

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP MEETING
August 8, 2017 Approved minutes
6:36 PM

Members Present

Steve Herzog, Chairman
Ed Porter, Vice Chairman
Randy Doan, Member
Wilson Lambert, Member

Township Staff Present

Lisa Valaitis, Township Secretary
Pani Martin, Township Treasurer

Township Solicitor

Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

Chairman Steve Herzog called the meeting to order at 6:36 pm.

2. DISCUSSION

A. Charity 5K Run & Walk Event – Presentation by Rick Rasmussen & Nelson Horst.

Nelson Horst spoke about a charity 5k run that is being organized by Steve Elliker to support a missionary family. Mr. Horst stated they'd like to hold their event on either September 30, 2017 out of Brandywine Outfitters in East Fallowfield. He said there is also a bike event (Brandywine Conservancy's Bike the Brandywine) on September 30th. Mike Crotty asked if anyone had checked if the two events cross over. Robert Daniels, from the Brandywine Conservancy, stated that there is an overlap of the events at the intersection of Mortonville Road and Misty Patch Road. Steve Herzog instructed Mr. Horst to check with the Public Works Department and Police Department to ensure there are no problems with the roads and intersection overlap of the two events. Mike Crotty explained the legal requirements which are naming the Township as additional insured on their insurance policy for the event, a participant waiver document, and have fire and police monitor the roads intersections involved.

B. Bike the Brandywine – Brandywine Conservancy - Robert Daniels.

Robert Daniels, from the Brandywine Conservancy, spoke about the upcoming Bike the Brandywine event which will be on September 30, 2017. Steve Herzog asked how last year's event went. Mr. Daniels stated everything went smoothly and there were no problems. Robert Daniels reported that there were 360 riders that participated in the event last year. This year they are capping registration at 600 cyclists. They are offering a 25-mile, 50-mile, and 100-mile ride options. The majority of the cyclists this year are doing the 50-mile ride which runs through East Fallowfield Township. Mr. Daniels will reach out to Tag Gathercole and Chief Porter about this year's event. Robert Daniels stated they will provide the certificate of insurance naming the Township as additional insured.

C. Traffic Plan Design (TPD) – Greg Richardson – Update on West Chester Road/Sound Caln Road.

Greg Richardson, from Traffic Plan Design, stated Ed Porter had reached out to him for an update regarding the intersection of West Chester Road and South Caln Road. Mr. Richardson discussed a 2013 study conducted by TPD in which the finding was that the intersection was working with the four-way stop

sign and did not warrant the installation of a traffic light. Accidents decreased at the intersection since the four-way stop signs were installed.

Greg Richardson discussed the current issues with the intersection and improvement recommendations by Traffic Plan Design. He stated that leveling off the intersection would reduce the storm water impact. He said without the traffic signal, the level of improvements that were laid forth in the 2013 study are not necessary. He stated the main issues to focus on are: creating a better/safer approaches by building up one approach and leveling off one approach to the intersection. The second major issue with the intersection is stormwater. Mr. Richardson discussed a problem with temporary construction easement agreements from homeowners in the area.

There was a discussion about stormwater runoff problems at that intersection. The stormwater problem at that intersection is also affecting the Northwoods and Manchester Farms developments. The possible future Ridgecrest Development's impact on the intersection and stormwater was also discussed. Mike Crotty summarized the recent history of the Ridgecrest Development. The plan was approved but not recorded with Chester County. Greg Richardson reviewed a set of plans that addresses the stormwater issues with the Board. There was a discussion between the Board and Greg Richardson regarding details of stormwater problems as well as grading issues at the intersection. Greg Richardson discussed some ways to address the stormwater problems. They discussed the stormwater that is flooding the intersection in the Northwoods Development and creating icing conditions on the road.

Mike Crotty asked Mr. Richardson if he could provide a cost estimate to the Board. Mr. Richardson will put together cost estimates for the next Board of Supervisors meeting. Pani Martin reported that there is \$280,000 in the escrow account. Mike Crotty stated that an additional \$50,000 will be coming from Manchester Farms.

D. Act 537 Plan Discussion/Presentation – David Porter – Herbert MacCombie's Office.

David Porter discussed the Act 537 Plan public meeting held on July 24, 2017. Approximately 100-120 residents attended the public meeting and 43 questionnaires were completed. The three options presented were: public sewer, a low pressure sewer system, or continue with the current sewer system and implement a sewage management plan. The majority of residents were against the public sewer option.

DEP's criteria for an area needing public sewer is small lots, soil limitation, and clusters of sewage disposal system errors. David Porter explained that clusters of on-lot septic failures are a red flag with the DEP. A certified failure doesn't mean that that property still has a septic failure. David Porter stated these properties are documented that there was a septic problem at some point in time. David Porter discussed changing the descriptions of the categories to better reflect the meaning of the data. He discussed the specific details of the data that came from the Chester County Health Department.

Ed Porter asked if DEP would accept the Township's Act 537 Plan submission if the Township proposed the implementation of a sewage management plan. David Porter stated he thinks the DEP will however he can't guarantee it. David Porter did state he doesn't know what level of sewage management plan the DEP would require. Ed Porter questioned David Porter about the validity of the data David Porter presented and the validity of the County data. Ed Porter discussed smaller lots that either have or will have a septic problem might have a problem having ownership transferred. Also, there is no guarantee that PA American Water Company will still have the capacity to install public sewer in the Township in the future.

Steve Herzog asked David Porter whether the County could serve as the Township's enforcement officer. David Porter stated the County is the sewage enforcement officer for the municipalities. The County does the permit approval, installation and inspection of septic systems. The Township could potentially partner with the County to get the pumping data. A hauler is required to report to the County every time they pump a private septic system.

The Board discussed having another public meeting to explain to residents the potential future problems of not installing public sewer. The possible impact on private haulers was discussed. The Board discussed managing, maintaining, and enforcing a septic management plan.

David Porter suggested the option of meeting with DEP to review the Township's proposed plan before actually submitting a formal plan to the DEP. He asked the Board if they would like to meet with DEP. He said the advantage is to gain their input so the Township isn't surprised by the review comments when the DEP reviews the Township's Act 537 Plan. The Board decided they did not want to meet with DEP and preferred to just submit the Township's Act 537 Plan.

The Board asked David Porter to prepare a septic management plan. Mike Crotty stated the Board should hold another public presentation to announce that the Board selected doing a sewage management plan. There will be a 30-day comment period for residents to review the plan and submit comments. David Porter stated all comments must be addressed in the Plan. David Porter stated the Township Planning Commission will receive a copy of the plan for comment as well. David Porter estimated having a plan ready in early September. At the August 22nd Board of Supervisors meeting, the Township could set the date for the next public presentation. David Porter asked the Board if they'd like him to present the draft plan to the Planning Commission before the public meeting. There was a discussion about where in the timeline to have the Planning Commission review the plan. Mike Crotty suggested the Planning Commission attend the public meeting and then review and deliberate on the plan. The plan will need to be submitted to Chester County Health Department and Chester County Planning Commission for review.

E. PUBLIC WORKS DEPARTMENT

1) Article: Assist with Modena Fire Department – Lawn Tractor Fire.

Pani Martin reported that the Public Works Department recently did a great job assisting with a lawn tractor fire in Modena Borough! Pani Martin stated they may have saved a life by assisting in this situation.

F. TREASURER

1) 2020 Census Local Update of Census Addresses Operation (LUCA).

Pani Martin stated the Census Bureau sent out a survey as part of the 2020 census. The census is requesting a list of Township addresses. She talked about who could provide a full list of Township addresses. She reported she asked the County and their records are by tax parcel address. Mike Crotty suggested asking the Coatesville Area School District. Ms. Martin stated the survey is basically asking if the Board wants to participate. She discussed the requirements for the Township to participate. The Board can request a higher level of government such as the County or the regional planning agency to conduct the Township's address review. The Board decided to request a higher level of government to conduct the census.

2) Liquid Fuels Audit 2016 Update.

Pani Martin reported there was a finding in the 2016 Liquid Fuels audit. The finding was with the Fairview Road project in 2016. There was curbing done which is not an allowable Liquid Fuels expense. This was corrected in 2016, however it is still a finding. The amount was for \$300.

G. NEW BUSINESS

1) Lawn Cutting – 2215 Strasburg Road.

There was a discussion regarding the recent grass complaint and grass mowing that was done at 2215 Strasburg Road. The Board discussed Township staff versus a third party cutting the lawn. The procedures in the Township Ordinance were discussed. After the lawn is mowed, the Township issues a bill. The property owner has ten days to pay the bill. If the bill is not paid, the Township Ordinance states it is the decision of the Board of Supervisors as to whether or not they chose to pursue placing a lien on the property.

3. ADJOURNMENT

MOTION: Steve Herzog made a motion to adjourn the Board of Supervisors meeting at 8:48 pm. Ed Porter seconded. VOTE: 4-0

Respectfully Submitted,

Lisa Valaitis,
Township Secretary

