- 1) March Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- 2) March Westwood Fire Company EMS Report submitted for Board and resident review.
- 3) March Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- 4) March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- 5) March Modena Fire Company EMS Report submitted for Board and resident review.

C. PRESENTATIONS

A. REVIEW AND PRESENTATION OF THE 2025 AUDIT BY CARL HOGAN (Clifton Larson Allen, LLP)

Carl Hogan provided an overview of the 2025 audit.

He stated that the audit report is outlined into different sections outlining the auditor responsibilities and management responsibilities. Data is being presented on the cash basis of accounting, which is the regulatory basis of accounting, and the only requirement that the Township has is to report to the state of Pennsylvania that the audit is fairly presented and submitted to the Department of Community and Economic Development.

1) MOTION TO ACCEPT AND AUTHORIZE ADVERTISMENT OF THE 2025 AUDIT

MOTION: Vice Chairman Wright made a motion to accept the 2025 audit and authorize the advertisement of the condensed financial statement. Supervisor Lambert seconded.

Shane Cloyd, Township resident asked a question about the cost of the appointed auditor.

Treasurer Hindman stated that the cost of the audit is approximately \$5,800.

VOTE: 4-0.

B. INTERVIEWS FOR THE BOARD VACANCY POSITION

Robert Sparr
Deloin Scotton
Thomas Berlin
Dennis Crook
Eric Shane Cloyd

1) Appointment to Fill Vacancy on the Board of Supervisors

MOTION: Vice Chairman Wright made a motion to appoint Robert Sparr as Township Supervisor for a term to expire December 31, 2027. Supervisor DiRado seconded.

Supervisor Lambert stated that there have been many great candidates. Mr. Sparr is a former supervisor and was a chairman of the board at one time.

Philip Roomet, township resident, commented on Robert Sparr.

Shane Cloyd, township resident, provided comment.

Courtney Burwell, township resident, questioned whether she could ask the candidates questions.

Connie McLaughlin, township resident, commented on the candidates.

VOTE: 3-1. Supervisor Stoff voted nay.

3. TREASURER'S REPORT

1) April 30, 2026 Treasurer's Report.

MOTION: Vice Chairman Wright made a motion to approve the April 30, 2026, Treasurer's Report as presented. Supervisor Lambert seconded.

VOTE: 4-0.

2) Payment Authorizations.

MOTION: Vice Chairman Wright made a motion to approve the Payment Authorizations for the period of April 29, 2026, through May 26, 2026 in the total amount of \$357,005.48 as presented. Supervisor Stoff seconded.

VOTE: 4-0.

4. TOWNSHIP MANAGER'S REPORT

1) Resolution of Appreciation and Commendation to Michael Domboski

MOTION: Supervisor DiRado made a motion to approve Resolution No. 2026-08 commending Michael Domboski for his long-standing service and dedication to the Township of East Fallowfield. Vice Chairman Wright seconded.

VOTE: 4-0.

2) Election of Chairperson.

MOTION: Vice Chairperson Wright made a motion to table this item to next month. Supervisor DiRado seconded.

VOTE: 4-0.

3) Resignation of Kathleen Moffitt as Zoning Hearing Board member for the term ending December 31, 2028.

MOTION: Vice Chairman Wright made a motion accepting the resignation of Kathleen Moffitt as Zoning Hearing Board member. Supervisor DiRado seconded.

Township Manager Swichar stated that Kathleen Moffitt is looking to resign so she can become an alternate and make room for Steve Dobson who wants to become a permanent member of the zoning hearing board.

VOTE: 4-0.

<i>Vacant</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027

VOTE: 4-0.

4) Appointment of Kathleen Moffitt as Zoning Hearing Board alternate member

MOTION: Vice Chairman Wright made a motion to adopt Resolution 2026-09 appointing Kathleen Moffitt as an alternate Zoning Hearing Board member for the term ending December 31, 2028. Supervisor Stoff seconded.

VOTE: 4-0.

<i>Vacant</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027
Kathleen Moffitt	Alternate	2026 to 2028

5) Appointment of Steve Dobson to the Zoning Hearing Board

MOTION: Vice Chairman Wright made a motion to adopt Resolution 2026-10 appointing Steve Dobson as a Zoning Hearing Board member for the term ending December 31, 2028. Supervisor DiRado seconded.

VOTE: 4-0.

<i>Steve Dobson</i>	<i>Member</i>	<i>2026 to 2028</i>
Ellis Weiss	Member	2024 to 2026
Jason Hewson	Member	2025 to 2027
Kathleen Moffitt	Alternate	2026 to 2028

6) Sale of Surplus Property-2017 Chevrolet Tahoe (VIN#1GNSKDEC2HR265045)

MOTION: Vice Chairman Wright made a motion to approve Resolution No. 2026-11 authorizing the sale of surplus property as presented. Supervisor DiRado seconded.

VOTE: 4-0.

7) Updates on Saw Mill Road Culvert Replacement (Informational)

Township Manager Swichar stated that the township is waiting on PECO to complete its utility relocation design before the project can begin.

8) New Business: None

5. LEGAL

- 1) Statement of the Board of Supervisors regarding Federal Immigration Enforcement Activities
Solicitor Crotty stated that in the board's packet is a draft policy statement that clarifies the township's relationship in relation to federal ICE enforcement. He stated that the township is not an arm of ICE and has not signed on to section 287G.

Vice Chairman Wright questioned if the statement is in the board packet and will be placed on the township website.

Township Manager Swichar stated yes to both.

Solicitor Crotty stated that the township police department's job is public safety.

VOTE: 4-0. Note: The board discussed the matter. A vote was taken; however, no motion was made and no second was received. As a result, no official action was taken. The item will be placed on the agenda for consideration at the next Board of Supervisors meeting.

- 2) Agreement with David Weaver for Agricultural Haying Services at 221 Wilmington Road

Solicitor Crotty stated that the proposal is to do agricultural haying of 221 Wilmington Road for \$500 each time.

MOTION: Supervisor DiRado moved that the Township approve the agreement as presented with David Weaver for the agricultural haying of the Township-owned property at 221 Wilmington Road. Vice Chairman Wright seconded.

Vice Chairman Wright questioned if this is the same contractor that cuts the township park.

Township Manager Swichar stated no.

Supervisor Stoff questioned what was done in prior years.

Manager Swichar stated that the arrangement with David Weaver was not done in prior years.

Shane Cloyd, township resident, questioned if the township is paying or being paid.

Manager Swichar stated the Township is being paid \$500 for each cut.

VOTE: 4-0.

3) Request for Variance at 2580 Strasburg Road (Informational)

Solicitor Crotty stated that the variance application is from the veterinarian and the request is for 15 additional parking spaces. The zoning hearing board is a quasi-judicial body.

Philip Roomet, Township resident commented that additional stormwater management is needed. Solicitor Crotty stated that the applicant would still need to apply for stormwater management through the township engineer.

6. PARK AND RECREATION BOARD

1) Report Submitted

2) Proposal from Paintings on People for Face Painting

MOTION: Supervisor DiRado made a motion that the township approve a proposal from Paintings on People in the amount of \$1040 from the Township's Park and Recreation fund for four summer special events. Vice Chairman Wright seconded.

VOTE: 4-0.

7. PLANNING COMMISSION

1) No Report Submitted

8. POLICE DEPARTMENT

1) April Police Report submitted for Board and resident review.

2) Purchase of Tasers from Axon, Enterprise Inc.

MOTION: Vice Chairman Wright made a motion approving the purchase of 14 Tasers and related accessories from Axon, Enterprises Inc. in the amount of \$19,541.50 from the Township's Capital Fund. Supervisor DiRado seconded.

Township Manager Swichar stated as a clarification that there are actually 4 tasers.

Chief Osborn stated that the tasers last 8-10 years. These tasers are the newest generation of tasers and the existing ones are no longer supported.

Supervisor Stoff questioned whether it would be beneficial to stagger the purchase of the tasers.

Chief Osborn stated that there would be training issues if they were using different taser models.

Supervisor DiRado questioned how the newer tasers are an improvement and whether training is included.

Chief Osborn stated that two cartridges can now be fired with the newer model so there would be no need to reload. An in-house officer will train the department.

Philip Roomet, township resident, asked a question about a speed study on his road.

Chief Osborn stated that there were discrepancies with the study and it will be redone.

VOTE: 4-0.

9. PUBLIC WORKS DEPARTMENT

1) April Road Department Report submitted for Board and resident review.

2) Recommendation to Hire Seasonal Public Works Employee

MOTION: Vice Chairman Wright make a motion to appoint Brandon Shilling as a seasonal grass cutter in the public works department at an hourly rate of \$17.00. Supervisor Lambert seconded.

VOTE: 4-0.

10. ENVIRONMENTAL ADVISORY COUNCIL (EAC)

1) No Report Submitted

11. HISTORICAL COMMISSION

1) No Report Submitted

2) Connie McLaughlin discussed a letter sent to the Board of Supervisors.

2) OLD BUSINESS: None

3) NEW BUSINESS: None

12. PUBLIC PARTICIPATION

Dennis Crook, township resident, discussed a complaint about a water ordinance.

Philip Roomet, township resident, discussed having an amendment to ACT 537.

Bruce Lane, township resident, discussed grass clippings on roadway.

Teri Dickinson, township resident, discussed the American 250 event scheduled for June 27.

Connie McLaughlin, township resident, discussed possible articles to put in the newsletter as well as a pothole that was fixed.

Shane Cloyd, township resident, discussed complaints.

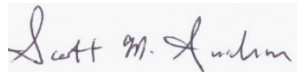
Jerry Dickinson, township resident, discussed trash collection.

13. ADJOURNMENT

MOTION: Vice Chairman Wright made a motion to adjourn the May 26, 2026, Board of Supervisors Meeting at 8:35 pm. Supervisor DiRado seconded.

VOTE: 4-0.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Scott M. Swichar", is written on a light blue rectangular background.

Scott Swichar,
Township Manager/Secretary