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EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda August 25, 2026 at 6:30 PM

NOTE: BOARD OF SUPERVISORS MEETINGS ARE NOW LIVESTREAMED TO OUR YOUTUBE CHANNEL:
<https://www.youtube.com/@eastfallowfieldtownship>

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session on August 11, 2026, to discuss legal and personnel issues.
3. APPROVAL OF MINUTES
 - a. July 28, 2026, Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the July 28, 2026, Board of Supervisors meeting minutes as presented.
4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. July Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. July Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. July Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - d. July Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. July Modena Fire Company EMS Report submitted for Board and resident review.
5. SUMMARY BY APPLICABLE BOARD LIAISON

Township Office – Chairman Lambert
Police Department – Supervisor Wright
Public Works Department – Supervisor Wright
Emergency Services and Fire Marshal – Vice Chairman Sparr
Planning Commission – Supervisor Stoff
Historical Commission – Supervisor DiRado
Park and Recreation – Vice Chairman Sparr
Environmental Advisory Committee (EAC) – Supervisor DiRado
6. PRESENTATION: FBI LEEDA Agency Trilogy Awarded to Police
7. TREASURER'S REPORT
 - a. July 31, 2026, Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the July 31, 2026, Treasurer's Report as presented.
 - b. Payment Authorizations.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda August 25, 2026 at 6:30 PM

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of July 29 through August 25, 2026, in the total amount of \$ ____ as presented.

8. MANAGER'S REPORT

a. Meeting Schedule for 2027 Budget (Informational)

First Budget Workshop: October 13, 2026

First Presentation of Budget: October 27, 2026

Second Presentation of Budget/Authorize Advertisement of Budget: November 10, 2026

Budget Adoption (Proposed): December 8, 2026

Budget Adoption (If not adopted on December 8): December 15, 2026

b. Appointment of Township Secretary.

PROPOSED MOTION: I move that the Township appoint Anja Twite to serve as full-time 2026 Township Secretary at an annual salary of \$65,000 subject to a satisfactory pre-employment physical.

c. New Business

9. LEGAL

a. Coatesville Area School District – Memorandum of Understanding.

PROPOSED MOTION: I move that the Board approve and authorize the Police Chief to sign the Memorandum of Understanding with the Coatesville Area School District in the form as presented.

b. A Resolution Approving the Chester County Hazard Mitigation Plan

PROPOSED MOTION: I make a motion to approve Resolution 2026-13 adopting the Chester County Hazard Mitigation Plan as the official Hazard Mitigation Plan for East Fallowfield Township.

c. Approval of Township Manager's Employment Agreement

PROPOSED MOTION: I move that the Township execute an updated employment agreement establishing, salary, benefits, and employment terms and conditions with the Township Manager from January 3, 2026 until January 5, 2028.

d. Approval of Community Planning Service Contract – Comprehensive Plan Update

PROPOSED MOTION: Motion to approve the Community Planning Service Contract for Comprehensive Plan Update Services between East Fallowfield Township and the County of Chester and authorize the Township Manager to execute the agreement on behalf of the Township.

e. Easement Agreement for the Sewage Conveyance along Doe Run Road



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda August 25, 2026 at 6:30 PM

PROPOSED MOTION: I make a motion to approve an easement and right of way agreement between East Fallowfield Township and Pennsylvania-American Water Company for the sewage conveyance along Doe Run Road.

- f. Update on Pelham Place/Fieldstone Village Public Improvements (Informational)
- g. New Business

10. PARK AND RECREATION BOARD

- a. Report submitted
- b. Request from Wild Rec LLC Requesting Reduced Fee for Field Permit

PROPOSED MOTION: I make a motion approving the request from Wild Rec LLC to pay a reduced fee of \$ _____ for a field permit at the township park for youth soccer activities held on Fridays from August 27 to October 8th.

Note: In 2025, the Board of Supervisors approved a reduced Fee of \$25/day (\$150 total) and \$250 single security deposit.

- c. Request from Chester County Master Gardeners to use Park Pavilion for Picnic

PROPOSED MOTION: I make a motion approving the request from Chester County Master Gardeners to use the park pavilion on October 10 from 2:00pm-6:00pm for up to 75 people for a picnic.

- d. Touch A Truck event is on Saturday, September 12 from 10am-1pm (Informational)

11. PLANNING COMMISSION

- a. Report provided

12. POLICE DEPARTMENT

- a. July Police Report submitted for Board and resident review
- b. Approval of Watchdog Radar Kit Quote from Jamar Technologies, Inc.

PROPOSED MOTION: I make a motion to approve the quotation from Jamar Technologies, Inc for the purchase of a Watchdog Radar Kit in the amount of \$4,460.00, to be paid from the Township's Capital Fund.

13. PUBLIC WORKS DEPARTMENT

- a. July Road Department Report submitted for Board and resident review.

14. ENVIRONMENTAL ADVISORY COUNCIL



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda August 25, 2026 at 6:30 PM

- a. No report Submitted

15. HISTORICAL COMMISSION

- a. No report submitted
- b. Resignation of Historical Commission Member Jack Alvarez

PROPOSED MOTION: I make a motion to accept the resignation of Historical Commission member Jack Alvarez for the term ending December 31, 2026.

Joe McCormick	Chairman	2025 to 2029	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2025 to 2029	5 year term
Jennifer Carling	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Rania Larsen	Member	2024 to 2028	5 year term
Jack Alvarez	Member	2022 to 2026	5 year term
Pam Jaccard	Member	2024 to 2028	5 year term

16. OLD BUSINESS

17. NEW BUSINESS

18. PUBLIC PARTICIPATION - 20 minutes

19. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
July 28, 2026 **UNApproved Minutes**
6:30 p.m.

Members Present

Wilson Lambert, Chairman
Robert Sparr, Vice Chairman
Katja DiRado, Member
Al Wright, Member
Deborah Stoff, Member

Township Staff Present

Scott Swichar, Township Manager
Dave Hindman, Township Treasurer
Chad Osborn, Police Chief
Township Solicitor
Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Vice Chairman Wright called the meeting to order at 6:31 PM.

2. DISCUSSION

- A. An executive session was held on July 14, 2026 and on July 22, 2026 to discuss legal and personnel matters.

1. Ceremonial swearing in of Robert Sparr as Township Supervisor – Judge Joseph Heffern
2. Swearing in of Part-time Police Officer Joshua Herzog by Judge Joseph Heffern.

3. Election of Chairperson for 2026.

Call for Nominations

MOTION: Supervisor DiRado made a motion to appoint Wilson Lambert as the 2026 Board of Supervisors Chairperson. Supervisor Stoff seconded.

Philip Roomet, township resident, commented on the appointment.

Frangipani Martin, township resident, commented on the appointment.

VOTE: 5-0.

4. Election of Vice Chairperson for 2026.

Call for Nominations

MOTION: Chairman Lambert made a motion to appoint Bob Sparr as the 2026 Board of Supervisors Vice Chairperson. Supervisor Wright seconded.

VOTE: 5-0.

5. 2026 Supervisor Liaison Appointments.

PROPOSED MOTION: Chairman Lambert made a motion to appoint the following 2026 Board liaisons as presented. Supervisor DiRado seconded.

Township Office – Chairman Lambert
Police Department – Supervisor Wright
Public Works Department – Supervisor Wright
Emergency Services and Fire Marshal – Vice Chairman Sparr
Planning Commission – Supervisor Stoff
Historical Commission – Supervisor DiRado
Park and Recreation Board – Vice Chairman Sparr
Environmental Advisory Committee (EAC) – Supervisor DiRado

Frangipani Martin, township resident, asked questions.

VOTE: 5-0.

B. APPROVAL OF MINUTES

JUNE 23, 2026 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor Wright made a motion to approve the June 23, 2026 Board of Supervisors meeting minutes as presented. Chairman Lambert seconded.

VOTE: 5-0.

C. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- 1) June Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- 2) June Westwood Fire Company EMS Report submitted for Board and resident review.
- 3) June Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- 4) June Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- 5) June Modena Fire Company EMS Report submitted for Board and resident review.

3. TREASURER'S REPORT

1) June 30, 2026 Treasurer's Report

MOTION: Supervisor Wright made a motion to approve the June 30, 2026 Treasurer's Report as presented. Chairman Lambert seconded.

VOTE: 5-0.

2) Payment Authorizations.

MOTION: Supervisor Wright made a motion to approve the Payment Authorizations for the period of June 24, 2026 through July 28, 2026 in the total amount of \$244,164.36 as presented. Chairman Lambert seconded.

VOTE: 5-0.

4. TOWNSHIP MANAGER'S REPORT

1) Approval of Comprehensive Plan Update Cost Estimate and Scope of Work

Mr. Swichar stated that the motion authorizes the township to move forward with the preparation of the comprehensive plan update in partnership with the Chester County Planning Commission. The plan should be updated every 10 years. The draft scope is in the board packet and has been reviewed by the township's Planning Commission. The process will involve a task force and include public participation. The total cost is \$62,146, however, through the Chester County Planning Assistance Program, the county will reimburse 50% of the cost. The township share is \$31,073 which is paid over 24 months.

MOTION: Supervisor Wright made a motion to approve the Chester County Planning Commission's Scope of Work and the Township's 50% cost share in the amount of \$31,073 for the preparation of the East Fallowfield Township Comprehensive Plan Update, with funding to be paid from the Township's Capital Fund. Supervisor DiRado seconded.

VOTE: 4-0. Vice Chairman Sparr abstained.

2) Approval of Brandywine Conservancy's Bike the Brandywine Event – September 19, 2026

Township Manager Swichar stated that the Brandywine Conservancy is hosting a Bike the Brandywine event on September 19, 2026. They will provide a certificate of insurance. They are asking the township for permission to use township roads.

MOTION: Supervisor Wright made a motion to approve the request by the Brandywine Conservancy to conduct the Bike the Brandywine Event on Township roads on Saturday, September 19, 2026, subject to the Township being named as an additional insured on the event's liability insurance policy and compliance with all Township staff recommendations and requirements. Supervisor DiRado seconded.

VOTE: 5-0.

3) Approval of Natural Pond Treatment Program from Solitude Lake Management

Township Manager Swichar stated that the township's park and recreation budget includes \$50,000 for pond maintenance and improvements. The proposal before the board includes two components. The first is a proposal for a one-time treatment of Schlix-x which is designed to reduce up to 8 inches of accumulated organic material known as muck. This buildup consumes oxygen and releases nutrients back into the water. Mr. Swichar stated that removing organic materials should improve water quality and reduce nutrients that feed algae. The second component is the installation of a bottom diffused aeration system that will increase dissolved oxygen throughout the pond. This is more of a long-term solution. The township evaluated solar powered aeration equipment, but it was not recommended by the vendors because of the tree cover and pond location. Mr. Swichar stated that conventional electric will provide the most reliable long term solution but will require extending electrical service to the pond.

MOTION: Supervisor Wright made a motion to approve the proposal from Solitude Lake Management for the Township Park pond natural treatment program in the amount of \$3,472, to be paid from the Township's Park and Recreation Fund, and to authorize the Township Manager to execute the agreement. Chairman Lambert seconded.

VOTE: 5-0.

4) Approval of Pond Aeration System Installation from Solitude Lake Management

MOTION: Supervisor Wright made a motion to approve the Services Agreement with Solitude Lake Management, LLC for the installation of an Oase TPD300S pond aeration system at East Fallowfield Community Park in the amount of \$3,896.00, to be paid from the Township's Park and Recreation Fund, and to authorize the Township Manager to execute the agreement. Chairman Lambert seconded.

Vice Chairman Sparr questioned if the aeration is a long term solution.

Mr. Swichar stated yes.

VOTE: 5-0.

5) Approval of Lenni Electric COSTARS Quote for Installation of Electrical Conduit

MOTION: Supervisor Wright made a motion to approve the COSTARS quotation from Lenni Electric Corporation for the installation of electrical conduit at the East Fallowfield Community Park in the amount of \$9,551.00, to be paid from the Township's Park and Recreation Fund, and to authorize the Township Manager to execute the necessary documents. Chairman Lambert seconded.

Supervisor DiRado questioned whether the township could have a second option for a solar aerator.

Mr. Swichar stated that the two vendors did not recommend solar and did not provide a quote since they did not recommend it.

VOTE: 4-1. Supervisor DiRado voted nay.

6) Approval of Revised Township Secretary and Office Assistant Job Descriptions

Township Manager Swichar stated that East Fallowfield Township previously had a township secretary position. When that position became vacant, those responsibilities were absorbed by the township manager to maintain operations. As township workload has grown, it is appropriate to clearly define the roles of township secretary and office assistant. The township secretary is intended to be the township's senior administrative position. The secretary supports the board and the township manager and provides administrative support for right to know and preparation of the minutes. The office assistant focuses on front line customer service, tracking complaints and inquiries, and providing overall office support. Mr. Swichar stated the goal is to improve efficiency and customer service and allow the manager to devote more time to executive level responsibilities such as budgeting, grants, capital projects, labor relations and long range planning.

Shane Cloyd, township resident, commented on the township secretary role.

MOTION: Supervisor DiRado moved that the Board of Supervisors adopt Resolution No. 2026-12 approving the revised job descriptions for the Township Secretary and Office Assistant, as presented. Supervisor Wright seconded.

VOTE: 5-0.

7) Targeted Request for Proposals for UCC Building Code Official, Zoning Officer, and Code Enforcement Services (Informational Item)

Mr. Swichar stated that the township put out a targeted RFP and interviewed several qualified firms. Two of the township's board members Supervisor Wright and Chairman Lambert participated in the interview process. After reviewing the proposals and conducting interviews, Mr. Swichar stated that he recommends continuing to use Keystone Municipal Services. Mr. Swichar stated that Keystone is already providing these services to the township and is mobilized and will continue to oversee inspections of the new elementary school. Mr. Swichar stated that the township will continue to reevaluate proposals as the township gets closer to 2027.

8) Mr. Swichar stated that Bulk Trash Cleanup Day is Saturday, October 17, 2026 from 9:00 am-3:00 pm (Informational Item)

9) Mr. Swichar stated that the Township received notification of a Chester County Preservation Partnership Grant Program Award of \$218,200.00 awarded for the "East Fallowfield Community Park" project (Informational Item). Mr. Swichar stated that the township has a pending DCED Greenways grant application and once a decision on that grant is made, the township will have a clearer position of total funding and next steps.

5. LEGAL

1) Retroactive Approval of Employee Health Insurance Plan Transition

Solicitor Crotty stated that the township transitioned from United Healthcare to Highmark effective January 1. Benecon prepared their paperwork and it is now ready for formal board action.

MOTION: Chairman Lambert made a motion to ratify and approve the retroactive transition of the Township's employee group health insurance coverage from United Healthcare to Highmark, effective January 1, 2026, and to authorize the appropriate Township officials to execute any related documents. Supervisor DiRado seconded.

VOTE: 5-0.

2) Easement Agreement for the Sewage Conveyance along Doe Run Road

Solicitor Crotty requested the item be tabled. No action was taken by the Board.

3) Stormwater Management Agreement for 7 Wagner Lane (Eitner)

Solicitor Crotty stated that this is a single family home. Whenever someone makes improvements that trigger need for stormwater management, a stormwater agreement needs to be completed for maintenance of the onlot system.

MOTION: Chairman Lambert moved that the Board approve the Stormwater Management Agreement for 7 Wagner Lane in the form as presented and authorize the plans to be released for recording. Supervisor Stoff seconded.

VOTE: 5-0.

4) Authorization to Advertise Proposed Ordinance Increasing Board of Supervisors Compensation

Solicitor Crotty stated that Act 94 of 2024 allows townships to increase compensation for township supervisors by statute from \$2,500 to \$4,190 per year. This must be done by ordinance. The change will not take effect until the next term of office.

MOTION: Chairman Lambert made a motion to authorize the Township Manager to advertise a proposed ordinance amending the East Fallowfield Township Code to increase the annual compensation of members of the Board of Supervisors to Four Thousand One Hundred Ninety Dollars (\$4,190.00), consistent with Act 94 of 2024. Supervisor DiRado seconded.

Philip Roomet, township resident, commented on the proposed ordinance.

Shane Cloyd, township resident, commented on the proposed ordinance.

There was a board discussion.

VOTE: 5-0.

5) Discussion –Draft Ordinance Amending Chapter 18B Municipal Sewer Systems 18B-102.1

Solicitor Crotty stated that the proposed ordinance is in the board’s packet.

Dennis Crook, township resident, commented on the proposed ordinance.

6) Solicitor Crotty stated there is a Zoning Hearing Board Variance Application Received for 6 IMS Drive (Informational)

6. PARK AND RECREATION BOARD

1) Report Submitted

2) Appointment of Karl Skotleski to the Park and Recreation Board

MOTION: Supervisor DiRado made a motion to appoint Karl Skotleski to the Park and Recreation Board for the term ending December 31, 2028. Chairman Lambert seconded.

VOTE: 5-0.

Teri Dickinson	Chair	2026-2030
Karl Skotleski	Member	2024-2028
Fred Weiss	Member	2022-2026
Joyce Madding	Member	2022-2026
Jerry Dickinson	Member	2023-2027
Stephanie Scotton	Member	2026-2030
Milby Thorington	Member	2025-2029

3) Request from George Anthony to Use Park Fields for Yoga Classes and Requesting a Waiver of Fees

MOTION: Chairman Lambert made a motion approving the request from George Anthony to use the park fields for yoga classes in 2026 and waiving the fee for use of the park subject to naming the township as an additional insured on the applicant’s insurance policy and the terms of use on the Township Park and Recreational Facilities Application. Supervisor Stoff seconded.

There was a board discussion.

VOTE: 5-0.

- 4) Chairman Lambert stated that the Summer Concert featuring Soul Patch Philly is scheduled for August 20, 2026. The rain date has been changed from August 27 to August 26, 2026

7. PLANNING COMMISSION

- 1) Report Submitted
- 2) Appointment of Deloin Scotton and TJ Berlin to the Planning Commission

MOTION 1: Supervisor Wright made a motion to appoint Deloin Scotton to the Planning Commission for the term ending December 31, 2026. Chairman Lambert seconded.

VOTE: 5-0.

MOTION 2: Supervisor Stoff made a motion to appoint TJ Berlin to the Planning Commission for the term ending December 31, 2029. Chairman Lambert seconded.

VOTE: 5-0.

Guido Guintini	Chairperson	2026 to 2029
Charles Reed	Vice Chairman	2023 to 2026
Deborah Stoff	Member	2024 to 2027
Deloin Scotton	Member	2023 to 2026
Sue Monaghan	Member	2026 to 2029
Jerry Dickinson	Member	2024 to 2027
TJ Berlin	Member	2026 to 2029
Vacant	Alternate member	2024 to 2027

8. POLICE DEPARTMENT

- 1) June Police Report submitted for Board and resident review.

9. PUBLIC WORKS

- 1) June Road Department Report submitted for Board and resident review.
- 2) Approval of Guidemark, Inc. Quote for 2026 Road Line Striping

MOTION: Supervisor Stoff made a motion to approve the quotation from Guidemark, Inc. for pavement line striping on various Township roads in the amount of \$21,840.00, to be paid from the Township's Liquid Fuels Fund, and to authorize the Township Manager to execute the necessary documents. Supervisor Wright seconded.

VOTE: 5-0.

10. HISTORICAL COMMISSION

- 1) No Report Submitted

11. NEW BUSINESS: None

12. OLD BUSINESS: None

13. PUBLIC PARTICIPATION

Siti Crook, township resident, commented on the proposed rental ordinance.

Philip Roomet, township resident, questioned a traffic study on Cumberland Drive.

Shane Cloyd, township resident, commented on trash and permit software.

Dennis Crook township resident, read a letter.

Connie McLaughlin, township resident, commented on data centers.

Frangipani Martin, township resident, made various comments.

Teri Dickinson, township resident, commented that the public needs to be more respectful.

14. ADJOURNMENT

MOTION: Supervisor Wright made a motion to adjourn the July 28, 2026, Board of Supervisors Meeting at 9:03pm. Chairman Lambert seconded.

VOTE: 5-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary

WESTWOOD FIRE COMPANY

EMS Report – July 2026 East Fallowfield Township Chester County

37 Total Responses East Fallowfield Township

**30 Responses Westwood Division
7 Responses Wagontown Division**

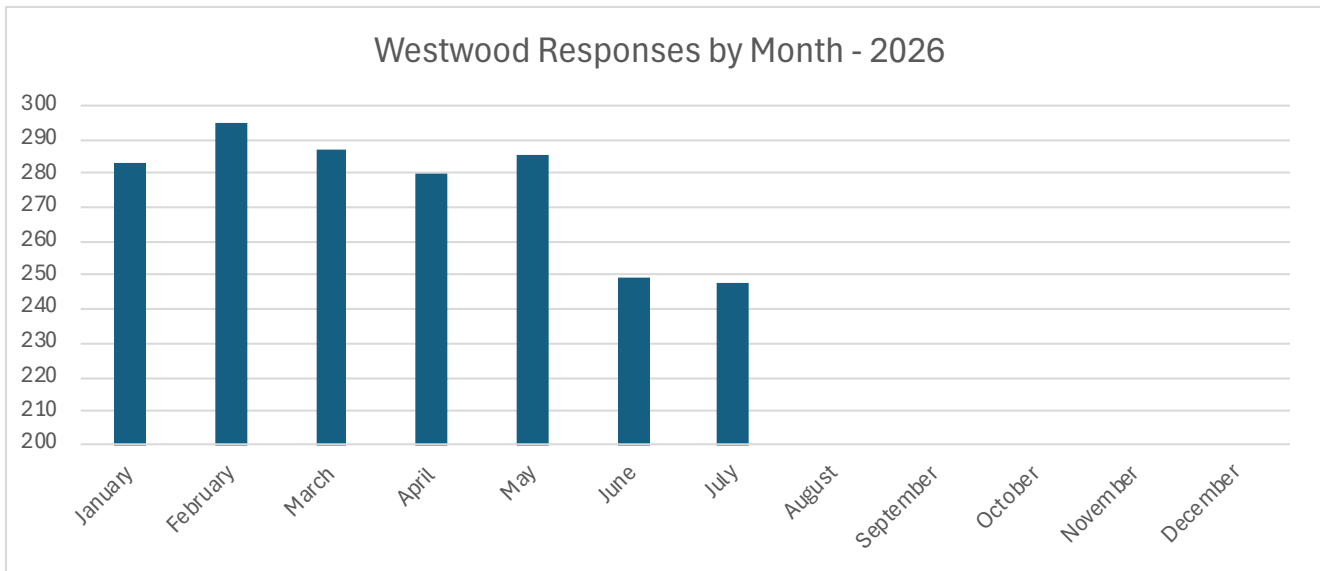
275 – East Fallowfield Responses YTD

Medical	31
Fall	2
Vehicular	1
Injured Person	3

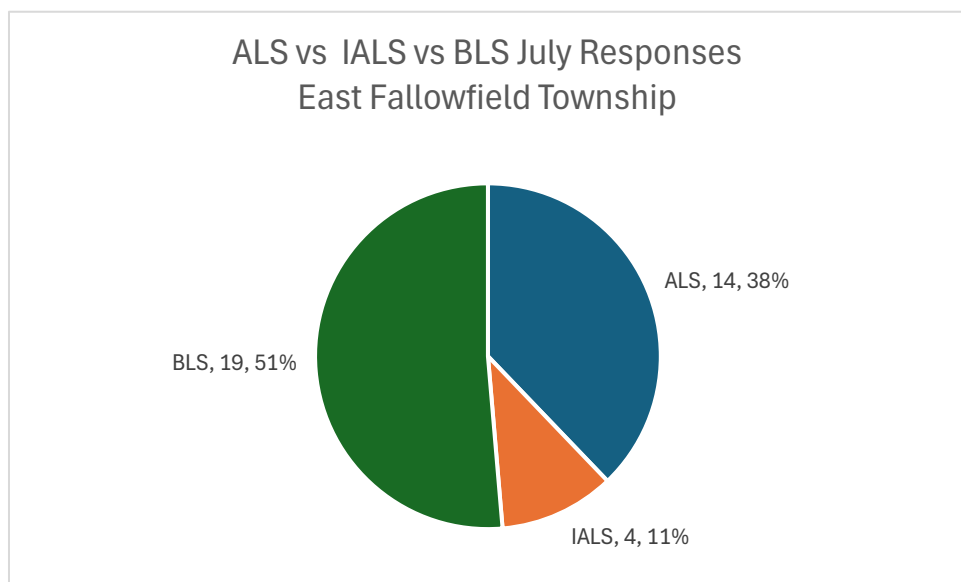
Westwood EMS Calls July 2026 – 248

Westwood EMS Calls YTD - 1927

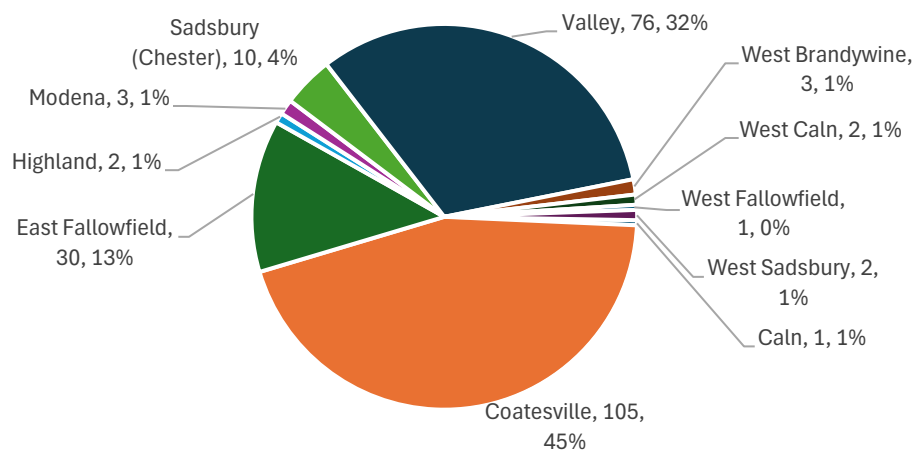
John Sly – Director of EMS



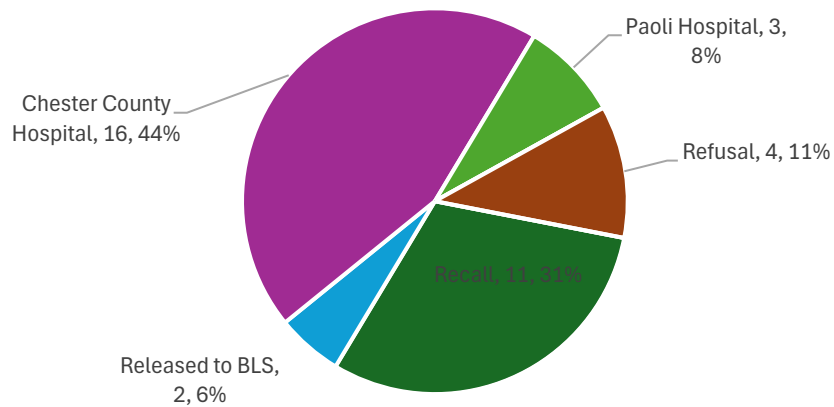
Average On-Road Time = 2 minutes
Average On-Scene Time = 8 minutes

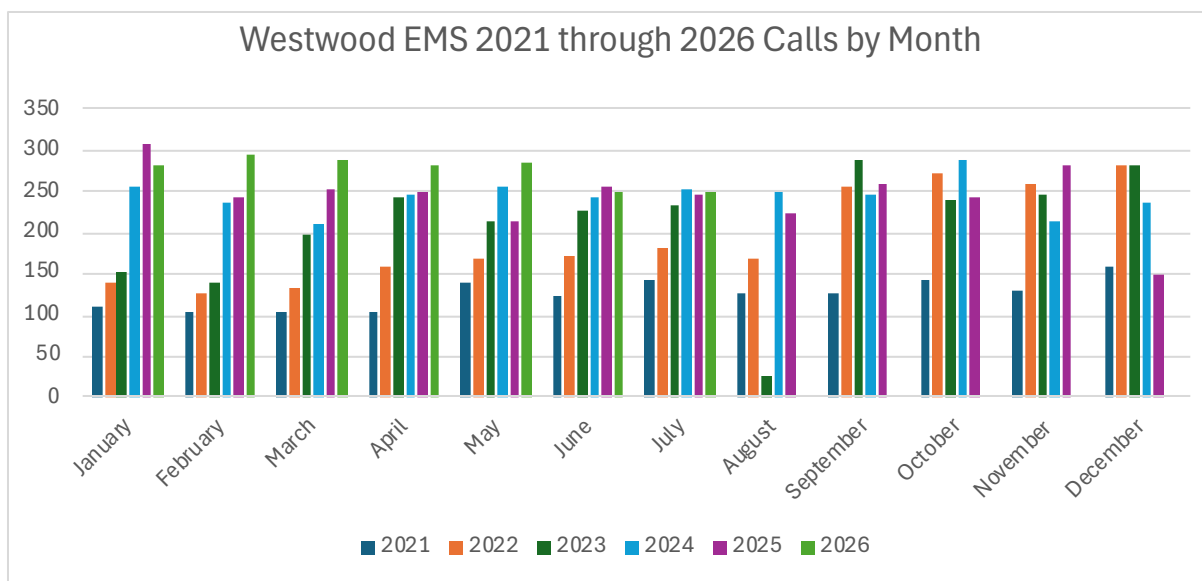


July Westwood Calls By Municipality



July East Fallowfield Township Final Disposition







Westwood Fire Company

Fire Chief's Report

July, 2026



Total Calls For July

46

Total Calls For July – East Fallowfield Township

10

Call Types – East Fallowfield Township

Assist EMS	1
Vehicle Fire	1
Fire Alarm	2
Wires	1
Investigation	3
Motor Vehicle Accident	2

Total Time in Service: 11 *hours, 24 minutes*

Total Manpower: 110 (*average 4 per call*)

Michael McWilliams – Fire Chief



Fire Chief's Report

July 2026

37 Calls

Incident Types

5 Fire Alarms	13 EMS Assist	1 Apartment Fire
2 Chief Notification	1 Standby	4 House Fires
3 Trees & Wires	1 Investigation Outside	1 Investigation Inside
2 Auto Accidents	1 Fuel Spill	
1 Auto Accident	2 CO Alarm	

Area's Covered

4 Modena	5 South Coatesville	18 East Fallowfield
1 West Marlborough	1 Newlin	3 Coatesville City
1 West Fallowfield	1 Upper Uwchlan	1 Parkesburg
1 Darby Borough	1 Caln	

Time In Service

Time In Service, 28 Hours and 18 Minutes

Property and Contents at Risk and Lost

Property Lost \$0
 Contents Lost \$0

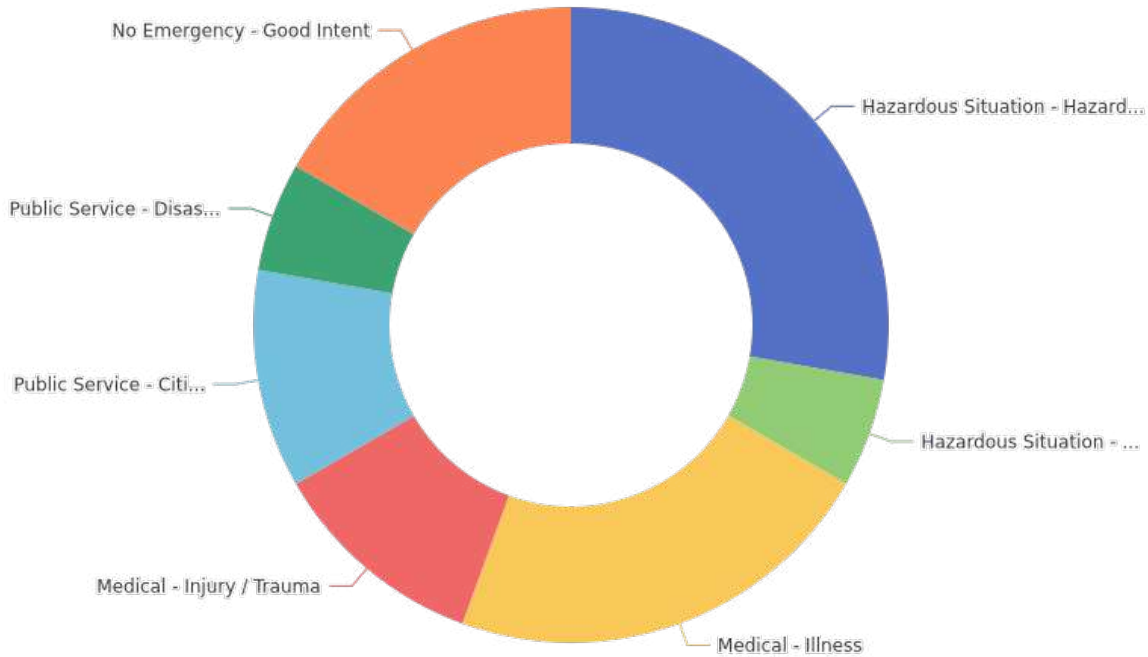
Units Ran and Mileage

Command 37 ran 9 calls
 Brush 37 ran 1 call
 Utility 37 ran 4 calls
 Tanker 37 ran 1 call
 Squad 37 ran 18 calls
 Engine 37 ran 17 calls

Respectfully Submitted,
Frank Dowlin
Fire Chief



FDR-IR: Incident Count by Primary Incident Sub Group



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT SUB GROUP	COUNT	PERCENT OF TOTAL
Hazardous Situation	6	33.33%
Hazardous Situation - Hazard Non-Chemical	5	27.78%
Hazardous Situation - Hazardous Materials	1	5.56%
Medical	6	33.33%
Medical - Illness	4	22.22%
Medical - Injury / Trauma	2	11.11%
Public Service	3	16.67%
Public Service - Citizen Assist	2	11.11%

FDR-IR: Incident Count by Primary Incident Sub Group

Modena PC PA
Address: 5 N Brandywine Ave, Coatesville, PA 19320



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT SUB GROUP	COUNT	PERCENT OF TOTAL
Public Service - Disaster / Weather	1	5.56%
No Emergency	3	16.67%
No Emergency - Good Intent	3	16.67%
Total	18	100.00%

TOWNSHIP of EAST FALLOWFIELD



FINANCIAL REPORT

August 25, 2026



Township of East Fallowfield
Bank Account Balances
as of July 31, 2026



<u>Fund Name</u>	<u>Bank Account Name</u>	<u>Bank</u>	<u>Trial Balance</u>	<u>Bank Balance</u>
<u>Capital Projects Fund</u>				
	Capital Projects Fund	Meridian Bank	\$1,698,020	\$1,698,020
	Capital Projects Fund	PLGIT	\$561,643	\$561,643
	<u>Total Capital Projects Fund Account</u>		<u>\$2,259,663</u>	<u>\$2,259,663</u>
<u>General Fund</u>				
	Fire/EMS	Meridian Bank	\$1,186,487	\$1,186,487
	General Fund (incl sweep acct balance)	Meridian Bank	\$3,481,618	\$3,555,503
	General Fund - Cash Dep Only	Fulton Bank	\$3,995	\$3,995
	<u>Total General Fund Accounts</u>		<u>\$4,672,100</u>	<u>\$4,745,985</u>
<u>Liquid Fuels Fund</u>				
	Liquid Fuels Fund	Meridian	\$296,438	\$296,438
	<u>Total Liquid Fuels Account</u>		<u>\$296,438</u>	<u>\$296,438</u>
<u>Park & Recreation Fund</u>				
	Parks & Recreation Fund	Meridian	\$235,052	\$235,092
	<u>Total Park & Recreation Account</u>		<u>\$235,052</u>	<u>\$235,092</u>
<u>Rebill Fund</u>				
	Rebill/Escrow	Meridian	\$52,006	\$52,006
	<u>Total Rebill Account</u>		<u>\$52,006</u>	<u>\$52,006</u>
<u>Trash Fund</u>				
	Trash	Meridian	\$1,447,607	\$1,447,635
	<u>Total Trash Account</u>		<u>\$1,447,607</u>	<u>\$1,447,635</u>
	East Fallowfield Township Bank Accounts- Meridian Bank		\$8,397,227	\$8,471,181
	East Fallowfield Township Bank Accounts- PLGIT		\$561,643	\$561,643
	East Fallowfield Township Bank Accounts- Fulton Bank		\$3,995	\$3,995
	<u>Total of all East Fallowfield Township Bank Accounts</u>		<u>\$8,962,865</u>	<u>\$9,036,819</u>

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
GENERAL FUND						
Revenue						
301 · Real Property Taxes						
301.10 · Real Property Taxes - Current	805,145.18	820,816.00	98%	799,562.40	820,129.00	97%
301.11 · Real Property Taxes - Fire/EMS		0.00	0%		0.00	0%
301.20 · Real Property Taxes - Prior Yea	54,087.28	80,000.00	68%	44,315.69	80,000.00	55%
301.24 · Real Property Taxes - Collect F	-10,899.99	-10,000.00	109%	-11,144.07	-13,000.00	86%
301 · Real Property Taxes - Other	0.00	0.00	0%	0.00	0.00	0%
Total 301 · Real Property Taxes	848,332.47	890,816.00	95%	832,734.02	887,129.00	94%
310 · Local Tax Enabling Act Taxes						
310.10 · Real Estate Transfer Tax	96,960.67	140,000.00	69%	146,935.18	152,150.00	97%
310.20 · Earned Income Tax—Current	974,243.52	1,674,000.00	58%	993,557.95	1,700,000.00	58%
310.24 · Earned Income Tax—Collector Fee	-11,896.38	-20,758.00	57%	-11,823.33	-20,740.00	57%
310.25 · ChesCo. Tax Collection Comm.Fee	-1,939.17	0.00	0%	-2,938.69	-3,043.00	97%
310.50 · Local Services Tax—Current	19,313.52	27,500.00	70%	20,517.34	35,000.00	59%
310.54 · Local Services Tax-CollectorFee	-235.75	-341.00	69%	-244.16	-427.00	57%
Total 310 · Local Tax Enabling Act Taxes	1,076,446.41	1,820,401.00	59%	1,146,004.29	1,862,940.00	62%
321 · Business Licenses and Permits						
321.60 · Contractor Registration	0.00	0.00	0%	0.00	0.00	0%
321.61 · Peddler Permit	300.00	0.00	0%	150.00	0.00	0%
321.801 · Comcast Franchise Fee	28,087.28	60,000.00	47%	25,661.33	55,000.00	47%
321.802 · Verizon Franchise Fee	37,489.01	72,000.00	52%	34,374.77	73,000.00	47%
321.90 · Cable Tower Fee	300.00	300.00	100%	300.00	300.00	100%
Total 321 · Business Licenses and Permits	66,176.29	132,300.00	50%	60,486.10	128,300.00	47%
322 · Non-Business Licenses & Permits						
322.50 · Street Opening Permit	5,533.00	4,000.00	138%	2,550.00	3,600.00	71%
322.90 · Miscellaneous Permits	0.00	0.00	0%	0.00	0.00	0%
Total 322 · Non-Business Licenses & Permits	5,533.00	4,000.00	138%	2,550.00	3,600.00	71%
331 · Fines						
331.11 · Vehicle Code Violations	0.00	0.00	0%	0.00	0.00	0%
331.12 · Violations Ordin/Statues/Etc	8,454.35	12,000.00	70%	7,324.26	12,000.00	61%
331.13 · State Police Fines	1,664.49	4,000.00	42%	1,859.73	3,000.00	62%
Total 331 · Fines	10,118.84	16,000.00	63%	9,183.99	15,000.00	61%
341 · Interest Earnings						
341.01 · Interest on Checking	86,303.56	80,000.00	108%	61,519.22	90,000.00	68%
Total 341 · Interest Earnings	86,303.56	80,000.00	108%	61,519.22	90,000.00	68%
342 · Rents & Royalties						
342.53 · Royalties from Cell Tower	29,244.81	50,000.00	58%	30,231.25	50,000.00	60%
342 · Rents & Royalties - Other	0.00	0.00	0%	0.00	0.00	0%
Total 342 · Rents & Royalties	29,244.81	50,000.00	58%	30,231.25	50,000.00	60%
351 · Fed Capital & Operating Grants						
351.12 · FEMA Grant-Emerg Disaster Relife	0.00	0.00	0%	0.00	0.00	0%
Total 351 · Fed Capital & Operating Grants	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
354 · State Capital & Operating Grant						
354.02 · Public Safety	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling/Act 101	0.00	0.00	0%	0.00	0.00	0%
354 · State Capital & Operating Grant - Other	0.00	0.00	0%	0.00	0.00	0%
Total 354 · State Capital & Operating Grant	0.00	0.00	0%	0.00	0.00	0%
355 · State Shared Revenue & Entitle						
355.01 · PURTA	0.00	2,000.00	0%	0.00	3,009.00	0%
355.05 · General Municipal Pension Syste	0.00	80,000.00	0%	0.00	112,745.00	0%
Total 355 · State Shared Revenue & Entitle	0.00	82,000.00	0%	0.00	115,754.00	0%
361 · Charges for Services						
361.31 · Prelim/Final SALDO Plan Fees	0.00	0.00	0%	0.00	0.00	0%
361.34 · Hearing Fees	6,000.00	1,500.00	400%	7,500.00	1,500.00	500%
361.74 · Postage	0.00	0.00	0%	0.00	0.00	0%
361.80 · Grass Cutting or Chipping Srvc	240.00	0.00	0%	0.00	0.00	0%
Total 361 · Charges for Services	6,240.00	1,500.00	416%	7,500.00	1,500.00	500%
362 · Public Safety						
362.100 · Police Services	660.60	500.00	132%	910.00	500.00	182%
362.105 · Special Police Services	550.00	500.00	110%	0.00	500.00	0%
362.11 · Police Reports - Copies	0.00	500.00	0%	0.00	500.00	0%
362.41 · Building Permits	374,269.82	120,000.00	312%	81,740.95	110,000.00	74%
362.42 · Stormwater Management Permits	640.75	2,000.00	32%	3,050.75	1,000.00	305%
362.50 · Burning Permit	410.00	400.00	103%	130.00	400.00	33%
Total 362 · Public Safety	376,531.17	123,900.00	304%	85,831.70	112,900.00	76%
364 · Sanitation						
364.30 · Trash - Current Year	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	-6.00	0.00	0%	0.00	0.00	0%
364.91 · Scrap/TV Disposal	0.00	0.00	0%	0.00	0.00	0%
364.93 · Hazardous Waste Rebate	1,350.36	1,350.00	100%	1,350.36	1,200.00	113%
Total 364 · Sanitation	1,344.36	1,350.00	100%	1,350.36	1,200.00	113%
389 · Misc Revenue						
389.00 · Miscellaneous Revenue	27,144.96	2,500.00	1086%	16,241.00	1,000.00	1624%
389.10 · Insurance Refund	28,596.00	5,000.00	572%	3,252.00	0.00	0%
389 · Misc Revenue - Other	0.00	0.00	0%	0.00	0.00	0%
Total 389 · Misc Revenue	55,740.96	7,500.00	743%	19,493.00	1,000.00	1949%
391.10 · Sale of Fixed Assets	9,801.00	0.00	0%	2,025.00	2,000.00	101%
395 · Refunds of Prior Year Expend	506.00	0.00	0%	1,000.00	0.00	0%
Use of Reserves					1,231,677.00	
Total Revenue	2,572,318.87	3,209,767.00	80%	2,259,908.93	4,503,000.00	50%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
Expense						
400 · Supervisors						
400.105 · Salaries	6,090.28	12,500.00	49%	5,868.06	12,500.00	47%
400.192 · FICA/Medicare	465.93	956.00	49%	448.92	956.00	47%
400.352 · Liability Insurance	0.00	0.00	0%	0.00	0.00	0%
400.460 · Conferences/Training	449.00	1,000.00	45%	409.48	1,000.00	41%
Total 400 · Supervisors	7,005.21	14,456.00	48%	6,726.46	14,456.00	47%
401 · Township Manager						
401.110 · Manager - Salary	81,000.00	140,400.00	58%	81,000.00	144,612.00	56%
401.197 · 457 Plan	1,620.00	2,808.00	58%	1,620.00	2,892.00	56%
401.315 · Employee Medical Contribution	-1,143.30	-1,900.00	60%	-1,143.30	-1,982.00	58%
401.317 · Other Costs	0.00	0.00	0%	0.00	0.00	0%
Total 401 · Township Manager	81,476.70	141,308.00	58%	81,476.70	145,522.00	56%
402 · Auditing Services						
402.311 · Annual Audit Fee	0.00	11,000.00	0%	11,025.00	11,500.00	96%
Total 402 · Auditing Services	0.00	11,000.00	0%	11,025.00	11,500.00	96%
402.315 · Health/Dental Empl Contribution	0.00	0.00	0%	0.00	0.00	0%
403 · Tax Collection						
403.430 · Tax Collection Committee Fee	0.00	0.00	0%	0.00	0.00	0%
Total 403 · Tax Collection	0.00	0.00	0%	0.00	0.00	0%
404 · Legal						
404.310 · Legal Services	45,217.30	120,000.00	38%	60,967.91	272,000.00	22%
404.314 · Special Legal - Unions	0.00	30,000.00	0%	3,531.50	15,000.00	24%
Total 404 · Legal	45,217.30	150,000.00	30%	64,499.41	287,000.00	22%
405 · Office Administration						
405.110 · Secretary - Wages	20,128.47	33,034.00	61%	20,854.78	32,832.00	64%
405.112 · Treasurer - Salary	54,943.28	96,408.00	57%	56,737.57	97,850.00	58%
405.115 · FT Admin - Wages	26,527.21	108,150.00	25%	24,958.92	128,916.00	19%
405.182 · Admin Salaries for Trash	0.00	-38,884.00	0%	0.00	-39,827.00	0%
405.187 · Admin Medical Opt Out 50%	0.00	9,698.00	0%	0.00	0.00	0%
405.192 · FICA/Medicare	13,626.03	29,658.00	46%	13,628.78	30,922.00	44%
405.194 · Unemployment Compensation	1,055.12	1,000.00	106%	406.52	1,075.00	38%
405.195 · Workers' Compensation	931.82	1,000.00	93%	1,372.32	1,370.00	100%
405.196 · Health/Dental Insurance	67,829.90	98,685.00	69%	79,301.11	193,044.00	41%
405.197 · Pension	-261.83	21,279.00	-1%	10,118.77	22,283.00	45%
405.198 · Life / AD&D	381.66	798.00	48%	413.91	880.00	47%
405.199 · STD/LTD	899.51	1,019.00	88%	1,117.41	2,689.00	42%
405.315 · Employee Medical Contrib	-3,337.86	-9,102.00	37%	-4,254.19	-13,652.00	31%
405.316 · Aflac Insurance	0.00	0.00	0%	0.00	0.00	0%
405.317 · Aflac Insurance - Employee Cont	0.00	0.00	0%	0.00	0.00	0%
405.353 · Surety & Fidelity - Bonding	4,824.00	4,000.00	121%	368.00	5,239.00	7%
405 · Office Administration - Other	0.00	0.00	0%	0.00	0.00	0%
Total 405 · Office Administration	187,547.31	356,743.00	53%	205,023.90	463,621.00	44%
406 · General Government						
406.210 · Office Supplies	1,783.35	3,000.00	59%	1,180.11	3,250.00	36%
406.215 · Postage	1,404.85	1,500.00	94%	237.42	2,490.00	10%
406.310 · Payroll Service	2,845.15	6,500.00	44%	3,573.34	5,025.00	71%
406.311 · Consultant/Bookkeeping Help	7,500.00	5,000.00	150%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
406.317 · Other Services/Charges	2,855.33	2,000.00	143%	1,819.90	2,615.00	70%
406.321 · Telephone	1,350.97	2,500.00	54%	1,352.57	2,400.00	56%
406.324 · Mobile Phone	563.62	1,500.00	38%	522.30	1,020.00	51%
406.341 · Advertising	2,539.88	5,000.00	51%	2,494.08	4,320.00	58%
406.342 · Printing/Newsletter	489.00	3,000.00	16%	502.00	1,000.00	50%
406.352 · Liability Insurance	6,382.97	7,350.00	87%	6,850.48	6,702.00	102%
406.384 · Rent - Copier/Postage Meter	1,552.00	3,000.00	52%	1,858.50	2,676.00	69%
406.391 · Credit Card Processing Fees	460.55	1,200.00	38%	0.00	0.00	0%
406.392 · Bank Fees	75.20	100.00	75%	573.39	900.00	64%
406.393 · Late Fees	0.00	0.00	0%	3.02	0.00	0%
406.420 · Dues/Memberships/Subscriptions	5,168.00	5,000.00	103%	5,054.99	6,005.00	84%
406.450 · Codification/Transparency	995.00	15,000.00	7%	1,045.00	13,000.00	8%
406.454 · Document Digitization	650.00	2,000.00	33%	650.00	5,000.00	13%
406.460 · Meetings and Education	5,202.86	12,000.00	43%	3,964.67	11,725.00	34%
406.520 · Library Donation	0.00	9,000.00	0%	0.00	9,000.00	0%
Total 406 · General Government	41,818.73	84,650.00	49%	31,681.77	77,128.00	41%
407 · IT						
407.325 · Internet Fees	2,468.98	4,000.00	62%	2,819.86	4,763.00	59%
407.452 · Contracted IT Service	9,424.50	14,000.00	67%	8,360.00	26,000.00	32%
407.453 · Computer Repairs/Maint/Equip	848.71	1,000.00	85%	2,049.87	1,000.00	205%
407.454 · Website	0.00	0.00	0%	0.00	0.00	0%
407.455 · Email Hosting	23.44	0.00	0%	0.00	25.00	0%
407.456 · Software/Web Applications	1,216.39	2,000.00	61%	1,583.24	1,510.00	105%
Total 407 · IT	13,982.02	21,000.00	67%	14,812.97	33,298.00	44%
408 · Engineering						
408.313 · Engineering Services	11,898.63	19,000.00	63%	10,836.38	20,000.00	54%
Total 408 · Engineering	11,898.63	19,000.00	63%	10,836.38	20,000.00	54%
409 · General Govt Buildings						
409.236 · Building Supplies	333.25	1,500.00	22%	894.04	1,000.00	89%
409.351 · Property Insurance	1,594.26	1,500.00	106%	1,535.64	2,231.00	69%
409.361 · Electricity	4,357.41	4,250.00	103%	3,648.71	6,600.00	55%
409.362 · Gas	5,464.19	7,000.00	78%	6,023.04	6,000.00	100%
409.373 · Building Repair/Maintenance	2,698.62	4,000.00	67%	3,070.88	4,790.00	64%
409.430 · Taxes	7,731.45	8,000.00	97%	7,968.65	8,103.00	98%
Total 409 · General Govt Buildings	22,179.18	26,250.00	84%	23,140.96	28,724.00	81%
410 · Police						
410.110 · Chief - Salary	70,688.22	114,618.00	62%	77,727.73	134,928.00	58%
410.112 · FT Officer - Salaries	250,661.37	441,514.00	57%	267,624.32	463,635.00	58%
410.114 · Admin Assistant - Wages	16,569.08	28,325.00	58%	19,633.04	29,744.00	66%
410.115 · PT Officer - Wages	81,916.07	137,719.00	59%	50,160.30	161,598.00	31%
410.171 · Leave - Vacation	12,364.99	54,957.00	22%	6,045.71	57,710.00	10%
410.172 · Leave - Holiday	47,852.49	41,955.00	114%	48,651.11	52,758.00	92%
410.176 · Leave - Personal	5,169.09	17,481.00	30%	5,793.75	18,357.00	32%
410.177 · Leave - Sick	15,865.15	19,963.00	79%	12,343.31	21,714.00	57%
410.178 · Leave - Chart/Kelly Time	37,494.03	45,452.00	82%	38,692.00	47,729.00	81%
410.180 · Overtime Pay	9,139.92	20,600.00	44%	21,731.47	21,000.00	103%
410.181 · Court Overtime Pay	7,479.98	16,480.00	45%	6,792.61	13,896.00	49%
410.182 · Special Detail - Prof. ERT	3,300.00	3,000.00	110%	3,630.00	3,630.00	100%
410.184 · Sick Pay Buy-Back	0.00	15,000.00	0%	0.00	15,000.00	0%
410.185 · Vacation Pay Buy-Back	0.00	0.00	0%	0.00	0.00	0%
410.187 · Medical Opt Out - 50%	11,525.40	20,000.00	58%	13,542.90	23,033.00	59%

East Fallowfield Township
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	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
410.188 · 457 Plan (Twp Contribution)	2,159.16	0.00	0%	2,335.35	4,048.00	58%
410.192 · FICA/Medicare	42,769.78	71,838.00	60%	42,829.40	81,174.00	53%
410.194 · Unemployment Compensation	2,993.06	5,000.00	60%	1,343.61	3,010.00	45%
410.195 · Workers' Compensation	23,214.49	39,900.00	58%	35,028.03	39,981.00	88%
410.196 · Health/Dental Insurance	139,898.95	239,769.00	58%	164,299.10	282,616.00	58%
410.197 · Pension	28,379.69	86,969.00	33%	33,707.97	85,217.00	40%
410.198 · Life / AD&D	1,843.87	3,479.00	53%	1,843.87	3,319.00	56%
410.199 · STD/LTD	2,593.66	3,111.00	83%	2,972.83	5,105.00	58%
410.210 · Office Supplies	571.76	2,000.00	29%	898.12	2,000.00	45%
410.215 · Postage	39.63	50.00	79%	0.00	50.00	0%
410.220 · Operating Supplies	917.98	2,500.00	37%	238.45	2,500.00	10%
410.224 · Medical Supplies	588.05	500.00	118%	363.27	1,000.00	36%
410.225 · Laboratory / Testing Supplies	1,325.00	2,500.00	53%	1,590.00	2,198.00	72%
410.231 · Vehicle Fuel - Gasoline	7,316.60	17,500.00	42%	9,000.01	17,000.00	53%
410.236 · Building Supplies	178.12	1,000.00	18%	269.63	800.00	34%
410.238 · Clothing and Uniforms	2,843.04	7,000.00	41%	7,535.93	6,000.00	126%
410.242 · Ammunition	4,114.19	5,000.00	82%	0.00	5,000.00	0%
410.261 · Vehicle Equipment	231.33	2,000.00	12%	204.31	2,000.00	10%
410.315 · Health/Dental - Employee Contri	-6,919.45	-11,988.00	58%	-8,152.50	-14,131.00	58%
410.316 · Aflac Insurance	1,111.95	1,927.00	58%	1,111.95	1,927.00	58%
410.317 · Aflac Insurance - Employee Cont	-1,111.95	-1,927.00	58%	-1,111.95	-1,927.00	58%
410.318 · Other Services & Charges	1,766.87	6,000.00	29%	3,992.76	4,000.00	100%
410.319 · Other	0.00	0.00	0%	0.00	0.00	0%
410.321 · Telephone	2,529.80	4,500.00	56%	2,585.93	4,500.00	57%
410.324 · Mobile Phones	705.98	900.00	78%	1,516.46	1,740.00	87%
410.325 · Internet	0.00	0.00	0%	0.00	0.00	0%
410.338 · Court Parking	0.00	0.00	0%	0.00	0.00	0%
410.351 · Property Insurance	2,117.40	1,995.00	106%	2,128.50	2,964.00	72%
410.352 · Liability Insurance	20,494.98	23,600.00	87%	20,474.77	21,520.00	95%
410.355 · Auto Insurance	13,525.24	13,650.00	99%	13,655.07	16,143.00	85%
410.361 · Electricity	1,197.36	2,250.00	53%	1,451.19	2,800.00	52%
410.362 · Gas	1,033.22	1,500.00	69%	1,042.47	1,650.00	63%
410.366 · Water	259.26	1,000.00	26%	478.09	840.00	57%
410.373 · Building Repair/Maintenance	1,618.56	3,000.00	54%	880.35	3,700.00	24%
410.374 · Vehicle/Equipment Repair	21,013.23	20,000.00	105%	22,539.18	18,000.00	125%
410.384 · Copier Rent	1,462.44	2,750.00	53%	1,854.91	3,250.00	57%
410.420 · Dues/Memberships/Subscriptions	4,867.16	2,000.00	243%	5,034.16	5,100.00	99%
410.450 · CODY - Contracted Service	21,477.58	27,835.00	77%	20,856.80	27,750.00	75%
410.452 · Contracted IT	6,653.00	5,000.00	133%	4,090.00	8,400.00	49%
410.454 · Computer Repair/Maint/Equip	2,146.75	3,000.00	72%	2,098.79	3,000.00	70%
410.460 · Meetings and Education	3,600.00	17,000.00	21%	1,340.00	17,000.00	8%
410.461 · Community Relations	85.13	1,000.00	9%	122.20	1,000.00	12%
Total 410 · Police	931,638.66	1,592,172.00	59%	974,817.26	1,736,976.00	56%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
413 · Code Enforcement						
413.210 · Office Supplies	19.99	0.00	0%	10.77	20.00	54%
413.270 · Code Enforcement Software	0.00	12,500.00	0%	10,300.00	12,500.00	82%
413.310 · Code Enforcement/Zoning Svcs	222,396.98	80,000.00	278%	55,575.49	71,500.00	78%
413.454 · UCC Permit Fee	837.00	2,500.00	33%	279.00	2,500.00	11%
413 · Code Enforcement - Other	0.00	0.00	0%	0.00	0.00	0%
Total 413 · Code Enforcement	223,253.97	95,000.00	235%	66,165.26	86,520.00	76%
414 · Planning & Zoning						
414.110 · Zoning Hearing Board Wages	600.00	1,500.00	40%	1,100.00	300.00	367%
414.192 · FICA/Medicare	45.90	115.00	40%	84.15	23.00	366%
414.247 · Planning Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.248 · Historic Commission Budget	0.00	2,500.00	0%	0.00	2,000.00	0%
414.310 · ZHB Court Reporter	869.75	2,500.00	35%	792.75	400.00	198%
414.314 · ZHB Legal Service	6,682.92	5,000.00	134%	2,382.70	1,500.00	159%
414.315 · PC Legal Service	0.00	0.00	0%	0.00	0.00	0%
414.317 · BOS Court Reporter	0.00	2,000.00	0%	0.00	0.00	0%
414.318 · Other	0.00	250.00	0%	0.00	0.00	0%
414.341 · Advertising	1,680.76	2,000.00	84%	1,066.05	550.00	194%
414.420 · Dues & Memberships	0.00	1,000.00	0%	0.00	250.00	0%
414.460 · Meetings and Education	320.00	500.00	64%	0.00	500.00	0%
Total 414 · Planning & Zoning	10,199.33	19,865.00	51%	5,425.65	7,523.00	72%
422 · Animal Control						
422.450 · SPCA	1,612.44	12,000.00	13%	4,984.90	17,000.00	29%
Total 422 · Animal Control	1,612.44	12,000.00	13%	4,984.90	17,000.00	29%
427 · Trash/Recycling						
427.367 · TV/Tire/Dumping Fees	288.00	0.00	0%	0.00	0.00	0%
427.420 · Recycling Authority Membership	0.00	0.00	0%	0.00	0.00	0%
Total 427 · Trash/Recycling	288.00	0.00	0%	0.00	0.00	0%
429 · ACT 537						
429.313 · ACT 537 - Engineering	405.00	5,000.00	8%	3,690.00	5,000.00	74%
429.314 · ACT 537 - Legal	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 429 · ACT 537	405.00	6,000.00	7%	3,690.00	6,000.00	62%
430 · Public Works						
430.110 · Foreman - Salary	36,357.41	54,318.00	67%	38,271.05	56,147.00	68%
430.112 · FT Road Crew - Salaries	109,493.78	165,667.00	66%	128,149.47	215,756.00	59%
430.116 · PT - Road Crew	0.00	37,670.00	0%	0.00	0.00	0%
430.117 · PT - Snow Plowers	3,341.97	10,000.00	33%	4,594.00	7,500.00	61%
430.118 · PT - Summer Grass Cutters	9,496.37	20,000.00	47%	11,885.55	21,000.00	57%
430.171 · Leave - Vacation	4,900.70	3,570.00	137%	6,743.27	12,184.00	55%
430.172 · Leave - Holiday	5,899.60	8,569.00	69%	8,581.49	12,483.00	69%
430.176 · Leave - Personal	822.16	714.00	115%	796.20	1,320.00	60%
430.177 · Leave - Sick	4,286.99	7,141.00	60%	6,187.12	11,799.00	52%
430.180 · Foreman - Overtime Pay	5,528.40	6,000.00	92%	3,343.68	10,670.00	31%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
430.181 · FT Road Crew - Overtime Pay	11,076.96	12,000.00	92%	8,354.45	20,414.00	41%
430.182 · PW Salaries for Trash	0.00	-63,869.00	0%	0.00	-81,483.00	0%
430.192 · FICA/Medicare	14,209.74	24,912.00	57%	16,182.18	28,249.00	57%
430.194 · Unemployment Compensation	1,277.79	3,850.00	33%	681.91	2,215.00	31%
430.195 · Workers' Compensation	15,272.69	26,250.00	58%	23,141.65	26,303.00	88%
430.196 · Health/Dental Insurance	48,771.24	92,250.00	53%	51,302.38	88,035.00	58%
430.197 · Pension	9,982.33	15,750.00	63%	10,710.38	20,446.00	52%
430.198 · Life / AD&D	150.50	427.00	35%	301.00	542.00	56%
430.199 · STD/LTD	479.40	1,194.00	40%	1,173.34	1,996.00	59%
430.210 · Office/Shop Supplies	3,390.96	2,500.00	136%	1,155.77	2,500.00	46%
430.220 · Operating Supplies	2,375.60	2,500.00	95%	378.10	1,000.00	38%
430.224 · Medical Supplies	53.21	0.00	0%	34.90	250.00	14%
430.231 · Vehicle Fuel - Gasoline	7,089.93	10,000.00	71%	6,039.07	13,260.00	46%
430.238 · Clothing/Uniform	1,440.00	1,440.00	100%	1,900.00	1,440.00	132%
430.242 · PA One Call	133.98	350.00	38%	238.99	480.00	50%
430.246 · Street Signs	27.00	500.00	5%	2,432.83	1,500.00	162%
430.250 · Repair/Maintenance Supplies	1,129.25	2,000.00	56%	1,742.90	2,000.00	87%
430.260 · Small Tools/Minor Equipment	3,920.04	5,505.00	71%	4,913.82	6,000.00	82%
430.315 · Health/Dental - Employee Contri	-4,823.40	-9,450.00	51%	-4,741.84	-8,868.00	53%
430.316 · Aflac Insurance	632.70	1,097.00	58%	632.70	1,097.00	58%
430.317 · Aflac Insurance-Employee Contr	-632.70	-1,097.00	58%	-632.70	-1,097.00	58%
430.318 · Other Services & Charges	4,896.67	2,000.00	245%	4,026.99	4,373.00	92%
430.324 · Mobile Phones	550.42	1,200.00	46%	556.93	945.00	59%
430.351 · Property Insurance	7,243.74	6,825.00	106%	6,976.86	10,141.00	69%
430.352 · Liability Insurance	5,927.05	6,825.00	87%	5,920.75	6,223.00	95%
430.355 · Auto Insurance	14,678.36	15,750.00	93%	17,565.93	20,512.00	86%
430.372 · Vehicle-Repair/Maintenance	7,957.24	12,500.00	64%	8,977.33	12,500.00	72%
430.373 · Building-Repair/Maintenance	974.24	1,000.00	97%	2,618.12	1,500.00	175%
430.374 · Equipment-Repair/Maintenance	11,760.56	7,500.00	157%	13,017.23	10,000.00	130%
430.420 · Dues & Memberships	130.00	250.00	52%	0.00	200.00	0%
430.460 · Meetings and Education	0.00	1,000.00	0%	0.00	1,000.00	0%
Total 430 · Public Works	350,202.88	496,608.00	71%	394,153.80	542,532.00	73%
438 · Maintenance & Repairs of Roads						
438.372 · Road Improvements	300.48	1,000.00	30%	7,115.90	1,000.00	712%
Total 438 · Maintenance & Repairs of Roads	300.48	1,000.00	30%	7,115.90	1,000.00	712%
446 · Stormwater Management						
446.313 · MS4 Engineering	3,581.25	20,000.00	18%	1,813.50	15,000.00	12%
446.314 · MS4 Legal	0.00	0.00	0%	0.00	0.00	0%
446.317 · MS4 Permit Compliance	2,500.00	10,000.00	25%	2,899.20	5,000.00	58%
Total 446 · Stormwater Management	6,081.25	30,000.00	20%	4,712.70	20,000.00	24%
454 · Parks						
454.247 · Park & Rec Commission Budget	0.00	0.00	0%	0.00	0.00	0%
454.371 · Park Maintenance	2,105.51	4,000.00	53%	2,255.44	4,200.00	54%
Total 454 · Parks	2,105.51	4,000.00	53%	2,255.44	4,200.00	54%
491 · Refund of Prior Year Revenues	0.00	0.00	0%	0.00	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
492 · Interfund Operating Transfers						
492.10 · Transfer to General Fund-Reserv		2,917.00	0%		0.00	0%
492.18 · Transfer to Capital Funds	0.00	1,000,000.00	0%	0.00	1,000,000.00	0%
492.19 · Transfer to Trash Fund	0.00	0.00	0%	0.00	0.00	0%
492.36 · Tranfer to Liquid Fuels	1,908.00	0.00	0%	1,299.13	0.00	0%
492.36 · Tranfer to Fire/EMS	0.00	0.00	0%	0.00	0.00	0%
Total 492 · Interfund Operating Transfers	1,908.00	1,002,917.00	0%	1,299.13	1,000,000.00	0%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	1,939,120.60	4,083,969.00	47%	1,913,843.59	4,503,000.00	43%
Net Income (Loss)	633,198.27	-874,202.00	-72%	346,065.34	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
TRASH FUND						
Revenue						
Trash - Next Year/Sponsorship (Sponsorship for Bag Ordinance)			0%			0%
341.01 · Interest on Checking	16,207.08	7,000.00	232%	18,648.81	25,000.00	75%
354.00 · State Capital/Operating Grants	0.00	0.00	0%	0.00	0.00	0%
354.15 · Recycling / Act 101	4,702.03	0.00	0%	0.00	4,500.00	0%
364.30 · Trash - Current Year	1,235,049.81	1,234,800.00	100%	1,232,906.04	1,245,102.00	99%
364.31 · Trash - Prior Year	2,801.70	2,000.00	140%	5,264.68	2,500.00	211%
364.32 · Trash - Collections - 2005-2018	777.14	1,500.00	52%	4,853.70	750.00	647%
364.34 · Trash - Penalty Fees	0.00	0.00	0%	0.00	0.00	0%
364.35 · Trash Certifications	0.00	0.00	0%	0.00	0.00	0%
364.36 · Portnoff Notice Fee Collection	0.00	0.00	0%	0.00	0.00	0%
364.50 · Recyclable Sales	0.00	0.00	0%	0.00	0.00	0%
364.90 · Trash - Dumpster	286.00	250.00	114%	650.00	250.00	260%
364.91 · Scrap / TV Disposal	0.00	0.00	0%	417.00	0.00	0%
392.XX · Use of Reserves	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	1,259,823.76	1,245,550.00	101%	1,262,740.23	1,278,102.00	99%
Expense						
427.112 · Trash Personnel Costs	0.00	102,753.00	0%	0.00	121,309.00	0%
427.310 · Trash Invoicing/Education		0.00	0%		0.00	0%
427.314 · Collection Notice Expense		600.00	0%		0.00	0%
427.317 · Hazardous Waste Collection	0.00	2,500.00	0%	0.00	3,000.00	0%
427.319 · TV/Tire/Dumping Fees - Bulk Trash Events	0.00	0.00	0%	1,574.93	27,410.00	6%
427.367 · Trash/Recycling Hauling Service	454,143.68	778,256.00	58%	485,438.24	832,528.00	58%
427.368 · Trash Tipping Fees	137,652.54	225,000.00	61%	138,650.36	256,855.00	54%
427.369 · Recycling Processing/Marketing	9,750.83	30,000.00	33%	11,273.66	25,000.00	45%
427.374 · Vehicle Repairs/Fuel		10,000.00	0%		10,000.00	0%
427.390 · Bank Charges		0.00	0%		0.00	0%
427.420 · Recycling Authority Membership	2,000.00	2,000.00	100%	2,000.00	2,000.00	100%
492.000 · Surplus added to Reserves		97,758.00	0%		0.00	0%
492.000 · Transfer to Capital Fund		0.00	0%		0.00	0%
66900 · Reconciliation Discrepancies		0.00	0%		0.00	0%
Total Expense	603,547.05	1,248,867.00	48%	638,937.19	1,278,102.00	50%
Net Income/(Loss)	656,276.71	-3,317.00	-19785%	623,803.04	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
FIRE/EMS FUND						
Revenue						
301.11 · Real Property Taxes - Fire/EMS	705,032.45	748,140.00	94%	703,768.11	747,513.00	94%
341.02 · Interest on Checking	13,788.33	5,000.00	276%	16,162.81	20,000.00	81%
355.07 · Foreign Fire Insur Tax	0.00	51,232.00	0%	0.00	57,650.00	0%
Total Revenue	718,820.78	804,372.00	89%	719,930.92	825,163.00	87%
Expense						
411.110 · Salaries/Wages	688.84	1,378.00	50%	141.59	1,378.00	10%
411.192 · FICA/Medicare	52.68	105.00	50%	10.84	105.00	10%
411.194 · Unemployment Compensation	14.82	0.00	0%	7.41	30.00	25%
411.195 · Workers' Compensation	0.00	25,000.00	0%	0.00	20,000.00	0%
411.231 · Vehicle Fuel - Gasoline	1,614.69	7,000.00	23%	0.00	3,000.00	0%
411.238 · Clothing and Uniforms	0.00	0.00	0%	0.00	0.00	0%
411.242 · Supplies	89.10	0.00	0%	0.00	100.00	0%
411.317 · Other Services & Charges	0.00	0.00	0%	0.00	0.00	0%
411.324 · Mobile Phones	383.88	600.00	64%	75.62	660.00	11%
411.363 · Hydrant Service	20,616.23	31,000.00	67%	20,495.09	37,009.00	55%
411.374 · Vehicle Repair	0.00	0.00	0%	0.00	0.00	0%
411.420 · Dues and Memberships	225.00	350.00	64%	0.00	350.00	0%
411.460 · Meetings and Education	0.00	0.00	0%	0.00	0.00	0%
411.540 · Subsidy to Fire Companies	150,000.00	300,000.00	50%	150,688.84	300,000.00	50%
411.541 · Subsidy to Fire Relief Assoc.	0.00	51,232.00	0%	0.00	57,650.00	0%
411.542 · Subsidy to EMS Companies	91,054.00	182,108.00	50%	91,054.00	182,108.00	50%
411.543 · Capital Expenditures - Modena	20,000.00	20,000.00	100%	23,954.82	20,000.00	120%
411.544 · Capital Expenditures - Westwood	0.00	85,299.00	0%	87,032.00	85,299.00	102%
411.543 · Capital Expenditures - Reserve	0.00	53,200.00	0%	0.00	-32,099.00	0%
411.492 · Operating Expenditures Reserve	0.00	132,398.00	0%	0.00	149,573.00	0%
Total Expense	284,739.24	889,670.00	32%	373,460.21	825,163.00	45%
Net Income/(Loss)	434,081.54	(85,298.00)	-509%	346,470.71	-	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
LIQUID FUELS FUND						
Revenue						
341.01 · Interest on Checking	4,113.10	0.00	0%	3,180.06	4,000.00	80%
354.03 · Winter/Severe Winter Agree	0.00	43,459.00	0%	29,495.16	40,000.00	74%
355.02 · Liquid Fuels Tax	290,409.96	286,070.00	102%	285,976.51	280,327.00	102%
355.03 · State Turnback Allocation	29,440.00	28,120.00	105%	29,440.00	29,440.00	100%
392.02 · Transfer from Capital Fund	0.00	75,000.00	0%	0.00	0.00	0%
392.35 · Use of Fund Balance	0.00	35,601.00	0%	0.00	0.00	0%
389.00 · Miscellaneous Revenue	0.00	0.00	0%	0.00	0.00	0%
Total Revenue	323,963.06	468,250.00	69%	348,091.73	353,767.00	98%
Expense						
430.232 · Diesel Fuel	6,276.21	12,000.00	52%	5,360.66	11,000.00	49%
430.260 · Small Tools/Minor Equipment	3,195.00	5,000.00	64%	0.00	0.00	0%
430.310 · Fuel Pump Repair	0.00	0.00	0%	0.00	0.00	0%
430.313 · Engineering Services	0.00	10,000.00	0%	0.00	0.00	0%
430.317 · Other	0.00	0.00	0%	0.00	0.00	0%
430.384 · Rental of Machinery /Equipment	1,327.62	0.00	0%	0.00	0.00	0%
430.740 · Capital Purchases	0.00	0.00	0%	0.00	0.00	0%
432.221 · Road Salt	83,206.63	45,000.00	185%	85,311.62	50,000.00	171%
433.220 · Traffic Control Devices/Signs	1,602.00	0.00	0%	0.00	0.00	0%
434.361 · Street Lights - Electricity	921.06	1,250.00	74%	938.03	1,505.00	62%
436.371 · Storm Drain Repairs	2,157.35	5,000.00	43%	0.00	3,000.00	0%
437.245 · Shop Supplies	0.00	0.00	0%	0.00	0.00	0%
437.372 · Vehicle-Repair/Maintenance	8,284.59	10,000.00	83%	1,151.68	10,000.00	12%
437.374 · Equipment-Repair/Maintenance	7,035.98	10,000.00	70%	9,541.31	10,000.00	95%
437.375 · Mower-Repair/Maintenance	0.00	0.00	0%	0.00	0.00	0%
438.220 · Aggregate {Asphalt/Stone/Etc}	10,988.85	20,000.00	55%	475.83	20,000.00	2%
438.310 · Highway/Shoulder - Maintenance	500.00	0.00	0%	0.00	22,000.00	0%
439.371 · Road Paving/Improvements	6,524.51	350,000.00	2%	8,685.25	226,262.00	4%
66900 · Reconciliation Discrepancies	0.00	0.00	0%	0.00	0.00	0%
Total Expense	132,019.80	468,250.00	28%	111,464.38	353,767.00	32%
Net Income/(Loss)	191,943.26	0.00	0%	236,627.35	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
PARK AND RECREATION FUND						
Revenue						
322.05 · Concert in the Park Sponsors	12,750.00	12,000.00	106%	12,750.00	12,000.00	106%
322.06 · Concert in the Park Vendors	90.00	430.00	21%	30.00	0.00	0%
341.01 · Interest on Checking	3,410.87	1,750.00	195%	3,558.30	4,250.00	84%
367.20 · Park & Rec - Fee in Lieu of	0.00	0.00	0%	0.00	0.00	0%
Use of Reserves	0.00	21,137.00	0%	0.00	63,750.00	0%
Transfer from General Fund	0.00	0.00	0%	0.00	0.00	0%
Donations	0.00	700.00	0%	0.00	0.00	0%
Memorial Park Bench	0.00	4,000.00	0%	0.00	0.00	0%
Pavillion Rental	650.00	750.00	87%	1,050.00	750.00	140%
Grants	34,500.00	40,000.00	86%	0.00	0.00	0%
Total Revenue	51,400.87	80,767.00	64%	17,388.30	80,750.00	22%
Expense						
Landscaping Shade Trees	0.00	1,500.00	0%	1,225.45	1,250.00	98%
Miscellaneous Expense	7,965.88	0.00	0%	2,717.04	0.00	0%
Pond Cleanup Project	0.00	0.00	0%	0.00	50,000.00	0%
Playground Equipment	18,576.00	26,267.00	71%	458.00	0.00	0%
ECA expenses from Donations	0.00	700.00	0%	0.00	0.00	0%
Park Public Bathroom	0.00	0.00	0%	234.84	0.00	0%
New Pavillion	0.00	0.00	0%	0.00	0.00	0%
Engineering Fees	0.00	0.00	0%	0.00	0.00	0%
454.24 · Bee/Butterfly Garden	0.00	0.00	0%	0.00	0.00	0%
454.25 · Tag's Memorial Garden	459.20	1,500.00	31%	0.00	1,000.00	0%
454.27 · Park & Rec Commission	0.00	0.00	0%	0.00	0.00	0%
Professional Services	6,250.00	0.00	0%	100.00	6,000.00	2%
454.461 - Lighting	0.00	0.00	0%	0.00	0.00	0%
454.493 · Park Events/Concert in the Park	10,119.23	12,000.00	84%	10,378.25	12,000.00	86%
454.49 · Park Events Other	5,124.14	8,000.00	64%	2,754.17	9,000.00	31%
Water Service (restroom)	0.00	0.00	0%	0.00	0.00	0%
Restroom Maintenance	331.77	1,500.00	22%	0.00	1,500.00	0%
492.000 · Surplus added to Reserves	0.00	33,800.00	0%	0.00	0.00	0%
Surveillance Cameras	0.00	0.00	0%	0.00	0.00	0%
Internet (cameras)	0.00	0.00	0%	0.00	0.00	0%
Transfer to Park & Rec Fund	0.00	0.00	0%	0.00	0.00	0%
Total Expense	48,826.22	85,267.00	57%	17,867.75	80,750.00	22%
Net Income/(Loss)	2,574.65	-4,500.00	-57%	-479.45	0.00	0%

East Fallowfield Township
Detailed Budget vs Actual
July 31, 2026

	Actual July 2025	2025 Budget	% of Budget	Actual July 2026	2026 Budget	% of Budget
CAPITAL FUND						
Revenue						
Contributions		0.00	0%		0.00	0%
341.00 · Interest	27,757.44	20,000.00	139%	37,603.78	57,000.00	66%
353.00 · DCED Grant			0%	56,328.00		0%
354.00 · Commonwealth of PA Grant	5,388.41	0.00	0%		0.00	0%
387.00 · Contributions from Private Source		0.00	0%	5,000.00	0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd		891,000.00	0%		0.00	0%
387.XX · DCED Reimb Grant - Mortonville Rd Bridge			0%	100,000.00	300,000.00	33%
387.XX · DCED Reimb Grant - Sawmill Road Culvert			0%		250,000.00	0%
387.XX · DCED Reimb Grant - Fuel Pump		0.00	0%		56,328.00	0%
387.00 · Grant - Newlinville Traffic Calming		250,000.00	0%		250,000.00	0%
Sale of Fixed Assets		20,000.00	0%		0.00	0%
392.XX · Transfer in from Trash Fund		0.00	0%		0.00	0%
392.00 · Transfer in from General Fund		1,000,000.00	0%		0.00	0%
392.00 · Transfer to Municipal Building Project					1,000,000.00	0%
392.XX · Use of Reserves		482,941.00	0%		762,661.00	0%
Total Revenue	33,145.85	2,663,941.00	1%	198,931.78	2,675,989.00	7%
Expense						
Bank Fees	15.00	0.00	0%	0.00	0.00	0%
Document Digitization		5,000.00	0%		0.00	0%
Surveys and Studies	9,548.50	12,050.00	79%	0.00	12,000.00	0%
Township Website		25,000.00	0%		25,000.00	0%
Computers - revolving schedule		5,200.00	0%		4,000.00	0%
Computers - Server for Admin		12,000.00	0%			0%
Newlinville Village Master Plan			0%			0%
Newlinville Traffic Calming	15,321.75	200,000.00	8%	1,880.25		0%
Printing			0%			0%
Software and Services			0%			0%
Software and Services - PD Grant	5,388.41		0%	0.00		0%
Software and Services - Code Enforcement	12,800.00	30,000.00	43%	0.00		0%
Fuel Pump Replacement		0.00	0%	0.00		0%
410.74 · Police - Capital Purchase/Lease	64,643.15	174,275.00	37%	82,561.39	91,958.00	90%
430.74 · Capital Purchase - Mach/Equip	292,578.76		0%	75,668.00	207,000.00	37%
439.000 · Repairs & Maint. - Highways	79,190.64	1,245,113.00	6%	20,591.13	1,325,380.00	2%
454.00 · Capital Projects - Park			0%			0%
462.310 Subdivision/Land Development			0%			0%
471.00 · Capital Lease Principal Payment	7,562.05	10,159.00	74%	5,155.77	10,363.00	50%
472.00 · Loan interest	426.41	493.00	86%	169.87	288.00	59%
491.000 · Refund of Prior Year Expenditure			0%			0%
Transfer to Liquid Fuels	0.00	75,000.00	0%	0.00		0%
492.000 · Transfer to Parks & Rec Fund			0%			0%
Reserves - Municipal Building Project					1,000,000.00	0%
66900 · Reconciliation Discrepancies			0%			0%
Total Expense	487,474.67	1,794,290.00	27%	186,026.41	2,675,989.00	7%
Net Income/(Loss)	-454,328.82	869,651.00	-52%	12,905.37	0.00	0%

East Fallowfield Township - General Fund
Payment Authorization Detail
July 29 through August 25, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
A & Z 2025 Lincoln Corp						
	Bill	06/01/2026	397	07/01/2026	49	112.00
	Bill	07/02/2026	406	08/01/2026	18	161.00
Total A & Z 2025 Lincoln Corp						273.00
Allen Rubber Co. Inc.						
	Bill	08/12/2026	W-576723	08/22/2026		262.74
Total Allen Rubber Co. Inc.						262.74
Associated Truck Parts						
	Bill	07/23/2026	07P23589	08/02/2026	17	64.69
Total Associated Truck Parts						64.69
Bigfoot Automotive LLC						
	Bill	08/07/2026	14444	08/17/2026	2	109.79
	Bill	08/12/2026	14476	08/22/2026		65.00
	Bill	08/18/2026	14519	08/28/2026		100.00
Total Bigfoot Automotive LLC						274.79
Cleaning for Cures, LLC						
	Bill	08/12/2026	3862	08/22/2026		300.00
Total Cleaning for Cures, LLC						300.00
Collex Collision Experts						
	Bill	08/18/2026	8/18/26-2023 Police	08/28/2026		1,193.00
Total Collex Collision Experts						1,193.00
Fulton Bank CommUNITY Card						
	Bill	08/07/2026	7/9/26-8/7/26	08/17/2026	2	1,712.20
Total Fulton Bank CommUNITY Card						1,712.20
Gap Power						
	Bill	07/28/2026	2138453	08/07/2026	12	429.99
	Bill	08/03/2026	2138443	08/13/2026	6	189.80
	Bill	08/10/2026	2141833	08/20/2026		77.98
Total Gap Power						697.77
Harbor Freight						
	Bill	07/20/2026	032409f8	07/30/2026	20	37.98
Total Harbor Freight						37.98
Honey Brook Outdoor Power						
	Bill	07/22/2026	107524	08/01/2026	18	87.07
	Bill	07/30/2026	107678	08/09/2026	10	90.47
Total Honey Brook Outdoor Power						177.54
Jade I. Reese						
	Bill	08/04/2026	7/22/2026-ZHB	08/14/2026	5	200.50
Total Jade I. Reese						200.50
Key Business Solutions						
	Bill	09/15/2026	39656	09/25/2026		27.00
Total Key Business Solutions						27.00
Keystone Municipal Services, Inc.						
	Bill	07/28/2026	40916-33	08/27/2026		7,459.77
Total Keystone Municipal Services, Inc.						7,459.77
Kreider Power Equipment, LLC						
	Bill	07/29/2026	14906	08/08/2026	11	81.10
Total Kreider Power Equipment, LLC						81.10
Law Offices of John S. Carnes. Jr.						
	Bill	08/17/2026	7/1/26-2580 Strasbur	08/27/2026		1,193.30
Total Law Offices of John S. Carnes. Jr.						1,193.30
NAPA Auto Parts {Coatesville}						
	Credit	08/04/2026	155517			-18.00
	Bill	08/04/2026	155516	08/14/2026	5	136.79
	Bill	08/07/2026	155777	08/17/2026	2	233.31
	Bill	08/13/2026	156135	08/23/2026		17.37
Total NAPA Auto Parts {Coatesville}						369.47
Paradise Truck Tire Specialists, Inc.						
	Bill	07/20/2026	113958	07/30/2026	20	20.00

East Fallowfield Township - General Fund
Payment Authorization Detail
July 29 through August 25, 2026

Total Paradise Truck Tire Specialists, Inc.	Bill	07/20/2026	113959	07/30/2026	20	<u>175.00</u>
Paymerang, LLC.						195.00
	Bill	07/31/2026	IN-018772	08/10/2026	9	<u>100.00</u>
Total Paymerang, LLC.						100.00
Pennoni Associates Inc						
	Bill	07/30/2026	1335661	08/09/2026	10	129.75
	Bill	07/30/2026	1335662	08/09/2026	10	2,003.00
	Bill	07/30/2026	1335664	08/09/2026	10	288.00
	Bill	07/30/2026	1335665	08/09/2026	10	<u>1,184.75</u>
Total Pennoni Associates Inc						3,605.50
Pennsylvania One Call System, Inc.						
	Bill	07/31/2026	1177133	08/10/2026	9	<u>41.04</u>
Total Pennsylvania One Call System, Inc.						41.04
Petroleum Traders Corporation						
	Bill	08/11/2026	2211723	08/21/2026		<u>708.89</u>
Total Petroleum Traders Corporation						708.89
Siana Law, LLP						
	Bill	08/07/2026	105425	08/17/2026	2	6,190.21
	Bill	08/07/2026	105426	08/17/2026	2	70.50
	Bill	08/07/2026	105427	08/17/2026	2	164.50
	Bill	08/07/2026	105428	08/17/2026	2	1,433.50
	Bill	08/07/2026	105429	08/17/2026	2	47.00
	Bill	08/07/2026	105430	08/17/2026	2	423.00
	Bill	08/07/2026	105431	08/17/2026	2	<u>23.50</u>
Total Siana Law, LLP						8,352.21
Verderosa, Denise						
	Bill	08/01/2026	PSATS 4/2026	08/11/2026	8	<u>661.92</u>
Total Verderosa, Denise						661.92
Verizon (Park Internet) 756-631-796						
	Bill	08/13/2026	756-631-796-8/13/26	08/23/2026		<u>114.90</u>
Total Verizon (Park Internet) 756-631-796						114.90
Verizon {Township Internet} 852-092-828						
	Bill	08/15/2026	852-092-828-8/15/26	08/25/2026		<u>164.85</u>
Total Verizon {Township Internet} 852-092-828						164.85
Viking Termite & Pest Control, LLC.						
	Bill	08/01/2026	904248171	08/11/2026	8	<u>87.20</u>
Total Viking Termite & Pest Control, LLC.						87.20
TOTAL						<u><u>28,356.36</u></u>

East Fallowfield Township - Fire/EMS Fund
Payment Authorization Detail
July 29 through August 25, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Modena Fire Company						
	Bill	08/04/2026	Q3-2026 EMS Support	08/14/2026	5	16,600.00
	Bill	08/04/2026	Q3-2026-Fire Support	08/14/2026	5	37,500.00
	Bill	08/04/2026	Q3-2026-Fire Marshal	08/14/2026	5	<u>172.21</u>
Total Modena Fire Company						54,272.21
Westwood Fire Company						
	Bill	08/04/2026	Q3-2026-EMS Support	08/14/2026	5	28,927.00
	Bill	08/04/2026	Q3-2026-Fire Support	08/14/2026	5	37,500.00
	Bill	08/04/2026	Q3-2026-Fire Marshal	08/14/2026	5	<u>172.21</u>
Total Westwood Fire Company						<u>66,599.21</u>
TOTAL						<u><u>120,871.42</u></u>

East Fallowfield Township - Trash Fund
Payment Authorization Detail
July 29 through August 25, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Chester County Solid Waste Authority						
	Bill	08/07/2026	79508	08/17/2026	12	5,312.56
	Bill	08/15/2026	79595	08/25/2026	4	5,646.76
Total Chester County Solid Waste Authority						<u>10,959.32</u>
TOTAL						<u><u>10,959.32</u></u>

East Fallowfield Township - Liquid Fuels Fund
Payment Authorization Detail
July 29 through August 25, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Hatt's Industrial Supplies, Inc.						
	Bill	08/12/2026	3203302	08/22/2026		79.90
	Bill	08/12/2026	3203366	08/22/2026		79.90
Total Hatt's Industrial Supplies, Inc.						<u>159.80</u>
PECO {00401} NEW25000						
	Bill	08/03/2026	6355425000-8/3/26	08/13/2026	6	11.10
Total PECO {00401} NEW25000						<u>11.10</u>
PECO {01003} NEW01111						
	Bill	08/04/2026	3968601111-8/4/26	08/14/2026	5	58.63
Total PECO {01003} NEW01111						<u>58.63</u>
Pennoni Associates Inc						
	Bill	07/30/2026	1335667	08/09/2026	10	1,152.75
Total Pennoni Associates Inc						<u>1,152.75</u>
Terre Hill Concrete Products						
	Bill	08/13/2026	994438876	09/12/2026		704.00
Total Terre Hill Concrete Products						<u>704.00</u>
TOTAL						<u><u>2,086.28</u></u>

Capital Fund
Payment Authorization Detail
July 29 through August 25, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Pennoni Associates, Inc						
	Bill	07/30/2026	1335666	08/09/2026	10	8,457.00
	Bill	07/30/2026	1335668	08/09/2026	10	169.50
Total Pennoni Associates, Inc						<u>8,626.50</u>
TOTAL						<u>8,626.50</u>

East Fallowfield Township - Park Recreation Fund
Payment Authorization Detail
July 29 through August 25, 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Fulton CommUNITY Visa Card						
	Bill	08/07/2026	7/9/26-8/7/26	08/22/2026		192.87
Total Fulton CommUNITY Visa Card						192.87
Weaver Mulch						
	Bill	08/11/2026	682619	08/26/2026		218.00
Total Weaver Mulch						218.00
TOTAL						410.87

Escrow Fund
Payment Authorization Detail
July 29 through August 25, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
Pennoni Associates, Inc						
	Bill	07/30/2026	1335663	08/14/2026	5	5,388.25
Total Pennoni Associates, Inc						5,388.25
Siana Law, LLP						
	Bill	08/07/2026	105433	08/22/2026		23.50
Total Siana Law, LLP						23.50
TOTAL						5,411.75

East Fallowfield Township - Interim Payments
PAYMENT AUTHORIZATION DETAIL
July 29 through August 25, 2026

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	50	08/14/2026	Pennsylvania American Water { Hydrants}	100.80 · Meridian Fire/EMS Account	2,916.15
Bill Pmt -Check	ONL0102	08/10/2026	PECO {73000} Police Bldg	100.01 · Meridian Bank - GF - Checking	298.42
Bill Pmt -Check	ONL0103	08/10/2026	PECO {99000} Park	100.01 · Meridian Bank - GF - Checking	83.53
Bill Pmt -Check	ONL0104	08/18/2026	PECO {12000} Twp Bldg	100.01 · Meridian Bank - GF - Checking	604.59
Check	ONL0105	08/19/2026	Great American Financial Services{Office}	100.01 · Meridian Bank - GF - Checking	250.00
Bill Pmt -Check	1243	08/14/2026	21st Century Media	100.01 · Meridian Bank - GF - Checking	351.64
Bill Pmt -Check	1244	08/14/2026	Aflac	100.01 · Meridian Bank - GF - Checking	348.93
Bill Pmt -Check	1245	08/14/2026	American United Life Insurance Company	100.01 · Meridian Bank - GF - Checking	1,117.48
Bill Pmt -Check	1246	08/14/2026	AmTrust North America	100.01 · Meridian Bank - GF - Checking	16,444.00
Bill Pmt -Check	1247	08/14/2026	Brandywine Valley SPCA	100.01 · Meridian Bank - GF - Checking	859.86
Bill Pmt -Check	1248	08/14/2026	CompNet, Inc.	100.01 · Meridian Bank - GF - Checking	1,492.50
Bill Pmt -Check	1249	08/14/2026	Longley Insurance Agency	100.01 · Meridian Bank - GF - Checking	10,403.00
Bill Pmt -Check	1250	08/14/2026	Pennsylvania American Water	100.01 · Meridian Bank - GF - Checking	289.61
Bill Pmt -Check	1251	08/14/2026	Pennsylvania Municipal Health Insur. Coop	100.01 · Meridian Bank - GF - Checking	34,928.03
Bill Pmt -Check	1252	08/14/2026	Petroleum Traders Corporation	100.01 · Meridian Bank - GF - Checking	1,086.73
Bill Pmt -Check	1253	08/14/2026	Primo Brands - Office	100.01 · Meridian Bank - GF - Checking	119.29
Bill Pmt -Check	1254	08/14/2026	Rhoads Energy	100.01 · Meridian Bank - GF - Checking	115.46
Bill Pmt -Check	1255	08/14/2026	Semperon Corporation	100.01 · Meridian Bank - GF - Checking	572.29
Bill Pmt -Check	1256	08/14/2026	Teamsters Health & Welfare Fund	100.01 · Meridian Bank - GF - Checking	7,487.40
Bill Pmt -Check	1257	08/14/2026	Verizon {Township Internet} 753-895-532	100.01 · Meridian Bank - GF - Checking	99.00
Bill Pmt -Check	87	08/14/2026	A.J. BLOSENSKI INC	Meridian - Trash Account	74,816.32
Bill Pmt -Check	88	08/14/2026	Chester County Solid Waste Authority	Meridian - Trash Account	15,508.88
Bill Pmt -Check	ONL2026-007	08/10/2026	PECO {21007} NEW75000	100.20 · Meridian Bank - 419	72.44
Total Interim Bills Paid					170,265.55

East Fallowfield Township
Total of All Bills Paid July 29 through August 25, 2026

TOTAL ALL BILLS \$ 346,988.05

Professional Summary:

Proactive and highly organized Administrative Professional with extensive experience supporting diverse public sector departments. Skilled at managing high-volume workloads and coordinating municipal tasks under tight and legislative deadlines. Combines strong organizational talent with knowledge of public sector operations to deliver efficient executive-level support. Possesses a comprehensive understanding of municipal governance structures, seamlessly translating prior Vermont public sector expertise to Pennsylvania's Second Class Township codes, Board of Supervisors procedures, and Right-to-Know statutory requirements.

Municipal & Finance Experience:

NCCCC, PA — Volunteer Board Treasurer (2026 – Present)

- *Financial Reporting:* Prepare financial statements and budget reports for Board review, and deposit incoming checks and cash.
- *Records Management:* Maintain and archive precise electronic and paper financial ledgers, ensuring systematic retention and easy retrieval.
- *Audit & Compliance:* Maintain local and state records to ensure full compliance with municipal laws and annual audit requirements.
- *Board Collaboration:* Collaborate with leadership to project expenditures and prepare data required for meetings.

Town of Colchester, VT — Executive Assistant & Administrative Coordinator (2003 – 2013)

- *Executive Support:* Delivered executive administrative support across municipal departments, managing daily workflows for the Town Manager, Finance Director, HR Manager, and Public Works Director.
- *Meeting Coordination & Governance:* Coordinated executive schedules and prepared agendas, legislative packets, resolutions, and ordinance amendments for the Select Board. Served as recording secretary for municipal committees, delivering accurate minutes and ensuring timely public postings.
- *Finance Administration:* Assisted Finance Director with municipal budget tracking, cash/check deposits, and the administration and reporting of municipal grants.
- *HR Administration:* Administered public sector recruitment processes, including coordinating job postings, screening applicant résumés, scheduling interviews, and onboarding new municipal hires.
- *Frontline & Community Administration:* Served as the primary point of contact for all incoming town communications, professionally resolving or redirecting public inquiries.
- *Staff Supervision:* Supervised staff, providing direct daily management, delegating project tasks, and processing weekly timesheets.
- *Public Information & Reporting:* Executed event coordination for town functions and public forums; produced the annual 100-page municipal report, managing data collection, layout, and editing.
- *Office & Records Management:* Oversaw daily town office operations, vendor relationships, and procurement; maintained official municipal archives and administered public records requests under statutory Right-to-Know guidelines.
- *Daily Operations Support:* Served as a Notary Public, processed permit applications, updated digital and social media platforms, and provided critical cross-departmental administrative coverage (notably the Town Clerk's Office and Planning & Zoning).

Additional Relevant Experience:

Sybil Andrews Academy/UK — Administrator (2022 – 2025)

- *Interdepartmental Liaison:* Served as the central communications point for the department, managing public inquiries and collaborating closely with academic divisions, external departments, and institutional stakeholders.
- *Meeting Coordination & Compliance:* Managed executive calendars; organized and prepared statutory review meetings and legislative educational casework, compiling all paperwork and recording minutes to ensure strict regulatory compliance.
- *Database & Records Administration:* Maintained public and confidential student and administrative records, updated departmental databases with high accuracy, and processed official record and information requests.
- *Staff Supervision & Operations:* Managed departmental staff, overseeing daily operations, scheduling, workflow delegation, and training.

Norwich Road Academy & Hopton School/UK (2015 – 2022)

***Office Administrator (2020 – 2022)**

- *Communication:* Screened and prioritized institutional inquiries, routing requests to appropriate personnel.
- *Correspondence & Reporting:* Researched, drafted, and edited official correspondence, administrative reports, and policy updates.
- *Records Management:* Maintained executive and confidential files in compliance with public records and retention laws.

***Educational Paraprofessional (2015 – 2020)**

- Provided daily administrative support in classrooms, managed schedule changes, tracked student attendance, and completed routine school paperwork.

Thetford Academy/UK – Data & Records Administrator (2013 – 2015)

- Generated ad hoc data extracts, progress tracking, and statistical analyses to support data-driven academic decisions and high-level administrative planning.

Professional Development & Training:

- Microsoft 365 and Office Suite (Word, Excel, PowerPoint, Access, Teams, SharePoint)
- Business Administration & Business Communication
- Finance & Business Essentials
- Leadership, Strategy & Project Management Essentials
- Operations, Maintenance & Facility Management
- Customer Service
- Pennsylvania Notary Public - Prepared to secure commission immediately upon hire (Previous Vermont Commission)



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS

Wilson T. Lambert, Chair
Robert Sparr, Vice-Chair
Al Wright.
Katja DiRado
Deborah Stoff

TOWNSHIP MANAGER

Scott M. Swichar

August 12, 2026,

Anja Twite
[REDACTED]

RE: Conditional Offer of Employment

Dear Anja:

I am very pleased to extend to you a conditional offer of employment for the position of Township Secretary with East Fallowfield Township. We believe your experience, skills, and approach to the position will be a strong addition to the Township.

This is a full-time position. The annual starting salary for this position will be **\$65,000**, paid on a bi-weekly basis. Full-time employees are eligible for the Township's benefits package, which includes health insurance. Benefits will be described in more detail in the Township's Employee Handbook. Your job duties are also set forth in the Township Secretary job description.

Your employment with East Fallowfield Township will be on an at-will basis, which means that you and East Fallowfield Township are free to terminate the employment relationship at any time for any lawful reason. This letter is not a contract or guarantee of employment for a definitive period of time. You will serve at the pleasure of the Board of Supervisors in accordance with the Second Class Township Code.

This offer is conditioned upon:

1. Completion of a background investigation, which may include criminal history and consumer reports, in accordance with applicable law, and satisfactory completion of the Township's pre-employment physical/drug screening;
2. Satisfactory references; and
3. Approval of your appointment by the Board of Supervisors at a future public meeting.

Subject to satisfaction of the foregoing conditions and approval of your appointment by the Board of Supervisors at its August 25, 2026 meeting, your anticipated start date will be September 8, 2026.



EAST FALLOWFIELD TOWNSHIP

2264 Strasburg Road
East Fallowfield, PA 19320-4437
Phone (610) 384-7144 ○ Fax (610) 384-7143

BOARD OF SUPERVISORS

Wilson T. Lambert, Chair
Robert Sparr, Vice-Chair
Al Wright.
Katja DiRado
Deborah Stoff

TOWNSHIP MANAGER

Scott M. Swichar

Please confirm your acceptance of this conditional offer by signing and returning this letter by **August 13, 2026**. I also ask that you contact our Township Treasurer Dave Hindman to coordinate the pre-employment physical/drug screening.

We look forward to the possibility of having you join the Township team. If you have any questions, please feel free to reach out at any time.

Sincerely,

Scott M. Swichar
Township Manager

I accept the above offer _____
(Date)

08/12/2026

(Name)

**East Fallowfield Township,
Chester County, Pennsylvania**

Resolution No. 2026-13

A Resolution Adopting Chester County Hazard Mitigation Plan

WHEREAS, the Township of East Fallowfield, Chester County, Pennsylvania, is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Township of East Fallowfield acknowledges the requirement of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Chester County Hazard Mitigation Plan has been developed by the Chester County Department of Emergency Services, in cooperation with other County departments, and officials and citizens of the Township of East Fallowfield, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Chester County Hazard Mitigation Plan, and

WHEREAS, the Chester County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the county and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the *Township of East Fallowfield*:

- The Chester County Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of East Fallowfield, and
- The respective officials and agencies identified in the implementation strategy of the Chester County Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 25th day of August, 2026

**BOARD OF SUPERVISORS
FALLOWFIELD TOWNSHIP**

Wilson T. Lambert, Jr. Chair

Robert Sparr, Vice Chair

Katja DiRado, Member

Al Wright, Member

Deborah Stoff, Member

Attest:

Township Manager/Secretary

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (the “Agreement”), is made as of the 25th day of August 2026, by and between East Fallowfield Township whose principal place of business is 2264 Strasburg Road, East Fallowfield, PA 19320 (the “Township”), and Scott Swichar, (hereinafter called “Employee”) an individual who has the education, training and experience in local government management (collectively hereinafter referred to as the “Parties”).

WITNESSETH:

WHEREAS, the Township, by and through the Township Board of Supervisors, desires to continue the employment of Employee as the duly appointed Township Manager in accordance with the Second Class Township Code; and

WHEREAS, Employee agrees to perform the services of Township Manager in accordance with the Second Class Township Code and Chapter 1, Part 3, Sections 301 - 307 of the Code of Ordinances of East Fallowfield Township, as amended, and the terms set forth in this Agreement.

WHEREAS, Employee has served as Township Manager since 2018 and has demonstrated effective leadership in the administration of Township operations, financial management, grant acquisition, capital improvements, personnel administration, and implementation of Board initiatives...

NOW, THEREFORE, for good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged and, intending to be legally bound hereby, the parties hereto agree as follows:

1. **Employment.** The Township hereby employs Employee, and Employee hereby accepts employment upon the terms and conditions hereinafter set forth;
2. **Term; Termination.** The term of this Agreement shall commence on January 3, 2026 and shall continue in full force and effect until January 5, 2028. The Parties intend that Employee remains employed at the Township for many years, but the Parties recognize the limitations of the Second Class Township Code, 53 P.S. § 66301.a.1.
3. **Renewal.** This Agreement shall automatically be renewed for an additional one (1) year term unless notice that the Agreement shall terminate is given; the Township shall endeavor to provide at least three (3) months written notice before the expiration date if the employment is not to renew.
4. **At-Will Employment.** Employee understands that his employment is considered “at-will” in accordance with Pennsylvania law and that the terms of this Agreement shall not be construed as a guarantee of any duration of employment.
5. **Duties.** Employee shall perform the duties set forth in Chapter 1, Part 3, Section 1-304 of the Code of Ordinances of East Fallowfield Township, as amended, and other duties as

assigned by the Board from time to time. For as long as Employee remains an employee of the Township, substantially all of Employee's working time, energy, skill and best efforts shall be devoted to the performance of his duties hereunder in a manner that furthers the business and interests of the Township.

6. **Compensation; Hours of Work; Benefits.**

A. **Salary.** Employee's salary for 2026 shall be increased to \$145,314 (3 ½% increase). Employee's salary for 2027 shall be increased to \$151,126.56 (4% increase). As the position of Township Manager is a salaried, managerial position, Employee is not entitled to overtime compensation and may not accumulate compensatory time. Employer agrees to the consideration of future increases in compensation for the Employee, dependent upon the results of a performance evaluation outlined under Section 9, for years 2026 and 2027.

B. **Hours of Work.** The Board expects Employee will provide Township with a minimum of forty (40) hours of work per week unless on vacation, personal day, sick leave or holiday. It is recognized that the Manager, in the performance of his duties, will spend time above and beyond the normal business hours of the Township. Deviations in the Manager's work schedule from these normal business hours are expected and acknowledged.

C. **OTHER BENEFITS.**

1. Medical Insurance, Prescription, Dental, Vision. Employer agrees to provide coverage in a United Health Care PPO health care plan through Benecon that provides family coverage for health, vision, prescription, (United Concordia) dental, and other medical insurance plans as the Township may designate from time-to-time. The current health care plan has doctor co-pays of \$10/20 and the prescription plan has deductibles of \$10/20/35. Currently there is no employee contribution for single coverage; if you wish family coverage, you will contribute \$76.22 per pay period toward the cost of this benefit.
2. Vacation. Employee shall be entitled to the same paid time-off (PTO) as all full time-employees (per the Township employment manual). Employee shall be entitled to carryover and incentives for any unused PTO per the employment manual.
3. Life Insurance. Employer agrees to provide life insurance coverage from in the amount of \$175,000 term life/AD&D insurance coverage. Currently, there is no employee contribution toward the cost of this benefit. Supplemental Life Insurance – Employee is eligible to purchase additional group term life insurance through the employer's Life Insurance provider. All premium and plan costs will be paid by the employee.
4. Retirement Plans. The Township shall contribute 5% (effective on January 1, 2026) and 6% (effective on January 1, 2027) of your salary into a defined contribution retirement plan chosen by the manager (currently Valic/Corebridge). As required

of all full-time non-uniformed staff, the Township shall also contribute 6% into the non-uniformed defined contribution PMRS pension plan.

5. Holidays. Employee is entitled to paid holidays in accordance with those recognized in any calendar year by the Township. Currently there are twelve (12) paid holidays per year (generally, Juneteenth, New Years' Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas).
 6. Disability. This position provides for both short- and long-term disability plans.
 7. Personal Days. Employee will receive four (4) personal days per year in addition to paid-time off (PTO).
 8. Sick/Accident Coverage. The Township has an optional policy through AFLAC that Employee may choose to participate in at his own cost.
 9. Cell Phone. The position provides for the Employee to have smart cell phone and pay the monthly bill for its use, or if you prefer, the Township will agree to pay you \$50 per month for the use of your current cell phone.
 10. Car Allowance. The Township shall reimburse the Employee at the accepted IRS rate for any use of your personal vehicle for Township business, either within or outside of the Township. . Employee shall be entitled to use of a Township vehicle during the term of Employee's employment only for Township-designated business. Employee must not drive any Township vehicle to or from home without prior approval of the Board Chairman.
7. **Professional Development.** Employer hereby agrees to budget for and pay for expenses relating to seminars, conferences, and conventions related to the professional development of the Employee. Employee's participation in seminars, conferences, conventions, and professional development shall not interfere with the performance of the duties as Township Manager. At a minimum, Employer agrees to budget and pay for expenses related to membership in the International City Management Association (ICMA), the Association of Pennsylvania Municipal Management (APMM), including attendance at each organization's annual conference.
8. **Termination and Severance.** The following shall apply:
- If terminated at any time "for cause," as defined below, or if the Employee chooses to resign of his own accord, there shall be no severance or other payment made, except for all earned sick leave and accrued vacation. "For cause" is defined for the purposes of this Agreement as including performance unsatisfactory to the Board of Supervisors for assigned tasks as the Employee, including, but not limited to: violations of work rules; neglect of duty; acts of fraud; malfeasance of office; insubordination; or being charged

with a felony or with a misdemeanor crime involving moral turpitude. For termination caused by an action of the Township without cause, the following severance payment schedule shall apply:

- a. Employee shall be paid 6 (six) months of severance at the base salary at that time. Additionally, the Employee shall be paid an amount equivalent to three (3) months' worth of COBRA participation for the Employee and dependents in the Township's health insurance program.

9. **Performance Evaluation.**

Employer shall start to review the performance of the Employee on an annual basis in September during Executive Session. Employer shall base consideration of an increase in compensation and benefits for the following year on the completed performance evaluation.

10. **Ethical Commitments.**

Employee will at all times uphold the tenets of the ICMA Code of Ethics, and the Pennsylvania State Ethics Act, which is incorporated herein. Specifically, Employee shall not endorse candidates, make financial contributions, sign or circulate petitions, or participate in fund-raising activities for individuals seeking or holding elected office, nor seek or accept any personal enrichment or profit derived from confidential information or misuse of public time.

Employer shall support Employee in keeping these commitments by refraining from any order, direction or request that would require Employee to violate the ICMA Code of Ethics. Specifically, neither the governing body nor any individual member thereof shall request Employee to endorse any candidate, make any financial contribution, sign or circulate any petition, or participate in any fund-raising activity for individuals seeking or holding elected office, nor to handle any matter of personnel on a basis other than fairness, impartiality and merit.

11. **Governing Law.** This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania. Employee agrees that action brought under this Agreement shall be exclusively brought in the Chester Court of Common Pleas or the United States District Court for the Eastern District of Pennsylvania. Employer and Employee hereby irrevocably consents to the personal jurisdiction of the federal or state courts of the Commonwealth of Pennsylvania.

12. **Entire Agreement.** This Agreement constitutes the entire understanding and agreement between the parties and supersedes all prior agreements, understandings and communications between the parties with respect to the subject matter hereof, and no verbal or other statements, inducements or representations have been made or relied upon by any party. Except as otherwise specifically set forth in this Agreement, no amendment, modification or termination of this Agreement shall be valid or binding upon the parties unless in writing specifically referring to this Agreement and signed by the parties or a duly authorized representative of the

parties hereto.

13. **No Assignments.** Neither this Agreement nor any of the provisions hereof may be assigned by Employee. Nothing in this Agreement, expressed or implied, is intended to confer any rights or obligations on any person other than the Parties, their respective successors and permitted assigns.
14. **Waivers.** No waiver of any breach or default of this Agreement or any provisions herein contained shall be deemed valid unless in writing and signed by the party giving such waiver. If any party fails to enforce any provision of this Agreement or to exercise any right hereunder or waives any such right, such failure or waiver shall not be construed as constituting a waiver of that party's right thereafter to enforce each and every provision of this Agreement in accordance with its terms. No extension for performance of any obligation or act shall be deemed an extension of time for performance of any other obligations or acts.
15. **Severability.** It is understood and agreed by the parties hereto that the provisions of each of the paragraphs of this Agreement are independent of and severable from each other and if any provision or part thereof is held illegal, void or invalid under applicable law, such provision or part may be changed to the extent reasonably necessary to make the provision or part, as so changed, legal, valid or binding. If any provision of this Agreement is held illegal, void, or invalid in its entirety, the remaining provisions of this Agreement shall not in any way be affected or impaired, but shall remain binding in accordance with their terms and this Agreement shall be so interpreted.
16. **Definitions, Number and Gender.** Whenever in this Agreement words, including pronouns are used in the singular or plural, or masculine or feminine they may be read and construed in the plural or singular, or feminine or masculine, respectively, wherever they so apply.
17. **Notices.** All notices and other communications required or permitted hereunder shall be in writing and shall be deemed given to a Party when delivered personally or when sent by United States Mail to the applicable address first set forth above (or such other address as a Party may hereinafter designate from time to time

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IN WITNESS WHEREOF, the parties, intending to be legally bound, state that they understand this agreement, enter into it freely, and have duly executed it below effective as of the date first written above.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

Wilson T. Lambert, Jr., Chair

Robert Sparr, Vice Chair

Katja DiRado, Member

Al Wright, Member

Deborah Stoff, Member

Attest:

Township Manager/Secretary

Community Planning Assistance TECHNICAL SERVICE CONTRACT

Between

EAST FALLOWFIELD TOWNSHIP

and the

COUNTY OF CHESTER

Contract No. _____

Contract Date

(to be completed by County)

PURPOSE

Community Planning Assistance (CPA) supports implementation of *Landscapes3 the County Comprehensive Plan* at the municipal and multi-municipal level through various planning projects. The purpose of CPA is to advance consistency with and implementation of the county comprehensive plan while supporting municipalities through innovative municipal planning; multi-municipal planning; and new and revised municipal plans, ordinances, and planning studies that address opportunities and issues of community concern.

TERMINOLOGY

For the purposes of this Contract, the term “Municipality” shall mean East Fallowfield Township by and through its Board of Supervisors. The term “Consultant” shall mean the Chester County Planning Commission (CCPC). The term “County” shall mean the Chester County Board of Commissioners. The term “Manual” shall mean the *Community Planning Assistance (CPA) – County Consulting Manual*, dated 2026. Unless otherwise noted, citations throughout this Contract correspond to sections of the Manual. The term “Project” shall mean the *Comprehensive Plan Update*. The term “Contract” shall mean this Community Planning Assistance Contract, including Appendix A - Standard Articles of Agreement, and Appendix B – Project Scope of Work which shall be attached and made part of this Contract.

GENERAL CONDITIONS

1. This Contract shall be between the Municipality and the County for the completion of a planning program consisting of the Project.
2. All parties accept and are bound by the Standard Articles of Agreement, Appendix A, which is attached and made a part hereof.
3. The work program and final product shall be in accordance with the Scope of Work, Appendix B, dated June 8, 2027, which is attached and made a part hereof.

4. For this Project, the Lead Planner shall be Chris Patriarca. If the Lead Planner changes during the term of this Contract, a lead planner meeting the qualifications of Section 6.0 of the Manual shall be assigned to the Project as their replacement and approved by all parties.
5. The Project shall achieve consistency with the goals, objectives, recommendations, and map of *Landscapes3*, and the Scope of Work contained herein.
6. This project must be submitted for Act 247 review in accordance with Section 9.2 of the Manual, and adoption shall be in accordance with the provisions of the Pennsylvania Municipalities Planning Code (MPC), Act 247, as amended.

FUNDING

1. The total cost of the Project is sixty-two thousand, one hundred and forty-four dollars (\$62,144.00), funded as follows:

A. Funds awarded by the County (through CPA)	\$31,072.00 (50%)
B. <u>Funds provided by the Municipality</u>	<u>\$31,072.00 (50%)</u>
C. TOTAL:	\$62,144.00 (100%)
2. Funds awarded by the County for the Project shall be provided to the Municipality through direct Community Planning Assistance.

CONTRACT TERM

The Contract Term shall commence on November 1, 2027, and end on December 31, 2029. This Term shall include completion of the work program and adoption of the Project.

AMENDMENTS

1. This Contract may be amended only by written agreement of both parties.
2. This Contract may be amended for either revision to the scope of work or for an extension of the Contract Term when such amendment is in accordance with Section 9.0 of the Manual.

TERMINATION

1. Any party to this Contract, upon written thirty (30) day notice, may terminate this Contract in accordance with Section 9.1 of the Manual. The municipality will be responsible for payment of invoices from the contract start date through the date of termination.

PAYMENT AND COMPENSATION

1. The Consultant shall submit quarterly invoices to the Municipality. Invoicing shall be charged at a flat rate of \$3,884.00 (three thousand eight hundred eight-four dollars) over a 24-month period for a total of eight (8) invoices.
2. The Municipality shall be responsible for reimbursement to the Consultant for submitted invoices.
3. The Municipality shall be responsible for reimbursement to CCPC for submitted invoices within sixty (60) days of receipt.

Right to Know Law

1. The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, applies to this Contract.
2. Unless the Municipality provides the County, in writing, with the name and contact information of another person, the agency shall notify the Municipality using the Municipality information provided by the Municipality in SOW if the agency needs the Municipality's assistance in any matter arising out of the Right to Know Law ("RTKL"). The Municipality shall notify the agency in writing of any change in the name or the contact information within a reasonable time prior to the change.
3. Upon notification from the County or the Right to Know Requestor that the County requires the Municipality's assistance in responding to a RTKL request for records in the Municipality's possession, the Municipality shall provide the County, within ten (10) calendar days after receipt of such notification, access to, and copies of, any document or information in the Municipality's possession which arises out of the Contract that the County requests ("Requested Information") in order to comply with the RTKL. If the Municipality fails to provide the Requested Information within ten (10) calendar days after receipt of such request, the Municipality shall indemnify and hold the County harmless for any damages, penalties, detriment or harm that the County may incur as a result of the Municipality's failure, including any statutory damages assessed against the County.
4. The County's determination as to whether the Requested Information is a public record is dispositive of the question as between the parties. Municipality agrees not to challenge the County's decision to deem the Requested Information a Public Record. If the Municipality considers the Requested Information to include a request for a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, the Municipality will immediately notify the County and will provide a written statement signed by a representative of the Municipality explaining why the requested material is exempt from public disclosure under the RTKL within seven (7) calendar days of receiving the request. If, upon review of the Municipality's written statement, the County still decides to provide the Requested Information, Municipality will not challenge or in any way hold the County liable for such a decision.
5. The County will not reimburse the Municipality for any costs associated with complying with this provision.
6. Municipality agrees to abide by any decision to release a record to the public made by the Office of Open Records, or by the Pennsylvania Courts. The Municipality agrees to waive all rights or remedies that may be available to it as a result of the County's disclosure of Requested Information pursuant to the RTKL. Municipality's duties relating to the RTKL are continuing duties that survive the expiration of this Contract and shall continue as long as the Municipality has Requested Information in its possession.

ENDORSEMENTS

The undersigned parties approve and agree to the conditions of this Agreement:

DATE: _____

East Fallowfield Township

ATTEST:

By: _____
Scott Swichar, Township Manager

Susan Sereditch, Office Assistant

DRAFT

DATE: _____

COUNTY OF CHESTER

By: _____
Chair, Chester County Board of Commissioners

Commissioner

Commissioner

ATTEST:

Chief Clerk

County Contract # _____

COMMUNITY PLANNING ASSISTANCE

Appendix A

STANDARD ARTICLES OF AGREEMENT for the COMMUNITY PLANNING ASSISTANCE CHESTER COUNTY, PENNSYLVANIA

RESPONSIBILITIES OF PARTIES

MUNICIPAL RESPONSIBILITIES

The Municipality shall be responsible for the following items:

1. Work with the Consultant to achieve consistency between the Scope of Work attached as Appendix B and the goals, objectives, recommendations, and map of *Landscapes3*.
2. Comply with applicable provisions of the *Community Planning Assistance Manual 2026*.
3. Establish a Comprehensive Plan task force, comprised of the municipal Planning Commission and other individuals identified by the municipality, for the purpose of guiding the Project and appointing a chairperson to lead the work program.
4. Attend the *Initial Briefing Meeting* held at the start of the work program, concurrent with the first task force meeting. The purpose of the initial briefing meeting is to ensure that all parties, including the project task force, municipal administration, and elected officials are fully aware of the project scope, administrative procedures as outlined in the contract, and project benchmarks. (Section 2.1 in the Scope of Work listed in Appendix B)
5. Arrange and schedule a time and place for all work sessions dedicated to the work program, independent from regularly scheduled municipal meetings.
6. Review, comment, and reach consensus on draft materials presented by the Consultant.
7. Provide advance notice of a minimum of one (1) week to the Consultant of any changes to the schedule of work sessions.
8. Abide by the provisions for contract amendments to the scope of work or project term as outlined in Section 9.0 of the Manual, including those applicable to contract extensions and the maximum limits on such extensions.
9. Adopt the final product in accordance with the provisions of this Contract and Section 9.2 of the Manual.
10. Abide by the financial responsibilities in Project Costs, herein, and within Section 5 of the Manual.

11. Agree to adhere to all federal, state, and municipal laws, codes, and requirements. The Municipality further agrees to indemnify, defend, and save harmless the County, its agents, officers, and employees from any and all claims arising out of the performance of this Contract caused by an error, omission, intentional or negligent act for which the Municipality is legally responsible.

PLANNING CONSULTANT RESPONSIBILITIES

The Chester County Planning Commission (CCPC), serving as the municipal Consultant, shall be responsible for the following items:

1. Work with the Municipality to achieve consistency between the Scope of Work attached as Appendix B and goals, objectives, recommendations, and map of *Landscapes*³.
2. Comply with applicable provisions of the *Community Planning Assistance* (CPA) Manual – 2026 and, during the project, provide periodic updates and reminders to all parties concerning Community Planning Assistance (CPA).
3. Facilitate the *Initial Briefing Meeting* held at the start of the work program, concurrent with the first task force meeting. The purpose of the initial briefing meeting is to ensure that all parties, including the project task force, municipal administration, and elected officials are fully aware of the project scope, administrative procedures as outlined in the contract, and project benchmarks. (Appendix B, Section 2.1)
4. Complete the work tasks as outlined in Appendix B, Scope of Work. Inform the Municipality of any changes to the project schedule or proposed changes to the scope of work.
5. Submit draft materials to the Municipality prior to the scheduled work sessions at which they are to be discussed to provide adequate opportunity for review by task force members prior to the meeting. (Appendix B, Section 3.1)
6. Attend scheduled task force work sessions, public meetings, and public hearings identified in Appendix B, Section 5.0.
7. During the course of the project, provide periodic updates and reminders to all parties concerning Community Planning Assistance (CPA) requirements and procedures.
8. Review and respond to any requests for amendments to the Contract Scope of Work or Contract Term. (Section 9.0)
9. Abide by the financial responsibilities in all sections of *Project Costs*, herein, and with Section 5 of the Manual.

Appendix B

PROJECT SCOPE OF WORK EAST FALLOWFIELD TOWNSHIP COMPREHENSIVE PLAN UPDATE

Dated: June 8, 2026

The Chester County Planning Commission (CCPC) will provide professional planning and support staff to assist the Township in the preparation of the *East Fallowfield Township Comprehensive Plan*. Previous planning efforts will be incorporated or referenced, as appropriate, in the new comprehensive plan. Prior to the start of the process, the Township will create a Task Force, comprised of the Township Planning Commission, a representative of the Township Board of Supervisors and/or other persons or groups as deemed appropriate by the Township. The following tasks will be completed under the scope of work.

Project Overview

The Comprehensive Plan will focus on those issues of greatest priority to the Township and on recommendations that will assist the Township in future strategic efforts. The Plan will focus on providing clear direction for implementation of plan recommendations. In addition to Township staff research and municipal input, the Plan will consider data and policies in regional and local plans and studies that apply to the Township (such as the *2021 Newlinville Village Master Plan* and the *2024 Open Space, Recreation, and Environmental Resources Plan Update*). Groups, agencies, and individuals that have expertise or experience working within the Township will be consulted as needed. While focusing on priority issues as identified by the Township, the Plan will comply with the applicable provisions and content requirements for a comprehensive plan as prescribed by Article III of the Pennsylvania Municipalities Planning Code (MPC), Act 247, as amended.

1.0 Plan Organization

The Plan is proposed to be organized as outlined below. Adjustments to this organization may be made if needed and with Township approval as the project proceeds.

Part I – Introduction and Vision

The introduction will provide a brief overview of the plan purpose, process, and organization. A vision statement and guiding principles for the plan will be crafted to focus the overall planning effort.

Part II – Issues and Priorities

The Issues and Priorities chapters will provide analysis and recommendations for specific priority issues. CCPC anticipates that no more than six (6) specific priority issues will be identified and addressed on an individual basis. These issues may be topic based, such as transportation, or area based, such as a focus on a specific geography. It is anticipated that the priority areas may include, but is not limited to:

Transportation

- Focus on this chapter will be connectivity and transportation. Specific topics addressed within this chapter will include: mobility, complete streets, and bike & pedestrian facilities.

Community Facilities and Services

- Focus on this chapter will be on facilities and services provided either directly by the Township or through third parties. Specific topics addressed within this chapter will include Township administration, collaborative intergovernmental opportunities, Township boards and commissions, public outreach/communication, first responders (police, fire, EMS), parks and recreation, water and sewer facilities, and schools.

Economic Revitalization

- Focus on this chapter will be the economic development and revitalization of non-residential areas of the Township. Specific topics addressed within this chapter will include strengthening sense of place, encouraging targeted (re)development, retention of existing businesses, and tax base diversification.

Future Land Use and Housing

- Focus on this chapter will be the built environment. Specific topics addressed within this chapter will include future land use, new and emerging uses (additional housing options, data centers, etc.), commercial and economic (re)development, and housing.

Implementation

- This chapter will incorporate an implementation table that contains all recommendations, prioritization, parties responsible for implementation, and potential sources of funding.

Recommendations will be as specific as possible, with prioritization provided for all recommendations. The highest priority items will include a higher level of detail to facilitate implementation. Up to five renderings may be created to illustrate recommendations.

Part III – Appendices

A series of appendices will be developed that provide a wide range of information to establish a baseline of existing conditions to build the plan from and to memorialize methods of community participation utilized through the planning process. These appendices will include:

- Existing Conditions – This appendix will incorporate existing information about the Township including but not limited to: existing land use and zoning; historic resources; parks, recreation and open space; natural and environmental resources; Township and community facilities and services; transportation and circulation; and housing.
- Demographic Profile – This appendix will include a demographic profile utilizing data from a variety of sources (i.e. U.S. Census, DVRPC, CCPC, etc.). This profile will include, but not limited to: population trends and forecast, age, race and ethnicity, income, educational attainment, employment, housing, and commuting times.

- **Zoning and Land Use in Adjoining Municipalities** – This appendix will provide an overview of zoning and land use policies enacted for the areas of municipalities adjacent to the Township. It will further provide an overview of enabling legislation from the Pennsylvania Municipalities Planning Code (MPC), recent planning and zoning efforts in East Fallowfield, and a statement of consistency with the County comprehensive plan.
- **Community Participation** – This appendix will provide an overview of the various methods utilized to engage in the overall community in the planning process.

2.0 PUBLIC AND STAKEHOLDER ENGAGEMENT PROCESS

Multiple efforts will be undertaken to engage the public and stakeholders throughout development of the plan. The public and stakeholder engagement process may include in-person and/or virtual meetings. CCPC will work with the Township and the Task Force to maintain effective engagement. All relevant state or county guidelines and restrictions regarding public gatherings will be adhered to.

1. Task Force Work Sessions

CCPC will attend up to twelve (12) Task Force work sessions to present materials prepared under work element 1.0, Plan Development, and lead the Task Force through discussion of the materials. This includes an *Initial Briefing Meeting* held at the start of the work program, concurrent with the first task force meeting. Task Force meetings may be held in-person or virtually at the request of the Township.

2. Stakeholder Interviews

CCPC will interview up to eight (8) individuals or stakeholder groups to obtain detailed information on areas of specific concern, outside of the Task Force work sessions. Coordination with the Township staff will be undertaken to identify individuals or groups to interview, and findings from the interviews will be provided back to the Task Force.

3. Public Workshop

CCPC will lead one (1) public workshop early within the process. This workshop will provide background information but primarily focus on interacting with attendees to obtain input on critical issues facing the Township and the desired future vision for the Township. CCPC will prepare and provide materials for the workshop.

4. Public Meetings

CCPC will assist the Township with two (2) public meetings as outlined in 2.4.a and 2.4.b, below.

- a. CCPC will prepare and provide materials for and lead one (1) public information meeting that is hosted by the Task Force. This public information meeting will be held with the intent of receiving input and comment on draft materials developed to date.
- b. At least one public meeting must be held by the Township Planning Commission in accordance with the requirements of MPC Section 302(a). CCPC will provide materials and present technical information for this public meeting and provide support to Planning Commission members to enable them to host this public meeting in accordance with the MPC.

5. Public Hearing

CCPC will attend one (1) public hearing held by the Board of Supervisors. The Board of Supervisors must hold a minimum of one public hearing prior to adoption, in accordance with MPC Section 302(b). CCPC is not anticipated to provide a formal presentation at the public hearing, as the formal presentation is most appropriate at the Planning Commission's public meeting. CCPC will attend to address questions as they may arise. Members of the Task Force and Planning Commission should attend to provide a local presence to the effort.

6. Additional Public and Municipal Official Engagement

Early in the planning process, an online public survey will be developed to solicit input directly from the public, in addition to the other public and stakeholder engagement methods outlined in this section. The survey will not include hard copy mailings; however, a hard copy version will also be created and made available at key locations as identified by the Township, with any necessary manual entry of those responses to be provided by the Township. One (1) survey will be distributed, anticipated to be distributed in the first half of the plan development process.

Upon request, CCPC will provide periodic updates on plan progress for distribution through the Township website, newsletter, or other outlets. If requested, CCPC will attend up to two (2) community events to provide information and answer questions, as determined through guidance by the Township. Upon request, CCPC will attend up to two (2) Board of Supervisor meetings to provide all Board of Supervisors with a status update on the plan.

3.0 PRODUCTS

CCPC will provide the Township with the following products:

1. Draft Text and Materials

A digital version of materials for each task outlined in element 1.0 will be provided for work sessions, to be provided to the Task Force members and Township staff. Digital materials will be forwarded to Task Force members approximately one (1) week prior to a scheduled work session in which the material is to be discussed.

2. Draft Maps and Graphics

Presentation and page size maps and graphics (to include up to five (5) renderings) will be provided to support work sessions and public meetings, and within the document to increase understanding of topics and issues addressed within the plan document. Presentation maps or graphics will be the property of the Township.

3. Public Review Plan Draft

CCPC will provide a complete plan draft in digital format, including mapping, which has addressed all Task Force comments to element 1.0, Plan Development to the Task Force, Planning Commission, Board of Supervisors, and Township staff. Print copies will be provided to the Planning Commission members and others as requested, up to a maximum of fifteen (15) copies. This complete draft is provided to the Task Force, Planning Commission, Board of Supervisors, and Township staff for their review and comment prior to the Planning Commission's public meeting. An errata sheet will be created as needed to accompany the public review draft for use at the public hearing.

4. Publication Draft

Upon adoption of the final draft Plan by the Township, CCPC will prepare publication text and mapping, suitable for photocopy reproduction, and up to three (3) hard copies of the Plan. The text and maps will incorporate all final adopted Plan revisions. A digital copy of the Plan and maps will also be provided to the Township. *Publication and printing of the adopted document beyond what is outlined above is the responsibility of the Township.*

4.0 MAPPING SERVICES

CCPC will perform the following mapping services for the Township as part of this scope of work. Mapping will be prepared using Geographic Information System (GIS) technology. All digital products produced under this work program will be the property of the Township and will be provided to the Township in digital form.

All maps will be produced in an 8 1/2" by 11" format, as appropriate. Select maps will be produced at a scale suitable for display. The following topics will be addressed in mapping produced under this work program, in addition to or in combination with specific mapping required to address the focused priorities chapters:

1. Regional Resources and Perspective
2. Existing Land Use
3. Future Land Use
4. Community Facilities and Services
5. Transportation Inventory
6. Natural Resources - Water, Land, Biotic
7. Parks, Recreation, and Open Space
8. Historic Resources
9. Workshop Mapping
10. Additional Focused Plan Mapping (as needed)

5.0 PROJECT SCHEDULE

Task Force Meeting #	Month	Event/Topic
	1	- Development of demographic profile - Development of existing conditions materials
1	2	- Process and background discussion - Demographics and existing conditions discussion - Survey development
2	3	- Discuss future vision and critical issues - Open survey
*	4	Public workshop
*	4, 5	Stakeholder interviews
3	5	Takeaways from survey, public workshop, and stakeholder interviews
	6	Initial drafting of topical chapters
4-8	7-11	Ongoing discussion and review of topical chapters
*	12	Public information meeting
9	13	- Takeaways from public information meeting - Discussion and review of appendixes
	14	No meeting, full draft preparation
10	15	Task force review of full draft plan
*	16	Planning Commission Public Meeting
*	17-18	Outside review (per Act 247)
*	19	Public hearing and adoption

6.0 PROJECT COST

Number	Element	Total Cost	Community Planning Assistance (50%)	Municipal Cost (50%)
1.0	Comprehensive Plan Preparation	\$19,376	\$9,688	\$9,688
2.0	Work Sessions/Meetings/Hearing*	\$17,238	\$8,619	\$8,619
3.0	Copies/Mailings	\$1610	\$805	\$805
4.0	Mapping/Graphics	\$23,920	\$11,960	\$11,960
	Total	\$62,144.00	\$31,072.00	\$31,072.00

*Consultant will be available to attend additional meetings or hearings if needed at cost to the Township, beyond those listed in Appendix B for a flat fee of \$200.00 per additional meeting.

Return to:
Andrew Swope, Esquire
Pennsylvania-American Water Company
852 Wesley Drive
Mechanicsburg, PA 17055

Parcel ID # _____

DEED OF EASEMENT
AND RIGHT OF WAY
(AND CONSENT OF MORTGAGEE, if applicable)

THIS EASEMENT AGREEMENT, made this ____ day of _____, 2026, by and between **East Fallowfield Township** hereinafter referred to as the "Grantor" and **Pennsylvania-American Water Company**, a public utility corporation organized and existing under the laws of the Commonwealth of Pennsylvania, having an principal office for the transaction of business at 852 Wesley Drive, Mechanicsburg Pennsylvania 17055, hereinafter referred to as the "Grantee".

Recitals

Whereas, Grantor is the owner of certain real property located in East Fallowfield Township, Chester County, Pennsylvania, including property identified on the Chester County tax maps as UPI 47-4-133 and UPI 47-4-599 (together, the "Property").

Whereas, as a component of the construction of the new school by the Coatesville Area School District, a new sanitary sewer pump station must be constructed and installed to service the school, which the District and Grantee have proposed to construct and operate on the Property;

Whereas, the sanitary sewer easement area affecting part of UPI 47-4-133 comprises approximately 13,158 square feet and is described by metes and bounds in an instrument dated May 20, 2026, as shown on a T&M Associates Sanitary Sewer Easement Exhibit labeled "Exhibit A." in the same, the pump station permanent easement area affecting part of UPI 47-4-599 comprises approximately 15,043 square feet and is described by metes and bounds in an instrument dated May 11, 2026, as shown on a T&M Associates Pump Station Easement Exhibit labeled "Exhibit A" thereto (collectively with its legal description, "Pump Station Easement Exhibit").

Whereas, Grantor desires to grant, and Grantee desires to accept, permanent easements for the installation, operation, access, repair, replacement, and maintenance of a sewer pump station, sanitary sewer facilities, and related appurtenances, all upon and across the Easement Areas (as defined below), on the terms set forth in this Agreement.

Now, therefore, in consideration of the mutual covenants herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee agree as follows:

1. Grant of Easements; Purpose and Scope

1.1 Grant. Subject to Grantor's receipt of \$_____, the receipt of which is hereby confirmed, Grantor hereby grants and conveys to Grantee, its successors and assigns, the following permanent easements over, under, upon, across, and through the Property (each, an "Easement," and collectively, the "Easements"):

1.1.1 A permanent sanitary sewer easement burdening the portion of UPI 47-4-133 described and depicted in Exhibit A-1 (the "Sanitary Sewer Easement Area"), for the installation, construction, operation, inspection, access, repair, replacement, improvement, upgrade, relocation within the area, and maintenance of sanitary sewer pipelines, force mains, manholes, valves, fittings, and related facilities and appurtenances (collectively, the "Sewer Facilities"). The Sanitary Sewer Easement Area is described in a T&M Associates legal description dated May 20, 2026 and shown on a Sanitary Sewer Easement Exhibit labeled "Exhibit A."

1.1.2 A permanent pump station easement burdening the portion of UPI 47-4-599 described and depicted in Exhibit A-2 (the "Pump Station Easement Area," and together with the Sanitary Sewer Easement Area, the "Easement Areas"), for the installation, construction, operation, inspection, access, repair, replacement, improvement, upgrade, relocation within the area, and maintenance of a sanitary sewer pump station and associated structures, electrical and control equipment, wet and dry wells, piping, valves, appurtenant structures, fencing, surfacing, and landscaping (collectively, the "Pump Station Improvements," and together with the Sewer Facilities, the "Improvements"). The Pump Station Easement Area is described by

metes and bounds dated May 11, 2026 and depicted on a T&M Associates Pump Station Easement Exhibit labeled “Exhibit A.”

1.2 Purpose. The Easements are granted for the purpose of enabling Grantee to construct, install, operate, access, repair, replace, and maintain the Improvements to provide sanitary sewer service, together with all rights reasonably necessary or convenient to effectuate such purpose, including ingress, egress, staging within the Easement Areas, and the placement and maintenance of utility service lines serving the Pump Station Improvements.

1.3 Nonexclusive/Exclusive. The above Easements are nonexclusive as to Grantor’s use of the surface of the Easement Areas, provided Grantor’s use does not unreasonably interfere with Grantee’s rights or the safe and reliable operation, access to, or maintenance of the Improvements. Grantee’s rights to occupy and use the subsurface and those portions of the surface reasonably necessary for the Improvements and safe access thereto shall be superior to inconsistent uses.

2. Description of Easement Areas; Exhibits

2.1 Sanitary Sewer Easement Area. The Sanitary Sewer Easement Area is legally described and depicted in Exhibit A-1 (Legal Description and Sketch—Sanitary Sewer Easement; property commonly in the vicinity of 600 Doe Run Road, East Fallowfield Township; affecting part of UPI 47-4-133). The metes and bounds description begins at Doe Run Road (S.R. 0082) and encloses approximately 13,158 square feet, as set forth in the May 20, 2026 description prepared by T&M Associates and shown on the Sanitary Sewer Easement Exhibit designated “Exhibit A.”

2.2 Pump Station Easement Area. The Pump Station Easement Area is legally described and depicted in Exhibit A-2 (Legal Description and Sketch—Pump Station Easement; affecting part of UPI 47-4-599). The metes and bounds description begins at the easterly legal right-of-way line of Doe Run Road (S.R. 0082) approximately 419.07 feet from the centerline of Crossing Boulevard and encloses approximately 15,043 square feet, as set forth in the May 11, 2026 description prepared by T&M Associates and shown on the Pump Station Easement Exhibit designated “Exhibit A.”

2.3 Temporary Construction Easements. If and to the extent temporary construction easements or contractor staging areas are required outside the Easement Areas, the parties shall document such temporary rights by separate written instrument, with defined limits, duration, and restoration obligations, substantially consistent with the alignment shown on project exhibits [insert reference to applicable temporary construction exhibit, if any].

3. Rights of Access; Ingress and Egress

Grantee shall have the perpetual right of unobstructed ingress and egress to, from, and across the Property to the Easement Areas, at all times, on foot and with vehicles, machinery, and equipment reasonably necessary for the permitted activities, using existing driveways and access ways where practicable and, if necessary, constructing and maintaining suitable all-weather access within the Easement Areas in a manner that reasonably minimizes impacts on Grantor's remaining property and Township operations.

4. Construction and Installation Standards

4.1 Standards. Grantee shall perform all construction and installation in a good and workmanlike manner consistent with industry standards for public utility sewer infrastructure, and in compliance with applicable laws, permits, approvals, and conditions, including PennDOT requirements for work within or affecting rights-of-way, and any Township-issued permits.

4.2 Coordination. Grantee shall coordinate with Grantor regarding construction schedules and reasonable site access protocols to minimize disruption to municipal operations, public use of Township property, and adjacent public rights-of-way, while allowing Grantee the access necessary to meet project and operational requirements.

4.3 Security; Site Controls. Grantee shall maintain appropriate traffic control, safety measures, and site security, including temporary fencing or barricades where reasonably required for public safety during construction.

5. Permitted Uses

Absent written approval of the Township, Grantee's use of the Easement Areas is limited to the uses set forth herein, namely to install, operate, access, repair, replace, improve, upgrade, and maintain the Improvements within the Easement Areas, including:

1. Subsurface gravity sewer, force mains, manholes, valves, and appurtenances in the Sanitary Sewer Easement Area.
2. The Pump Station Improvements, including structures, equipment, electrical service, communications, fencing, paving or gravel surfacing, stormwater features ancillary to the Pump Station Improvements, and landscaping in the Pump Station Easement Area.
3. Utility service lines (electric, telemetry/communications) feeding the Pump Station Improvements within the Easement Areas and, if necessary, across the Property by separate grant or permit reasonably approved by Grantor.

6. Restrictions; No Interference

No Interference. Neither party shall unreasonably interfere with the other party's rights hereunder. If Grantee desires to undertake work within or adjacent to the Easement Areas, Grantee shall provide prior written notice to Grantor and coordinate timing, methods, and protections, except as required by emergency circumstances, after the cessation of which Grantee shall provide all such information to Grantor.

7. Maintenance and Repair; Restoration

7.1 Grantee Obligations. Grantee shall, at its sole cost, operate, maintain, repair, and replace the Improvements within the Easement Areas, including mowing and vegetation management reasonably necessary for safe access and operation, and maintaining any fencing, surfacing, or appurtenant features installed by Grantee.

7.2 Restoration. Following any construction, maintenance, or repair activities, Grantee shall promptly restore disturbed areas of the Easement Areas and any other portions of the Property impacted by such activities to substantially the same condition that existed immediately prior to the work, reasonable wear and tear excepted, including regrading, reseeding, and repair of paved surfaces, as applicable.

7.3 Damage. Grantee shall repair or reimburse Grantor for damage to Grantor's property outside the Easement Areas directly caused by Grantee's activities, ordinary wear and tear and emergency access excepted; provided, in emergencies Grantee may act immediately and thereafter provide notice and perform restoration as soon as reasonably practicable.

8. Utilities; Marking

Grantee may install and maintain utility services necessary to the Pump Station Improvements within the Easement Areas, but shall have the obligation to mark subsurface facilities as required by law and participate in Pennsylvania One Call. Grantor shall not undertake excavation within the Easement Areas without complying with One Call requirements and providing reasonable prior notice to Grantee.

9. Compliance with Laws; Permits

Grantee shall obtain and comply with all permits and approvals required for the construction and operation of the Improvements, including but not limited to PennDOT highway occupancy or utility permits, where applicable, and Township permits required for such.

10. Damage and Environmental Contamination

10.1 Grantor makes no representations as to the suitability of the Easement Areas for the purposes set forth herein. Grantee covenants that it has undertaken all necessary study to confirm the same.

10.2 Grantee Responsibility. Grantee shall be responsible for handling, managing, and disposing of any hazardous substances generated, brought onto, or used by Grantee in connection with the Improvements, in accordance with applicable environmental laws.

10.3 Emergencies, Spills and Releases. Grantee shall promptly notify Grantor of any emergencies or sewer effluent releases from the Improvements and take response actions required by law to fully remediate the same.

11. Insurance

Grantee shall maintain, at its expense, liability protection and insurance reasonably appropriate for construction and utility operations, including: (a) commercial general liability with limits not less than [limits to be inserted] per occurrence; (b) workers' compensation as required by law; (c) automobile liability with limits not less than [limits to be inserted]; and (d) during construction, contractor's pollution liability and builder's risk or installation floater as applicable. Policies shall be written with insurers authorized in Pennsylvania and rated A- VII or better by A.M. Best [or equivalent], name Grantor as an additional insured on CGL and auto with primary

and noncontributory wording and include a waiver of subrogation where available. Certificates shall be provided to Grantor upon request.

12. Indemnification

To the fullest extent permitted by law, Grantee shall indemnify, defend, and hold harmless Grantor and its elected and appointed officials, employees, and agents from and against third-party claims to the extent arising out of Grantee's or its contractors' negligent acts or omissions or willful misconduct in connection with the construction, operation, maintenance, or use of the Easement Areas and Improvements; provided this indemnity shall not apply to the extent of Grantor's negligence or willful misconduct. Such indemnification shall include any fines, citations or other fees that may be imposed by any regulatory body by virtue of Grantee's use of the Property.

13. Limitation of Township Liability

Grantor's obligations are limited to the extent permitted by law, and nothing herein shall be construed as a waiver of governmental or official immunities or statutory limitations on damages available against a Pennsylvania township, all of which are expressly preserved.

14. Defaults; Remedies; Notice and Cure

14.1 Default. A party's material breach of this Agreement that remains uncured after written notice and expiration of any cure period constitutes a default.

14.2 Cure. The non-defaulting party shall provide written notice describing the breach. The defaulting party shall have thirty (30) days to cure, or, if the breach is not reasonably curable within thirty (30) days, such additional time as is reasonably necessary provided diligent, continuous efforts to cure are commenced within the initial thirty (30) days.

14.3 Remedies. Upon default, the non-defaulting party may pursue remedies available at law or in equity, subject to limitations in Sections 13 and 14. Termination of the Easements is not an available remedy except by mutual written agreement or final order of a court of competent jurisdiction.

15. Assignment; Successors

Grantee may assign this Agreement and the Easements, in whole or part, to an affiliate, a successor by merger or operation of law, or another public utility or municipal authority providing sewer service, upon prior written notice to Grantor. Any assignment shall require Grantor's reasonable consent, not to be unreasonably withheld, conditioned, or delayed. This Agreement binds and benefits the parties and their respective successors and permitted assigns, and the Easements shall run with the land.

16. Term

The Easements are perpetual unless otherwise agreed in a recordable amendment executed by both parties.

17. Consideration

As consideration for the grant of the Easements, Grantee shall pay to Grantor the sum of [dollar amount to be inserted], receipt of which is hereby acknowledged, or as otherwise set forth in a separate agreement between the parties dated [date to be determined].

18. Recording

This Agreement, or a recordable memorandum thereof in a form reasonably acceptable to both parties, shall be recorded in the Office of the Recorder of Deeds of Chester County, Pennsylvania, at Grantee's cost. Grantor shall cooperate in executing any confirmations or corrective instruments reasonably required for recording.

19. Notices

All notices shall be in writing and deemed given when delivered personally, sent by reputable overnight courier, or mailed by certified mail, return receipt requested, to the addresses below, or to such other addresses as either party may designate by notice:

Grantor: East Fallowfield Township, 2264 Strasburg Road, East Fallowfield, PA 19320, Attn: Scott Swichar, Township Manager, ssiwchar@eastfallowfield.org.

Grantee: Pennsylvania American Water Company, [address], Attn: [Title]

With a copy to: [Grantee Counsel], [address]

20. Severability

If any provision is determined invalid or unenforceable, the remaining provisions shall remain in full force and effect, and the invalid provision shall be reformed to the minimum extent necessary to be valid and effectuate the parties' intent.

21. Entire Agreement

This Agreement, including the exhibits, constitutes the entire agreement regarding the Easements and supersedes all prior discussions or writings on the subject. No other representations or promises apply unless set forth herein.

22. Amendments; Waivers

No amendment or waiver is effective unless in a writing signed by the party against whom enforcement is sought. A waiver on one occasion is not a waiver of any future occasion.

23. Governing Law; Venue

This Agreement is governed by the laws of the Commonwealth of Pennsylvania. Venue for any action shall lie in the Court of Common Pleas of Chester County, Pennsylvania, subject to any applicable requirements of Pennsylvania law.

24. Counterparts; Electronic Signatures

This Agreement may be executed in counterparts, each of which is deemed an original, and all of which together constitute one instrument. Signatures delivered electronically or by PDF shall be deemed originals.

25. Authority

Each party represents that it has full power and authority to enter into and perform this Agreement, and that the individuals signing below are duly authorized to bind the respective party. For Grantor, the execution is authorized by the Township Board of Supervisors at a duly advertised public meeting held on [date to be inserted], recorded in the minutes.

26. Exhibits

Exhibit A-1: Legal Description and Sketch—Sanitary Sewer Easement (Part of UPI 47-4-133), T&M Associates, dated May 20, 2026. Exhibit A-1 metes and bounds and sketch depict approximately 13,158 square feet for sanitary sewer purposes along Doe Run Road (S.R. 0082).

Exhibit A-2: Legal Description and Sketch—Pump Station Easement (Part of UPI 47-4-599), T&M Associates, dated May 11, 2026. Exhibit A-2 metes and bounds and sketch depict approximately 15,043 square feet for the pump station easement east of Doe Run Road (S.R. 0082), approximately 419.07 feet from Crossing Boulevard.

Exhibit A-3: Temporary Construction Easement(s) and Contractor Staging Plan—if applicable.

27. Additional Provisions

27.1 Survey Monuments. Grantee shall protect and, if disturbed, replace survey markers disturbed by its work in accordance with applicable standards.

27.2 Taxes and Assessments. Grantor retains responsibility for real estate taxes on the Property, or any other financial implications to the Grantor associated with Grantee's use of the Property. Grantee is responsible for taxes or assessments, if any, levied directly against the Improvements or the Easements as an interest distinct from the fee, if applicable.

27.3 Non-Disruption of Public Safety. Grantee shall maintain access necessary for emergency services and public safety during construction, coordinating with Grantor as needed.

27.4 Security and Aesthetics for Pump Station. The Pump Station Easement Area may include fencing, gates, screening, and landscaping reasonably required by Grantee for safety and security, subject to applicable Township standards; Grantee shall coordinate reasonable aesthetic treatments consistent with municipal character, provided such treatments do not impair safe operation and maintenance but all of which being subject to the approval of the Township.

27.5 Noise and Odor Controls. Grantee shall implement noise attenuation and odor control measures for the Pump Station Improvements consistent with industry practices and applicable law, to ensure that the same complies with the Township Ordinances and that there is no perceptible odor from the Pump Station Improvements off site.

27.6 Snow and Ice. Grantee is responsible for snow and ice control on any access surfaces it installs or designates within the Easement Areas used to access the Pump Station Improvements.

27.7 Record Drawings. Upon completion of initial construction of the Pump Station Improvements and Sewer Facilities, Grantee shall provide Grantor with as-built drawings in electronic format reasonably acceptable to Grantor.

27.8 Emergency Access. Grantor grants Grantee 24/7 access for emergencies, and Grantee shall notify Grantor of emergency entries as soon as practicable thereafter.

IN WITNESS WHEREOF, the Grantor has duly executed this AGREEMENT, all as of the day and year first above written.

WITNESS:

GRANTOR

By _____

By _____

IN WITNESS WHEREOF, the Grantee has duly executed this AGREEMENT, all as of the day and year first above written.

WITNESS:

GRANTEE
PENNSYLVANIA-AMERICAN WATER COMPANY

By _____

By _____

PIN/MAP # (if applicable) _____

(ACKNOWLEDGMENT FOR PENNSYLVANIA-AMERICAN WATER COMPANY)

COMMONWEALTH OF PENNSYLVANIA)
)
COUNTY OF _____) SS:

On this, the _____ day of _____, A.D., 20____, before me, a
Notary Public, personally appeared, _____, known to me as
_____ of PENNSYLVANIA-AMERICAN WATER COMPANY, a
corporation, known to me or satisfactorily proven to be the person whose name is
subscribed to the within instrument, being authorized to do so, executed the foregoing
instrument for the purposes therein contained.

In Witness Whereof, I have set my hand and official seal.

Notary Public

My Commission expires:

Parks and Recreation Board of Supervisors Report

August 25, 2026

Submitted for consideration by East Fallowfield Township's Board of Supervisors, Township Manager, and Township Solicitor:

1. Touch-a-Truck: Saturday, September 12, 2026

- 10 AM – 1 PM
- Food available
- Face Painting
- Trucks include: a lift truck and a rail mover from the Steel Mill, 4700 Stake Body Truck, Trash Truck, Farm Equipment, small School Bus, Fire Truck, Ambulance, Police Vehicle, Chip Truck
- Raffles: Two skateboards, Balance Bike, Distinctive Gardens Gift Card, Plant Basket, 7 T's Gift Cards, Dairy Queen Gift Cards
- Children's Activities: Native Plantings, Coatesville Library, goody bags, hats, truck glasses

2. Feathered Friends Fall Build

- Rebranding the birdhouse competition and bringing the event to the Flea Market and Vendor Sale on Saturday, October 3.
- Moved away from formal judging in favor of public judging.
- Prizes will be \$50 and \$25 gift cards, Ribbons.
- Donated birdhouses will be installed in the spring throughout the Park.

3. Action Items Currently Being Explored:

- Purchase of a 10 x 20 Tent Canopy with side panels for future Township Events
 - a. Needs: heavy duty, at least 30 mph wind resistant
 - b. Karl Skotleski and Bob Madding are exploring options and costs.
- New Kiosks
 - a. Recommending two new kiosks: one kiosk for closer to the bathroom/gazebo area and a second to be placed by the future park expansion site
 - b. Meadow kiosk is deteriorating and should be removed once the expansion is ready.
 - c. Styles to be considered: faux wood, wooden, three-sided, or an eco-design.
 - d. Karl Skotleski is exploring costs and options.
- Onsite Storage Shed/Outbuilding
 - a. Exploring a 10 x 20 onsite storage shed
 - b. Shed can be shared by both the Roads Crew, Parks and Rec, the Police Department

- c. Store items like tables, chairs, signboards, tents, cones, parking signs, event items, plus any Road Crew equipment for onsite use.
- d. Recommend no windows, lockable garage door style.
- e. Road crew recommends placement on the grassy area next to bollards to the right of the parking lot.
- f. Security: add a camera to the light pole aimed towards the garage
- g. Additional Road Crew suggestion: purchase separate orange cones for use for Park events so the Road Crew can keep theirs in the shop for Township use.

4. Upcoming Events:

- Flea Market and Vendor Sale, October 3, 2026. Time TBD
- Trunk or Treat: Saturday, October 31, 2026, in the afternoon
- Christmas Tree Lighting and Santa in the Park: Date TBD by EFT School choir

5. Fall Park Cleanup- Saturday November 14, 2026. This is the sixth straight year that we participated in the Keep Pennsylvania Beautiful Program.

Respectfully submitted,

Teri Dickinson

Parks and Recreation Chairperson

August 18, 2026

TOUCH A TRUCK



Saturday, September 12, 2026
10:00 am - 1:00 pm



MORE



CONSTRUCTION TRUCKS



EMERGENCY VEHICLES



FIRE TRUCK



Raffles
Food
Face-Painting
Activities
Vendors



East Fallowfield Township Parks and Recreation
900 Buck Run Road



East Fallowfield Township
2264 Strasburg Road
East Fallowfield PA 19320
610-384-7144
secretary@eastfallowfield.org

APPLICATION FOR USE OF EAST FALLOWFIELD TOWNSHIP PARK & RECREATIONAL FACILITIES

RESERVATION/USAGE FEES: \$250 per day Security Deposit (separate
check/refundable) \$100 per day Usage Fee
(separate check/non-refundable)

DATE: 8/20/26 APPLICANT NAME: Sophia Achuff

ORGANIZATION Wild Rec

PERMANENT ADDRESS: 530 Dupont Street, Philadelphia PA

18914 CONTACT PERSON: Sophia Achuff

MOBILE PHONE: 9084425839

EMAIL: Sophia@wildrecclub.com

FACILITY REQUESTED: [] Pavilion [X] Park/field

RENTAL DATE(S) & TIME(S): Soccer Fields - Fridays @

1:00pm 8/28-10/2 # OF ATTENDEES: 25

DESCRIBE USAGE:

SoccerPractice

APPLICANT SHALL PROVIDE A PLAN TO DEPICT THE LAYOUT FOR THE
PROPOSED USE. **PLEASE ATTACH YOUR PLAN TO THIS APPLICATION.**

LIABILITY INSURANCE IS MANDATORY FOR ALL PUBLIC EVENTS, LISTING THE EAST FALLOWFIELD TOWNSHIP AS AN ADDITIONAL INSURED. **PLEASE PROVIDE A COPY WITH THIS APPLICATION.**

Insurance Carrier Name: _____ K&K Insurance

Policy Number: _____ 9YAPG0001334486102

_____ Amount of

Coverage: __1,000,000_____

Rules of Conduct

The following rules of conduct shall apply to the public's use of the East Fallowfield Township ("the Township") Parks:

- a. For events involving more than 50 participants, Fire, Police, or other Township approved traffic controls must be put in place to direct traffic and parking for the event.
- b. Any problems associated with the reservation of the park facilities must be reported to the Township within twenty-four (24) hours of the conclusion of the activity.
- c. No storage of materials is permitted on site, except as specifically approved by the Township.
- d. You are responsible for ensuring the appropriate supervision of all participants in the event and spectators. No children under the age of thirteen (13) shall be permitted without direct adult supervision.
- e. You will be responsible for any damage or loss to the Township facilities as a result of the reserved use/rental (including by any participants and spectators of the event). The security deposit shall be applied against any costs that the Township is required to incur in addressing any damage to the Township facilities as a result of the rental. All remaining portions of the security deposit, if any, will be returned to the applicant by the Township within thirty (30) days after the conclusion of the rental.
- f. No use of alcohol, tobacco, controlled substances or illegal drugs is permitted.
- g. Use of threatening, abusive, profane or obscene language is prohibited.
- h. Disposal of waste: All waste and garbage shall be disposed of in receptacles designated for that purpose. Applicant shall conduct a thorough cleaning of

the site after the event in order to remove all trash and dog waste generated from the rental. To the extent that the Township is required to do so, Applicant shall be responsible for reimbursement of all costs to do so.

- i. Hours: The parks shall be open daily, from sunrise to sunset. Use of the Parks is not permitted outside of such hours of operation, except as specially permitted by the Township or for Township-sponsored events.
- j. Parking: Parking is only permitted in designated parking spaces. All illegally parked vehicles are subject to being towed at the owner's expense.
- k. Representations: No statements, positions or actions of the group shall be construed as a statement, position or action of the Township. Any notices or flyers issued by a group that advertises a meeting at the Township park are subject to the prior approval of the Township, *inter alia*, in order to ensure that the application complies with this provision.
- l. Pre-event Inspection: At least 72 hours before the event, Applicant shall inspect the site with the Township, for Applicant to confirm that the site and its condition is suitable for the purposes for which the rental is sought. The Township makes no warranty of the suitability of the park facility for the intended use.
- m. Applicant shall require that all participants in the event sign a waiver and release, releasing the Township, its officials, employees, and representatives, from any and all injury to them resulting from the rental and Township Park facilities. Applicant shall provide the Township with a copy of such form in advance of the rental.

Cancellation: The Township reserves the right at any time to prohibit, cancel, rescind or limit the use of the Township facilities, regardless of prior approval for use, when necessitated by environmental conditions, Township staffing needs, inclement weather, past or present noncompliance with the instant Ordinance and regulations, and public safety considerations. The Township shall endeavor to provide approved applicants with a minimum of forty-eight (48) hours' prior notice before cancelling an approved event at the parks.

Release: Applicant hereby releases the Township, its employees, officials, consultants and representatives from any claims or liability associated with the rental. Applicant further agrees to defend and indemnify the Township, its employees, officials, consultants and representatives from any claims brought by third parties associated with the rental.

Applicant verifies that the facts set forth in this document are true and correct to the best of their knowledge, information, and belief, and are verified subject to the penalties for unsworn falsification to authorities under 18 Pa.C.S. § 4904.

BY SIGNATURE OF THE INSTANT APPLICATION, I agree that:

- I will be responsible for complying with all of the Rules of Conduct set forth above and all provisions of the Township Park Use Policy;

- I will be in attendance at the event;
- The Township facilities are suitable for my event; and
- I have the authorization of my organization to enter into this agreement.

NAME (PRINT) _____ Sophia

Achuff _____ SIGNATURE

____ Sophia Achuff _____ DATE 8/20/26 _____

APPROVAL GRANTED _____ DATE _____ Subject to the following
conditions (if any)

—

—

REJECTED _____ DATE _____ REASON _____ **APPLICATION**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC Six PPG Place, Suite 400 Pittsburgh, PA 15222	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:														
CN102070675-PSU-Cas-26-27	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Lexington Insurance Company</td><td>19437</td></tr><tr><td>INSURER B : N/A</td><td>N/A</td></tr><tr><td>INSURER C : N/A</td><td>N/A</td></tr><tr><td>INSURER D : N/A</td><td>N/A</td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Lexington Insurance Company	19437	INSURER B : N/A	N/A	INSURER C : N/A	N/A	INSURER D : N/A	N/A	INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C : N/A	N/A														
INSURER D : N/A	N/A														
INSURER E :															
INSURER F :															
INSURED The Pennsylvania State University c/o Office of Risk Management Attn: Melanie Mueller 300 Science Park Rd, Suite 213 State College, PA 16802															

COVERAGES **CERTIFICATE NUMBER:** CLE-007384643-03 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			13548268	03/01/2026	03/01/2027	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: For Facility use permit application for the Chester County Master Gardners to reserve pavilion at East Fallowfield Township Park.

CERTIFICATE HOLDER East Fallowfield Township 2264 Strasburg Road East Fallowfield, PA 19320	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA LLC <i>Marsh USA LLC</i>
---	--

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Scott Swichar

From: [REDACTED]
Sent: Tuesday, August 11, 2026 7:25 AM
To: Scott Swichar; Sue Sereditch
Subject: Date for Visit to Data Center Zones and PC Report

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[REDACTED]

The report from the PC for the next BOS meeting is that we had a joint EAC and PC public meeting to discuss the implementation of a Data Centers ordinance. Comments were submitted to James Halligan to draft a revised version for approval and be sent to the BOS.

[REDACTED]

Given yesterday's discussion on requiring alternative energy sources to data centers, we will need to work on the solar and wind ordinance. I believe that some time ago there was a draft circulating. Perhaps we can discuss that with the revised data centers ordinance during the first meeting in September.

Thanks,
Guido

Guido Giuntini, MS

[REDACTED]
[REDACTED]
[REDACTED]



Year to Date Stats

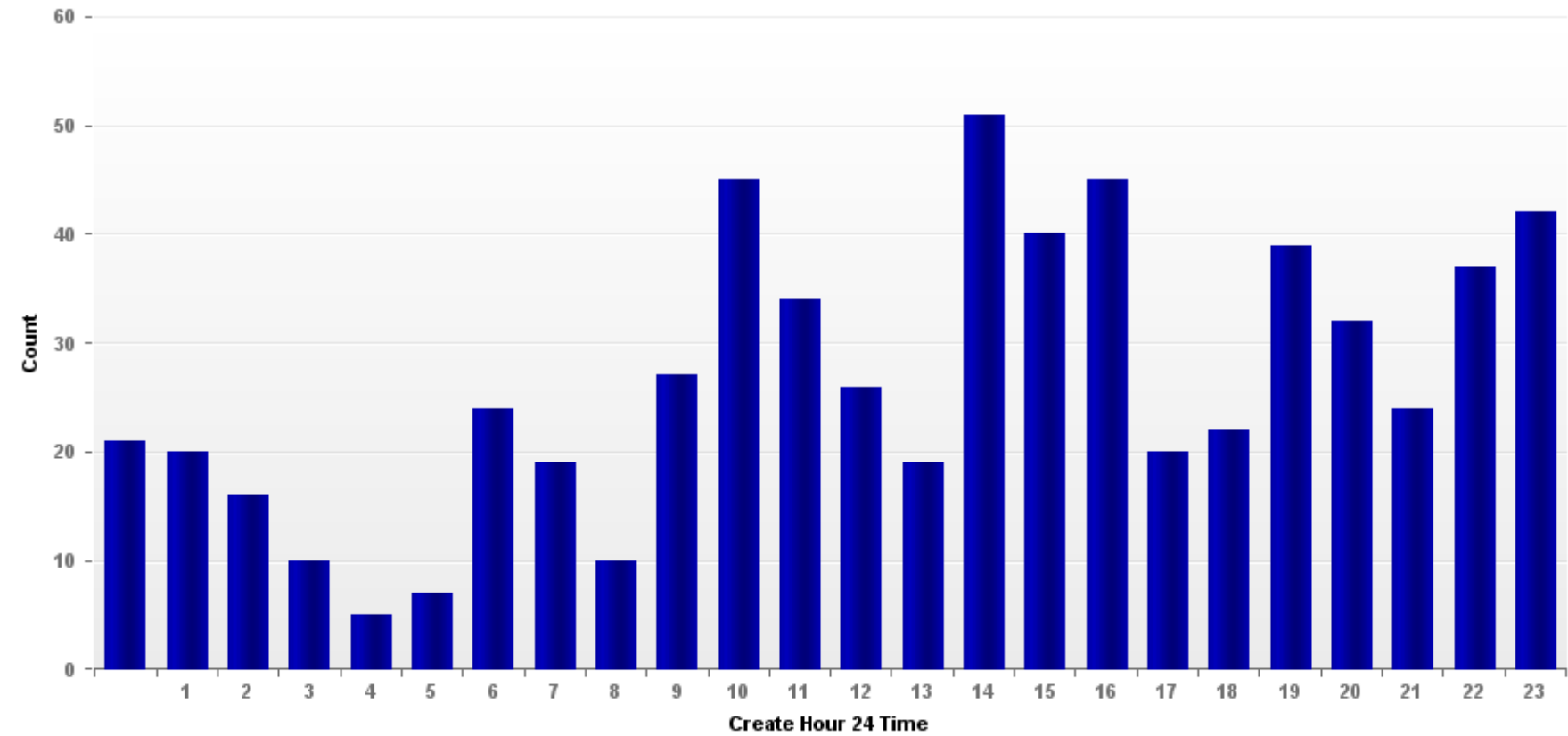
Month	Count
JANUARY	604
FEBRUARY	563
MARCH	633
APRIL	606
MAY	640
JUNE	673
JULY	635
AUGUST	54
Year to Date Total:	4,408

TOP Event SubType to Date	Count to Date
PATROL CHECK - OUTSIDE AREAS	1,728
BUSINESS CHECK	629
TRAFFIC STOP	396
REPORT	232
PHONE ASSIGNMENT	140
MISCELLANEOUS POLICE NATURE	93
TRAFFIC-GENERAL/HAZARDS (PD)	92
SCHOOL CHECK	78
ANIMAL COMPLAINT	75
RESPIRATORY DIFFICULTY - ALS	64
FOR POLICE DEPT.INFORMATION	57
POLICE	55



Monthly Event Count by Hour of the Day

Date Range:	JULY
Total Events:	635



Chester County Department of Emergency Services

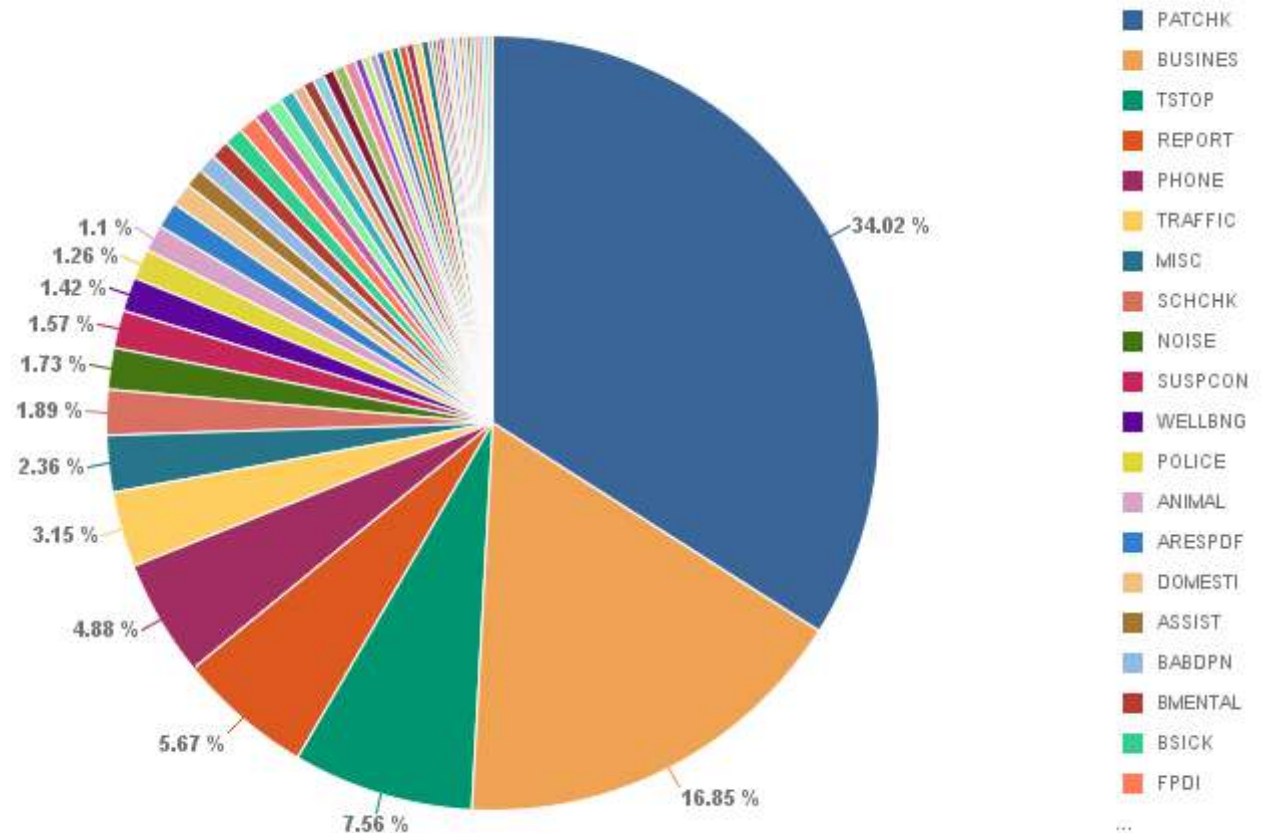
East Fallowfield Police Department



Monthly Event Count by All Sub Types

Date Range: JULY
Total Events: 635

Event Type	Type	Count
POLICE	PATCHK	216
POLICE	BUSINES	107
POLICE	TSTOP	48
POLICE	REPORT	36
POLICE	PHONE	31
POLICE	TRAFFIC	20
POLICE	MISC	15
POLICE	SCHCHK	12
POLICE	NOISE	11
POLICE	SUSPCON	10
POLICE	WELLBNG	9
ALARM	POLICE	8
POLICE	DOMESTI	6
MEDICAL	BMENTAL	5
ACCIDENT	PD	3





Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
POLICE	PATROL CHECK - OUTSIDE AREAS	216
POLICE	BUSINESS CHECK	107
POLICE	TRAFFIC STOP	48
POLICE	REPORT	36
POLICE	PHONE ASSIGNMENT	31
POLICE	TRAFFIC-GENERAL/HAZARDS (PD)	20
POLICE	MISCELLANEOUS POLICE NATURE	15
POLICE	SCHOOL CHECK	12
POLICE	NOISE COMPLAINT (JO/IP)	11
POLICE	SUSPICIOUS CONDITION(S)(JO/IP)	10
POLICE	WELL-BEING CHECK	9
ALARM	POLICE	8
MEDICAL	RESPIRATORY DIFFICULTY - ALS	7
POLICE	ANIMAL COMPLAINT	7
POLICE	DOMESTIC (JO/IP)	6
MEDICAL	ABDOMINAL PAIN - BLS	5
MEDICAL	EMOTIONAL DISORDER - BLS	5
MEDICAL	SICK PERSON - BLS	5
POLICE	ASSIST OTHER PD	5
POLICE	FOR POLICE DEPT.INFORMATION	5

Run Date: 08/04/2026 04:04:00 PM

Last DW Refresh Date: 08/04/2026 10:30:00 AM



Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
ALARM	FIRE	4
MEDICAL	HEART PROBLEMS - ALS	4
MEDICAL	INJURED PERSON - BLS	4
ACCIDENT	PROPERTY DAMAGE	3
FIRE	POLES,WIRES,TRANSFORMER	3
MEDICAL	DIABETIC EMERGENCY - ALS	3
MEDICAL	FALL / LIFT ASSIST - BLS	3
POLICE	ERRATIC DRIVER (JO/IP)	3
POLICE	WARRANT HIT / SERVICE	3
FIRE	ODOR INVESTIGATION INSIDE	2
FIRE	PUBLIC SERVICE	2
MEDICAL	BACK PAIN - BLS	2
MEDICAL	CVA/STROKE - ALS	2
MEDICAL	SYNCOPE - ALS	2
MEDICAL	UNCONSCIOUS PERSON - ALS	2
POLICE	DISTURBANCE (JO/IP)	2
POLICE	EMERGENCY RADIO ID ACTIVATION	2
POLICE	PARKING COMPLAINT	2
POLICE	PFA SERVICE/VIOLATION	2
ACCIDENT	ALS	1

Run Date: 08/04/2026 04:04:00 PM

Last DW Refresh Date: 08/04/2026 10:30:00 AM



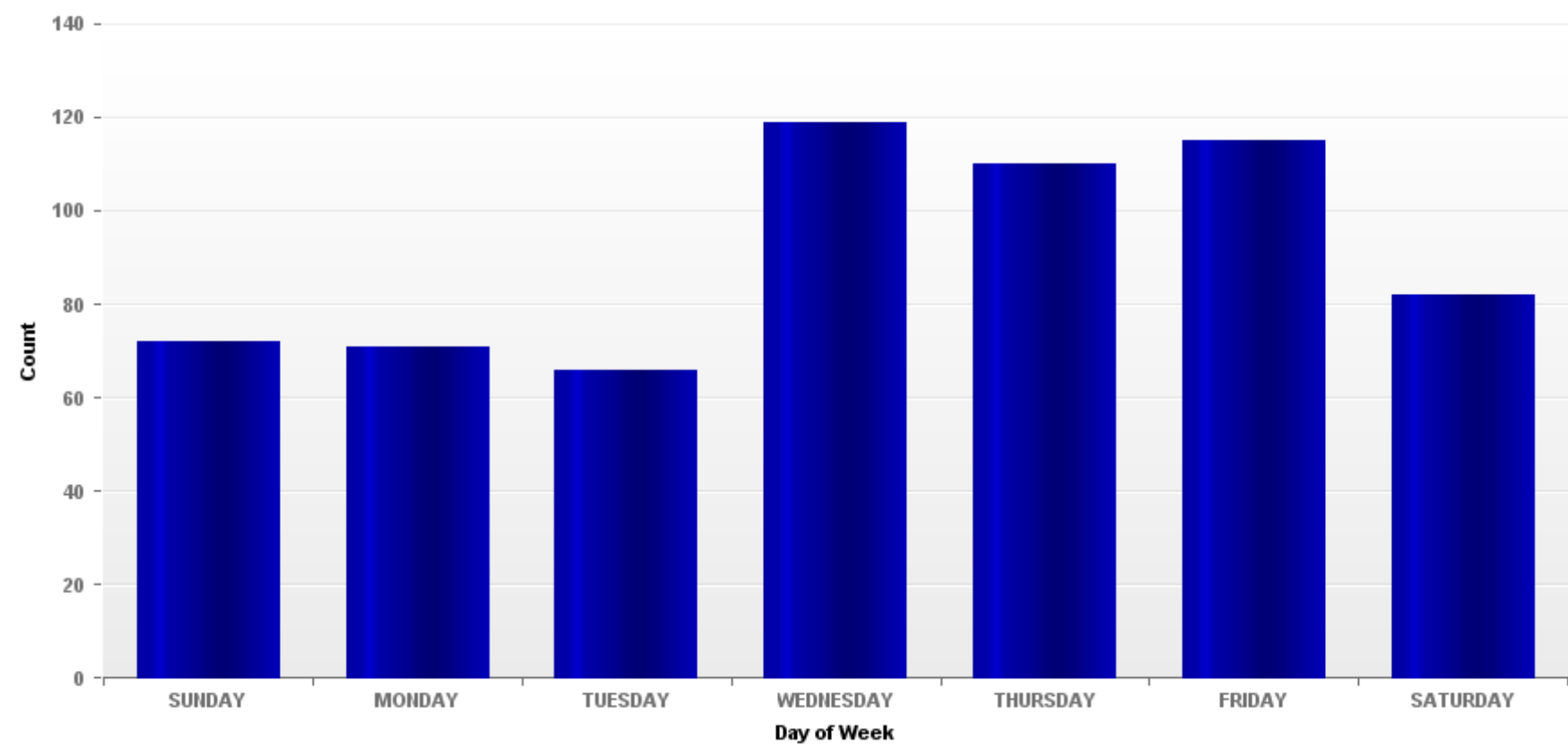
Monthly Event Count by All Sub Types

Event Type	Event Sub Types	Count
ACCIDENT	BLS	1
ALARM	CARBON MONOXIDE	1
FIRE	BURNING COMPLAINT	1
FIRE	FUEL SPILL	1
FIRE	SMOKE/ODOR INVEST OUTSIDE	1
FIRE	VEHICLE	1
MEDICAL	EXPOSURE TO HEAT/COLD - BLS	1
MEDICAL	FALLS - ALS	1
MEDICAL	OVERDOSE - BLS	1
MEDICAL	SEIZURES - ALS	1
MEDICAL	UNRESPONSIVE PERSON - ALS	1
POLICE	DUI	1
POLICE	ESCORT - PERSON/MONEY	1
POLICE	KEYS - LOCKED (VEH,HSE,ETC)	1
POLICE	MISSING PERSON	1
POLICE	SHOTS HEARD (JO/IP)	1



Monthly Event Count by Day of Week

Date Range:	JULY
Total Events:	635

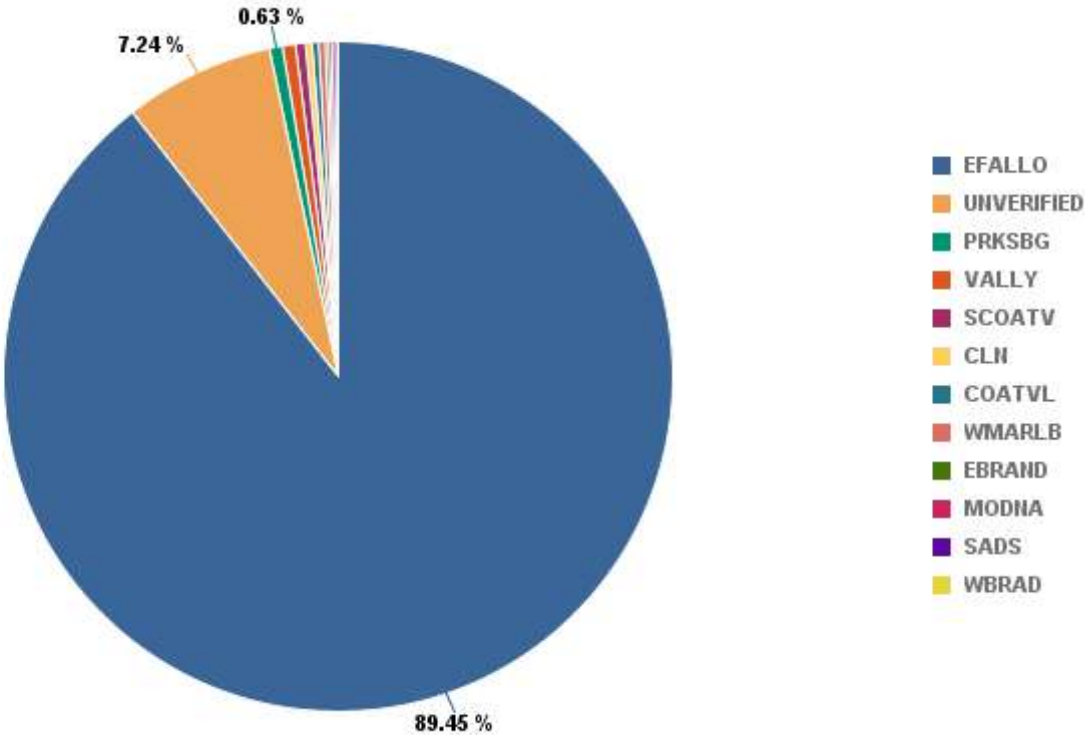




Monthly Event Count by Municipality

Date Range:	JULY
Total Events:	635

Event City	Count
EFALLO	568
UNVERIFIED	46
PRKSBG	4
VALLY	4
SCOATV	3
CLN	2
COATVL	2
WMARLB	2
EBRAND	1
MODNA	1
SADS	1
WBRAD	1
Total:	635



JAMAR Technologies, Inc.

TRAFFIC COUNTING EQUIPMENT AND SUPPLIES
DISTANCE MEASURING EQUIPMENT AND SUPPLIES

1500 Industry Road, Suite C

Hatfield, PA 19440

Phone 215-361-2244 • Fax 215-361-2267

P - {610} 384-9163 Ext. 0000

F - (610) 384-9188 Ext. 0000

EAST FALLOWFIELD TWP. PD

POLICE DEPARTMENT

475 DOE RUN ROAD

COATESVILLE PA 19320-4271

USA

ATTN: CHIEF CHAD OSBORN

QUOTATION

DATE: 8/11/2026

QUOTATION NO. 99896

		CUSTOMER ID	SALES PERSON	SHIPPING METHOD	PAYMENT TERMS	REQUIRED SHIP DATE	MASTER NUMBER
		8434	RICH COLE	UPS	NET 30	0/0/0000	181 293
QUANTITY ORDERED	ITEM NUMBER	DESCRIPTION				UNIT PRICE	EXTENDED PRICE
1 EACH	RRWD-BT-C	WATCHDOG RADAR KIT - WITH LAPTOP - THIS WATCHDOG RADAR KIT INCLUDES:				\$4,395.0000	\$4,395.00
1.00 Each	WATCHDOG COUNTER					\$0	\$0.00
1.00 Each	LAPTOP KIT					\$0	\$0.00
		{LAPTOP WILL HAVE STARNEXT SOFTWARE. #11384, INSTALLED}					
1.00 Each	MOUNTING KIT					\$0	\$0.00
2.00 Each	LITHIUM BATTERIES					\$0	\$0.00
1.00 Each	BATTERY CHARGER					\$0	\$0.00
1.00 Each	USB DOWNLOAD CABLE					\$0	\$0.00
1.00 Each	RADAR CLAMP KIT					\$0	\$0.00
1 EACH	BR-4002	RADAR RECORDER SQUARE MOUNTING CLAMP (ATLANTIC CITY SHOW SPECIAL)				\$0.0000	\$0.00
						Subtotal	\$4,395.00
						Misc	\$0.00
						Tax	\$0.00
						Freight	\$65.00
						Total	\$4,460.00

By 

103 RICH COLE 8/11/26



May 28, 2026

To Whom It May Concern,

This letter is to formally state that **JAMAR Technologies, Inc.** is the **sole source manufacturer and distributor** for the **WATCHDOG Radar** and the **STARneXt Software Program**.

No other manufacturer produces a traffic data collection system that functions in the same manner or offers the same combination of features as the WATCHDOG Radar, nor the advanced capabilities of the STARneXt Software. This systems incorporate proprietary technology and algorithms that are not available from any other traffic counting equipment company in the industry.

The WATCHDOG Radar allows users to **verify data collection in real time using Live View within STARneXt Software prior to leaving the deployment site**, ensuring accurate installation and immediate confirmation of proper operation along with **built-in GPS for Site Verification**. The system enables the collection of **vehicle volume, and speed data**. It is also deployable on **two-lane, bi-directional roadways**.

Additionally, the radar-based design eliminates the need for personnel to enter the roadway during installation or data retrieval, providing a significantly **safer method of traffic data collection**.

JAMAR Technologies' equipment and software solutions are currently utilized by **State Departments of Transportation, Police Departments, Public Works Agencies, and Transportation Engineering Firms throughout the United States | Internationally**, further demonstrating their reliability and industry acceptance.

For these reasons, JAMAR Technologies, Inc. qualifies as the sole source for the WATCHDOG Radar and STARneXt Software Program.

If additional information or documentation is required, please do not hesitate to contact me.

Best Regards,

Gerard P. Kimmel Sr.

Gerard P. Kimmel Sr.

Sales Consultant- Domestic & International
T 215.361.2244 x 128 | C 267.884.8031

East Fallowfield

Township

Road Department Monthly Report

July 2025

Activity	Hours	Year to Date
Sign Repair	7	70.5
Comp. Pick up	68	495.5
Road Maintenance	35	313
Brooks crossing	20	56
Gutter Work	13	117
Road Clean Up	56	143
Tree work	14	166
Storm Drains	59	314
Road Inspection	2	40.5
Mowing Twp Road	76	178
Parks	207	841
Plowing & Salting	0	130
Police Maint.	15	129
Equipment Maint.	89	872.5
Office Admin.& PA 1 Call	6	45.5
Holiday	32	160
Vacation	16	135
Sick	11	135.25
Personal	0	24
Overtime	28.5	354.5
Building Maint.	7	153.5
Trash & Recycling	2	58
Other	4	138
Total Hours	767.5	5096.3

Vehicle Mileage Records

Roads Dept						Mileage		
Month: <u>July. 2026</u>						Start	End	Total
2006 F-250 Pickup						150,186	150,220	34
2026 F250 Pickup						2474	3043	569
2023 F-350 Utility Body						17,267	18,247	980
2017 F-350 Pickup						44,139	45,456	1,317
2023 F-550 Dump						5,682	5,756	74
2019 F-650 Dump						9605	9647	42
2020 F-750 Brush body						11054	11116	62
2016 Freightliner Dump						14,782	14,827	45
2011 Freightliner Dump						19,945	19,945	0
2005 Freightliner Dump						37,644	n/a	n/a
2006 Freightliner Dump						29,517	29,534	17
2022 Backhoe						702	713	11
2005 Loader						3,087	3,092	5
2018 Case skid steer						640	645	5
2003 TN 70 Tractor						2,643	2,693	50
2005 TL 100 Tractor						2,572	2,574	2